



*1902 - Serving Our Community for over 120 Years - 2026*

**WEST BAY SANITARY DISTRICT**

**AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD**

**WEDNESDAY, APRIL 8, 2026 AT 7:00 P.M.**

**RONALD W. SHEPHERD ADMINISTRATION BUILDING,  
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

**Board Members**

Fran Dehn, President  
David Walker, Secretary  
Roy Thiele-Sardiña, Treasurer  
Edward P. Moritz, Member  
George Otte, Member

**General Manager**

Sergio Ramirez

**District General Counsel**

Anthony Condotti, Esq.

**AGENDA OF BUSINESS**

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/85965730690?pwd=maW6OziiWyJbVFUonribp3ijVdMJSM.1>

Meeting ID: 859 6573 0690 Passcode: 167238

*Treasurer Thiele-Sardiña will attend remotely from:  
Hyatt Centric Rittenhouse Square Philadelphia  
1620 Chancellor Street, Philadelphia, PA 19103*

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

A. Approval of Minutes for Regular meeting March 25, 2026 Pg. 3A-1

B. WBSD Operations and Maintenance Report – February 2026 Pg. 3B-1

C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – March 2026 Pg. 3C-1

D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – March 2026 Pg. 3D-1

E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – March 2026 Pg. 3E-1

4. Discussion and Direction on Collection of Unpaid Fees Associated with Accessory Dwelling Units  
Pg. Pg. 4-1
5. General Manager's Report Pg. 5-1
6. Consideration Awarding Bid for Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0 to Casey Construction for \$2,084,842.20 Pg. 6-1
7. Consider Awarding Bid for Point Repair Project – Phase III-B Project No. 1774.0 to Casey Construction for \$3,000,341.00 Pg. 7-1
8. Report and Discussion on the Capital Improvement Program Schedule Pg. 8-1
9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1
10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1
11. Report and Discussion on RethinkWaste (SBWMA) Pg. 11-1
12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1
13. Closed Session
  - A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):  
(one or more potential cases)
14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.



1902 - *Serving Our Community for over 120 Years* - 2026

WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, MARCH 25, 2026 AT 7:00 P.M.

**1. Call to Order**

President Dehn called the meeting to order at 7:00 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, Heydari, and Condotti

Others Present: Dave Richardson with W&C, and by Zoom: Chu, Reese, Gabe Saser and Rick Simonson with HF&H, and Citizen Michael G.

**2. Communications from the Public:** None.

**3. Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular meeting March 11, 2026
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru February 28, 2026

Comments: None

Motion to Approve by: Moritz 2<sup>nd</sup> by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

**4. Discussion and Direction on Collection of Unpaid/Past Due Sewer Service Charges and Connection Fees Associated with Accessory Dwelling Unit**

Motion to Approve by: Thiele-Sardiña 2<sup>nd</sup> by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported District staff found discrepancies between the District, and the cities' and towns' ADU records. As a result, some property owners have not paid connection fees or sewer service charges. The Districts' General Counsel recommended collecting five years in arrears. A certified mail notification letter will be sent to property owners for their unpaid fees allowing them to pay within 60 days. The District will continue to update the board on the progress.

A motion was made by Treasurer Thiele-Sardiña to direct staff to continue ongoing efforts to collect unpaid sewer service charges and connection fees associated with ADUs constructed without West Bay review or approval. The motion passed 5/0.

## 5. General Manager's Report

Discussion/Comments: General Manager Ramirez reported there were two bid openings: Phase 3B and Grade 4 & 5 Repairs. There were over 27 applications for the Operator II position, and 8 interviews will be conducted next week. The District received the SRF Reimbursement of \$14,750,799 for the Bayfront Recycled Water Facility. Form 700s is due on April 1<sup>st</sup>. Staff is continuing to develop a CIP schedule for 2026/27 which will be shared with the Board at the next meeting in April. He continued to report the District will be attending the Belle Haven Resource Fair on Saturday, March 28<sup>th</sup>. The next board meetings are scheduled for April 8<sup>th</sup> and 22<sup>nd</sup>. The Budget Workshop is scheduled for May 5<sup>th</sup>.

## 6. Consider Adoption of a General Regulation Amending the Code of General Regulations Adding a New Article X "Recycled Water" to the West Bay Sanitary District Code of General Regulations and Renumbering Articles X "Enforcement" through XIII "Code of Regulations in Force" as Articles XI through XIV, Respectively

Motion to Approve by: Walker 2<sup>nd</sup> by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: Dave Richardson with Woodard & Curran gave a summary on the many steps taken to develop the new recycled water article to be added to the Code of Regulations. The new article will allow customers to receive recycled water in approved areas per the State's Recycled Water Guidelines.

## 7. Consider Approving Recycled Water Facility Connection Fees and Rates Report, Providing Notice, and Setting Public Hearing to Approve Rates Pg. 7-1

Motion to Approve by: Thiele-Sardiña 2<sup>nd</sup> by: Dehn Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: Gabe Sasser & Rick Simonson with HF&H presented on the projected connection fees and recycled water rates. The rates are competitive compared to Menlo Park and CalWater. The Board accepted the recycled water connection fees and rates report and directed staff to return at a future meeting with a proposed public hearing notice, following the required 45-day mailed notice pursuant to Prop. 218. General Counsel will prepare the notice in April.

## 8. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services with Freyer & Laureta, Inc. for \$25,000 for the FERRF Pump Station Replacement Project No. 1776.0 Feasibility Report

Motion to Approve by: Walker 2<sup>nd</sup> by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

## 9. Report and Discussion on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported the recycled water process is beginning to ramp up in preparation for spring and summer. He also reported the Club will host the LPGA tournament beginning on March 20<sup>th</sup>.

## 10. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported the City of Menlo Park is asking the District to collaborate on the Marsh Road Levee. The Board made it clear that it is not interested in spending any more funds on raising a levee since the District spent \$13 million and did not ask Menlo Park to share in the cost. The District is still waiting on Menlo Park to issue a PG&E easement. General Counsel has drafted a Temporary Easement Agreement to help expedite the Encroachment Permit required by Menlo Park.

**11. Report, Discussion and Direction on RethinkWaste (SBWMA)**

Discussion/Comments: None

**12. Report, Discussion and Direction on Silicon Valley Clean Water (SVCW) Plant**

Discussion/Comments: Director Otte reported SVCW is continuing to receive more information regarding the damaged fan and on the process to remedy the issue. He also reported an employee satisfaction study was conducted and found the senior management is extremely happy, but the satisfaction rate declines with operators and other staff.

**13. Closed Session:**

- A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):  
(one or more potential cases)
- B. PUBLIC EMPLOYMENT  
(Cal. Govt. Code § 54957)  
Title: Finance Manager
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Unrepresented employee: General Manager

Entered closed session at 8:41 p.m. Left closed session at 8:59 p.m.

Reportable action: None

**14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Discussion/Comments:


**15. Adjournment Time:** The meeting was adjourned at 9:02 PM

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 3B**

**To: Board of Directors**  
**From: Bob Hulsmann, Operations Superintendent**  
**Subject: WBSD Operations and Maintenance Report – March 2026**

	Basin PM Pipe Cleaning	High Freq. PM Pipe Cleaning	Un-Sche. Pipe Cleaning	WBSD CCTV Insp.	Pipe Patch Repairs	Open Trench Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls- Unit 208			
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.	Qty.	Cat. 1	Cat. 2,3,4	Call Outs	Sch PM	Jnsch. PM	USA's
January	20.6	3.8	0.0	1.9	9	5	64	0	0	0	69	0	0	331
February	16.7	5.1	0.2	3.6	6	7	64	0	0	0	56	13	0	283
March	24.4	0.2	0.3	4.5	16	1	64	1	0	0	63	0	0	359
April														
May														
June														
July														
August														
Sept.														
Oct.														
Nov.														
Dec														
<b>Yr to date</b>	<b>61.7</b>	<b>9.1</b>	<b>0.5</b>	<b>10.0</b>	<b>31.0</b>	<b>13.0</b>	<b>192.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>188.0</b>	<b>13.0</b>	<b>0.0</b>	<b>973.0</b>
<b>2026 Goals</b>	<b>120.0</b>	<b>50.0</b>	<b>n/a</b>	<b>45-50</b>	<b>50-65</b>	<b>90</b>	<b>n/a</b>	<b>&lt;10</b>	<b>&lt;</b>	<b>4</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
2025 Results	147.4	40.0	5.2	**51.6	**67	*90	811	0	0	3	744	83	1	4248
2024 Results	148.9	45.8	n/a	**40.9	**75	99	821	4	0	0	741	106	3	1894
2023 Results	127.7	47.1	8.5	**45.4	52	94	821	0	0	2	832	85	11	3416
2022 Results	120.9	53.6	7.5	**40.3	**92	100	774	0	1	2	858	97	2	3161
2021 Results	*123	*50	8.6	**46	**55	91	834	2	0	4	944	n/a	n/a	2294
2020 Results	134.2	51.0	8.4	29.6	72	85	754	6	0	0	1012	89	5	2362

\*\*= Including LAH, TOW, & EPASD

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 3C**

**To: Board of Directors**

**From: Bob Hulsmann, Operations Superintendent**

**Subject: Town of Los Altos Hills - Operations and Maintenance Report for Work Performed by WBSD – March 2026**

Town of Los Altos Hills O & M Report 25/26										
	Basin PM Pipe Cleaning	High Freq. PM Pipe Cleaning	Un-Sche. Pipe Cleaning	WBSD CCTV Insp.	Pipe Patch Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls
Month								Cat. 1	Cat. 2&3s	Call Outs
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.			
January-26	1.1	1.2	0.0	0.9	0	4	0	0	0	0
February-26	1.1	0.1	0.0	1.0	2	4	0	0	0	0
March	0.7	1.7	0.0	1.1	0	4	0	0	0	0
April	0.0	1.6	0.0	1.0	1	5	0	0	0	0
May	2.2	1.6	0.1	1.2	2	5	0	0	0	0
June	1.0	0.3	0.0	1.3	6	5	0	0	0	0
July	2.1	1.1	0.0	1.1	3	4	0	0	1	0
August	0.8	0.8	0.0	1.1	0	4	0	0	0	0
Sept.	1.2	0.9	0.0	0.1	0	4	0	0	0	0
Oct.	1.1	1.1	0.0	1.2	0	4	0	0	0	0
Nov.	1.3	0.8	0.0	0.1	0	4	0	0	0	0
Dec	1.0	1.6	0.0	0.9	0	4	0	0	0	0
<b>** Yr to date</b>	<b>13.6</b>	<b>12.8</b>	<b>0.1</b>	<b>11.0</b>	<b>14.0</b>	<b>51</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
FY25/26Goals	10.6	14.4	n/a	8.1	n/a	52	n/a	n/a	n/a	n/a

	Goal	Total	Remain
Cleaning	25	26.5	-1.5
Inspection	8.1	11.0	-2.9

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 3D**

**To: Board of Directors**

**From: Bob Hulsmann, Operations Superintendent**

**Subject: Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – March 2026**



**Yearly Summary Report**

4/2/2026  
1:22 PM

Dates Between 4/1/2025 and 3/31/2026

Month	Basin PM Pipe Cleaning (miles)	High Freq PM Pipe Cleaning (miles)	Unscheduled Pipe Cleaning (miles)	CCTV Inspection (miles)	Pump Stations Preventive Maintenance Qty	Pump Stations Unscheduled Repairs Qty	SSO Cat 1	SSO Cat 2 & 3	Service Calls Call Outs
January	0.0	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
February	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
March	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
April	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
May	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
June	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
July	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
August	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
September	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
October	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
November	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
December	4.48	0.0	0.0	1	8	0.0	0.0	0.0	0.0
<b>Totals</b>	4.48	0.8	0.0	1	96	0.0	0.0	0.0	0.0

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 3E**

**To: Board of Directors**

**From: Bob Hulsmann, Operations Superintendent**

**Subject: East Palo Alto Sanitary District/City of East Palo Alto - Operations and Maintenance Report for Work Performed by WBSD – March 2026**

EPASD O & M Report 2026										
	Basin PM Pipe Clean- ing	High Freq. PM Pipe Clean- ing	Un- Sche. Pipe Clean- ing	CCTV Insp.	Pipe Patch Repairs	Open Trench Repair	USA Mark	SSO	SSO	Service Calls
Month								Cat. 1	Cat. 2,3,4	Call Outs
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.			
Jan	4.4	0.7	0.2	4.0	0	1	44	0	0	7
February	1.1	0.2	0.4	0.8	2	1	19	0	0	8
March	3.6	0.4	0.0	2.8	2	0	53	0	0	9
April										
May										
June										
July										
August										
Sept.										
Oct.										
Nov.										
Dec										
<b>*Yr to date</b>	<b>9.1</b>	<b>1.3</b>	<b>0.6</b>	<b>7.6</b>	<b>4</b>	<b>2</b>	<b>116</b>	<b>0</b>	<b>0</b>	<b>24</b>
2026 Goals	70	10	n/a	35	12	12	n/a	n/a	n/a	n/a
2025 Results	58.0	7.3	1.5	28.3	17	8	732	0	1	110

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 4**

**To:            *Board of Directors***

**From:         *Sergio Ramirez, General Manager***

**Subject:      *Report and Discussion on Collection of Unpaid Fees Associated  
with Accessory Dwelling Units***

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Staff will present an update on the collection of unpaid Sewer Service Charges and Connection Fees associated with ADUs.

The Board will have the opportunity to provide direction to staff and general counsel.

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**Report to the District Board for the Regular Meeting of April 8, 2026**

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**To: Board of Directors**

**From: Sergio Ramirez, General Manager**

**Subject: General Manager's Report**

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**1) Administrative:**

- a. The Recycled Water Rates study was reviewed by the Finance Committee and then approved by full Board on March 25. A Public Hearing to approve the proposed rates will be set in the May or June timeframe.
- b. The new Recycled Water Code was reviewed by the Recycled Water Committee and then approved by the full Board on March 25.
- c. Notice of Determination Letters to potential users of recycled water are being developed by the District's General Counsel.

**2) Finance:**

- a. The Finance Department is tracking the Unpaid Connection Fees and Sewer Service Charges that have been collected after notices were received by ADU related homeowners.
- b. The District received State SRF reimbursement No. 5 for \$14.2 million for the Bayfront Recycled Water Facility.
- c. Staff began the budget setting process. A budget workshop to review the proposed budget is scheduled for May 5.

**3) Capital Improvement Program (CIP):**

**a. Levee Improvement Project:**

- i. The City of Menlo Park is expected to issue an easement to PG&E to underground the powerlines on Marsh Road for the Bayfront Recycled Water Facility.

**b. Repair Project:**

- i. Point Repair Phase 3A is complete and will be brought to the Board soon.

**c. Construction in Progress:**

- i. Stowe Lane Pump Station is under construction and is waiting for a new PG&E service.

**4) Information Technology (IT):**

- a. Select field staff began to use the new computerized maintenance management system.

**5) Operations and Maintenance:**

**a. Collection System:**

- i. The District's EXMOD factor will increase to 1.04. This was do to a work related injury that required surgery, and lost time do to the accident.

- b. **Pump Facilities:**
  - i. The Willow Pump Station project is complete.
- c. **Training:**
  - i. Staff will be training on the District's Spill Emergency Response Plan.
- 6) **Water Quality:**
  - a. **Sharon Heights Golf and Country Club (SHGCC):**
    - i. Staff is ramping up production of recycled water.
  - b. **Bayfront Recycled Water Facility (BRWF):**
    - i. The District should consider sponsoring the State Water Board Title 22 reports for existing potable water customers. This will encourage customers to switch to recycled water. The Title 22 report cost could be recovered in the recycled water bill over time.
  - c. **Flow Study:**
    - i. A flow study will begin on April 13 to review the flow and loadings in Multi-family Complexes and Single Family Residences areas.
  - d. **FOG Inspections:**
    - i. 131 FOG inspections have been performed in the first quarter of the 2026.
- 7) **Fleet and Facilities:**
  - a. **Vehicle Maintenance:**
    - i. Two more retired vehicles were auctioned. The two vehicles brought in over \$40 thousand from the sale.
- 8) **Personnel:**
  - a. Recruitment Interviews for an Operator II were held on March 31. The new Operator will assist with treatment plant operations.
- 9) **Upcoming Events:**
  - a. **Next Board Meetings:**
    - i. Board Meetings Schedule: Wednesdays April 8 and 22.
    - ii. Budget Workshop is scheduled on May 5.
- 10) **Misc. Items:**
  - a. **West Bay:** The General Manager will update the Board on miscellaneous items.
  - b. **Town of Los Altos Hills:** Crews continue to maintain and CCTV inspect the system.
  - c. **Town of Woodside:** Crews continue to maintain and CCTV inspect the system.
  - d. **East Palo Alto:** Crews continue to maintain and CCTV inspect the system.



## WEST BAY SANITARY DISTRICT AGENDA ITEM 6

**To:** *Board of Directors*

**From:** *Fariborz Heydari, P.E., District Engineer*

**Subject:** *Consideration Awarding Bid for Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0 to Casey Construction for \$2,084,842.20*

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### Background

On February 11, 2026, the Board authorized the General Manager to issue the call for bids for Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0.

Grade 4 & 5 Pipe Repair and Replacement Project will replace approximately 4,779 feet of pipes of varied sizes and thirty-four manholes. The 2023 Master Plan had an initial construction cost of \$1,449,500 for Grade 4 & 5 Pipe Defects. The bid we received from Casey Construction, Inc. is \$2,084,842.20 which is \$635,342.20 over 2023 Master Plan estimate which was a preliminary number and it did not include inflation in 2026 based on the actual design.

### Analysis

The anticipated cost for construction of the project was approximately \$2,300,000. We received nine (9) bids through the online bidding BidNet Direct. The online bidding resulted in more contractors knowing about this project and therefore increased number of bidders, and a favorable bid for the District. The bid opening for this project was on March 24, 2026, at 3:00 PM. The District received a total of nine (9) bids, which were as follows:

<b>Bidder</b>	<b>City</b>	<b>Bid Total</b>
Casey Construction, Inc.	Emerald Hills	\$2,084,842.20
Devaney Engineering, Inc.	San Francisco	\$2,419,357.00
Golden Bay Construction, Inc.	Hayward	\$2,474,000.00
WestRock Engineering	San Francisco	\$2,475,027.00
JDB & Sons Construction, Inc.	San Francisco	\$2,592,800.00
Cratus Inc.	San Francisco	\$2,724,628.00
C2R Engineering, Inc.	Los Altos	\$2,937,825.00
Con-Quest Contractors, Inc.	Burlingame	\$3,263,668.00
Pacific Underground Construction, Inc.	San Jose	\$4,132,577.00

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Staff recommends the project be awarded to the lowest responsible bidder Casey Construction, Inc.

Fiscal Impact

The Capital Assets Fund proposed for Fiscal Year 2026-2027 is anticipated to have an approved budget of \$10 million.

Due to the favorable bid, staff is requesting the appropriation of approximately 12% contingency for additional work to the bid price. Therefore, an additional \$250,181.06 for additional work would need to be allocated for a total project amount of \$2,335,023.26.

Recommendation

The District Engineer recommends that the Board: 1) adopt the attached Resolution and authorize the General Manager to award the contract for the Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0 to the low bidder, Casey Construction for \$2,084,842.20; 2) apportion an additional \$250,181.06 for approximately 12% contingency for additional work for a total project amount of \$2,335,023.26; 3) record Notice of Exemption with San Mateo County.

Attachment:           Resolution  
                              Notice of Exemption

RESOLUTION NO. 2475 (2026)

**RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE GRADE 4 & 5 PIPE REPAIR AND REPLACEMENT PROJECT NO. 1768.0 TO CASEY CONSTRUCTION, INC., AND ALLOCATE FUNDS FOR CONSTRUCTION**

\*\*\*\*\*

**WHEREAS**, The Grade 4 & 5 Pipe Repair and Replacement Sewer Project plans and specifications were prepared by V.W. Housen & Associates of Walnut Creek, California, and

**WHEREAS**, Casey Construction, Inc. is the lowest bidder for the project, and

**WHEREAS**, There was no informality in Casey Construction, Inc.'s bid package, and

**WHEREAS**, Casey Construction, Inc.'s base bid amount was \$2,084,842.20 and

**WHEREAS**, this was the lowest responsible base bid, and

**WHEREAS**, Based on available funds, that the Bid be awarded to Casey Construction, Inc. for \$2,084,842.20, and

**WHEREAS**, The total project cost, if awarded to Casey Construction, Inc. with contingencies and construction support services is estimated at \$2,335,023.26; and

**WHEREAS**, There will be no fiscal impact to the General Fund. The Capital Assets Fund for Fiscal Year 2026-2027 projects is anticipated to be \$10,000,000.00 of which \$2,335,023.26 will be allocated to this project.

**NOW, THEREFORE, BE IT RESOLVED** that the District Board of the West Bay Sanitary District, County of San Mateo, State of California, does hereby award a construction contract to Casey Construction, Inc. in the amount of \$2,084,842.20 for the Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0 and authorizes the General Manager to execute the construction contract, and allocate an additional \$250,181.06 for construction contingencies.

\*\*\*\*\*

PASSED AND ADOPTED by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 8<sup>th</sup> day of April, 2026, by the following votes:

Ayes: DEHN, WALKER, THIELE-SARDINA, MORITZ, OTTE

Noes: NONE

Absent: WALKER, THIELE-SARDINA

Abstain: NONE

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President of the District Board of the  
West Bay Sanitary District of San  
Mateo County, State of California

Attest:

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Secretary of the District Board of the (pro tem)  
West Bay Sanitary District of San Mateo  
County, State of California

## Notice of Exemption

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**To:** County Clerk  
County of San Mateo  
555 County Center  
Redwood City CA 94063

**From:** West Bay Sanitary District  
500 Laurel Street  
Menlo Park, CA 94025

**Project Title:** West Bay Sanitary District Grade 4 & 5 Pipe Repair and Replacement  
Project No. 1768.0

**Project Location – Specific:** Miscellaneous areas throughout the District.

**Project Location – City/Town/Areas:** Menlo Park, Atherton, San Mateo County

**Project Location – County:** San Mateo

**Description of Project:** The Work will include the furnishing of all labor, materials and equipment, and other appurtenances for rehabilitation and replacement of sanitary sewer mains by Open Trench Construction, Pipe Bursting, Pipe Patches and Cured-in-Place Pipe.

**Name of Public Agency Approving Project:** West Bay Sanitary District

**Name of Person or Agency Carrying Out Project:** West Bay Sanitary District

**Exempt Status:**

CEQA Guidelines Section 15601(b)(3), General Rule;  
Categorical Exemption: Class 1 – Section 15301(b), Existing Facilities, and Class 2 –  
Section 15302(c), Replacement or Reconstruction.

**Reasons why project is exempt:**

This project is exempt from CEQA because it can be “seen with certainty that there is no possibility that the activity in question may have a significant impact on the environment.” This certainty is based on the past experience with numerous sewer construction and rehabilitation projects of this nature, and the mitigated measures included in all such projects to alleviate any impacts.

Most project elements also are exempt as minor alteration and repair of existing public facilities or topographical features involving negligible or no expansion of use beyond that previously exist.

**Lead Agency:** West Bay Sanitary District

**Lead Agency Contact Person:** Sergio Ramirez (650) 321-0384

\_\_\_\_\_  
Signature Date: \_\_\_\_\_ Title: General Manager

## “PRELIMINARY REVIEW”

### WEST BAY SANITARY DISTRICT GRADE 4 & 5 PIPE REPAIR AND REPLACEMENT PROJECT NO. 1768.0

April 2, 2026

INTRODUCTION. The West Bay Sanitary District Board approved the design and bidding of this Project.

EXEMPTION REVIEW. In compliance with CEQA Guidelines, this “preliminary review” of the West Bay Sanitary District Grade 4 & 5 Pipe Repair and Replacement Project No. 1768.0 was conducted to determine whether the project is exempt from CEQA. Based on this review, staff has concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

This preliminary review presents and elaborates upon the rationale for the conclusions reached by staff.

Staff has concluded that all project elements are exempt under CEQA Guidelines section 15061(b)(3) (known as the “General Rule”), since it can be “seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.”

This certainty is based on past experience with numerous sewer construction projects of this nature, and the mitigation measures included in all such projects to alleviate any impacts.

Past Experience. The District has completed the design of many miles of sewer construction projects throughout San Mateo County. While construction-related impacts on land use, traffic, noise, air quality, erosion, drainage, public safety, and cultural resources can occur, no significant environmental impacts have resulted from this work.

The reasons these have been “less-than-significant” include the short-term nature of construction activities, application of the District’s standard construction mitigation measures, good community relations outreach programs to inform project area residents of construction activities, and active coordination with local jurisdictions.

Construction Mitigation Measures. Specific impact mitigation measures will be included in the proposed project to avoid, minimize, reduce, or rectify for construction-related impacts. These measures are used on all sewer construction projects and will be required in the project plans and specifications. The measures address dust control; erosion control; noise control; protection of soils; provision for adequate drainage; protection and restoration of structures; public health and safety precautions; community notifications; traffic control; and preservation of cultural resources.

Staff has concluded that most project elements are “categorically exempt” under CEQA Guidelines Section 15301(b) (existing facilities); or Section 15302(c)

(replacement or reconstruction). These exemptions require repair, maintenance, or minor alteration of existing structures or facilities.

This project is being implemented to replace and repair problematic sewer mains throughout the District. Due to the number of sewer mains, Grade 4 & 5 Pipe Repair and Replacement will be phased.

CONCLUSION. Based on the information presented herein, staff has concluded that the subject project is exempt from CEQA under the CEQA Guidelines Section 15061(b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15301(b), (existing facilities) or Section 15302(c), (replacement or reconstruction).

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 7**

**To: Board of Directors**

**From: Fariborz Heydari, P.E., District Engineer**

**Subject: Consider Awarding Bid for Point Repair Project – Phase III-B  
Project No. 1774.0 to Casey Construction for \$3,000,341.00**

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Background

On February 11, 2026, the Board authorized the General Manager to issue the call for bids for Point Repair Project Phase III-B (High Frequency Pipeline Replacement and Repairs) Project No. 1774.0.

Point Repair Phase III-B Project will replace approximately 6,675 feet of pipes of varied sizes and 41 manholes. This was determined to be in line with the budget established for Pipeline Replacement and Rehabilitation Construction.

Analysis

The anticipated cost for construction of the project was approximately \$3,300,000. We received eight (8) bids through the online bidding BidNet Direct. The online bidding resulted in more contractors knowing about this project and therefore increased number of bidders, and a favorable bid for the District. The bid opening for this project was on March 24, 2026, at 2:00 PM. The District received a total of eight (8) bids, which were as follows:

<b>Bidder</b>	<b>City</b>	<b>Bid Total</b>
Casey Construction, Inc.	Emerald Hills	\$3,000,341.00
WestRock Engineering	San Francisco	\$3,276,527.00
Cratus Inc.	San Francisco	\$3,551,840.00
JDB & Sons Construction, Inc.	San Francisco	\$3,743,700.00
Golden Bay Construction, Inc.	Hayward	\$3,831,591.00
Westland Contractors, Inc.	San Francisco	\$3,991,205.00
C2R Engineering, Inc.	Los Altos	\$4,079,897.00
Pacific Underground Construction, Inc.	San Jose	\$5,571,445.00

Staff recommends the project be awarded to the lowest responsible bidder Casey Construction, Inc.

### Fiscal Impact

The Capital Assets Fund proposed for Fiscal Year 2026-2027 is anticipated to have an approved budget of \$10.0 million.

Due to the favorable bid, staff is requesting the appropriation of approximately 12% contingency for additional work to the bid price. Therefore, an additional \$360,040.92 for additional work would need to be allocated for a total project amount of \$3,360,381.92.

### Recommendation

The District Engineer recommends that the Board: 1) adopt the attached Resolution and authorize the General Manager to award the contract for the Point Repair Project, Phase III-B Project No. 1774.0 to the low bidder, Casey Construction for \$3,000,341.00; 2) apportion an additional \$360,040.92 for 12% contingency for additional work for a total project amount of \$3,360,381.92; 3) Record the Notice of Exemption with San Mateo County.

Attachment:           Resolution  
                              Notice of Exemption

RESOLUTION NO. 2474 (2026)

**RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE POINT REPAIR PROJECT PHASE III-B SEWER PROJECT NO. 1774.0 TO CASEY CONSTRUCTION, INC., AND ALLOCATE FUNDS FOR CONSTRUCTION**

\*\*\*\*\*

**WHEREAS**, The Point Repair Project Phase III-B Sewer Project plans and specifications were prepared by Freyer & Laureta, Inc. of San Mateo, California, and

**WHEREAS**, Casey Construction, Inc. is the lowest bidder for the project, and

**WHEREAS**, There was no informality in Casey Construction, Inc.'s bid package, and

**WHEREAS**, Casey Construction, Inc.'s base bid amount was \$3,000,341.00 and

**WHEREAS**, this was the lowest responsible base bid, and

**WHEREAS**, Based on available funds, that the Bid be awarded to Casey Construction, Inc. for \$3,000,341.00, and

**WHEREAS**, The total project cost, if awarded to Casey Construction, Inc. with contingencies and construction support services is estimated at \$3,360,381.92; and

**WHEREAS**, There will be no fiscal impact to the General Fund. The Capital Assets Fund for Fiscal Year 2026-2027 projects is anticipated to be \$10,000,000.00 of which \$3,360,381.92 will be allocated to this project.

**NOW, THEREFORE, BE IT RESOLVED** that the District Board of the West Bay Sanitary District, County of San Mateo, State of California, does hereby award a construction contract to Casey Construction, Inc. in the amount of \$3,000,341.00 for the Point Repair Project Phase III-B Sewer Project No. 1774.0 and authorizes the General Manager to execute the construction contract, and allocate an additional \$360,040.92 for construction contingencies.

\*\*\*\*\*

PASSED AND ADOPTED by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 8<sup>th</sup> day of April, 2026, by the following votes:

Ayes: DEHN, MORITZ, OTTE  
Noes: NONE  
Absent: WALKER, THIELE-SARDINA  
Abstain: NONE

---

President of the District Board of the  
West Bay Sanitary District of San  
Mateo County, State of California

Attest:

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Secretary (pro tem) of the District Board of the  
West Bay Sanitary District of San Mateo  
County, State of California

## Notice of Exemption

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**To:** County Clerk  
County of San Mateo  
555 County Center  
Redwood City CA 94063

**From:** West Bay Sanitary District  
500 Laurel Street  
Menlo Park, CA 94025

**Project Title:** West Bay Sanitary District Point Repair Project – Phase III-B Project No. 1774.0

**Project Location – Specific:** Miscellaneous areas throughout the District.

**Project Location – City/Town/Areas:** Menlo Park, Atherton, San Mateo County

**Project Location – County:** San Mateo

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**Lead Agency:** West Bay Sanitary District

**Lead Agency Contact Person:** Sergio Ramirez (650) 321-0384

\_\_\_\_\_  
Signature Date: \_\_\_\_\_ Title: General Manager

## “PRELIMINARY REVIEW”

### WEST BAY SANITARY DISTRICT POINT REPAIR PROJECT - PHASE III-B Project No. 1774.0

April 2, 2026

INTRODUCTION. The West Bay Sanitary District Board approved the design and bidding of this Project.

EXEMPTION REVIEW. In compliance with CEQA Guidelines, this “preliminary review” of the West Bay Sanitary District Point Repair Project- Phase III-B Project No. 1774.0 was conducted to determine whether the project is exempt from CEQA. Based on this review, staff has concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

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This project is being implemented to replace and repair problematic sewer mains throughout the District. Due to the number of sewer mains, point repairs will be phased.

CONCLUSION. Based on the information presented herein, staff has concluded that the subject project is exempt from CEQA under the CEQA Guidelines Section 15061(b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15301(b), (existing facilities) or Section 15302(c), (replacement or reconstruction).

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 8**

**To:            *Board of Directors***

**From:         *Sergio Ramirez, General Manager***

**Subject:      *Report and Discussion on the Capital Improvement Program  
Schedule***

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Staff will present an update on the Capital Improvement Program and review the upcoming schedule.

The Board will have the opportunity to provide direction to staff and General Counsel.

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**Report to the District Board for the Regular Meeting of April 8, 2026**

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 9**

**To: Board of Directors**

**From: Sergio Ramirez, General Manager**

**Subject: Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility**

A discussion will be held on the Sharon Heights Recycled Water Facility and other events related to the recycled water plant. The Board will have the opportunity to provide direction to staff and legal counsel.

**Recycled Water Facility Production Data:**

<b>2026</b>	<b>Processed</b>	<b>Delivered</b>
January	5.2MG	143K
February	4.2MG	55.6K
March	5.9MG	3.9MG

<b>2025</b>	<b>Processed</b>	<b>Delivered</b>
January	5.3MG	663K gallons
February	5MG	532K
March	7.2MG	2.4MG
April	9.1MG	5.8MG
May	8.6MG	8.1MG
June	9.6MG	9MG
July	10.3MG	8.8MG
August	10MG	8.4MG
September	10.6MG	7.4MG
October	7.9MG	2.4MG
November	6.5MG	568K
December	5.7MG	58K

<b>2024</b>	<b>Processed</b>	<b>Delivered</b>
January	5.8MG	175K gallons
February	5.6MG	464K
March	6.5MG	1.5MG
April	8.1MG	4.4MG
May	10.6MG	9.3MG
June	10.7MG	9.9MG
July	11.3MG	9.9MG
August	10.7MG	9.3MG
September	7.8MG	7MG
October	8.8MG	5.4MG
November	4.6MG	530K
December	5.3MG	82K

<b>2023</b>	<b>Processed</b>	<b>Delivered</b>
January	5MG	0 gallons
February	3.3MG	0 gallons
March	3.5MG	0 gallons
April	4.9MG	32k gals. Dust Control
May	5.1MG	432k gals. Dust Control
June	4.8MG	456k gals. Dust Control
July	6.2MG	1.05MG Dust Control
August	8.1MG	2.7MG (+ 1.5 MG Dust Control)
September	8.4MG	4MG (+ 1.04 MG Dust Control)
October	9.6MG	7.4MG
November	7.7MG	3.7MG
December	7.4MG	970K

<b>2022</b>	<b>Processed</b>	<b>Delivered</b>
January	4.4MG	97,000 gallons
February	4.4MG	1.5MG
March	6.6MG	3.5MG
April	7.6MG	3.8MG
May	9.2MG	7.4MG
June	9.8MG	8.7MG
July	9.6MG	8.1MG
August	9.2MG	8.1MG
September	8.6MG	6.7MG
October	7.9MG	4.6MG
November	5.9MG	310,000 gallons
December	5.4MG	154,690 gallons

<b>2021</b>	<b>Total Processed</b>	<b>Total Delivered</b>
Yearly Total	88.2MG	56.26MG (*) (**)
<b>2020</b>	<b>Total Processed</b>	<b>Total Delivered</b>
August-Dec.	34.1MG	19.75MG

\* Sharon Heights substantially tapered off their water usage for September which is the reason for the large discrepancy between treated and delivered.

\*\* Treatment was reduced in the second half of the month. Rain in late October and an irrigation equipment malfunctions caused water delivery to decrease.

*The following is a disclosure statement required for any document, written report or brochure prepared in whole or in part pursuant to the Finance Agreement with the State Water Resources Control Board for the West Bay Sanitary District Recycled Water Project - Sharon Heights: Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.*

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 10**

**To:            *Board of Directors***

**From:         *Sergio Ramirez, General Manager***

**Subject:      *Discussion and Direction on the Bayfront Recycled Water Project  
and Status Update***

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A discussion will be held on the District's Bayfront Recycled Water Projects and other events related to the recycled water project.

The Board will have the opportunity to provide direction to staff and general counsel.

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 11**

**To:***Board of Directors*

**From:***Sergio Ramirez, General Manager*

**Subject:***Report and Discussion on RethinkWaste (SBWMA)*

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The District's representative to RethinkWaste (SBWMA) President Fran Dehn, will report on any pertinent items regarding RethinkWaste (SBWMA) business.

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**WEST BAY SANITARY DISTRICT  
AGENDA ITEM 12**

**To:            *Board of Directors***

**From:         *Sergio Ramirez, General Manager***

**Subject:      *Report and Discussion on Silicon Valley Clean Water (SVCW)  
Plant***

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The District's representative to Silicon Valley Clean Water (SVCW), Commissioner George Otte, will report on pertinent items regarding SVCW Operations, CIP and Finance.

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