



**WEST BAY SANITARY DISTRICT
ADDENDUM NO. 2**

TO

REQUEST FOR QUALIFICATIONS

PROJECT #1760.0

Recycled Water Project – Sharon Heights

Design-Build (DB) Services

(Addendum Issued: April 29, 2016)

SOQ SUBMITTAL DEADLINE:

4:00 P.M. Pacific Time, Monday, May 9, 2016

SOQ SUBMITTAL LOCATION:

Attn: Adam Slusser, Engineering Technician

West Bay Sanitary District

500 Laurel Street Menlo Park, CA 94025

This Addendum No. 2 is issued to modify and revise the previously issued Request for Qualifications (RFQ) for West Bay Sanitary District PROJECT #1760.0, RECYCLED WATER PROJECT – SHARON HEIGHTS, DESIGN-BUILD (DB) SERVICES and Addendum No. 1 to the RFQ, and/or given for informational purposes. This Addendum No. 2 (and any prior and subsequent Addenda) hereby forms, is incorporated into, and made a part of the RFQ. The following shall supersede, amend, add to, clarify, or subtract from those terms, conditions, and provisions shown in the original RFQ (as modified, revised, and/or supplemented by Addendum No. 1). Please attach this Addendum No. 2 to the documents in your possession. Submit Statements of Qualifications (SOQ) with the understanding and full consideration of this Addendum No. 2. The revisions declared in this Addendum No. 2 are an essential part of the RFQ (as modified, revised, and/or supplemented by Addendum No. 1). **Per the RFQ, if an Addendum is issued, Respondent must acknowledge receipt of Addendum in the appropriate location of the Affidavit of Authenticity Form, included in Attachment B (Submittal Forms) of the RFQ. Failure to do so may subject Respondent to disqualification.**

All definitions set forth in the RFQ shall have the same meaning unless stated otherwise in this Addendum No. 2. With the exception of the items identified below, all terms, conditions, and provisions of the RFQ (as modified, revised, and/or supplemented by Addendum No. 1) remain unchanged and valid. The RFQ is hereby modified

and revised as follows:

Addendum Items

Addendum Item No.	RFQ Section, SOQ Page	Action
1-1	RFQ Cover, <u>and</u> 5.1, Submittal Place and Deadline, Page 12	Amend to replace “Wednesday, May 4, 2016” with: “ Monday, May 9, 2016 ”
1-2	4.3, Procurement Schedule, SOQ Submittal Deadline, Page 9	Amend to replace “May 4, 2016” with: “ May 9, 2016 ”
1-3	Revised ATTACHMENT B (Submittal Forms), Page B-20	Delete Page B-20 of Revised ATTACHMENT B (Submittal Forms) and replace in its entirety with the attached revised Page B-20.

Responses to Questions

The District has received several questions on the RFQ. Answers to those questions are included in **Attachment 2** to this Addendum No. 2 and incorporated herein. The responses documented in **Attachment 2** to this Addendum No. 2 qualify or amend the RFQ (as previously modified, revised, and/or supplemented by Addendum No. 1) as specified therein. Per the RFQ, remarks and explanations provided at any meetings or via other communications (e.g. telephone, e-mail, etc.) shall not qualify or amend the terms of the RFQ, unless confirmed by the District in writing by addenda.

ATTACHMENTS

- ATTACHMENT 1 – Revised Page B-20 of Revised ATTACHMENT B (Submittal Forms)
- ATTACHMENT 2 – Responses to Questions



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ATTACHMENT 1

Revised Page B-20 of Revised ATTACHMENT B
(Submittal Forms)

4. FINANCIAL DATA FORM

Company Name: _____

Project Proposed Role: _____

Year:	2014 2015	2013-2014	2012 2013
A. Operating Revenues			
B. Operating Expense (not including Depreciation and Amortization)			
C. Depreciation and Amortization			
D. Operating Income (A-B-C)			
E. Net Income			
F. Total Assets			
G. Current Assets			
H. Total Liabilities			
I. Current Liabilities			
J. Net Worth (Equity) (F-H)			
K. Market Price per Share (as of 12/31)			
L. No. of Outstanding Shares (as of 12/31)			

Credit Rating Summary:

	Moody's	Standard & Poors	Fitch	Other
1.				
2.				
3.				
4.				
5.				
6.				



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ATTACHMENT 2
Responses to Questions

1. **Regarding the Professional Liability, the Prequal states in 1-17 you will require an endorsement “at least as broad as Insurance Services Office Form CG 20 10 11 85”. What other editions of the CG 2010 and CG 2037 will you consider to be “as broad as”?** The RFQ provides on page C-3, OTHER INSURANCE PROVISIONS, as revised in Addendum No. 1 (Addendum Item No. 1-17), that the District, its officers, directors, officials, employees, and agents, shall be covered as additional insureds on the Commercial General Liability, Contractor’s Pollution Legal Liability/Environmental Liability, and Automobile Liability policies and that such Additional Insured coverage “shall be provided in the form of an endorsement to the Respondent/DB Entity’s insurance (at least as broad as Insurance Services Office Form CG 20 10 11 85).” The referenced Additional Insured coverage is not applicable to the Professional Liability insurance. With respect to the Additional Insured coverage requirements for the Commercial General Liability, Contractor’s Pollution Legal Liability/Environmental Liability and Automobile Liability policies, such coverage must be at least as broad as Insurance Services Office (ISO) Form CG 20 10 11 85. If the Respondent cannot provide the identified Additional Insured endorsement, Respondent must identify the ISO additional insured endorsement(s) it proposes to utilize and indicate how such endorsement(s) affords coverage at least as broad as ISO Form CG 20 10 11 85. By way of example only (and without any limitation implied thereby), the District may consider ISO Form CG 20 10 10 01 in combination with ISO Form CG 20 37 10 01 (or the equivalent, as determined by the District) to be as broad as ISO Form CG 20 10 11 85.
2. **Addendum #1 has reformatted the entire [Attachment B]. Can we use the original pages provided, except for acknowledgement of addendum, and pages where no information has changed?** No. Pursuant to Addendum No. 1 to the RFQ (issued on April 11, 2016), ATTACHMENT B (Submittal Forms) was deleted and replaced in its entirety with Revised ATTACHMENT B (Submittal Forms). Respondents must utilize Revised ATTACHMENT B (Submittal Forms), as revised by Addendum No. 1 and as further amended by this Addendum No. 2. (Please see Addendum No. 1, Attachment 3, “Revised

ATTACHMENT B (Submittal Forms)”; Addendum No. 2, Attachment 1, “Revised Page B-20 of Revised ATTACHMENT B (Submittal Forms)”; and response to Question No. 3, below).

3. Upon review of Addendum 1, Attachment B, Item 12 requires financials for the three (3) most recent full financial years. In our case this will be 2015, 2014 and 2013, however the financial data form indicates the years to be provided as 2014, 2013 and 2012. Please clarify which years we are required to provide. Respondents shall provide financials for 2015, 2014 and 2013. In ATTACHMENT B (Rev.) (Submittal Forms), replace Page B-20 in its entirety with the Revised Page B-20 (attached as Attachment 1 to this Addendum No. 2).
4. Per RFQ requirements on page 20 of 30, 5.3.4 – Experience, “A one page summary table should be provided to cross-reference the Project Team (firms and Key Personnel) with participation in the reference projects.” Is this summary table to be provided in Part 3 – Experience narrative or Appendix D – Project Reference Forms?
This summary table is to be included in Part 3 – Experience.