

1902 - Serving Our Community for over 120 Years - 2023
WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, JUNE 28, 2023 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/85839118310?pwd=WEw5TkJlcEVUbm5HVmZpeVRsUkNBUT09>

Meeting ID: 858 3911 8310 Passcode: 245615

NOTE: The Board may take action on any agendized item unless specifically designated a “discussion” item or a “report.”

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

 - A. Approval of Minutes for Regular Meeting June 14, 2023 Pg. 3A-1
 - B. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1613 for the Construction of Wastewater Facilities for 305 Cervantes Road, Portola Valley, California Pg. 3B-1
 - C. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1613 for the Construction of Wastewater Facilities for 305 Cervantes Rd, Portola Valley, California Pg. 3C-1
 - D. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 1628 for the Construction of Wastewater Facilities for 460 Cervantes Road, Portola Valley, California Pg. 3D-1
4. General Manager’s Report Pg. 4-1
5. Presentation, Discussion, and Direction on the New District Website Pg. 5-1

6. Consider Authorizing the General Manager to Enter Into an Agreement Approved as to Form by General Counsel with Central Square for the Online Permitting System Pg. 6-1
7. Presentation and Discussion by San Mateo LAFCo Executive Director on the Solid Waste Divestiture Process Pg. 7-1
8. Presentation and Discussion on Flow Equalization and Resource Recovery Facility Levee Improvement Project Pg. 8-1
9. Consider Authorizing the General Manager to Enter Into an Agreement for On-Call Environmental Compliance Support with Kaz & Associates, LLC for the Flow Equalization and Resource Recovery Facility Levee Improvement Project Pg. 9-1
10. Consider Accepting Work by Precision Engineering for the North Bay Road and Ringwood Avenue Sewer Project; and Authorizing the General Manager to Execute the Balancing Change Order and File the Notice of Completion Pg. 10-1
11. Consider Resolution to Adopt the New West Bay Sanitary District Logo to Include Insignia to Reclaimed Water and Authorize the General Manager to Convert to the New Logo Pg. 11-1
12. Consider Adopting Regulation Amending Various Provisions of the General Code of Regulations Pg. 12-1
13. Consider Adopting Regulation Amending the General Code of Regulations to adopt updated Standard Specifications (Section 400) Pg. 13-1
14. Consider Adopting Resolution Approving Master Fee Schedule (2023) Pg. 14-1
15. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 15-1
16. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 16-1
17. Report and Discussion on South Bayside Waste Management Authority (SBWMA) Pg.17-1
18. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 18-1
19. Closed Session
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION/CONF. WITH LABOR NEGOTIATORS
Agency designated representatives: Board President/General Counsel
Unrepresented employee: General Manager
20. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
21. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.