1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, NOVEMBER 18, 2026 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members
Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager
Sergio Ramirez

District General Counsel
Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:
https://us06web.zoom.us/j/86296390672?pwd=v3VStacPzn3oSaaDVZav1LwP6WugVj.1
Meeting ID: 862 9639 0672 Passcode: 794890

1. Call to Order and Roll Call

2. Communications from the Public

3. Consent Calendar
   Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.
   A. Approval of Minutes for Regular meeting October 28, 2026 Pg. 3A-1
   B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru October 31, 2026 Pg. 3B-1
   C. WBSD Operations and Maintenance Report – October 2026 Pg. 3C-1
   D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3D-1
   E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3E-1
   F. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – October 2026 Pg. 3F-1
   G. Consider Approving Resolution of Intention to Annex Certain Territory (28 Arastradero Road Portola Valley; APN: 182-34-061) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing Pg. 3G-1
   H. Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 25-123 for the Construction of Septic Tank Effluent Pumping System (STEP) at 4131 Alpine Road, Portola Valley, California Pg. 3H-1

4. General Manager's Report Pg. 4-1

5. Board of Directors Will Receive a Capital Improvements Program Projects Update Pg. 5-1

6. Consider Authorizing the General Manager to Execute Contract Change Order No. 4 (CCO #4) in the amount of $164,479 with Anderson Pacific Engineering Construction, Inc. (APEC) for the Elevated Control Shed and Extreme Low Demand and Reject Water Valving Addition to Bayfront Recycled Water Treatment Facility Project No. 1763.0 Pg. 6-1

7. Authorize the General Manager to Enter into Amendment One to Engineering Design and Construction Services Agreement with Freyer & Laureta, Inc. (F&L) dated August 12, 2026, for $89,320 for the Point Repair Sanitary Sewer Project Phase IV Project 1777.0 Pg. 7-1

8. Consider Approving Cancellation of the Regular Board Meeting on December 23, 2026, and Adding a Meeting on December 16, 2026 Pg. 8-1

9. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 9-1

10. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 10-1

11. Report and Discussion on RethinkWaste (SBWMA) Pg. 11-1

12. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 12-1

13. Closed Session

    A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
       Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
       (1 potential case)

14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.

1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 28, 2026 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT:	President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte
BOARD MEMBERS ABSENT:	None
STAFF MEMBERS PRESENT:	Ramirez, Chu, Heydari AND General Counsel Alex Gesis by Zoom
Others Present:	Michael Miller by Zoom

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular Meeting October 14, 2026
B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru September 30, 2026

Motion by: Thiele- Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 5 Abstain: 0

Comments: None.

4. General Manager's Report

Comments: General Manager Ramirez reported rate studies are underway and is expecting preliminary results to be available for the Board sometime in December. The SVSW JPA Agreement meeting is scheduled for November 5, 2026.

The District is preparing for the exceptionally high King Tides and El Niño this winter. Preparations include preparing sandbags to protect critical sites, creek crossing inspections, and ensuring bypass equipment is in good working order. The District is also prepared to install a barrier at the entrance to the FEF, in the event of a storm and high tides occur simultaneously. In addition, the District worked with SVCW to exercise the equipment and pumps in preparation for potential use of the FEF. The District also conducted an earthquake preparedness drill in October.

The District expects to receive SRF reimbursements Nos. 8, 9, and 10, totaling approximately $30 million, during the first week of November. Reimbursement No. 11 was recently submitted.

The draft financial audit is nearly complete. The Finance Committee is scheduled to meet on December 3 to review the financial audit.

The annual Thanksgiving lunch is scheduled for November 10, and the holiday lunch is scheduled for December 8. The next Board meetings are tentatively scheduled for November 18 and December 9. The December meeting dates will be discussed and finalized during the November 18 Board meeting.

5. Consider Approving District Treasury Report First Quarter FY 2026-27

Motion by: Thiele- Sardiña 2nd by: Mortiz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: Finance Manager Chu reported that the District's total funds as of 9/30/26 are $37,248,590. There was $16.60 million in transfers from LAIF to operating and payroll accounts to cover expenses District operations and Silicon Valley Clean Water (SVCW) monthly operations and capital contribution.

The District averaged $3.64 million in monthly operating expenses in the first quarter, including capital contribution and debt to SVCW.

6. Consider Resolution Accepting Deed of Easement Pursuant to the Construction of Sewer Main for 5 Trinity Court, Menlo Park, California

Motion by: Walker 2nd by: Thiele-Sardina Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported that a significant blockage occurred when a redwood tree caused concrete to be pushed into the manhole. The public sewer main was moved away from the redwood tree and a new easement document was prepared to include the sewer main's new location. The Board directed staff to consider removing the tree(s) in this property and other easements where trees have been planted against the District's Code of General Regulations.

7. Consider Authorizing the General Manager to Execute Contract Change Order No. 2 (CCO #2) in the amount of $92,667.00 with Anderson Pacific Engineering Construction, Inc. (APEC) for the FERRF Levee Improvements Project No. 1762.0

~~Motion by: 2nd by: Vote: AYE: NAY: Abstain:~~

Comments: District Engineer Heydari reported that the change order is for the installation of a levee irrigation line to support the establishment of new plants, which is required by the BCDC.

Agenda item No. 7 was tabled, the Board directed staff to consider performing the work in-house using District crews.

8. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services with Freyer & Laureta, Inc. for $364,000.00 for the 320 Sheridan Drive/Highway 101 Sewer and Recycled Water Crossings Project No. 1779.0

Motion by: Walker 2nd by: Mortiz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

9. Consider Approving Cancellation of the Regular Board Meetings on November 11 and November 25, and Adding a Regular Board Meeting on November 18

Motion by: Mortiz 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

10. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that the District reduced production levels in October and will further reduce them in November. The District is also no longer sampling on weekends and will provide SHGCC with a 2027 O&M cost projection. The District is scheduled to meet with SH to review the projection. The District does not anticipate an increase in the 2027 projection, as expenditures remained within budget this year.

11. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the contractor continues to work on the influent pump station and the advanced treatment facility. A field visit to the plant is scheduled for sometime in December.

12. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that the most recent meeting was a working session focused on the budget. She also reported resurfacing work on the tip floor is ongoing, and work is underway on flood control for the tunnel. A preconstruction meeting was held for the EV charging station project. She continued to report the Organic to Energy project is going to the finance committee. If approved, it will be included in the Midyear budget review.
The board retreat will be postponed until March, if it takes place at all. Efforts are being made to incorporate informative sessions into the board meetings to provide updates on activities and projects taking place behind the scenes.

13. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported they are in the process of updating the JPA. Studies are being conducted to evaluate current dry- and wet-weather conditions, as well as projected conditions approximately 50 years into the future, to help assess long-term needs and plan for the future.

14. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Unrepresented employee: General Manager

Entered closed session at 8:23 PM Left closed session at 9:07 PM

Reportable action: None.

15. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

16. Adjournment Time: The meeting was adjourned at 9:08 PM

WEST BAY SANITARY DISTRICT
Financial Activity Report
October 2026

Date: ***November 18, 2026***

To: ***Board of Directors***

From: ***Annette Bergeron, Personnel & Accounting Specialist***
Vivian Chu, Finance Manager

Subject: ***Approve Monthly Financial Activity Report***

Financial Activity for the month of October 2026.

	Receipt Summary:		
	Commercial Deposits		4,800.00
	Credit Cards / eChecks		97,735.33
	Franchise Fees		10,699.65
	San Mateo County [Tax Roll]		0.00
	SFR Reimbursements		0.00
	SHGCC		245,800.10
	Invoices		67,650.98
	Transfers		5,800,000.00
	Miscellaneous Receipts		0.00
		Total Receipts	**6,226,686.06**
	Withdrawal Summary		
	Total Checks		1,638,538.95
	Total Corp Cards		6,134.64
	Total Bank Wires/ACHs		5,685,346.40
	External Withdrawals		**7,330,019.99**
	Total Internal Bank Transfers		300,000.00
		Total Withdrawals	**7,630,019.99**
Fund	**Expenditure Summary by Budget Category**		
100	Operations		1,256,682.37
200	Capital		1,452,731.06
300	Solid Waste		0.00
500	Recycled Water		107,529.27
800	Silicon Valley Clean Water		4,813,077.29
		Expenditures by Fund	**7,630,019.99**

The transactions listed comprise multiple District checking, money market, and investment accounts. Transfers are listed based on debit (deposit) or credit (withdrawal) from operating accounts, therefore transfers from investment accounts to operating accounts are not listed twice. Investment activity is detailed in the quarterly Treasurer's Reports.

Presented to West Bay Sanitary District Board of Directors for review and approval.

President _____

Secretary _____

Investment Portfolios

There are currently five separate investment reserves maintained to support the goals of the District, along with reserves held in Local Agency Investment On May 29, 2026, a money market reserve account was opened with BMO Bank for the Avy Pump Station SRF loan, as required by the State Water Board. The required minimum reserve balance is equal to the annual SRF loan payment of $26,298.

The Operating Reserve target is set at six months of collection operating expenses, based on the approved fiscal year budget. The reserves are replenished The Treatment Plant Reserve target balance was set to cover Silicon Valley Clean Water (SVCW) capital needs and avoid incurring addition debt.

Reserve Account	Originated	Target Balance	Balance 10/31/2026	Target
Operating Reserve	11/26/2014	$18 million	$112,289	Unfulfilled
Capital Reserve	11/26/2014	$20 million	$12,795,040	Unfulfilled
Rate Stabilization Reserve	10/30/2015	$15 million	$4,050,758	Unfulfilled
Recycled Water Cash Flow	11/18/2016	$12 million	$1,758,446	Unfulfilled
Treatment Plant Reserve	8/1/2021	$20 million	$7,069,957	Unfulfilled
Recycled Water SRF Reserve - Restricted	3/1/2018	$1.46 million	$1,523,224	Achieved
Avy Pump Station SRF Reserve - Restricted	5/29/2026	$26,298	$26,410	Achieved

* The District has $59 million under total unrestricted target balances.

Excess funds over the current monthly expenditures are held in Local Agency Investment Fund (LAIF), which are equivalent to cash and may earn higher yields without a long-term commitment. Operating and Equipment Reserves, customer deposits, and Solid Waste Funds are held in LAIF.

Investments by Type	Target Balance	Balance 10/31/2026
Operating Accounts		$2,173,671 **
Local Agency Investment Fund (LAIF)	$18 million	$112,289
Unrestricted Reserves		
Investment Portfolios	$67 million	$25,674,202
Restricted Reserves		
Recycled Water SRF Reserve	$1.46 million	$1,523,224
Avy Pump Station SRF Reserve		$26,410
Public Agency Retirement Services (PARS)		$1,246,680

** The District had approximately $239 thousand in outstanding checks as of 10/31/2026.

West Bay Sanitary District
Receipts
October 2026

Receipt Date	Receipt Number	Description	Amount
10/1/2026	465082	Yes Group Prime: C4B Permit: 2190 Monterey Ave, MP	230.00
10/5/2026	465084	Maverick Building Group Inc: C1A Permit & Capacity Fee: 233 Stanford Ave, MP	3,953.20
10/6/2026	465085	Bayshore Plumbers: C1A Permit: 3 Hillbrook Drive, PV	510.00
10/7/2026	465086	Mateus Lima: Pool Discharge Permit & Pool Discharge Fee: 153 Toyon Road, Ath	347.53
10/9/2026	465087	Nor-Cal Trenchless Sewer and Drain Inc.: C1A Permit: 921 Cloud Ave, MP	510.00
10/12/2026	465090	Discount Plumbing and Rooting: C1A Permit: 3723 Alameda De Las Pulgas, MP	510.00
10/12/2026	465089	Luis E Gallegos: Pool Discharge Permit & Pool Discharge Fee: 1013 Louise Street, MP	490.16
10/12/2026	465088	Marj Ventures: C1D Permit: 15 Kent Place, MP	510.00
10/13/2026	465093	Total Underground Construction:C1A Permit: 434 Claremont Way, MP	510.00
10/13/2026	465092	Bayshore Plumbers: C1A Permit: 4 Whitney Ct, MP	510.00
10/13/2026	465091	Daniel Warren: C1D Permit: 2020 Oakley Ave, MP	510.00
10/14/2026	465094	Shea Boitano: C1D Permit & Capacity Fee: 8 Hillbrook Dr, PV	8,687.60
10/15/2026	465098	Wakefield Mist: Pool Discharge Permit & Pool Discharge Fee: 15 Kent Pl, MP	775.41
10/15/2026	465095	Bayworks Plumbing Inc: C4B Permit: 230 Atherton Ave, Ath	230.00
10/15/2026	465097	Marj Ventures: Wye Conn Fee: 15 Kent Pl, MP	460.00
10/15/2026	465100	Natalie Huang: Pool Discharge Permit & Pool Discharge Fee: 261 Camino Al Lago, ATH	664.32
10/15/2026	465096	Jessica Govea: Pool Discharge Permit & Pool Discharge Fee: 230 Atherton Ave, ATH	347.53
10/15/2026	465099	Andrej Mirceski: C1D Permit & Capacity Fee: 841 Middle Ave, MP	6,105.20
10/19/2026	465102	McMills Construction: C4B Permit: 101 San Mateo Dr, MP	230.00
10/19/2026	465101	MD Construction: C1D Permit & Capacity Fee: 71 Mandarin Way, Ath	6,565.20
10/20/2026	465106	Scott Zazueta: Annexation Fee, OWDZ Fee & Publication Fee: 28 Arastradero Rd, PV	3,860.00
10/20/2026	465104	Nicolas Bechwati: C2A Permit: 3715 Haven Ave, MP	720.00
10/20/2026	465105	Handy Plumbing Man:C1A Permit: 56 Sutherland Dr, ATH	510.00
10/20/2026	465103	Paul Parell: CCTV Review: 2010 Oakley Ave, MP	115.00
10/21/2026	465107	Discount Plumbing Rooter Service:C1A Permit: 100 Baywood Ave, MP	510.00
10/22/2026	465108	1304 Orange LLC: C1A Permit, Capacity Fee, & WYE Connection Fee: 1304 Orange Ave, MP	6,565.20
10/22/2026	465109	1304 Orange LLC: C4B Permit: 1304 Orange Ave, MP	230.00
10/22/2026	465112	Jaime Benes: Pool Discharge Permit, Pool Discharge Fee & 4 HR Staff Time: 2900 Sand Hill Rd, MP	2,186.45
10/22/2026	465111	Shahab Kamali: C5 Permit, Conn Fee, Wye Conn, Plan Review and Supplemental Conn Charge: 413	39,606.35
10/23/2026	465114	McMills Construction: C1A Permit, 2 Capacity Fee, & WYE Connection Fee: 100 San Mateo Dr, MP	8,717.20
10/23/2026	465113	Handyman Plumbing:C1A Permit: 42 Camino Por Los Arboles, ATH	510.00
10/27/2026	465115	Wescott Construction: C4B Permit: 196 Encinal Ave, Ath	230.00
10/27/2026	465117	Bayshore Plumbers: C1F Permit: 3126 Barney Ave, MP	750.00
10/27/2026	465118	Mike Wescott: Pool Discharge Permit & Pool Discharge Fee: 196 Encinal Ave, Ath	568.98
10/29/2026	465119	Pacific Gas & Electric Company: PGE TCE 10/7/26-11/5/26:	4,800.00
	Receipts		**102,535.33**
	Franchise Fees		
	10/16/2026	Recology: SW Franchise Fees 09/2026	10,699.65
	Other Receipts		
	10/5/2026	Town of Los Altos Hills: MSA 08/2026	39,822.84
	10/8/2026	O&M 10/2026, Avy Altschul SRF Loan & SHRWF SRF Loan	122,900.05
	10/13/2026	Void Of Bill Payment #74258	3,389.68
	10/16/2026	APN: 182-36-010 SSC 1st Installment	1,512.00
	10/19/2026	Town Of Woodside: Quarterly MSA 7/2026-9/2026	18,304.96
	10/23/2026	O&M 11/2026, Avy Altschul SRF Loan & SHRWF SRF Loan	122,900.05
	10/29/2026	APN: 071-111-360: SSC 1st Installment	756.00
	10/30/2026	APN: 182-34-045: SSC 1st Installment	1,288.50
	10/30/2026	APN: 182-34-063: SSC 1st Installment	1,288.50
	10/30/2026	APN: 182-34-063: SSC 2nd Installment	1,288.50
	Sub Total Receipts		**426,686.06**
	Other Bank Transfers		
	10/7/2026	Transfer from RW & TP to Ops	5,800,000.00
	Total Other Bank Transfers		**5,800,000.00**
	Total Receipts		**6,226,686.06**

West Bay Sanitary District

Withdrawals
October 2026

Check	Date	Payee	Purpose	Amount
75181	10/7/2026	Airgas USA, LLC	Misc - Rental Equipment	133.85
75182	10/7/2026	Alexander Benitez	A. Benitez Final Check Sept 26 - Oct 8, 2026	2,464.76
75183	10/7/2026	Alpha Analytical Laboratories	Coliform Sampling - SHRWF	2,362.50
75184	10/7/2026	BAGG Engineers	BRWRF Testing & Monitoring	3,350.00
75185	10/7/2026	Bay Area Paving Co.	Paving After Point Repair	11,752.00
75186	10/7/2026	CalPERS LongTerm Care Program	LTC Witholding	117.05
75187	10/7/2026	Casey Construction	Project No. 1774.0 Point Repair Phase III-B Casey Construction C	1,118,740.48
75188	10/7/2026	Cintas	Personal Safety Garments Service	800.48
75189	10/7/2026	City of Menlo Park	Gas & Diesel District Vehicles	11,079.85
75190	10/7/2026	City of Menlo Park	Encroachment Permit	1,159.76
75191	10/7/2026	CleanServ Universal Services	Janitorial Service	1,160.00
75192	10/7/2026	CWEA	CWEA Association Membership	259.00
75193	10/7/2026	D. Avalos Gopher Trapping	FERRF Levy Squirrel Control	350.00
75194	10/7/2026	Dolphin Graphics	Personal Safety Garments Service	1,125.18
75195	10/7/2026	EPS Inc. dba Express	Project No. 1771.0 Middlefield Marsh Siphon Replacement Projec	94,061.88
75196	10/7/2026	Frisch Engineering, Inc.	Router Replacement Pond Signal	1,729.38
75197	10/7/2026	Grainger	Pump Station Parts	3,481.04
75198	10/7/2026	Home Depot Credit Services	Operating Supplies	36.15
75199	10/7/2026	Kimball Midwest	Operating Supplies	2,050.34
75200	10/7/2026	Calif. Labor Law Poster Servic	2027 Labor Law Posters (4)	384.00
75201	10/7/2026	MacLeod and Associates, Inc.	191 Britton Ave. Legal and Plat	1,200.00
75202	10/7/2026	McCrometer Inc.	Flow Monitoring & Data Service	17,262.00
75203	10/7/2026	Municipal Maintenance Equip.	IBAK Camera Repair	3,988.32
75204	10/7/2026	Napa Auto Parts	R&M - Fleet/Vehicle	529.34
75205	10/7/2026	National DRIVE	Teamster Pledge Contribution	10.00
75206	10/7/2026	Navia Benefit Solutions	FSA Contributions	1,076.28
75207	10/7/2026	Pacific Gas & Electric	Electric Service	3,398.12
75208	10/7/2026	Peninsula Building Materials	Sand Bags	2,913.90
75209	10/7/2026	Peninsula Truck Repair	R&M - Fleet/Vehicle	4,296.79
75210	10/7/2026	Ponton Industries	Long life batteries for Hach equipment	3,445.31
75211	10/7/2026	Recology Peninsula Services	Recology Monthly Services SHRWF	249.39
75212	10/7/2026	RoadSafe Traffic Systems, Inc.	Traffic Control Products	1,169.81
75213	10/7/2026	Seekzen Systems	IT Consulting Monthly Fee	750.00
75214	10/7/2026	Shape, Inc.	Pump Station Spare Parts	6,638.13
75215	10/7/2026	Silicon Valley Clean Water	SHRWF Coliform Samples Weekend	1,200.00
75216	10/7/2026	Spartan Tool	Sewer Cleaning Tools	3,438.53
75217	10/7/2026	TPX Communications	VoIP & Fiber Service	3,026.11
75218	10/7/2026	U.S. Jetting, LLC.	Operating Supplies	1,312.92
75219	10/7/2026	Underground Republic Water	Rehab Construction Material	5,240.55
75220	10/7/2026	Underground Service Alert	State Fee	17,486.82
75221	10/7/2026	HD Supply, Inc.	Sewer Tools	636.13
75222	10/7/2026	Valley Heating & Cooling	Admin/ Maintenance Agreement	494.46
75223	10/7/2026	Veolia Water North America	Water Service	65.18
75224	10/7/2026	Western States Tool & Supply	Air Powered Jackhammers	2,701.14
75225	10/15/2026	AC3	SHRWF Gantry Crane Annual Certification	600.00
75226	10/15/2026	Bay Area Clean Water Agencies	BACWA Membership & Special Programs Fees	2,768.68
75227	10/15/2026	BAGG Engineers	Project No. 1774.0 Point Repair Phase III-B BAGG Engineers Cont	24,265.00
75228	10/15/2026	Bay Area Air Quality Mgmt Dist	BAAQD Annual Permit Renewals	12,545.00
75229	10/15/2026	Readyrefresh By Nestle	Water Delivery	1,595.77
75230	10/15/2026	California Water Service	Water Service	51.77
75231	10/15/2026	CalPERS LongTerm Care Program	LTC Witholding	117.05
75232	10/15/2026	Cintas	Personal Safety Garments Service	805.11
75233	10/15/2026	City of Menlo Park	Encroachment Permit	1,159.76
75234	10/15/2026	City of Menlo Park - Water Svc	Water Service	311.62
75235	10/15/2026	CPS HR Consulting	HR Consulting Services	247.50
75236	10/15/2026	CWEA	Grade Testing	464.00
75237	10/15/2026	Goldstreet Design Agency	SSMP/SERP Training	5,980.00
75238	10/15/2026	HF&H Consultants	YouTube Holiday FOG (English & Spanish)	4,000.00
75239	10/15/2026	HF&H Consultants	Amendment 1 Recycled Water Rates	21,898.50
75240	10/15/2026	Industrial Scientific Corp.	iNet Exchange Program - Gas Monitors	3,389.68
75241	10/15/2026	Joseph Andrew Scheidt	COSMO Update	2,200.00
75242	10/15/2026	Kaz & Associates	BFRWF Project No. 1763.0 SWPPP Compliance Services	1,400.00
75243	10/15/2026	National DRIVE	Teamster Pledge Contribution	10.00
75244	10/15/2026	Navia Benefit Solutions	FSA Contributions	1,076.28
75245	10/15/2026	P&F Distributers	HDPE Forcemain Parts Stock Replacement	465.87
75246	10/15/2026	Rudy Revillas	Waste Water Operator 3 Exam Reimbursement	420.00
75247	10/15/2026	Sharp Business Systems	Sharp Copier Monthly Lease	1,120.27
75248	10/15/2026	Us Standard Products Corp	Pro Towels Shop	2,941.71

West Bay Sanitary District

Withdrawals
October 2026

75249	10/15/2026	Verizon Wireless	Monthly Service Fee- Pond to Plant Comms- SHRWF	65.04
75250	10/15/2026	Vivian Chu	CSMFO 2027 Conference	925.00
75251	10/21/2026	Battery Junction Wholesale	6 Volt Batteries for Hach Flow Meters	1,375.07
75252	10/21/2026	California Water Service	Water Service	167.37
75253	10/21/2026	Cintas	Personal Safety Garments Service	785.58
75254	10/21/2026	City of Menlo Park - Water Svc	Water Service	2,126.73
75255	10/21/2026	Comcast	Cable Subscription	393.30
75256	10/21/2026	D & L SUPPLY	EPASD Mainline Cleanout O36	508.44
75257	10/21/2026	Du-All Safety, LLC	Monthly Safety Maintenance and SOP Contract	2,340.00
75258	10/21/2026	Embarcadero Media Foundation	Advertising	2,240.00
75259	10/21/2026	Grainger	Operating Supplies	846.09
75260	10/21/2026	Kaz & Associates	BFRWF Project No. 1763.0 SWPPP Compliance Services	1,400.00
75261	10/21/2026	Kimball Midwest	Operating Supplies	881.29
75262	10/21/2026	Kone Pasadena	Elevator Maintenance	406.49
75263	10/21/2026	Mallory Co.	Personal Protective Equipment	1,714.83
75264	10/21/2026	Menlo Park Ace Hardware	Vehicle & Equipment Supplies	81.52
75265	10/21/2026	Mission Clay Products, LLC	Operating Supplies	4,025.30
75266	10/21/2026	Municipal Maintenance Equip.	IBAK Camera Repair	6,314.96
75267	10/21/2026	Napa Auto Parts	R&M - Fleet/Vehicle	228.75
75268	10/21/2026	Navia Benefit Solutions	Commuter & FSA Fees	400.00
75269	10/21/2026	Pacific Gas & Electric	Electric Service	153.79
75270	10/21/2026	Peninsula Truck Repair	R&M - Fleet/Vehicle	2,664.33
75271	10/21/2026	Preferred Alliance	DOT Testing Admin Fees	311.40
75272	10/21/2026	Quadient Leasing USA	Postage Meter Lease	250.68
75273	10/21/2026	Red Wing	PPE Boots	650.00
75274	10/21/2026	Rich Voss Trucking	Rehab Backfill Material	672.00
75275	10/21/2026	Safety-Kleen Systems	Hazardous Waste Disposal	5,756.68
75276	10/21/2026	San Mateo County Tax Collector	Tax Bill	780.46
75277	10/21/2026	Stevens Creek Quarry	Backfill Material Rehab	1,320.20
75278	10/21/2026	U.S. Jetting, LLC.	Operating Supplies	1,123.79
75279	10/21/2026	Verizon Wireless	District Cellular Service	2,089.56
75280	10/21/2026	Weco Industries	R&M - Other Equiptment	14,221.72
75281	10/29/2026	CSRMA c/o Alliant Insurance	Board Treasurer Bond	658.00
75282	10/29/2026	AT&T	Telephone Service	707.38
75283	10/29/2026	Bay Area Paving Co.	Paving After Point Repair	7,908.00
75284	10/29/2026	BidNet	Online Bidding Annual Subscription	7,785.68
75285	10/29/2026	California Water Service	Water Service	1,918.67
75286	10/29/2026	Cintas	Personal Safety Garments Service	787.73
75287	10/29/2026	Comcast	Internet Services - SHRWF	706.30
75288	10/29/2026	D. Avalos Gopher Trapping	FERRF Levy Squirrel Control	350.00
75289	10/29/2026	Daniel Mechanical	Bio Trickling Filter Nutrient SHRWF	914.24
75290	10/29/2026	Fariborz Heydari	PE License Renewal Reimbursement	250.00
75291	10/29/2026	Freyer & Laureta	Project No. 1776.0 FERRF Pump Station Improvements	82,085.29
75292	10/29/2026	Industrial Scientific Corp.	I-Net Exchange Program	3,389.68
75293	10/29/2026	National DRIVE	Teamster Pledge Contribution	10.00
75294	10/29/2026	Navia Benefit Solutions	FSA Contributions	1,076.28
75295	10/29/2026	Pacific Gas & Electric	Electric Service	24,715.63
75296	10/29/2026	Rudy Revillas	Waste Water Operator 3 Certificate Reimbursment	553.00
75297	10/29/2026	San Mateo Lawn Mower Shop	Small Engine Service Repair	99.43
75298	10/29/2026	Sione Lolohea	CWEA Northern Safety Day Travel	135.28
75299	10/29/2026	U.S. Jetting, LLC.	Operating Supplies	2,761.99
75300	10/29/2026	Univar Solutions USA	Plant Chemicals	4,144.56
75301	10/29/2026	Vivian Chu	Boot Reimbursement	179.96
75302	10/29/2026	Wise Painting, Inc.	Admin Interior Exterior Painting	11,220.98
				1,638,538.95

West Bay Sanitary District

Withdrawals
October 2026

Corporate Cards:

GL	Date	Account Name	Description	Amount
54080	10/19/2026	Memberships	Cloud Storage & Peleton Renewal	68.98
54091	10/19/2026	Office Supplies	Stationary, Supplies	2,008.73
54101	10/19/2026	Operating Supplies	Placards	150.07
54103	10/19/2026	Vehicle & Equipment Supplies	DMV Registrations, VIN Verifications	375.22
54105	10/19/2026	Pump Station Parts & Supplies	Shutoff Solenoid	144.00
54133	10/19/2026	Public Outreach	Daily Post: Ad for CIP Bids	1,935.00
54151	10/19/2026	R&M - Fleet/Vehicle	Tracy Hand Car Wash Unit 224	75.00
54158	10/19/2026	Computer Software	Zoom & Prime Subscription Renewal	65.40
54159	10/19/2026	Computer Hardware	Phone Accessories	72.91
54173	10/19/2026	Dept Training & EE Development	Safety Meetings, Materials	647.34
54174	10/19/2026	District Meetings	Department Meetings	519.28
54176	10/19/2026	Business Meetings GM	Business Meetings	72.71
		US Bank - CalCards		**6,134.64**

Bank Wires/ACH

Date	Payee	Purpose	Amount
10/1/2026	ADP	Employee Payroll - Check Date -10/02/2026	165,568.81
10/1/2026	ADP	Payroll Taxes - 10/02/2026	54,367.30
10/2/2026	MissionSquare	MissionSquare: Contributions PR 10/02/2026	12,297.35
10/8/2026	SVCW	FY 26-27 SRF Loan	2,404,781.29
10/8/2026	SVCW	SVCW October 2026 Contribution	1,204,148.00
10/9/2026	ADP	ADP Fees	413.25
10/9/2026	Paya	Paya Refund	685.33
10/13/2026	CalPERS	GASB 68 Report	350.00
10/13/2026	CalPERS	CalPERS: Health Ins 10/2026	85,043.99
10/15/2026	ADP	Directors Fees - September	4,841.45
10/15/2026	ADP	Payroll Taxes - Board	872.93
10/15/2026	ADP	Employee Payroll - Check Date -10/16/2026	171,739.11
10/15/2026	ADP	Payroll Taxes - 10/16/2026	57,543.50
10/16/2026	MissionSquare	MissionSquare: Contributions PR 10/16/2026	12,297.35
10/16/2026	CalPERS	CalPERS:Retirement PR 09/18/2026	37,150.70
10/21/2026	NeoPost	Postage Expense-October 2026	33.00
10/23/2026	ADP	ADP Fees	49.50
10/23/2026	ADP	ADP Fees	413.25
10/26/2026	CalPERS	CalPERS:Retirement PR 10/02/2026	37,108.72
10/26/2026	NeoPost	Postage Expense-October 2026	300.00
10/29/2026	SVCW	SVCW November 2026 Contribution	1,204,148.00
10/29/2026	ADP	Employee Payroll - Check Date -10/30/2026	166,056.09
10/29/2026	ADP	Payroll Taxes - 10/30/2026	52,888.13
10/30/2026	MissionSquare	MissionSquare: Contributions PR 10/16/2026	11,529.35
10/30/2026	Navia Benefit Solutions	Navia: Commuter Benefits 11/2026	720.00
	Bank Wires/ACH		**5,685,346.40**

Bank Transfers:

Date	Payee	Purpose	Amount
10/28/2026	WBSD Ops Account	Transfer from Ops to PR	300,000.00
	Internal Bank Transfers		**300,000.00**

Withdrawal Summary:

Total Checks	1,638,538.95
Total Corp Card	6,134.64
Total Bank Wires / ACHs	5,685,346.40
Total Internal Bank Transfers	300,000.00
Total Withdrawals	**7,630,019.99**

West Bay Sanitary District
Expenditures By Vendor
07/01/2026 to 10/31/2026

Withdrawals	Total by Vendor FY 2026-27	Withdrawals October 2026
Name	***YTD***	***Current***
A-A Lock & Alarm	33.73	-
AC3	600.00	600.00
ADP - Fees	2,921.15	876.00
Advanced Laser	434.41	-
Airgas USA, LLC	542.44	133.85
All Fence Company, Inc.	4,612.50	-
Allied Crane	10,879,203.29	-
Alpha Analytical Laboratories	8,500.00	2,362.50
Anderson Pacific	4,179,435.20	-
Angulos NorCal Tree Service	4,742.35	-
Aqua Natural Solutions	14,454.68	-
ARC Document Solutions, LLC	50,838.00	-
AT&T	8,486.13	707.38
Atchison, Barisone & Condotti	83,154.04	-
Backflow Prevention Specialist	4,325.78	-
Badge Meter, Inc.	408.00	-
Bad Elf, LLC	4,433.00	-
BAGG Engineers	44,551.76	27,615.00
Battery Junction Wholesale	7,204.64	1,375.07
Bay Alarm	8,164.57	-
Bay Area Air Quality Mgmt Dist	13,464.15	12,545.00
Bay Area Clean Water Agencies	706,244.26	2,768.68
Bay Area High Reach, Inc.	7,058.96	-
Bay Area Paving Co.	43,359.00	19,660.00
Bay City Electric Works	30,090.30	-
Bay Reprographic	5,569.25	-
Bayside Equipment Company	2,320.00	-
BidNet	8,572.28	7,785.68
Blackburn Manufacturing Co	1,106.22	-
Blocka Construction Inc	235,810.71	-
BMO	2,295.00	-
Bonny Doon Environmental	700.00	-
Burke, Williams & Sorensen, LLP	740.80	-
CA Biological Solutions Inc.	3,405.00	-
CA Dept Of Tax & Fee Admin	4,126.83	-
CA Regional Water Quality	3,240.00	-
CA State Disbursement Unit	72,476.84	-
California Car Sounds	910.00	-
California State Lands Comm	998.00	-
California Water Service	50,338.44	2,137.81
Calif. Labor Law Poster Servic	10,270.93	384.00
CalPERS - 1959 Survivor Billing	6,114.08	-
CalPERS - Actuary Fees	5,562.65	-
CalPERS - GASB Fee	17,205.00	350.00
CalPERS - Health Premiums	175,716.90	85,043.99
CalPERS - Retirement	150,929.02	74,259.42
CalPERS - Unfunded Accrued Liability	6,779.36	-
CalPERS Longterm Care Program	1,597.83	234.10
CARB/PERP	4,400.00	-
CASA	2,991.84	-
Casey Construction	2,017,814.66	1,118,740.48
CBF, Inc.	120.31	-
CDIAC	569.64	-
CDW Government	34,524.00	-
Center For Hearing Health	60.37	-
CentralSquare Technologies	38,289.47	-
Chamber San Mateo County	621.06	-
Chargepoint Inc.	40.00	-
Chavan & Associates	14,193.50	-
Christian Brothers Lining, Co.	330.00	-
Cintas	8,642.76	3,178.90
City Of East Palo Alto	17,349.73	-
City of Foster City	6,869.14	-
City of Menlo Park	69,124.47	13,399.37
City Of Menlo Park - Fuel	40.38	-
City Of Menlo Park - Water Svc	6,061.06	2,438.35
City of Palo Alto	5,160.94	-
City Of Redwood City	541.56	-
Clean Earth Environmental	11,855.42	-
Cleanserv Universal Services	1,410.68	1,160.00
Coast To Coast Trucking School	375.00	-
Comcast	199,891.06	1,099.60
Commercial Van Interiors	520.03	-
Consolidated Parts	1,307.49	-
Core & Main	3,317.39	-
Corrosion Engineering Assoc.	85.50	-
Corrosion Protection Solutions	4,722.64	-
Costco	4,014.78	-
County of San Mateo	7,481.25	-
County of San Mateo - LAFCO	3,242.09	-
County of Santa Clara	640.00	-
CPS HR Consulting	3,927.81	247.50
Craig Awbrey	305.00	-
CSDA	7,523.00	-
CSRMA c/o Alliant Insurance	25,065.15	658.00
CUES	5,448.00	-
Custom Tops, Inc.	2,174.44	-
CWEA	1,142.92	723.00
D & L Supply	594.91	508.44

West Bay Sanitary District
Expenditures By Vendor
07/01/2026 to 10/31/2026

Withdrawals	Total by Vendor FY 2026-27	Withdrawals October 2026
D&J Gardening	99,000.00	-
D. Avalos Gopher Trapping	9,790.32	700.00
Dale Scott & Co.	1,100.00	-
Daniel Mechanical	914.24	914.24
Deborah Peres	555.75	-
Dell Marketing	1,303,216.05	-
DES Architects & Engineers	2,337,614.74	-
Dewey Pest Control	2,772.00	-
Dinsmore Landscape Company	2,631.26	-
Ditch Witch West	1,495.00	-
DLT Solutions LLC	6,051.96	-
Dolphin Graphics	2,934.03	1,125.18
Donald Turnquist	9,394.88	-
Dorian Mckelly	29,815.50	-
Douglas Landscape Construction, Inc.	494.46	-
Du-All Safety, LLC	10,525.36	2,340.00
Duke's Root Control, Inc	162,969.51	-
Dupratt Ford Dixon	17,726.88	-
E & A Enterprise Inc.	159,969.00	-
East Bay Municipal Utility	9,321.00	-
Electro-Motion Inc.	1,181.25	-
Embarcadero Media Foundation	5,120.00	2,240.00
Environmental Dynamics Int.	1,306.00	-
EPS Inc. dba Express	100,713.88	94,061.88
ErgoWorks	6,652.00	-
ESRI	2,535.00	-
Fast Response On-Site Testing	6,652.00	-
FedEx	2,535.00	-
First Unum Life	2,535.00	-
Fischer Compliance LLC	10,493.00	-
Flo-Line Technology/ Inc.	2,535.00	-
Foster & Foster Consulting	7,652.00	-
Freyer & Laureta	107,553.74	82,085.29
Frisch Engineering, Inc.	8,381.38	1,729.38
G3 Engineering, Inc	4,723.20	-
Gabriel Hernandez	2,535.00	-
GHA Technologies Inc.	2,535.00	-
Global Equipment, Inc	1,280.00	-
Golden Gate Truck Center	2,535.00	-
GoldStreet Design Agency	12,805.00	5,980.00
Govconnection, Inc.	8,253.74	-
Governmentjobs.Com	6,652.00	-
Grainger	14,237.99	4,327.13
Granite Rock Company	2,535.00	-
HACH Company	6,825.00	-
Hadronex	9,187.00	-
Harrington Industrial Plastics	10,000.00	-
Helix Laboratories	6,652.00	-
Herc Rentals	2,586.00	-
HF&H Consultants	47,332.25	25,898.50
Hillyard/San Francisco	5,173.02	-
Home Depot Credit Services	2,667.58	36.15
Horizon	6,652.00	-
HD Supply, Inc.	9,086.92	636.13
H & R Plumbing & Drain	2,535.00	-
IEDA	7,560.20	-
Industrial Scientific Corp.	10,820.25	6,779.36
Instrument Technology Corp.	6,652.00	-
Interstate Traffic Control	6,164.05	-
Ironhouse Sanitary District	2,535.00	-
IT Pipes	1,280.00	-
It's Personnel/ P.C.	8,656.67	-
Jack Doheny Companies, Inc.	2,535.00	-
Jones Hall	2,535.00	-
Joseph Andrew Scheidt	8,877.00	2,200.00
Kaz & Associates	2,946.32	2,800.00
Kimball Midwest	5,163.99	2,931.63
Kone Pasadena	1,032.98	406.49
Las Lomitas Elementary SD	73.52	-
Lasky Trade Printing	444.34	-
LPGS Menlo LLC	325.00	-
Luxone LLC	705.89	-
MacLeod and Associates, Inc.	1,200.00	1,200.00
Mallory Co.	3,867.24	1,714.83
McCrometer Inc.	51,786.00	17,262.00
Medco Supply Company	634.25	-
Menlo Park Ace Hardware	96.82	81.52
Mission Clay Products, LLC	4,025.30	4,025.30
MissionSquare	97,243.77	36,124.05
Morse Hydraulics	60.37	-
Municipal Maintenance Equip.	52,914.16	10,303.28
Napa Auto Parts	1,221.67	758.09
National DRIVE	70.00	30.00
Navia Benefit Solutions	10,807.28	4,348.84
NeoPost	1,033.00	333.00
Occupational Health Centers	339.00	-
Omega Industrial Supply	1,480.45	-
Oracle America	29,775.47	-
Owen Equipment Sales	7,876.27	-
P&F Distributers	465.87	465.87
Pacific Gas & Electric	105,139.73	28,267.54
Paya	685.33	685.33
Peninsula Building Materials	2,913.90	2,913.90
Peninsula Truck Repair	12,667.68	6,961.12
Ponton Industries	5,512.50	3,445.31
Preferred Alliance	922.96	311.40
Principal Life Insurance	17,230.11	-
Quadient Leasing USA	501.36	250.68
Ranger Pipelines	196,986.55	-
Readyrefresh By Nestle	2,115.80	1,595.77
Recology Peninsula Services	748.17	249.39
Red Wing	5,362.02	650.00
Redwood City Health & Wellness	85.50	-

West Bay Sanitary District
Expenditures By Vendor
07/01/2026 to 10/31/2026

Withdrawals	Total by Vendor FY 2026-27	Withdrawals October 2026
Redwood General Tire Co	4,722.64	-
Reliance Standard Life Insurance Company	5,732.44	-
Repcor	7,481.25	-
Rich Voss Trucking	672.00	672.00
Roadsafe Traffic Systems, Inc.	3,890.12	1,169.81
Safety-Kleen Systems	5,756.68	5,756.68
San Mateo County Assessor	710.00	-
San Mateo County Tax Collector	780.46	780.46
San Mateo Lawn Mower Shop	252.44	99.43
Seekzen Systems	4,623.96	750.00
Sensera Systems	5,448.00	-
Shape, Inc.	6,638.13	6,638.13
Sharp Business Systems	3,533.32	1,120.27
Silicon Valley Clean Water	1,200.00	1,200.00
Solarwinds North America, Inc.	291.92	-
Spartan Tool	3,525.00	3,438.53
Stevens Creek Quarry	1,320.20	1,320.20
Streamline	8,740.32	-
Sutro Consultants LLC	1,100.00	-
Sutter Buttes Communications, Inc.	5,952.00	-
Sutter EAP	1,106.75	-
SVCW - SRF Debt	2,404,781.29	2,404,781.29
SVCW - 2018 Bonds	1,303,216.05	-
SVCW - 2021 A&B Bonds	2,337,614.74	-
SVCW - Monthly Operating Contribution	4,816,592.00	2,408,296.00
Teamsters Local #350	4,200.00	-
Teletrac Navman US	1,936.52	-
The Concept Genie	3,316.82	-
TPX Communications	9,078.07	3,026.11
U.S. Jetting, LLC.	6,258.52	5,198.70
Uline	920.97	-
Underground Republic Water	13,537.63	5,240.55
Underground Service Alert	23,920.66	17,486.82
Univar Solutions USA	4,144.56	4,144.56
US Bank - CalCards	29,581.94	6,134.64
US Standard Products Corp	5,885.42	2,941.71
Valley Heating & Cooling	1,973.50	494.46
Veolia Water North America	205.29	65.18
Verizon Wireless	3,723.36	2,154.60
Waterworth	22,000.00	-
Weco Industries	31,565.74	14,221.72
Western States Tool & Supply	2,701.14	2,701.14
Wise Painting, Inc.	11,220.98	11,220.98
Woodard & Curran	210,791.40	-
Zenon Environmental	9,321.00	-
401 Fletcher Llc	2,880.00	-
Alejandra Properties Llc	1,306.00	-
Backstrom Lars Tr	6,652.00	-
Benjamin Maurer	6,652.00	-
Bennett John Robert	2,535.00	-
Bigger Data Llc	6,652.00	-
Butler Penn A Tr	2,535.00	-
Callander Peter E Tr	2,535.00	-
Carolyn Wales	2,582.40	-
Chen David J Tr	10,493.00	-
Clarence C Mysen	2,535.00	-
Deeter Byron B Tr	6,652.00	-
Dham Rajeev Tr	2,677.00	-
Dmytro Gerasymenko	6,652.00	-
Faxon Road Llc	4,723.20	-
Ford Kevin E Tr	2,535.00	-
Gupta Anurag Tr	2,535.00	-
Hartman Gary Edwin Tr	1,280.00	-
John J Tr Kolozsi	2,535.00	-
Kamran Imad Scott Tr	6,825.00	-
Khayat Sami S Tr	2,535.00	-
Klft Holdings LLC	6,652.00	-
Kristen & Anthony Noto	6,652.00	-
Lee Marion M Tr	2,535.00	-
Lin Connie H	13,650.00	-
LV Investors LLC	9,187.00	-
Michael & Janeen Poutre	10,000.00	-
Mitchell William E Tr	6,652.00	-
Murray Mark J Tr	2,586.00	-
Murray Robin P Tr	2,535.00	-
Nazem Farzad Tr	3,923.78	-
Oates Edward Albert TR	2,535.00	-
Ravi Sreekanth Tr	6,652.00	-
Reed Roderick N Tr	6,652.00	-
Richards Franklin John Tr	2,535.00	-
Selden Christopher S Tr	7,560.20	-
Singhal Nikhyl P Tr	651.21	-
Socorro Lopez	6,652.00	-
Sriram Lakshminarayan	6,164.05	-
Tamasi Anthony M Tr	2,535.00	-
Tseng Jaime Tr, Et Al	8,656.67	-
Walker Jane Trust	2,535.00	-
Wernikoff Daniel Tr	2,535.00	-
Wise Jeffrey Tr	6,677.00	-
Alexander Benitez	2,464.76	2,464.76
Annette Bergeron	49.55	-
Damian Madrigal	220.00	-
Fariborz Heydari	250.00	250.00
Jared Gutierrez	73.52	-
Mark Robert Robles	444.34	-
Rudy Revillas	973.00	973.00
Sione Lolohea	135.28	135.28
Victor Garcia	325.00	-
Vivian Chu	1,104.96	1,104.96
Total Vendor Withdrawals	**36,222,863.71**	**6,656,142.67**

West Bay Sanitary District
Expenditures By Vendor
07/01/2026 to 10/31/2026

Withdrawals	Total by Vendor FY 2026-27	Withdrawals October 2026
Wages & Payroll Taxes		
Salaries/Wages - Net Pay	1,576,504.22	503,364.01
Directors Fees - Net Pay	17,105.50	4,841.45
Payroll Taxes	500,663.46	165,671.86
Performance Merit Program - Net Pay	-	-
Total Payroll	**2,094,273.18**	**673,877.32**
Total External Withdrawals	**38,317,136.89**	**7,330,019.99**
WBSD Transfers:		
WBSD LAIF Account	-	-
WBSD Ops Account	1,500,000.00	300,000.00
WBSD PR Account	-	-
WBSD Investment Accounts	-	-
Public Agency Retirement Services (PARS)	-	-
Other Transfers	-	-
Total Transfers	**1,500,000.00**	**300,000.00**
Total Withdrawals	**39,817,136.89**	**7,630,019.99**

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***WBSD Operations and Maintenance Report – October 2026***

	Basin PM Pipe Clean-ing	High Freq. PM Pipe Clean-ing	Un-Sche. Pipe Clean-ing	WBSD CCTV Insp.	Pipe Patch Repairs	Open Trench Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls- Unit 208			
									Cat. 1	Cat. 2,3,4	Call Outs	Sch PM	Unsch. PM	USA's
Month	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.	Qty.						
January	20.6	3.8	0.0	1.9	9	5	64	0	0	0	69	0	0	331
February	16.7	5.1	0.2	3.6	6	7	64	0	0	0	56	13	0	283
March	24.4	0.2	0.3	4.5	16	1	64	1	0	0	63	0	0	359
April	11.7	2.2	0.2	5.6	7	6	64	0	0	0	67	2	0	415
May	10.9	4.2	0.0	4.8	4	8	69	0	0	0	59	1	0	336
June	13.0	0.2	0.1	3.3	4	4	80	0	0	0	61	4	0	334
July	11.5	4.1	0.0	4.1	2	8	68	0	0	0	62	3	0	400
August	7.2	6.1	0.2	3.8	3	6	72	0	0	1	66	0	2	360
Sept.	11.4	0.1	0.3	3.8	6	9	68	0	0	0	61	0	0	301
Oct.	9.2	3.7	0.6	4.2	7	6	60	0	0	0	49	0	0	374
Nov.														
Dec														
Yr to date	**136.6**	**29.7**	**1.9**	**39.6**	**64.0**	**60.0**	**673.0**	**1.0**	**0.0**	**1.0**	**613.0**	**23.0**	**2.0**	**3493.0**
2026 Goals	**120.0**	**50.0**	**n/a**	**45-50**	**50-65**	**90**	**n/a**	**<10**	**<**	**4**	**n/a**	**n/a**	**n/a**	**n/a**
2025 Results	147.4	40.0	5.2	**51.6	**67	*90	811	0	0	3	744	83	1	4248
2024 Results	148.9	45.8	n/a	**40.9	**75	99	821	4	0	0	741	106	3	1894
2023 Results	127.7	47.1	8.5	**45.4	52	94	821	0	0	2	832	85	11	3416
2022 Results	120.9	53.6	7.5	**40.3	**92	100	774	0	1	2	858	97	2	3161
2021 Results	*123	*50	8.6	**46	**55	91	834	2	0	4	944	n/a	n/a	2294
2020 Results	134.2	51.0	8.4	29.6	72	85	754	6	0	0	1012	89	5	2362

**= Including LAH, TOW, & EPASD

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 3D

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***Town of Los Altos Hills - Operations and Maintenance Report for Work Performed by WBSD – October 2026***

Town of Los Altos Hills O & M Report 25/26										
	Basin PM Pipe Clean-ing	**High Freq. PM Pipe Clean-ing**	**Un-Sche. Pipe Clean-ing**	**WBSD CCTV Insp.**	**Pipe Patch Repairs**	**Pump Sta. PM**	**Pump Sta. Unsch. Repairs**	**SSO**	**SSO**	**Service Calls**
Month								Cat. 1	Cat. 2&3s	**Call**
	Miles	**Miles**	**Miles**	**Miles**	**Qty.**	**Qty.**	**Qty.**			**Outs**
January-26	1.1	1.2	0.0	0.9	0	4	0	0	0	0
February-26	1.1	0.1	0.0	1.0	2	4	0	0	0	0
March	0.7	1.7	0.0	1.1	0	4	0	1	0	0
April	1.3	1.3	0.0	1.1	2	5	0	0	0	0
May	0.0	1.0	0.0	0.6	1	5	0	0	1	0
June	0.6	0.6	0.0	0.1	7	5	0	0	1	0
July	0.2	1.1	0.0	1.4	0	4	0	0	0	0
August	0.8	0.8	0.0	0.7	2	4	0	0	0	0
Sept.	0.9	0.8	0.2	1.2	0	4	0	0	0	0
Oct.	1.8	1.0	0.0	0.9	0	4	0	0	0	0
Nov.	1.3	0.8	0.0	0.1	0	4	0	0	0	0
Dec	1.0	1.6	0.0	0.9	0	4	0	0	0	0
**** Yr to date**	**10.8**	**12.0**	**0.2**	**10.0**	**14.0**	**51**	**0**	**1**	**2**	**0**
FY25/26Goals	10.6	14.4	n/a	8.1	n/a	52	n/a	n/a	n/a	n/a

	Goal	Total	Remain
Cleaning	25	23.0	2.0
Inspection	8.1	10.0	-1.9

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To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – October 2026***

Yearly Summary Report

11/6/2026
10:02 AM

Dates Between 11/1/2025 and 10/31/2026

Month	Basin PM Pipe Cleaning (miles)	High Freq PM Pipe Cleaning (miles)	Unscheduled Pipe Cleaning (miles)	CCTV Inspection (miles)	Pump Stations Preventive Maintenance Qty	Pump Stations Unscheduled Repairs Qty	SSO Cat 1	SSO Cat 2 & 3	Service Calls Call Outs
January	0.0	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
February	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
March	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
April	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
May	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
June	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
July	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
August	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
September	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
October	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
November	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
December	4.48	0.0	0.0	.9	8	0.0	0.0	0.0	0.0
Totals	4.48	0.5	0.0	.9	96	0.0	0.0	0.0	0.0

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 3F

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***East Palo Alto Sanitary District/City of East Palo Alto - Operations and Maintenance Report for Work Performed by WBSD – October 2026***

EPASD O & M Report 2026										
	Basin PM Pipe Clean-ing	High Freq. PM Pipe Clean-ing	Un-Sche. Pipe Clean-ing	CCTV Insp.	Pipe Patch Repairs	Open Trench Repair	USA Mark	SSO	SSO	Service Calls
Month								Cat. 1	Cat. 2,3,4	Call Outs
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.			
Jan	4.4	0.7	0.2	4.0	0	1	44	0	0	7
February	1.1	0.2	0.4	0.8	2	1	19	0	0	8
March	3.6	0.4	0.0	2.8	2	0	53	0	0	9
April	5.5	2.0	0.3	1.3	1	1	70	0	0	5
May	4.1	0.5	0.0	1.5	1	0	75	0	0	15
June	4.6	0.0	1.1	3.6	1	0	43	0	0	14
July	2.9	2.1	0.0	2.2	1	0	73	0	0	9
August	6.4	0.0	0.4	0.3	0	1	63	0	0	2
Sept.	4.6	1.3	0.0	1.3	0	0	110	0	0	3
Oct.	5.9	0.9	0.0	1.3	1	0	103	0	0	9
Nov.										
Dec										
***Yr to date**	**43.1**	**8.1**	**2.4**	**19.1**	**9**	**4**	**653**	**0**	**0**	**81**
2026 Goals	**67.2**	**10**	**n/a**	**24.9**	**12**	**12**	**n/a**	**n/a**	**n/a**	**n/a**
2025 Results	**58.0**	**7.3**	**1.5**	**28.3**	**17**	**8**	**732**	**0**	**1**	**110**

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 3G

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Consider Approving Resolution of Intention to Annex Certain Territory (28 Arastradero Road Portola Valley; APN: 182-34-061) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing***

Background

This property will utilize a Septic Tank Effluent Pumping (STEP) type system; consequently, this property must be annexed into the District's On-Site Wastewater Disposal Zone. The owner shall be required to install a STEP system and connect to the existing 3" force main at Alpine Road fronting the property at 28 Arastradero Road (APN: 182-34-061), Portola Valley.

Notice of the Public Hearing is required in accordance with the Government Code and during the notice period, staff shall seek written approval for the proposed annexation from all affected agencies.

Analysis

During the notice period staff shall work with the proponent to obtain design, easement and other approvals, which shall be presented to the Board when the Class 5 Permit is issued.

Fiscal Impact

None.

Recommendation

The District Engineer recommends that the District Board adopt the attached Resolution of Intention to Annex Certain Territory to the West Bay Sanitary District On-Site Wastewater Disposal Zone and request January 13, 2027 as the date of the public hearing.

Attachments: Resolution
Exhibit A & B – Plat & Legal
Exhibit C – Site Map
Exhibit D - LAFCo Certificate of Completion

RESOLUTION NO. _____(2026)

RESOLUTION OF INTENTION TO ANNEX CERTAIN TERRITORY TO THE WEST BAY SANITARY DISTRICT ON-SITE WASTEWATER DISPOSAL ZONE

Lands of Rehan Jalil and Mariam K Jalil, husband and wife, as Community Property with Right of Survivorship

The District Board of West Bay Sanitary District finds and determines as follows:

A. This Resolution of Intention is adopted pursuant to the District's "Zone Master Annexation Resolution" ("ZOMAR"), which was adopted by the District Board August 12, 1996. The provisions of ZOMAR are incorporated by reference into this Resolution of Intention.

B. The District has received an application to annex a parcel of real property (the "Parcel") to the District's On-Site Wastewater Disposal Zone (the "Zone"). The Parcel is described in Exhibit "A" attached to this Resolution of Intention and the description contained in the Exhibits are incorporated by reference. The name and address of the applicants and the number, type, volume and location of on-site wastewater disposal systems which are proposed to operate on the parcels to be annexed are described in Exhibit "B" attached to this Resolution of Intention and the information contained in the Exhibit are incorporated by reference.

C. The applicants have demonstrated to the satisfaction of the District Board that the Parcel constitutes "real property" for the purposes of Section 2(b) of ZOMAR in that:

☒ All of the conditions described in Subsections i., ii., iii., iv. and v. of ZOMAR Section 2(b) are satisfied; or

☐ Other conditions exist which demonstrate that the Parcel will benefit directly or indirectly from the activities of the Zone. If applicable, those conditions are also set forth in Exhibit "B" and are incorporated by reference.

D. All of the conditions and requirements of ZOMAR Sections 2(a), 2(c), 2(d) and 2(e) have been fully satisfied.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the District Board as follows:

1. It is the intention of the District Board to annex the Parcel to the Zone pursuant to the provisions of ZOMAR and applicable provisions of law.

2. In conjunction with a meeting of the District Board to be duly and regularly called and conducted, the Board will conduct a Public Hearing for the purpose of considering all matters pertaining to this Resolution of Intention.

The time, date and place of the Public Hearing are:

Date: January 13, 2027
Time: 7:00 PM
Place: West Bay Sanitary District Offices
500 Laurel Street
Menlo Park, CA 94025

& via Zoom

At the Public Hearing, all interested persons will be heard.

3. This Resolution of Intention shall be published, and copies shall be delivered to the persons and entities as specified in ZOMAR Section 2(e)(i.).

4. A true copy of this Resolution of Intention shall promptly be filed for record in the office of the County Recorder of the County of San Mateo.

5. The General Manager shall cause the matters set forth in Sections 3 and 4 of this Resolution of Intention to be completed as directed.

******

Passed and adopted by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 18th day of November, 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
President of the District Board of the
West Bay Sanitary District of San
Mateo County, State of California

Attest:

_____
Secretary of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

"EXHIBIT A"

Date: January 24, 2019
Annexed to: West Bay Sanitary District
Name of Annexation: San Mateo LAFCo File No. 18-10 - 28 Arastradero Road

Geographic Description

All that certain real property, situate in the Unincorporated Area of Santa Clara County, State of California, being all of the Lands of Jalil as described in that certain Grant Deed Recorded February 8, 2016 as Document No. 23215801, Santa Clara County Records, more particularly described as follows:

Beginning at the most westerly corner in the centerline of Los Trancos Creek, also being a point on the existing West Bay Sanitary District Sphere of Influence (S.O.I.) Boundary as established by "2002 Sphere of Influence Amendment and Annexation":

Thence, along said creek centerline and the existing West Bay Sanitary District S.O.I. Boundary the following three (3) courses:

Thence (1), N 24°29'07" E, 77.57 feet;

Thence (2) N 49°10'16" E, 74.87 feet;

Thence (3) N 01°49'20" W, 108.65 feet to the westerly line of Arastradero Road;

Thence (4) leaving said centerline of Los Trancos Creek and the existing West Bay Sanitary District S.O.I. Boundary and along the westerly line of Arastradero Road, N 58°52'14" E, 102.82 feet;

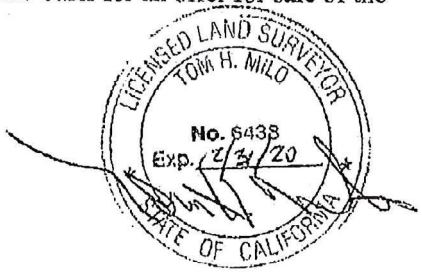
Thence (5) N 78°00'00" E, 42.33 feet to the westerly line of John Marthen's Lane;

Thence (6) S 58°00'00" E, 540.94 feet to the most Easterly corner of said lands and to a point on the existing West Bay Sanitary District S.O.I. Boundary;

Thence (7) along the Southeasterly line of said lands and along the existing West Bay Sanitary District S.O.I. Boundary, S 32°13'13" W, 460.00 feet to the Southerly corner of said lands and the most easterly line of the lands as described in West Bay Sanitary annexation recorded as Document Number 22830080, Santa Clara County Records;

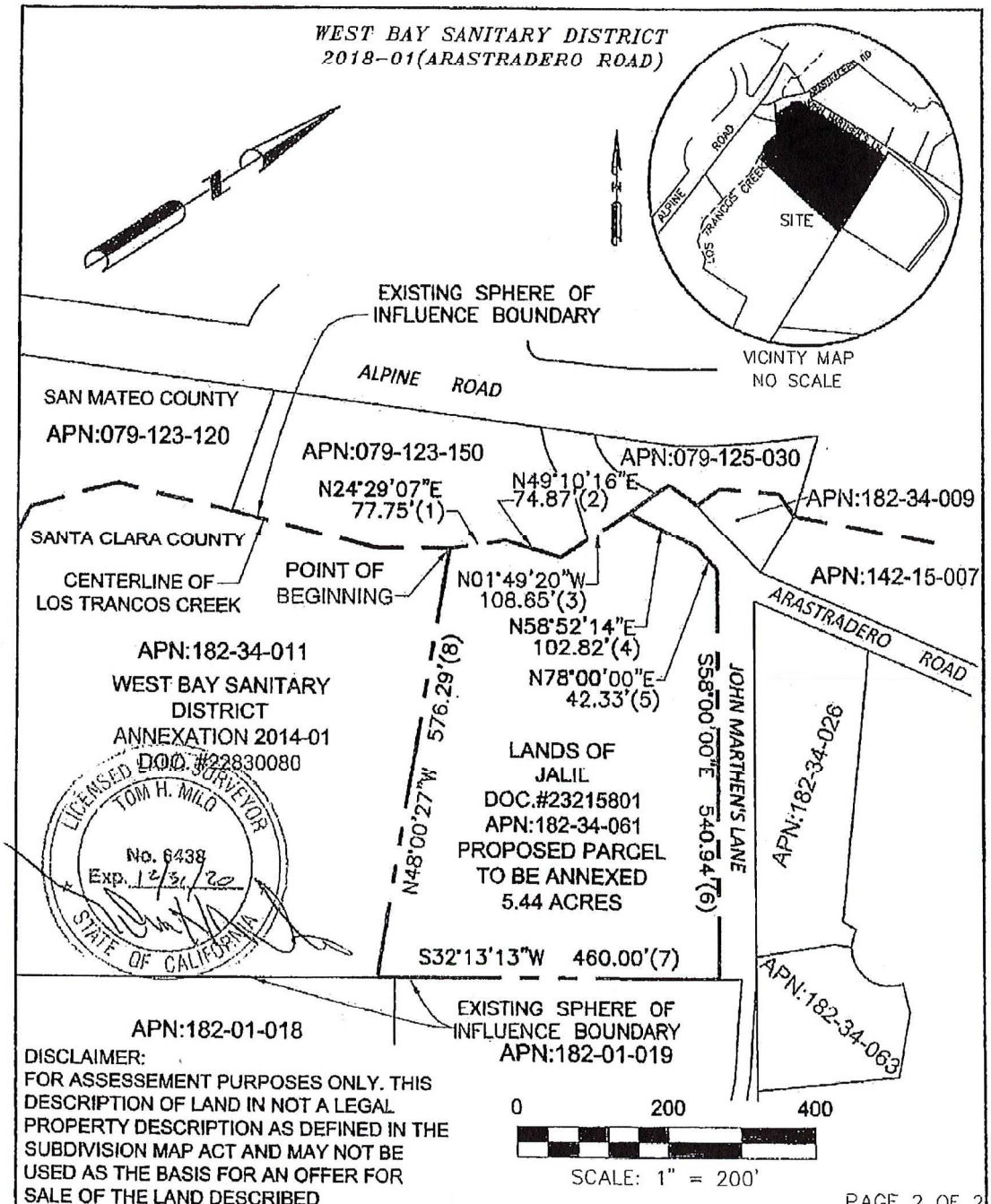
Thence (8) along Northeasterly line of said lands, N 48°00'27" W, 576.29 feet to the **Point of Beginning** and containing 5.44 acres of land, more or less.

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.



APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2



DISCLAIMER:
FOR ASSESSEMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IN NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED

PAGE 2 OF 2

EXHIBIT "B"
PROPOSED SEWER ANNEXATION OF THE LANDS OF JALIL
TO WEST BAY SANITARY DISTRICT
UNICORPORATED
SANTA CLARA COUNTY, CALIFORNIA

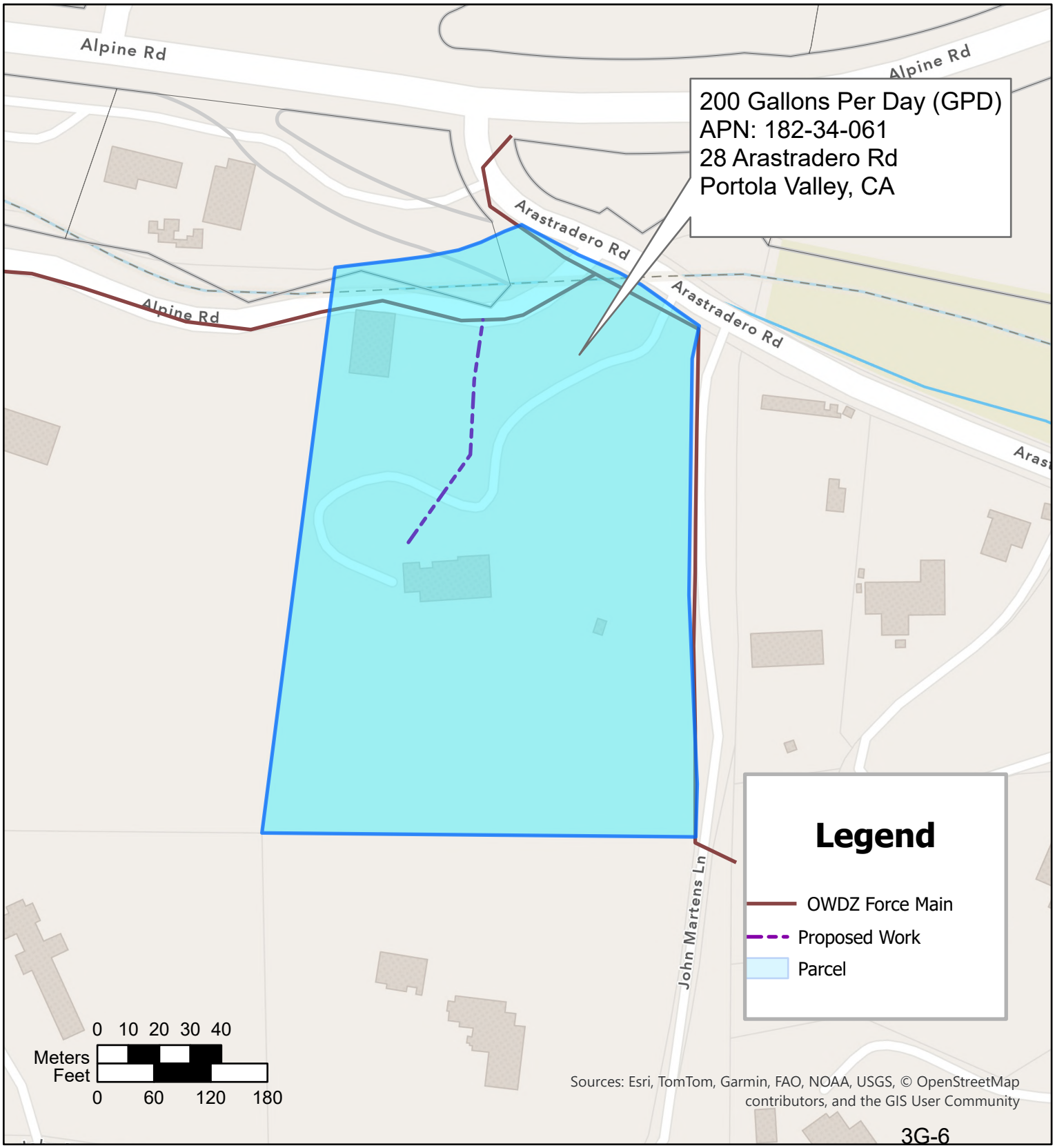
T · K · M
Land Surveyors
2250 Bohannon Drive
Santa Clara, CA 95050
408.615.8855 phone
408.615.1556 fax

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 2

WEST BAY SANITARY DISTRICT

WEST BAY SANITARY DISTRICT
SITE LOCATION
28 ARASTRADERO ROAD
PORTOLA VALLEY, CA



3G-6

RECORDING REQUESTED BY:

SAN MATEO LAFCO
LOCAL AGENCY FORMATION COMMISSION

WHEN RECORDED, PLEASE SEND TO:

San Mateo LAFCo

LAF 124

2019-028900 CONF
9:09 am 04/22/19 CCL Fee: NO FEE
Count of pages 7
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder

* $ R 0 0 0 2 6 8 9 7 6 5 $ *

(This space for Recorder's use only)

SHORT-FORM DESIGNATION OF DOCUMENT:

Annexation of 28 Arastradero Road, Unincorporated Santa Clara County (APN 182-34-061) to the West Bay Sanitary District

RECORDER'S CODE: CCL

(Exempt from filing fees per Government Code 6103)

SAN MATEO
LAFCo
LOCAL AGENCY FORMATION COMMISSION
455 COUNTY CENTER, 2ND FLOOR • REDWOOD CITY, CA 94063-1663 • PHONE (650) 363-4224 • FAX (650) 363-4849

CERTIFICATE OF COMPLETION

Pursuant to Government Code Section 57200, this Certificate is issued by the Executive Officer of the Local Agency Formation Commission of San Mateo County, California.

1. The short-form designation, as determined by LAFCo, is Annexation of 28 Arastradero Road, Unincorporated Santa Clara County (APN 182-34-061) to the West Bay Sanitary District.

2. The name of each district or city involved in this change of organization or reorganization and the kind or type of change of organization ordered for each city or district are as follows:

City or District	Type of Change of Organization
West Bay Sanitary District	Annexation

3. The above-listed territory located within the following counties: Santa Clara County.

4. A description of the boundaries of the above-cited change of organization or reorganization is shown on the attached map, marked Exhibit A and by reference incorporated herein.

5. The territory involved in this change of organization or reorganization is uninhabited.

6. This change of organization has been approved subject to the following terms and conditions, if any: None.

7. The resolution confirming this change of organization was adopted on March 20, 2019 by LAFCo, is marked Exhibit B, and by reference incorporated herein.

I hereby certify that I have examined the above-cited resolution, including any terms and conditions, and the map description and have found these documents to be in compliance with Resolution 1237, adopted on March 20, 2019.

Dated: April 22, 2019

Martha Poyatos
Executive Officer

COMMISSIONERS: ANN DRAPER, CHAIR, PUBLIC ▪ JOSHUA COSGROVE, VICE CHAIR, SPECIAL DISTRICT ▪ RICH GARBARINO, City ▪ DON HORSLEY, COUNTY ▪ MIKE O'NEILL, CITY ▪ WARREN SLOCUM, County ▪ RIC LOHMAN, SPECIAL DISTRICT
ALTERNATES: KATI MARTIN, SPECIAL DISTRICT ▪ HARVEY RARBACK, CITY ▪ JAMES O'NEILL, PUBLIC ▪ DAVE PINE, COUNTY
STAFF: MARTHA POYATOS, EXECUTIVE OFFICER ▪ REBECCA ARCHER, LEGAL COUNSEL ▪ ROB BARTOLI, MANAGEMENT ANALYST

"EXHIBIT A"

Date: January 24, 2019
Annexed to: West Bay Sanitary District
Name of Annexation: San Mateo LAFCo File No. 18-10 - 28 Arastradero Road

Geographic Description

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Thence, along said creek centerline and the existing West Bay Sanitary District S.O.I. Boundary the following three (3) courses:

Thence (1), N 24°29'07" E, 77.57 feet;

Thence (2) N 49°10'16" E, 74.87 feet;

Thence (3) N 01°49'20" W, 108.65 feet to the westerly line of Arastradero Road;

Thence (4) leaving said centerline of Los Trancos Creek and the existing West Bay Sanitary District S.O.I. Boundary and along the westerly line of Arastradero Road, N 58°52'14" E, 102.82 feet;

Thence (5) N 78°00'00" E, 42.33 feet to the westerly line of John Marthen's Lane;

Thence (6) S 58°00'00" E, 540.94 feet to the most Easterly corner of said lands and to a point on the existing West Bay Sanitary District S.O.I. Boundary;

Thence (7) along the Southeasterly line of said lands and along the existing West Bay Sanitary District S.O.I. Boundary, S 32°13'13" W, 460.00 feet to the Southerly corner of said lands and the most easterly line of the lands as described in West Bay Sanitary annexation recorded as Document Number 22830080, Santa Clara County Records;

Thence (8) along Northeasterly line of said lands, N 48°00'27" W, 576.29 feet to the **Point of Beginning** and containing 5.44 acres of land, more or less.

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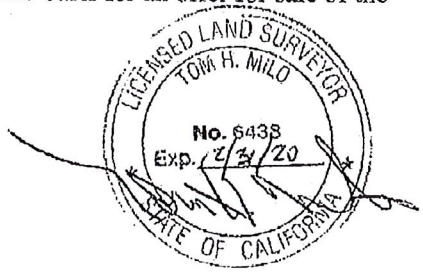

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
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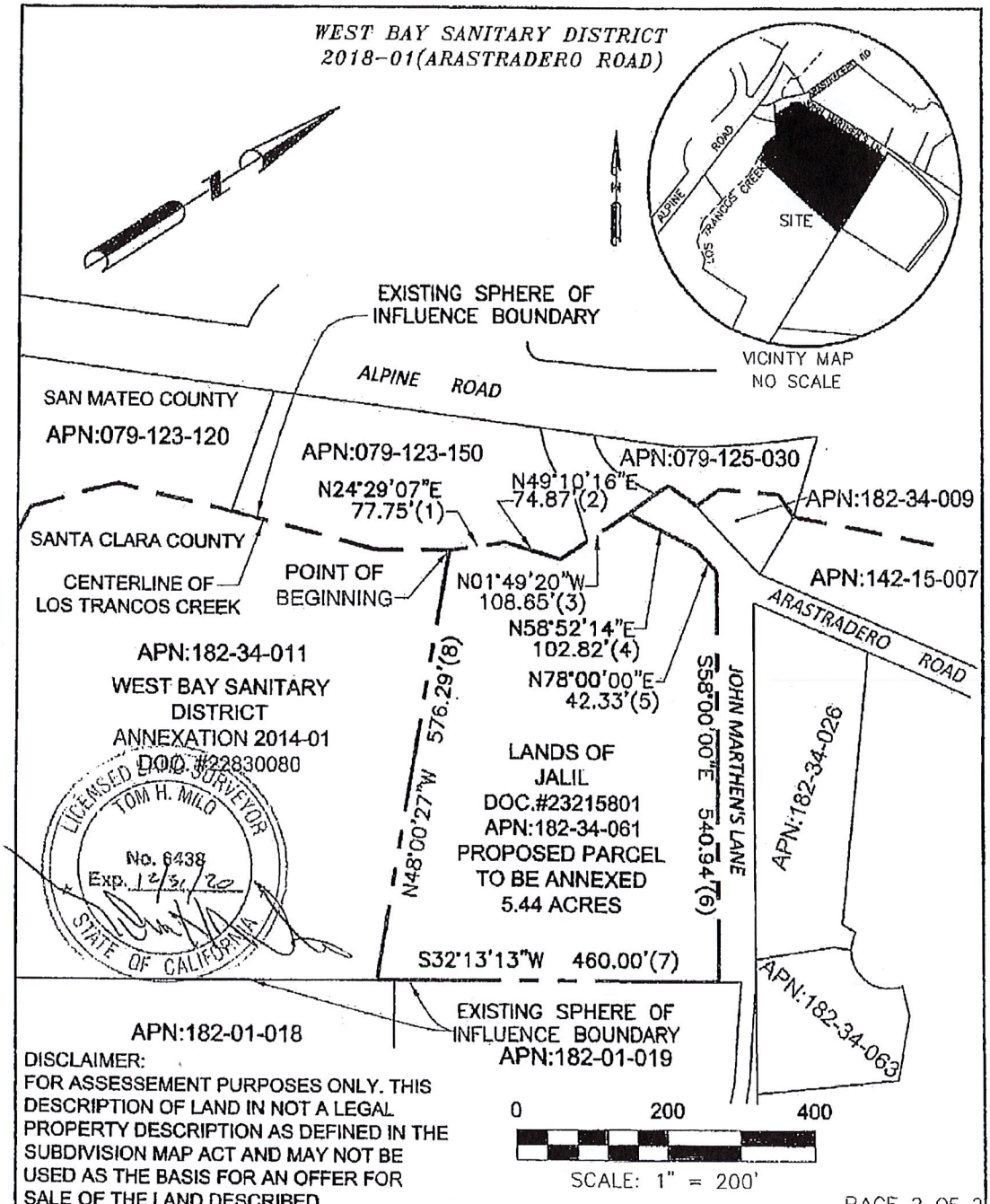
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 1 OF 2



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PAGE 2 OF 2

EXHIBIT "B"
PROPOSED SEWER ANNEXATION OF THE LANDS OF JALIL
TO WEST BAY SANITARY DISTRICT
UNICORPORATED
SANTA CLARA COUNTY, CALIFORNIA

T · K · M
Land Surveyors
2250 Bohannon Drive
Santa Clara, CA 95050
408.615.8855 phone
408.615.1556 fax

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT A PAGE 2 OF 2

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063
EXHIBIT B PAGE 1 OF 3

LAFCo File No. 18-10

RESOLUTION NO. 1237

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF SAN MATEO MAKING DETERMINATIONS, APPROVING LAFCO FILE 18-10 - ANNEXATION OF 28 ARASTRADERO ROAD, UNINCORPORATED SANTA CLARA COUNTY (APN 182-34-061) TO THE WEST BAY SANITARY DISTRICT, WAIVING CONDUCTING AUTHORITY PROCEEDINGS AND ORDERING SAID ANNEXATION

RESOLVED, by the Local Agency Formation Commission of the County of San Mateo, State of California, that

WHEREAS, a proposal for the annexation of certain territory to the West Bay Sanitary District in the County of San Mateo was heretofore filed with the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

WHEREAS, the San Mateo Local Agency Formation Commission forwarded this proposal to Local Agency Formation Commission of the County of Santa Clara for an advisory recommendation because the affected territory is located in Santa Clara County; and

WHEREAS, on February 6, 2019 the Santa Clara Local Agency Formation Commission by a unanimous vote has approved a resolution recommending the annexation of 28 Arastradero Road, unincorporated Santa Clara County (APN 182-34-061) to the West Bay Sanitation District; and

WHEREAS, the Executive Officer has reviewed the proposal submitted to San Mateo Local Agency Formation Commission and prepared a report, including the recommendations thereon, the proposal and report having been presented to and considered by this Commission; and

WHEREAS, it appears to the satisfaction of this Commission that all owners of the land included in the proposal consent to the proceeding; and

WHEREAS, a public hearing by this Commission was held on the proposal and at the hearing this

Commission heard and received all oral and written protests, objections and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to the proposal and the Executive Officer's report; and

WHEREAS, the landowners and District have requested that the Commission waive conducting authority proceedings pursuant to government code Section 56837(c); and

NOW, THEREFORE, the Local Agency Formation Commission of the County of San Mateo DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. This proposal is approved, subject to the following conditions: none.

Section 2. The boundaries as set forth in the application are hereby approved as submitted and are as described in Exhibit "A" attached hereto and by this reference incorporated herein.

Section 3. The territory consists of 5.44 acres, is found to be uninhabited, and is assigned the following distinctive short form designation: Annexation of the 28 Arastradero Road, unincorporated Santa Clara County (APN 182-34-061) to the West Bay Sanitary District.

Section 4. Conducting authority proceedings are hereby waived in accordance with Government Code Section 56663 and this annexation is hereby ordered.

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 2 OF 3

Regularly passed and adopted this 20th day of March, 2019.

Ayes and in favor of said resolution:

Commissioners: Joshua Cosgrove
Ann Draper, Chair
Rich Garbarino
Don Horsley
Ric Lohman
Mike O'Neil
Warren Slocum

APPROVED
SAN MATEO LOCAL AGENCY
FORMATION COMMISSION
455 COUNTY CENTER
REDWOOD CITY, CA 94063

EXHIBIT B PAGE 3 OF 3

Noes and against said resolution:

None

Commissioners Absent and/or Abstentions:

Commissioners: None

Ann E Draper

Chair
Local Agency Formation Commission
County of San Mateo
State of California

ATTEST:

M Pouat

Executive Officer
Local Agency Formation Commission

Date: 4-16-19

I certify that this is a true and correct copy of the resolution above set forth.

Date: 4/16/19

Roberta Bartoli

Clerk to the Commission
Local Agency Formation Commission

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 3H

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Consider Authorizing the General Manager to Issue Class 5 Sewer Permit No. 25-123 for the Construction of Septic Tank Effluent Pumping System (STEP) at 4131 Alpine Road, Portola Valley, California***

Background

This permit request is for the construction of a Septic Tank Effluent Pumping System (STEP) that will connect to District's existing force main (FM) on Alpine Road located at 4131 Alpine Road in Portola Valley.

Analysis

The plans, profiles, and engineering calculations for the proposed facilities have been reviewed by staff and corrections have been made to conform to District requirements. The owner has paid all associated fees.

Recommendation

The District Engineer recommends the Board direct and authorize the General Manager to issue Class 5 Sewer Permit No. 25-123.

Attachments:
Resolution ____ (2026)
Notice of Exemption
Class 5 Permit (25-123)
Site Map

RESOLUTION NO. _____ (2026)

IN THE DISTRICT BOARD OF THE WEST BAY SANITARY DISTRICT
COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*****

BE IT RESOLVED, by the District Board of West Bay Sanitary District, County of San Mateo, State of California, as follows:

ENVIRONMENTAL IMPACT REVIEW

Name of Project: 4131 Alpine Road, Portola Valley, California – Septic Tank Effluent Pumping System (STEP)

Location: 4131 Alpine Road, Portola Valley, California

Entity or Person Undertaking Project: Shahab Kamali and Erfaneh Chiniforooshanesfahani, husband and wife as community property with right of survivorship

Determination of the District Board:

This District Board of West Bay Sanitary District determines, upon Staff recommendation, that another public agency, specifically the San Mateo LAFCo, is the lead agency for this project.

The District Board hereby certifies that it has reviewed the Negative Declaration prepared for this project and has considered the contents thereof. The Board finds that this document is adequate for use by the District in its review of the project.

The District Board finds that the following feasible alternatives and/or mitigation measures within its powers, would substantially lessen any significant effects which the project would have on the environment:

N/A

The Board certifies that the Negative Declaration has been prepared and completed in compliance with the California Environmental Quality Act and the State Guidelines.

The Board finds that the project Environmental Impact Report identifies the following significant effects:

N/A

The Board further finds that for each of these significant effects.

N/A Changes or alterations have been required in, or incorporated, into the project which mitigate or avoid the significant environmental effects thereof as identified in the Environmental Impact Report.

N/A Such changes or alterations are within the responsibility and jurisdiction of a public agency other than the District. Such changes have been adopted by such other agency or can and should be adopted by such other agency.

N/A Specific economic, social, or other considerations make infeasible the mitigation measures or project alternatives identified in the Environmental Impact Report.

Based upon the foregoing, and upon compliance with District regulations and requirements, as applicable, the project is hereby:

____ Approved

____ Disapproved

The General Manager of West Bay Sanitary District is directed to prepare a Notice of Determination pursuant to the provisions of the State Guidelines Implementing the California Environmental Quality Act adopted by Resolution No. llO5 of this District Board. The General Manager is ~~(further)~~ (not) directed to prepare and file a Statement of Overriding Consideration pertaining to the approval of this project pursuant to the provisions of the same Guidelines.

*****

Passed and adopted by the District Board of West Bay Sanitary District at a regular meeting thereof held on the 18th day of November, 2026, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

_____
President of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

Attest:

_____
Secretary of the District Board of the
West Bay Sanitary District of San Mateo
County, State of California

Notice of Exemption

To: County Clerk
County of San Mateo

From: West Bay Sanitary District

Project Title: 4131 Alpine Road, Portola Valley, California – STEP System,

Project Location – Specific: 4131 Alpine Road, Portola Valley, California 94028

Project Location – Town: Town of Portola Valley
Project Location – County: San Mateo

Description of Project: Installation of a new onsite Septic Tank Effluent Pumping System (STEP)

Name of Public Agency Approving Project: West Bay Sanitary District

Name of Person or Agency Carrying Out Project: Shahab Kamali and Erfaneh Chiniforooshanesfahani, husband and wife as community property with right of survivorship.

Exempt Status:
CEQA Guidelines Section 15601(b)(3), General Rule;
Categorical Exemption. Class 3 – Section 15303 (a) (d) of the State CEQA Guidelines.
(a) Single-family residences not in conjunction with the building of two or more units.
(d) Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction.

Reasons why project is exempt:
This project is exempt from CEQA because it can be "seen with certainty that there is no possibility that the activity in question may have a significant impact on the environment." This certainty is based on the District's past experience with numerous sewer construction projects of this nature, and the mitigated measures included in all such projects to alleviate any impacts. Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

Lead Agency: West Bay Sanitary District

Lead Agency Contact Person: Sergio Ramirez (650) 321-0384

_____ Date: _____ Title: General Manager
Signature

"PRELIMINARY REVIEW"

4131 Alpine Road, Portola Valley, California – Septic Tank Effluent Pumping System
November 10, 2026

INTRODUCTION. At the November 18, 2026, District Board Meeting, the Board will consider the approval of the Class 5 sewer permit for the Septic Tank Effluent Pumping System (STEP) for 4131 Alpine Road, Portola Valley; and the authorization for the filing of a California Environmental Quality Act (CEQA) "Notice of Exemption" for the project. This project is proposed by the property owner, Shahab Kamali and Erfaneh Chiniforooshanesfahani, husband and wife as community property with right of survivorship.

EXEMPTION REVIEW. In compliance with CEQA Guidelines, this "preliminary review" of the STEP System Project at 4131 Alpine Road, Portola Valley, California was conducted to determine whether the project is exempt from CEQA. Based on this review, staff has concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

This preliminary review presents and elaborates upon the rationale for the conclusions reached by staff.

> Staff has concluded that all project elements are exempt under CEQA Guidelines section 15061(b)(3) (known as the "General Rule"), since it can be "seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment."

This certainty is based on the District's past experience with numerous sewer construction projects of this nature, and the mitigation measures included in all such projects to alleviate any impacts.

Past Experience. The District has completed many miles of sewer construction projects and pump station rehabilitation projects in residential areas throughout Menlo Park, Atherton, the County of San Mateo, and the Portola Valley area. While construction-related impacts on land use, traffic, noise, air quality, erosion, drainage, public safety, and cultural resources can occur, no significant environmental impacts have resulted from this work.

The reasons these have been "less-than-significant" include the short-term nature of construction activities, application of the District's standard construction mitigation measures, good community relations outreach programs to inform project area residents of construction activities, and active coordination with local jurisdictions.

Construction Mitigation Measures. Specific impact mitigation measures will be included in the proposed project to avoid, minimize, reduce, or rectify for construction-related impacts. These measures are used on all sewer construction projects. The measures address dust control; erosion control; noise control; protection of soils; provision for

adequate drainage; protection and restoration of structures; precautions for working near sensitive and unique vegetation, protection and restoration of vegetation, landscaping, and improvements; public health and safety precautions; community notifications; traffic control; and preservation of cultural resources.

Most project elements also are exempt as extension of utilities of a reasonable length to serve such construction.

> Staff has concluded that most project elements are “categorically exempt” under CEQA Guidelines Section 15303 (a) (Single-family residences not in conjunction with the building of two or more units) and Section 15303 (d) (Water main, sewage, electrical, gas and other utility extensions of reasonable length to serve such construction).

This project is being implemented to install a new onsite Septic Tank Effluent Pumping System (STEP) at this parcel.

CONCLUSION. Based on the information presented herein, staff have concluded that all of the installation of the Grinder Pump System is exempt from CEQA under the CEQA Guidelines Section15061(b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15303(a) and (d).

Relationships

Tree Site

Permit # 25-123

No Parent Activities

No Permits

No Cases

No Issues

No Licenses

25-123 26-478

Permitting

Permit No: 25-123

25-123

Edit Notes

Status	**RECEIVED**				
Applicant	Shahab Kamali	Applied	02/23/2025 *EPRS*	Finaled	
Type	CLASS 5 STEP OR GRINDER PUMP	Approved		Other	
SubType	FULL OPEN TRENCH REPAIR	Issued		Expired	
Description	Sewer permit - Property is already annexed.				

182-34-038

Type	**PARCEL**				
Address	4131 Alpine Road				
City	Portola Valley	State	CA	Zip	94028
Tract		Block		Lot	
Subdivision					

Contacts 1

Owner:

Add Contacts

Default

OWNER

Edit

Address

Phone Email

Cell Fax

Shahab Kamali *APPLICANT*

Edit

Address 4131 Alpine Road Portola Valley, CA 94028

Phone (650)426-8840 Email shahabkam@gmail.com

Cell (__)__-____ Fax (__)__-____

Print

Attachments 7

Internet Links

Imaging

Plan Location 0

View Notes

Relationships

Tree Site

Permit # 25-123
No Parent Activities
No Permits
No Cases
No Issues
No Licenses

25-123 26-478

Valuation Details

Job Value: $0.00

Financial Information

Charged: $39,606.35 Paid: $39,606.35 Due: $0.00

Fees Transactions

Add Pay Refund Receipts History Deposits Invoicing

Informational Fees Full Fee Collection Description

Description	Qty	Amount	Paid Date	Comments	Invoice	Last Transaction Status	Reference#
SUPPLEMENTAL CONNECTION CHARGE (RA) 21300100		**Paid:** $24,423.35 Balance: $24,423.35	10/22/2026 11:35:50 AM	WINCHELL RA (AS OF OCTOBER 2026)		**Payment Posted** 10/22/2026 11:37:36 AM ECHECK	Processor: CentralSquarePayments 11f1ce47a278c85e93cdd867
RESIDENTIAL CONNECTION FEE 41030200R100120		**Paid:** $8,608.00	10/22/2026 11:35:50 AM			**Payment Posted** 10/22/2026 11:37:36 AM ECHECK	Processor: CentralSquarePayments 11f1ce47a278c85e93cdd867
PLAN REVIEW (PROJECT OR WATER QUALITY - 2HR MIN./140 AN HOUR 41020100R100104		**Paid:** $290.00	10/22/2026 11:35:50 AM			**Payment Posted** 10/22/2026 11:37:36 AM ECHECK	Processor: CentralSquarePayments 11f1ce47a278c85e93cdd867
OTHER 41020100R100101		**Paid:** $460.00	10/22/2026 11:35:50 AM	WYE CONNECTION FEE		**Payment Posted** 10/22/2026 11:37:36 AM ECHECK	Processor: CentralSquarePayments 11f1ce47a278c85e93cdd867
CLASS 5 PERMIT 41020100R100101		**Paid:** $5,825.00	10/22/2026 11:35:50 AM			**Payment Posted** 10/22/2026 11:37:36 AM ECHECK	Processor: CentralSquarePayments 11f1ce47a278c85e93cdd867

Charged: **$39,606.35** Paid: **$39,606.35**
Deposit Bal: **$24,423.35** Due: **$0.00** Info: **$0.00**

Edit All

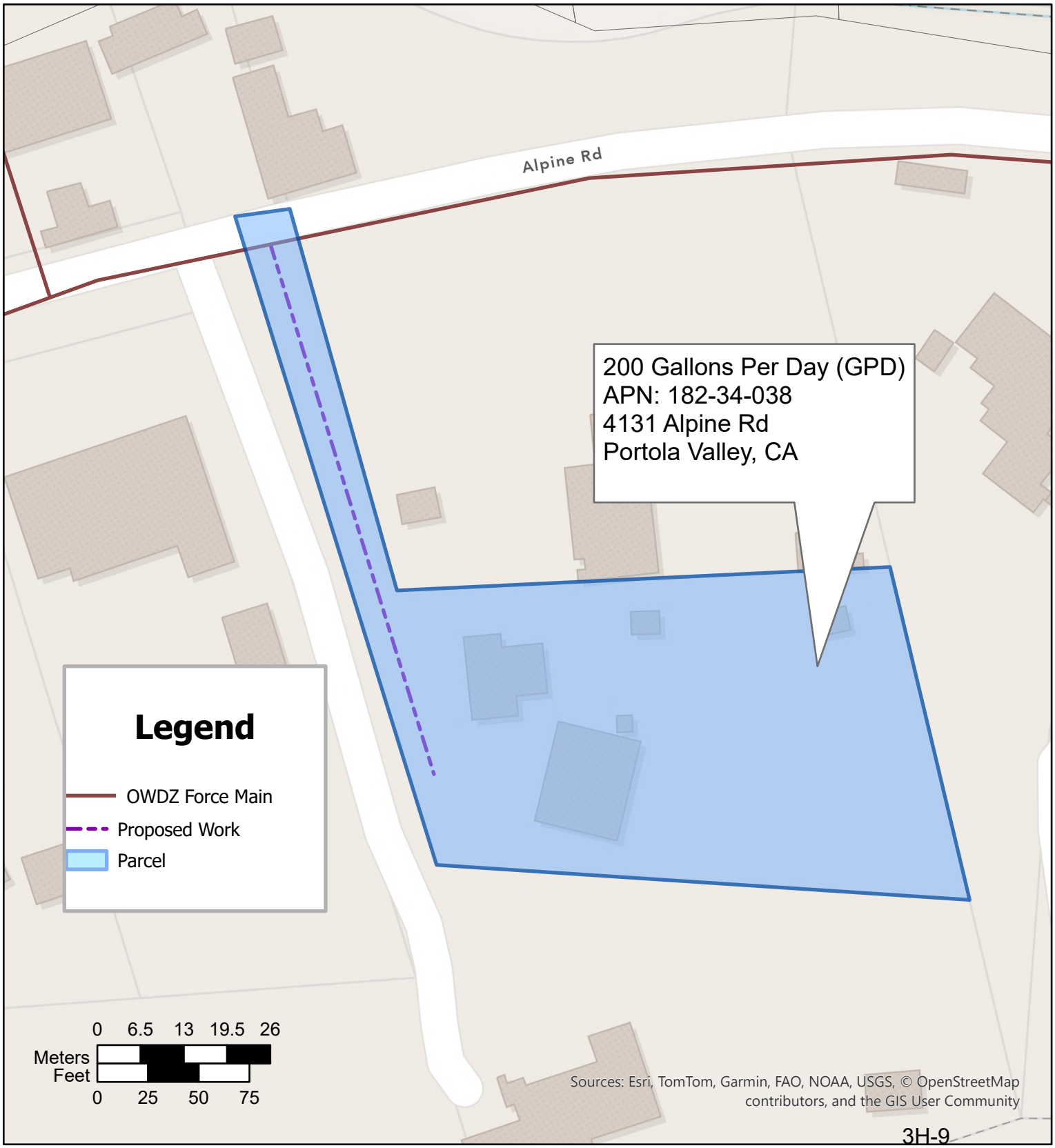
Conditions 0

Inspections 3

Print
Attachments 7
Internet Links
Imaging
Plan Location 0
View Notes

WEST BAY SANITARY DISTRICT

WEST BAY SANITARY DISTRICT
SITE LOCATION
4131 ALPINE ROAD
PORTOLA VALLEY, CA



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WEST BAY SANITARY DISTRICT
AGENDA ITEM 4

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***General Manager's Report***

1) **Administrative:**

a. Preparations for El Niño are underway:
   i. The District purchased sandbags and poly sheeting to protect necessary assets.
   ii. Staff has coordinated with Anderson Pacific to temporarily protect the front entrance to the Flow Equalization Facility using concrete blocks and other means at the end of Marsh Road, while awaiting a PG&E easement/permit from Menlo Park to permanently protect the site.
   iii. Trained new staff to check all public sewer pipeline creek crossings and identify any loose materials within creek beds that could become lodged against a crossing.
   iv. Procuring local contractors to provide back-up during the season in case we have equipment failures or multiple sites to respond too.
   v. Working with the Towns of Woodside and Los Altos Hills; and East Palo Alto to help them prepare for the season through the interagency agreements.
   vi. Ensuring that all bypass equipment is working properly.

b. Preliminary rate study results should be ready by December 16, 2026.
c. Staff is adding payroll features to existing ADP software to assist with Payroll and HR Specialist transition.

2) **Finance:**

a. The annual FY25/26 audit draft report is complete. The Finance Committee will meet to review the audit on December 3, 2026.
b. Reimbursements No. 8 and 9 were received from the State Water Board's State Revolving Fund (SRF) loan program for the Bayfront Recycled Water Facility project totaling $27M.

3) **Capital Improvement Program (CIP):**

   a. **Levee Improvement Project**:

      i. The contractor will be installing the last portion of the levee at the front entrance of the Flow Equalization Facility once the City of Menlo Park issues PG&E an easement so that PG&E powerlines may be placed underground. Once the overhead powerlines are removed, Anderson Pacific will complete the sheet piles to protect the site.

   b. **Repair Projects:**

      i. Design of the next set of pipeline projects are underway per the Master Plan and approved budget.

   c. **Construction in Progress:**

      i. High Frequency Repair Project Phase 3B and Grade 4&5 are in construction. The High Frequency Repair Project will replace heavily rooted pipelines, while the Grade 4&5 project will replace pipelines that are cracked and broken.

4) **Information Technology (IT):**

   a. Server maintenance was performed successfully.

5) **Operations and Maintenance:**

   a. **Collection System:**

      i. Crews continue to clean and video inspect West Bay and the contracted agencies' sewer systems well.

   b. **Pump Facilities:**

      i. The Illinois Pump Station forcemain project was awarded to Corcus Construction Inc. A pre-construction meeting is scheduled for November.

6) **Water Quality:**

   a. **Sharon Heights Golf and Country Club (SHGCC):**

      i. Staff presented the draft 2027 O&M projections.

   b. **Bayfront Recycled Water Facility (BRWF):**

      i. State Water Board will visit the BRWF on Monday December 7 at 11:30AM. The Recycled Water Committee should consider attending the site visit.

      ii. Additional construction in progress site visits will be scheduled with Board members.

      iii. City of Menlo Park has not released Anderson Pacific's permit to construct the recycled water distribution system. The permit application was submitted by Anderson Pacific on January 6, 2026. Anderson Pacific will begin construction of the recycled water distribution pipeline as soon as they have the permit.

c. **Flow Study:**
    i. The flow and loadings study for Multi-family and Single-Family Residences is continuing per Board direction. Final sampling data will be collected on Saturday November 14, 2026. Results should be completed and presented to the Board by December.

7) **Fleet and Facilities:**
    a. **Facility Maintenance:**
        i. Portions of the Admin and Maintenance buildings were painted inside and out as part of on-going maintenance. Ongoing maintenance is budgeted every year.

8) **Personnel:**
    a. Our Operator II, Rudy Revillas, has passed his Operator III exam.
    b. Recruitment to backfill the Pump Facility Supervisor was completed. The Engineering Technician will be promoted to the Pump Facility Supervisor position.
    c. Recruitment for a Re-hab Technician will begin soon.
    d. Recruitment for two vacant maintenance worker positions will be conducted following the Re-hab Technician position.
    e. The Payroll and HR Specialist has resigned from her position effective December 25, 2026.
    f. Recruitment for the vacant Engineering Technician will begin early 2027.

9) **Upcoming Events:**
    a. **Next Board Meetings:**
        i. Board Meetings Schedule: Wednesdays, November 18 and December 9.

10) **Misc. Items**:
    a. **West Bay:** The General Manager will update the Board on miscellaneous items.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 5

To: ***Board of Directors***

From: ***Fariborz Heydari, District Engineer***
Sergio Ramirez, General Manager

Subject: ***Board of Directors will receive a Capital Improvements Program Projects update***

The Board will receive a Capital Improvements Program (CIP) projects update and review the projects schedule.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 6

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E. District Engineer***

Subject: ***Consider Authorizing the General Manager to Execute Contract Change Order No. 4 (CCO #4) in the amount of $164,479 with Anderson Pacific Engineering Construction, Inc. (APEC) for the Elevated Control Shed and Extreme Low Demand and Reject Water Valving Addition to Bayfront Recycled Water Treatment Facility Project No. 1763.0***

Background

On January 22, 2025, the District Board awarded an amendment to the Design-Build Agreement for Phase 2 for Bayfront Recycled Water Facility (BFRWF) to Anderson Pacific Engineering Construction, Inc. for $77,550,824.93.

On June 11, 2025, the District Board approved Change Order No. 2 (CCO #2) for extending the Admin Building for $91,500.

On February 25, 2026, the District Board approved Change Order No. 3 (CCO #3) with Solar Technologies for the addition of a Solar Photovoltic (PV) and Battery Energy Storage System for $5,722,688.

CCO #4 presented here includes PCO-12 (Elevated Control Shed, $86,999) and PCO-13 (Extreme Low Demand and Reject Water Valving, $77,480) for $164,479.

Analysis

PCO-12 covers the cost of the Elevated Control Shed, unload and install the shed, and the cost to install power and an Ethernet port to the shed for $86,999. PCO-13 covers the cost to add the actuated valve manifold and air gap for $77,480. The original design allowed for this through the manual valve downstream of the EQ Basin. Due to the foreseen extreme low-demand situation, APEC and Water Works Engineering devised this valving and piping to direct recycled water (via SCADA) to the Plant Drian Pump Station to be returned to sewer. This valving will also allow the District to push reject water to the same pump station in a plant upset. Similarly, the original design allowed for this by-passing reject water through the EQ Basin. The cost for this added scope is $164,479.

Fiscal Impact

As of October 31, 2026, the Recycled Water Cash Flow Reserve has a balance of $1,758,446.00. Staff are requesting an allocation of $164,479 to cover CCO #4. After approving CCO #4 for $164,479, the Recycled Water Cash Flow Reserve will have a remaining balance of approximately $1,593,967.00.

The new contract price, including Change Orders 1-4, is now $83,529,491.93.

Recommendation

The District Engineer requests that the District Board authorize the General Manager to execute Contract Change Order No. 4 (CCO #4) in the amount of $164,479 with Anderson Pacific Engineering Construction, Inc. (APEC) for the Elevated Control Shed and Extreme Low Demand and Reject Water Valving Addition to Bayfront Recycled Water Treatment Facility Project No. 1763.0.

Attachment: Change Order No. 4 (CCO #4)
Anderson Pacific's Potential Change Order (PCO #12 & PCO #13)

WEST BAY SANITARY DISTRICT
500 Laurel Street, Menlo Park, CA 94025

CONTRACT CHANGE ORDER
CCO NO. 4

Project: FERRF Recycled Water Facility Project – Phase 2
Location: Menlo Park, CA — Date: November 13, 2026
Project No. 1763.0 — Job No.: 1763.0
Contractor: Anderson Pacific Engineering Construction, Inc. — Sheet 1 of 2

The following changes are hereby made to the Contract Documents:

Chage Order No. 4 (CCO #4)
Justification: Adding Elevated Control Shed (PCO-12) and Extreme Low Demand and Reject (PCO-13) Water Valving. See attached.

Original Contract Amount (Phase 2):	**$ 77,550,824.93**

CHANGE TO CONTRACT PRICE:

CCO #2 – Admin Building Extension (PCO #4)	$ 91,500.00
CCO #3 – Solar Addition (PCO #10)	$ 5,722,688.00
CCO #4 – PCO-12 & PCO-13 as described above (PCO #12 & 13)	$ 164,479.00
The Contract Price due to Change Orders No. 2-4 will be increased by:	$ 5,978,667.00
New Contract Price due to Change Orders 1-4 will be:	**$ 83,529,491.93**

THE PARTIES ACKNOWLEDGE AND AGREE THAT:

- Anderson Pacific will now request extended overhead associated with the additional time required solely for this added scope; and
- West Bay Sanitary District will not assess liquidated damages associated with schedule impacts resulting from the addition of this scope.
- Anderson Pacific reserves the right to achieve Substantial Completion of the existing project scope in accordance with the Prime Contract requirements. This includes release of retention, commencement of the warranty period, and initiation of the 12-month operational period. The solar PV and battery system scope shall be administered separately from the existing project scope.

CHANGE TO CONTRACT TIME:

The Contract Time will not be increased by this change order.

APPROVALS REQUIRED:

To be effective, this order must be approved by the Owner if it changes the scope or objective of the project, or as may otherwise be required under the terms of the Contract.

RECOMMENDED AND
APPROVED BY _____ _____
District Engineer — Date

ACCEPTED BY _____ _____

Contractor Date

AUTHORIZED BY _____ _____

General Manager Date

Anderson Pacific
ENGINEERING CONSTRUCTION

October 20th, 2026

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

Attn: Sergio Ramirez, Fariborz Heydari

Subj.: Bayfront Recycled Water Plant
Elevated Control Shed

Dear Sergio-

Attached is a detailed breakdown for changes described in PCO-12 to add an elevated control shed on the northeastern corner of the mechanical room deck.

APEC has included the quote and scope from the District's chosen vendor (please review and confirm it is satisfactory), the cost to unload and install the shed, and the cost to install power and an Ethernet port to the shed. APEC already installed conduits to this area at no cost to the owner. Additionally, Waterworks and Frisch have included costs for engineering/design support.

The total cost for this Owner-requested change is $86,999.

This change does not affect the Contract completion deadline.

Please contact me if you require any additional information.

Sincerely,

Kevin Anderson

President
650-815-5665

DAILY EXTRA WORK REPORT

APEC Job #: 2409

Work Performed by: *ANDERSON PACIFIC ENGINEERING CONSTRUCTION, INC.* ***Date Performed:***

Work Performed at the direction of: ***DEWR #:*** **10/20/26**

Description of Work: PCO 12 Elevated Control Shack

EQUIP. NO.	EQUIPMENT	OT/Delay Factor	HOURS		HOURLY RATE	EXTENDED AMOUNTS
216	GROVE RT-745 CRANE	1	RT	8	$ 167.48	$ 1,339.84
	Unload & Set Shed with Crane		OT		$ -	$ -
95	FORD F150 PICKUP TRUCK	1	RT	4	$ 39.01	$ 156.04
	Offload Shed (truck and tools)		OT		$ -	$ -
95	FORD F150 PICKUP TRUCK	1	RT	8	$ 39.01	$ 312.08
	Pick, Set, Shim Shed (truck and tools)		OT		$ -	$ -
95	FORD F150 PICKUP TRUCK	1	RT	24	$ 39.01	$ 936.24
	Electrical Scope (truck and tools)		OT		$ -	$ -
	0	1	RT		$ -	$ -
			OT		$ -	$ -
	0	1	RT		$ -	$ -
			OT		$ -	$ -
	0	1	RT		$ -	$ -
			OT		$ -	$ -
	0	1	RT		$ -	$ -
			OT		$ -	$ -

MATERIAL and/or TRUCKING

Description	No. Units		Unit Cost	Amount
3/4-inch x 12 ft B8M All-Thread Rod	24.00		$12.60	$302.40
Nuts/Washers	24.00		$10.00	$240.00
Assorted Shim Kit	1.00		$410.75	$410.75
Grout	2.00		$45.94	$91.88
Conduit	1.00		$1,000.00	$1,000.00
Wire	1.00		$1,000.00	$1,000.00
Shed	1.00		$49,629.00	$49,629.00
Waterworks/Frisch Engineering Fee	1.00		$8,311.00	$8,311.00
				$0.00
				$0.00
				$0.00

WORK DONE BY SUBCONTRACTOR and/or SPECIALISTS

Description	No. Units		Unit Cost	Amount
				$0.00
				$0.00
				$0.00

		LABOR	HOURS		HOURLY RATE	EXTENDED AMOUNTS
11	OPERATOR 1	RT	4	$ 125.77	$ 503.08
	Offload Shed	OT		$ -	$ -
1	LABORER 1	RT	8	$ 86.50	$ 692.00
	Offload Shed	OT		$ -	$ -
11	OPERATOR 1	RT	4	$ 125.77	$ 503.08
	Pick, Set, Shim Shed	OT		$ -	$ -
1	LABORER 1	RT	16	$ 86.50	$ 1,384.00
	Pick, Set, Shim Shed	OT		$ -	$ -
25	CARPENTER	RT	8	$ 129.72	$ 1,037.76
	Pick, Set, Shim Shed	OT		$ -	$ -
25	CARPENTER	RT	8	$ 129.72	$ 1,037.76
	Grout Shed	OT		$ -	$ -
1	LABORER 1	RT	8	$ 86.50	$ 692.00
	Clean & Demob	OT		$ -	$ -
70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
	Power/Signal Conduit	OT		$ -	$ -
70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
	Pull Wire	OT		$ -	$ -
70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
	Terminate/Engergize	OT		$ -	$ -
	0	RT		$ -	$ -
		OT		$ -	$ -

Sub-Total Labor RT		$ 13,949.20
Labor Surcharge RT		
Sub-Total Labor OT		
Labor Surcharge OT		
Subsistence		
TOTAL COST OF LABOR		$ 13,949.20

TOTAL COST OF EQUIPMENT, MATERIALS AND TRUCKING	$ 63,729.23
TOTAL COST OF SUBCONTRACTOR AND SPECIALISTS	$ -
10% MARK-UP ON LABOR COST	$ 1,394.92
10% MARK-UP ON EQUIPMENT, MATERIALS AND TRUCKING COST	$ 6,372.92
10% MARK-UP ON SUBCONTRACTOR AND SPECIALISTS COST	$ -
2% MARK-UP FOR BOND/INSURANCE	$ 1,553.57
TOTAL THIS REPORT	**$ 86,999.84**

xx 17817 Evelyn Avenue, Gardena CA 90248-3735 U.S.A.
Tel: 1 310 538 0333 Fax: 1 310 538 0436
e-mail: bret60@apb90248.com
Sales Rep: Bret Andrus

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ALAN PRE-FAB BUILDING CORPORATION
Contractor's License #269618

DATE: 10/9/2026 **PROPOSAL NO:** 46304.00

Phone: 408.870.9900
Attn: Kent Maruson **Project:** 10'x12' Control Room
Anderson Pacific Eng. Constr. **Fax:** 000 000 0000
1700 Marsh Road **e-mail** kmarcuson@andpac.com

Menlo Park CA

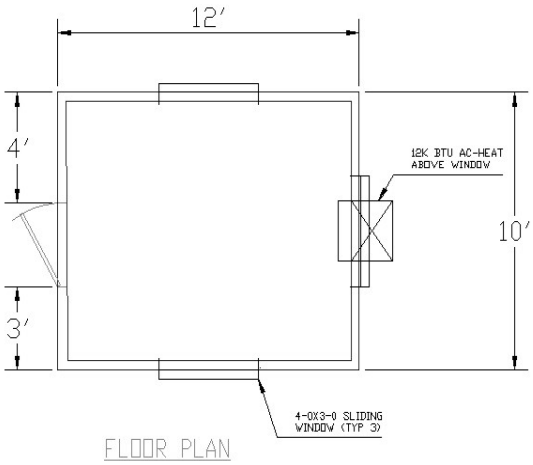
We appreciate the opportunity to quote on your requirements:

Project: 10'x12' Control Room
-Basic Building.
-Interior - Lined
-Insulation- R-13 Walls, R-21 Ceiling, R-13 floor
-3/4" ACX plywood wall covering - unpainted
-3/4" ACX plywood ceiling - unpainted
-Floor covering: None. Customer to install after delivery

Wood framed walls/roof:
2x4 walls 16" on center
2x8 rood 24" on center
Steel framed floor section:
1/4" I-Beam perimeter w/ bracing as needed
1/4" plate steel decking - no skids

-24 ga HR-36 ribbed steel siding. Zincalume coated with DuraTech paint coating AEP Surf White
-Lo Profile roof design. .024" painted (Polar White) aluminum over 1/2" CDX plywood underlayment & gyspum deck
1 -3-0x7-0 insulated steel clad entry door, 18ga door, 16ga frame with lever passage set and deadbolt (6"x30" lite)
-Paint door to match siding color
3 -Windows - 4-0x3-0 Vinyl sliding windows, clear tempered glass, Low-E3, dual glazed argon fill
1 -Electrical Subfeed Load Center, 125 Amp, Single Phase, snap in circuit breakers
4 -Duplex receptacles
2 -Light switches, Calif. Energy Code compliant
4 -7" diameter LED light fixtures
1 -LED Exterior light on photocell and manual off switch
1 -1 ton AC-heat pump. Through wall type. Friedrich KHVS12B33B
1 -Plans & engineering for city/county permit approval
1 -State of California HCD approval insignia certifying construction to latest building codes
-Delivery to Menlo Park CA to best access, unloading by others (requires forklift or crane)

PURCHASE PRICE: **$45,375** Plus applicable taxes
$ 4,254 9.375% Menlo Park Sales Tax
$ 49,629 Total



FLOOR PLAN



Items not included: Any features not specifically listed in proposal.
PAYMENT TERMS: 1/3 Deposit, Balance due when ready for delivery. Or negociated with credit approval
Other purchase terms apply per Additional Terms, Covenants, and Conditions of Sale

This proposal may be revised or withdrawn by us after: Thirty days from proposal date
Acceptance: The specifications, conditions, and payment terms are agreed to: By:**X**_____
Please return one copy. Order will be commenced upon our receipt of signed proposal, and deposit (if required).

alan
Since 1966

ALAN PRE-FAB BUILDING
17817 EVELYN AVE
GARDENA CA 90248
TEL: 1.310.538.0333

Note: Example drawings from similar project, not actual plans for proposed Bayfront Shed

ISS RIVERSIDE UTILITY BUILDING

6391 COLUMBUS AVE
RIVERSIDE, CA 92504
10'-0" x 12'-0"

SHEET INDEX

TITLE PAGE

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DOOR SCHEDULE
WINDOW SCHEDULE
STATE APPROVAL
REFLECTED CEILING PLAN
ELECTRICAL PLAN
ELECTRICAL SCHEDULE
ELECTRICAL PANELS
MECHANICAL SCHEDULES
MECHANICAL PLAN

SHEET NO: A-2.0
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EXTERIOR PAINT SCHEDULE

SHEET NO: E-X
ENERGY CODE FORMS

SHEET NO: S-1.0
FLOOR FRAMING DETAILS

SHEET NO: S-2.0
FOUNDATION PLAN

SHEET NO: S-X
STRUCTURAL DETAILS

BUILDING DATA

NUMBER OF STORIES:	1 - STORY
BUILDING HEIGHT:	9' - 6 5/8"
BUILDING AREA:	120 SQ. FT.
FIRE SPRINKLERS:	[X] NOT REQUIRED [ ] REQUIRED
OCCUPANCY / USE:	B: (UTILITY BUILDING)
OCCUPANCY LOAD:	2 MAXIMUM. WILL HAVE EXIT(S) AS INDICATED

DESIGN LOADS

TYPE OF CONSTRUCTION:	V-B
FLOOR LIVE LOAD:	50 PSF
ROOF LIVE LOAD:	20 PSF
GROUND SNOW LOAD:	N/A

GENERAL NOTES

1. THIS STRUCTURE IS NOT TO BE LOCATED LESS THAN 10 FEET FROM ACTUAL OR ASSUMED PROPERTY LINES OR DETERMINED BY REQUIREMENTS AT THE BUILDING SITE BASED ON LOCAL AND/OR STATE BUILDING CODE PER 2022 CBC 705.3
2. SEPARATE TOILET FACILITIES TO BE PROVIDED FOR EACH SEX IN ADJACENT BUILDING(S) ON SAME PROPERTY IF ADEQUATE TOILET FACILITIES ARE NOT PROVIDED IN BUILDING.
3. THIS PLAN MAY BE REVERSED AND OR MIRRORED.
4. LANDINGS AT EXIT DOORWAYS SHALL COMPLY WITH SECTION 1026 OF THE 2022 CBC.
6. ROOF COVERING SYSTEM SHALL BE PER CHAPTER 15 OF THE 2022 CBC
7. ALL WORK SHALL CONFORM TO TITLE 24, CALIFORNIA CODE OF REGULATIONS (CCR)
8. EXTERIOR WALL OPENINGS TO COMPLY W/ 705.8, 2022 CBC.
10. GLAZING SHALL COMPLY w/ CCR TITLE 25, CHAPTER 3, SECTION 4371
11. BUILDING VOC LIMITS SHALL BE IN COMPLIANCE WITH TABLE 5.504.4.1 & 5.504.4.2
12. BUILDING SITE ADDRESS: -
13. SITE CONTACT: -

DOOR & WINDOW NOTES

1. ALL EXIT DOORS SHALL BE OPERABLE WITHOUT THE USE OF A KEY OR SPECIAL KNOWLEDGE OR EFFORT.
2. NOT USED.
3. NOT USED.
4. NOT USED
5. ALL DOOR AND WINDOWS GLAZING SHALL COMPLY WITH CBC SECTION 2406 SAFETY GLAZING AND SPECIFICALLY ALL GLASS PANELED DOORS AND SIDE LIGHTS, ALL GLAZING WITHIN 24" OF DOOR JAMBS, ALL GLAZING LESS THAN 18" ABOVE F.F.

ABBREVIATIONS

A.B.	ANCHOR BOLT	LAV.	LAVATORY
A.C.	AIR CONDITIONING	LOW-E	LOW EMISSIVITY
A.F.F.	ABOVE FINISHED FLOOR	M.C.	MEDICINE CABINET
APN	ASSESSORS PARCEL NUMBER	MIN.	MINIMUM
&	AND	(N)	NEW
BEDRM.	BEDROOM	NO.	NUMBER
B.S.L.	BUIDLING SETBACK LINE	O.C.	OFF-CENTER
CALC.	CALCULATION	OSB	ORIENTED STRAND BOARD
CBC	CALIFORNIA BUILDING CODE	P.U.E.	PUBLIC UTILITY EASEMENT
CEC	CALIFORNIA ENERGY CODE	P.S.F.	POUNDS PER SQUARE FEET
℄	CENTERLINE	R/A	RETURN AIR
COND.	CONDENSER	REF.	REFRIGERATOR
DBL.	DOUBLE	RD.	ROAD
D.F.	DOUGLAS FIR	S.C.	SOLID CORE
D.P.	DUAL PANE	S.F.	SQUARE FEET
D.W.	DISHWASHER	S.G.D.	SLIDING GLASS DOOR
(E)	EXISTING	SHWR.	SHOWER
F.Q.	FINISHED FLOOR	SQ. FT.	SQUARE FEET
FR.	FINISHED FLOOR	STM.	SYMBOL
FT'G	FOOTING	U.P.C.	UNIFORM PLUMBING CODE
GLV.	GALVANIZED	V.T.R.	VENT TO ROOF
G.P.A.	GALLONS PER MINUTE	W.C.	WATER CLOSET
H.B.	HOSE BIB	W/	WITH
H.C.	HOLLOW CORE	W.H.	WATER HEATER
H.S.	HORIZONTAL SLIDER		

APPLICABLE CODES

2022 CALIFORNIA BUILDING STANDARDS:

- PART 1, CALIFORNIA ADMINISTRATIVE CODE
- PART 2, CALIFORNIA BUILDING CODE
- PART 3, CALIFORNIA ELECTRICAL CODE
- PART 4, CALIFORNIA MECHANICAL CODE
- PART 5, CALIFORNIA PLUMBING CODE
- PART 6, CALIFORNIA ENERGY CODE
- PART 9, CALIFORNIA FIRE CODE
- PART 11, CALIFORNIA GREEN BUILDING STANDARDS CODE
- PART 11A & 11B, CALIFORNIA BUILDING CODE
- PART 12, CALIFORNIA REFERENCE STANDARDS

WIND DESIGN DATA

1. BASIC WIND SPEED, ULTIMATE (MPH) :	100
2. WIND IMPORTANCE FACTOR :	1
3. WIND EXPOSURE :	"C"
4. APPLICABLE INTERNAL PRESSURE COEFFICIENT :	± 0.18

EARTHQUAKE DESIGN DATA

1. SEISMIC IMPORTANCE FACTOR :		1.00
2. MAPPED SPECTRAL RESPONSE :		
S_s = 1.500g (FOR BASE SHEAR)	S_1 = 0.600g	
3. SITE CLASS		D
4. SPECTRAL RESPONSE COEFFICIENTS :		
S_{DS} = 1.200	S_{D1} = 0.680	
5. SEISMIC DESIGN CATEGORY :		D (DEFAULT)
6. BASIC SEISMIC-FORCE-RESISTING-SYSTEM :		SHEARWALL
7. SEISMIC RESPONSE COEFFICIENT, Cs :		0.185
8. RESPONSE MODIFICATION FACTOR, R :		6.5
9. ANALYSIS PROCEDURE USED :		EQUIVALENT LATERAL FORCE
10. MINIMUM SEISMIC SEPARATION FROM OTHER EXISTING OR FUTURE BUILDINGS		6" SEP.

INSIGNIA

THIS STRUCTURE IS A COMMERCIAL COACH AND WILL BEAR THE ISIGNIA FROM THE STATE OF CALIFORNIA DEPT. OF HOUSING AND COMMUNITY DEVELOPMENT ATTESTING TO DESIGN LOADS, MECHANICAL SYSTEM AND FIRE & LIFE SAFETY



REPRESENTATIVE CALIF.
HCD APPROVAL INSIGNIA SPECIFIC
INFO WILL VARY ON ACTUAL ISIGNIA

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ALAN PRE-FAB BUILDING
17817 EVELYN AVE
GARDENA CA 90248
TEL: 1.310.538.0333

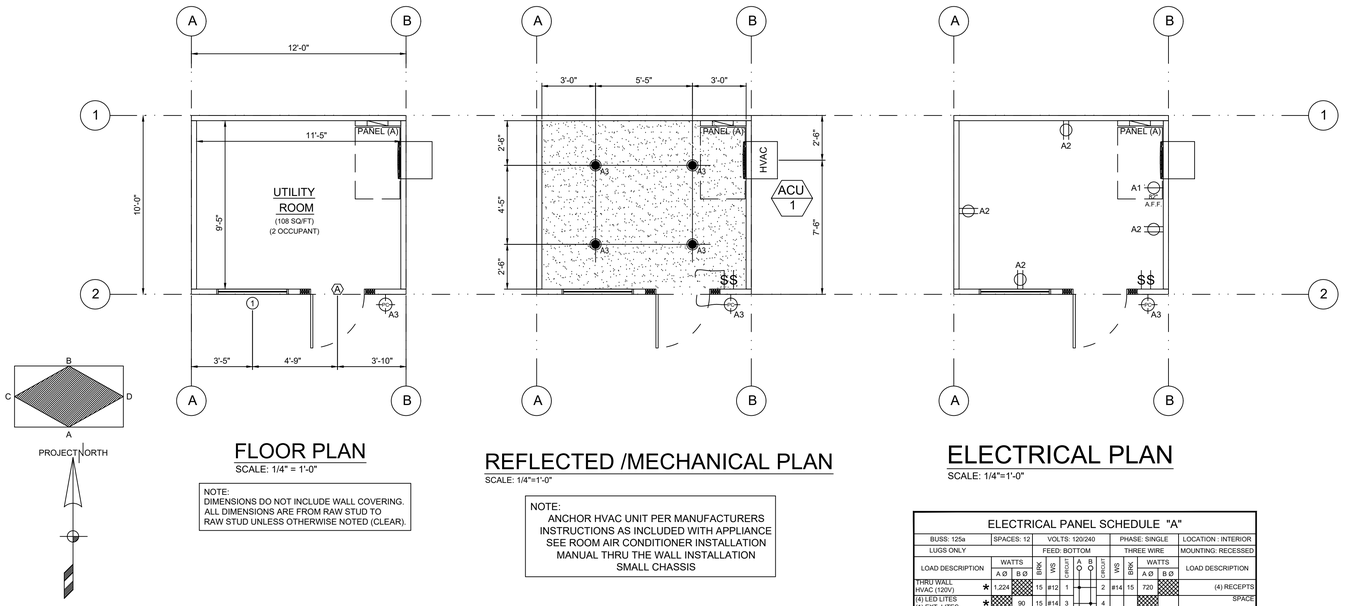
DRAWING TITLE: TITLE PAGE
PROJECT NAME: 10'-0" x 12'-0" ISS RIVERSIDE UTILITY BUILDING

DATE: 08 / 28 / 2025
SCALE: 1/4" = 1'-0"
DRAWN BY: A.F.
JOB NUMBER

SHEET NUMBER: TP

Note: Example drawings from similar project, not actual plans for proposed Bayfront Shed

NOTE: HARD-LID CEILING



FLOOR PLAN

SCALE: 1/4" = 1'-0"

NOTE:
DIMENSIONS DO NOT INCLUDE WALL COVERING.
ALL DIMENSIONS ARE FROM RAW STUD TO
RAW STUD UNLESS OTHERWISE NOTED (CLEAR).

REFLECTED /MECHANICAL PLAN

SCALE: 1/4"=1'-0"

NOTE:
ANCHOR HVAC UNIT PER MANUFACTURERS
INSTRUCTIONS AS INCLUDED WITH APPLIANCE
SEE ROOM AIR CONDITIONER INSTALLATION
MANUAL THRU THE WALL INSTALLATION
SMALL CHASSIS

ELECTRICAL PLAN

SCALE: 1/4"=1'-0"

MECHANICAL SCHEDULE	
SYMBOL	DESCRIPTION
ACU 1	AIR CONDITIONER UNIT - w/ HEAT PUMP FRIEDRICH KHVS10B11A (1,224 WATTS) BRAND: PACKAGE TERMINAL AIR CONDITIONER 115V - 15 AMPS - SINGLE PHASE - 350 SQ. FT PROVIDE AND INSTALL REFRIGERANT PIPING AND CONTROLS PER MANUFACTURER'S RECOMMENDATIONS. COOLING CAPACITY 10,000 BTUH - HEATING CAPACITY - HEAT PUMP 8,000 BTUH NOTE: REPLACE FILTER MEDIA WITH MERV 8 POLYESTER AIR FILTER

ELECTRICAL PANEL SCHEDULE "A"														
BUSS: 125a		SPACES: 12		VOLTS: 120/240			PHASE: SINGLE			LOCATION : INTERIOR				
LUGS ONLY				FEED: BOTTOM			THREE WIRE			MOUNTING: RECESSED				
LOAD DESCRIPTION	WATTS A Ø	WATTS B Ø	BRK	WIR	CIRCUIT		CIRCUIT	WIR	BRK	WATTS A Ø	WATTS B Ø	LOAD DESCRIPTION		
THRU WALL HVAC (120V)	* 1,224		15	#12	1		2	#14	15	720		(4) RECEPTS		
(4) LED LITES (1) EXT. LITES	*	90	15	#14	3		4					SPACE		
SPACE					5		6					SPACE		
SPACE					7		8					SPACE		
"A" WATTS - 1,944 w												"B" WATTS - 90 w		
LCL = 303 w + 2,034 w = 2,337 w				TOTAL WATTS: 2,337 w ÷ 240						TOTAL AMPS: 9.74 A				

FINISH SCHEDULE		
	INTERIOR	REMARKS
FLOOR:	1. N/A (TO BE SUPPPLIED AND INSTALLED ON SITE BY CUSTOMER)	
BASE:	1. N/A (TO BE SUPPPLIED AND INSTALLED ON SITE BY CUSTOMER)	
WALLS:	1. 3/4" ACX PLYWOOD WALL COVERING TO CEILING HEIGHT (THROUGHOUT BUILDING) COLOR: UNPAINTED	
CEILING:	1. 3/4" ACX PLYWOOD CEILING (THROUGHOUT BUILDING) @ 7' - 11 1/4" A.F.F. w/ 2 x 6 CEILING JOIST @ 24" O.C. COLOR: UNPAINTED	

DOOR SCHEDULE												
SYM	SIZE	THK	DOOR MATL	DOOR TYPE	JAMB MATL	JAMB TYPE	WALL THICK	HRD GRP	FIN GRP	QTY	ROUGH OPENING	REMARKS
A	3068	1 3/4"	18ga	HM	16ga	KD	4 1/2"	1	1	1	38" x 82"	w/ 6" x 30" CLEAR GLASS

HARDWARE GROUP:	FINISH GROUP:
NOTE: DOOR HANDLES TO BE HANDICAP ACCESSIBLE 1. HEAVY DUTY COMMERCIAL GRADE 2 PASSAGE LEVERSET STANDARD DUTY GRADE 2 SINGLE CYLINDER DEADBOLT CLOSER, DRIP CAP, WEATHER STRIPPING THRESHOLD. DOOR BOTTOM, (1) 4.5" NRP HINGE, (2) 4.5" STD HINGES.	1. SEMI-GLOSS ENAMEL: EXT. DOOR COLOR: MATCH SIDING INT. DOOR COLOR: MATCH SIDING EXT. JAMB COLOR: MATCH SIDING INT. JAMB COLOR: MATCH SIDING

WINDOW SCHEDULE							
SYM	SIZE	WINDOW TYPE	FRAME	GLASS	QTY	ROUGH OPENING	REMARKS
1	4'-0" x 2-6"	HORIZONTAL SLIDER	WHITE VINYL	CLEAR / TEMPERED	1	46 1/2" x 29 7/8"	TEMPERED

WINDOW HEADER HEIGHT	MISCELLANEOUS
EXTERIOR WINDOW: 5'-10"	MADISON 4800W

ELECTRICAL SCHEDULE				
SYMBOL	DESCRIPTION	CLR	QTY	REMARKS
	DUPLEX RECEPTACLE w/COVER PLATE @ 16" A.F.F. U.N.O. (NO BRAND SPECIFIED)	BROWN	4	
PANEL	125 AMP 1 PHASE 120/240 w/ MAIN LUGS INSTALLED 5'-0" A.F.F. TO TOP OF PANEL, U.N.O. INT. RECESSED MOUNTED (NBS)	N/A	1	SNAP IN BREAKERS
	15 WATT LED 6" SURFACE MOUNTED FIXTURE LINE LEVEL DIMMABLE (BRAND: RAB DSKBR11/PA120WS OR EQUAL)	N/A	4	
	20W LED WALL PACK LIGHT w/ PHOTOCELL @ 88" A.F.F. BRAND: NO BRAND SPECIFIED	N/A	1	
$$	WALL MNT'D SINGLE POLE SWITCHES w/ COVER PLATE @ 48" A.F.F. TOP OF BOX. (NO BRAND SPECIFIED)	BROWN	1	
	DED. 15 AMP SINGLE DUPLEX RECEPTACLE @ 82" A.F.F. U.N.O. (NO BRAND SPECIFIED)	BROWN	1	
RACEWAY	EMT/FLEX CONDUIT			

NOTE:
1. ALL MEASUREMENTS FOR DEVICES WHICH REQUIRE A HEIGHT ARE TO THE CENTER OF DEVICE UNLESS NOTED OTHERWISE.
2. ALL EXTERIOR ELECTRICAL DEVICES TO BE WEATHERPROOF.
3. FIRE ALARM SYSTEM PROVIDED AND INSTALLED ON SITE BY OTHERS. (WHEN APPLICABLE).

CONSTRUCTION NOTES	
CHASSIS:	
DIMENSION:	(1) 10'-0" x 12'-0"
FRAME:	PERIMETER
BEAM TYPE:	C4 x 7.25
FLOOR:	
JOIST:	4" x 2 1/2" 14 GA CEE
SPACING:	16" O.C.
DECKING:	1 1/8" APA RATED PLYWOOD
INSULATION:	R11 - UNFACED
EXTERIOR WALLS:	
STUDS:	2" x 4" DF-L #2 OR BETTER S.S. HEIGHT - 91 1/2"
SPACING:	16" O.C.
BALLOON:	N/A
FLAT:	ALL WALLS
TOP PLATE:	DBL 2x4 TOP PLATE DF-L #2 OR BETTER (NO SPLICES)
INSULATION:	R15-UNFACED
SIDING:	26GA HR 36 STEEL SIDING BAKED ENAMEL COLOR: BEIGE
SHEATHING:	1/2" CDX RATED PLY SHEATHING
HOUSEWRAP:	(YES) UNDER EXTERIOR SIDING
ROOF:	
ROOF CVR:	0.024" PAINTED ALUMINUM OVER 1/4" GYP. BOARD NON-COMBUSTIBLE DECK UNDERLAYMENT
COLOR:	WHITE
ROOF CLASS:	CLASS "A"
RAFTER:	2"x8" DF-L #2 OR BETTER
ROOF SLOPE:	1/2":12" (COMPLEX)
SPACING:	24" O.C.
SHEATHING:	1/2" CDX PLY SHEATHING (APA RATED)
INSULATION	R43-UNFACED

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TEL: 1.310.538.0333

DRAWING TITLE: FLOOR PLAN & SCHEDULES

PROJECT NAME: 10'-0" x 12'-0" ISS RIVERSIDE UTILITY BUILDING

DATE: 08 / 28 / 2025

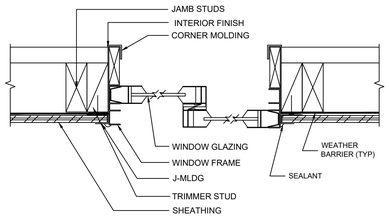
SCALE: 1/4" = 1'-0"

DRAWN BY: A.F.

JOB NUMBER

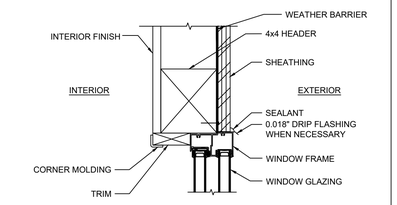
SHEET NUMBER: A-1.0

Note: Example drawings from similar project, not actual plans for proposed Bayfront Shed



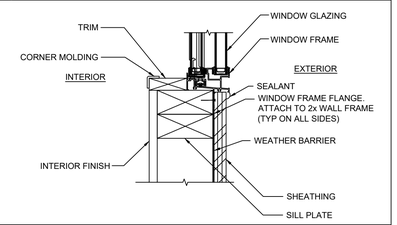
F EXTERIOR WINDOW JAMB

SCALE: N.T.S.



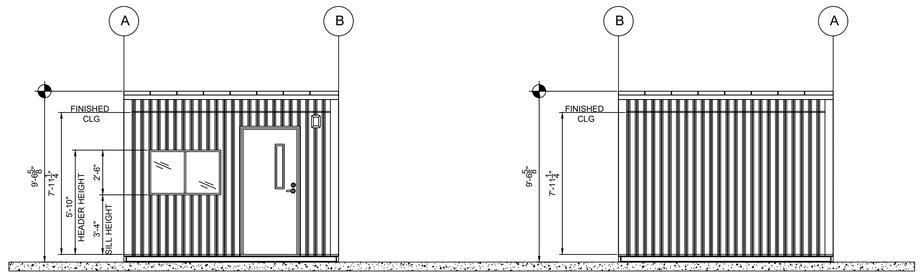
G WINDOW HEADER

SCALE: N.T.S.



I WINDOW SILL DETAIL

SCALE: N.T.S.

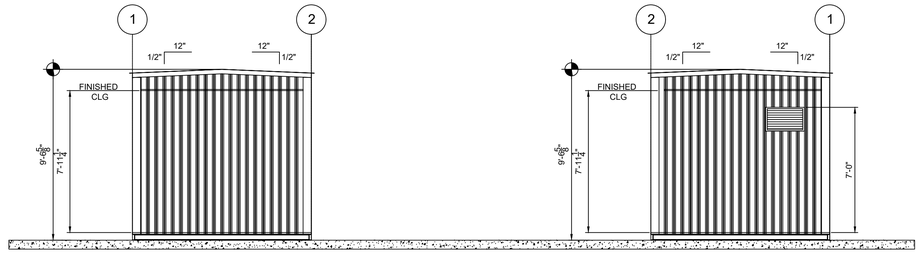


ELEVATION "A"

SCALE: 1/4"=1'-0"

ELEVATION "B"

SCALE: 1/4"=1'-0"

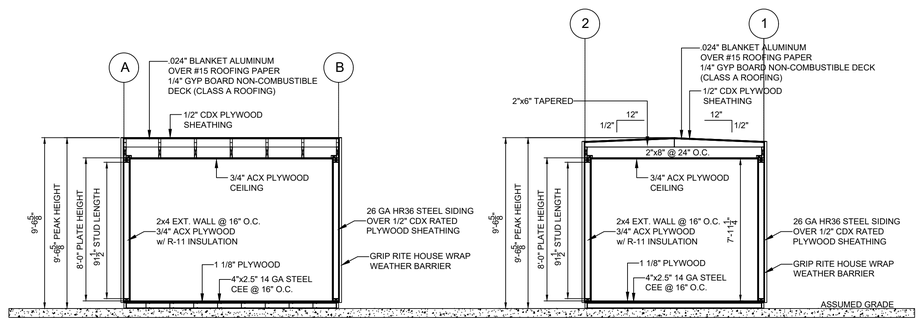


ELEVATION "C"

SCALE: 1/4"=1'-0"

ELEVATION "D"

SCALE: 1/4"=1'-0"



LONGITUDINAL CROSS SECTION

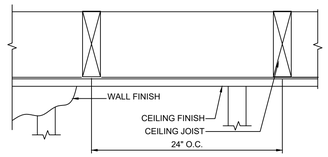
SCALE: 1/4"=1'-0"

CROSS SECTION

SCALE: 1/4"=1'-0"

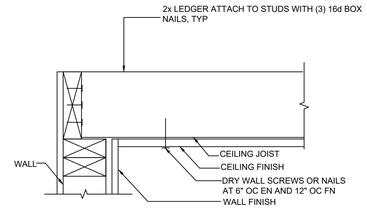
A NOT USED

SCALE: N.T.S.



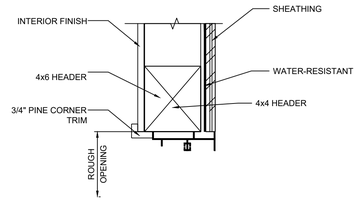
B HARD LID CEILING CONNECTION

SCALE: N.T.S.



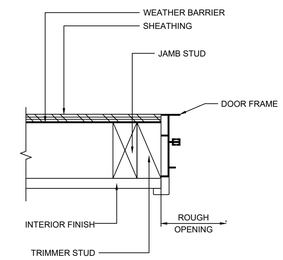
C HARD LID CEILING CONNECTION

SCALE: N.T.S.



D EXTERIOR DOOR HEADER

SCALE: N.T.S.

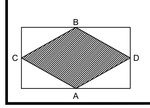


E EXTERIOR DOOR JAMB

SCALE: N.T.S.

(EXTERIOR BUILDING) PAINT SCHEDULE

BODY/HOOD:	.
VERTICAL CORNER TRIM:	.
TOP/BOTTOM HORIZ. TRIM:	.
CAULKING:	*FACTORY STANDARD*



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TEL: 1.310.538.0333

DRAWING TITLE: EXTERIOR ELEVATIONS

PROJECT NAME: 10'-0" x 12'-0" ISS RIVERSIDE UTILITY BUILDING

DATE: 08 / 28 / 2025

SCALE: 1/4" = 1'-0"

DRAWN BY: A.F.

JOB NUMBER

SHEET NUMBER: A-2.0

Contract Change Order No. 2
Additional Engineering Services

Water Works Engineers and Anderson Pacific Engineering Construction, Inc.

West Bay Sanitary District Bayfront RWF
October 19, 2026

This Contract Change Order (CCO) is issued by Anderson Pacific Engineering Construction, Inc. (herein referred to as CLIENT) and accepted by Water Works Engineers (herein referred to as ENGINEER) pursuant to the mutual promises, covenants, and conditions contained in the most current Engineering Services Agreement between Anderson Pacific and Water Works Engineers.

SCOPE

The following services will be provided by ENGINEER for this project. This CCO has been divided into the following tasks:

Task	Title
1	Add RW to Drain Valve
2	Add Pre-Engineered Control Enclosure
3	Add RW and Conduit to Stockpile Area

Task 1 – Add RW to Drain Valve

Under this task, ENGINEER will prepare and provide updated stamped mechanical, electrical, and instrumentation drawings to show a new 4" branch off the 8" recycled water (RW) "off-spec" piping on the east wall of the Equalization Basin. This branch will include a 4" automated pneumatic butterfly valve and discharge via an air gap to a new precast concrete area drain connecting to the 6" drain (DR) piping system shown on the current design drawings. The valve schedule will also be updated to include the new valve.

Task 2 – Add Pre-Engineered Control Enclosure

Under this task, ENGINEER will prepare and provide updated stamped structural and electrical drawings to show a new 10' x 12' pre-engineered control enclosure on top of the northeast corner of the membrane bioreactor (MBR) structure, above the Mechanical Room. Drawings will include the general layout and location of the new enclosure, anchorage requirements, and updates to relevant elevation and section views. Electrical drawings will be updated to show conduit and wire requirements, including updates to the relevant conduit schedules.

Task 3 – Add RW and Conduit to Stockpile Area

Under this task, ENGINEER will prepare and provide updated stamped yard piping and electrical drawings to show a new 1 1/2" RW pipe routed from the current in-plant RW distribution system to the District's stockpile area to the north. A hose valve and hose rack will be shown at the end of the pipe, along with bollards as necessary to provide impact protection. Electrical drawings will be updated to show new conduit from the existing Warehouse to a new pullbox near the end of the new RW pipeline for future District use, such as receptacles and/or site lighting.

SCHEDULE

These tasks will be completed within 30 calendar days of acceptance of this CCO.

PAYMENT

Payment will be on a fixed fee basis, with monthly invoicing based on percent complete for each task. Total fixed fee for each task will be as follows:

Task	Title	Fixed Fee
1	Add RW to Drain Valve	$11,155
2	Add Pre-Engineered Control Enclosure	$8,311
3	Add RW and Conduit to Stockpile Area	$2,494
	Project Total Fixed Fee	**$21,960**

EFFECTIVE DATE

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this CCO with the effective date being the last date written below.

CLIENT		**ENGINEER**	
By:	_____	By:	_____
Name:	_____	Name:	Joe Riess, PE
Title:	_____	Title:	Principal
Address:	_____	Address:	760 Cypress Ave., Suite 201 Redding, CA 96001
Date:	_____	Date:	_____
			20-3148271 *Employer I.D. No.*

FRISCH ENGINEERING, INC.

Consulting Electrical Engineers and Programmers
13405 Folsom Blvd., Unit 600
Folsom, CA 95630

Electrical Contractor
C-10 Lic #1025671
Phone: (916) 353-1025

PROFESSIONAL ENGINEERING SERVICES COST ESTIMATE

JOB TITLE: Bayfront WWTP DATE: 10/16/2026
CLIENT: Kevin Anderson <kanderson@andpac.com>
CLIENT: Joe Riess <joer@wwengineers.com>

Description of Services: Electrical and Control System Design Services **Waterworks**
Additional costs for design and system integration pertaining to the following items.
New operator building on top of deck. Show conduit and wire for this purpose. Will show power and ethernet communications.
New Plug Valve with operator to return water to plant drain pump station when requested by operator.
New conduit to NPW fill station for future use. Show from Storage building to North West perimeter area.

Design Services Electrical Engineering Discipline

Task	Description	Principal Engineer	Senior Engineer	Senior Designer	Junior Designer	Associate Designer	Total hours per task	cost per task
1	RW to Drain Valve	0	0	11	0	0	22	$5,995.00
2	Operator Building top of basin	2	3	4	0	0	9	$2,115.00
3	Conduit to fill station	0	1	1	0	0	2	$460.00
	Subtotal Hours	8						
	Hourly rate per discipline	$260						tal Costs
	Total cost per discipline	$2,080						7,970.00

Note: this amount is included in WW's design fee above. For design, Frisch is a sub-consultant to WW.

Description of Services: Programming Services **Anderson Pacific**
Additional programming and SCADA work related to the **RW-to-Drain water valve**. We will coordinate, program, test, start-up, commission, and warranty the programming for this project. We have estimated the quantity of hours for each task based on experience with similar projects. Occasionally, project circumstances require more attention than anticipated. If the project requires more effort than allocated, additional budget may be

Programming Services Electrical Engineering Discipline

Task	Description		Principal Engineer	Senior Engineer	Senior Designer	Junior Designer	Associate Designer	Total hours per task	cost per task
1	SCADA	Programming	0	4	6	0	0	10	$2,270.00
2	PLC	Programming	3	12	3	0	0	18	$4,365.00
3	Operator Int.	Screen Graphic Design	0	3	1	0	0	4	$950.00
4	System	Startup and Testing	2	4	4	0	0	10	$2,360.00
	Subtotal Hours		5	23	14	0	0	42	
	Hourly rate per discipline		$260	$245	$215	$185	$145		Subtotal Costs
	Total cost per discipline		$1,300	$5,635	$3,010	$0	$0		$9,945.00

Total Costs **$17,915.00**

Assumptions:
- Individual tasks cost are approximate and some cost shifting between tasks may be necessary

Deliverables
- Drawings and specifications will be completed by using our standards and templates created in AutoCad and MS Word using CSI format.
- Drawings and specifications will be delivered in PDF format with paper size as requested.

Terms:
- Attached quote is based on project scope as described. We anticipate that we can perform the scope as described within our budget. If the project changes, or work scope increases or decreases, we will make every effort to inform the Client in advance of work for authorization.
- Client will be invoiced monthly based on project progress.
- Changes to project scope may result in increased or reduced costs

Acceptance:
- I agree to project scope, assumptions, deliverables and terms and authorize Frisch Engineering to proceed.

X. _____

Title _____ Date _____

Anderson Pacific
ENGINEERING CONSTRUCTION

October 20th, 2026

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

Attn: Sergio Ramirez, Fariborz Heydari

Subj.: Bayfront Recycled Water Plant
Extreme Low Demand and Reject Water Valving

Dear Sergio-

Attached is a detailed breakdown for changes described in PCO-13 to add the actuated valve manifold and air gap. Due to the foreseen extreme low-demand situation, APEC and WW devised this valving and piping to direct recycled water (via SCADA) to the Plant Drain Pump Station to be returned to sewer. The original design allowed for this through the manual valve downstream of the EQ Basin. This valving will also allow the District to push reject water to the same pump station in a plant upset. Similarly, the original design allowed for this by passing reject water through the EQ Basin.

The total cost for this Owner-requested change is $77,480.

This change does not affect the Contract completion deadline

Please contact me if you require any additional information.

Sincerely,

Kevin Anderson

President
650-815-5665

DAILY EXTRA WORK REPORT

APEC Job #: 2409

Work Performed by: *ANDERSON PACIFIC ENGINEERING CONSTRUCTION, INC.* ***Date Performed:***

Work Performed at the direction of: ***DEWR #:*** **10/20/26**

Description of Work: Add actuator valve, DIP manifold, and catch basin to allow RW to to be diverted to PD PS

EQUIP. NO.	EQUIPMENT	OT/Delay Factor	HOURS		HOURLY RATE	EXTENDED AMOUNTS
371	CASE CX50B EXCAVATOR	1	RT	8	$ 35.39	$ 283.12
	Excavate/Backfill		OT		$ -	$ -
235	GRADALL 534D-9-45 FORKLIFT	1	RT	8	$ 86.18	$ 689.44
	Move, Set DI, Haul Baserock		OT		$ -	$ -
235	GRADALL 534D-9-45 FORKLIFT	1	RT	16	$ 86.18	$ 1,378.88
	Handle DI/Valve		OT		$ -	$ -
95	FORD F150 PICKUP TRUCK	1	RT	24	$ 39.01	$ 936.24
	Truck and Tools		OT		$ -	$ -
	0	1	RT		$ -	$ -
			OT		$ -	$ -

MATERIAL and/or TRUCKING

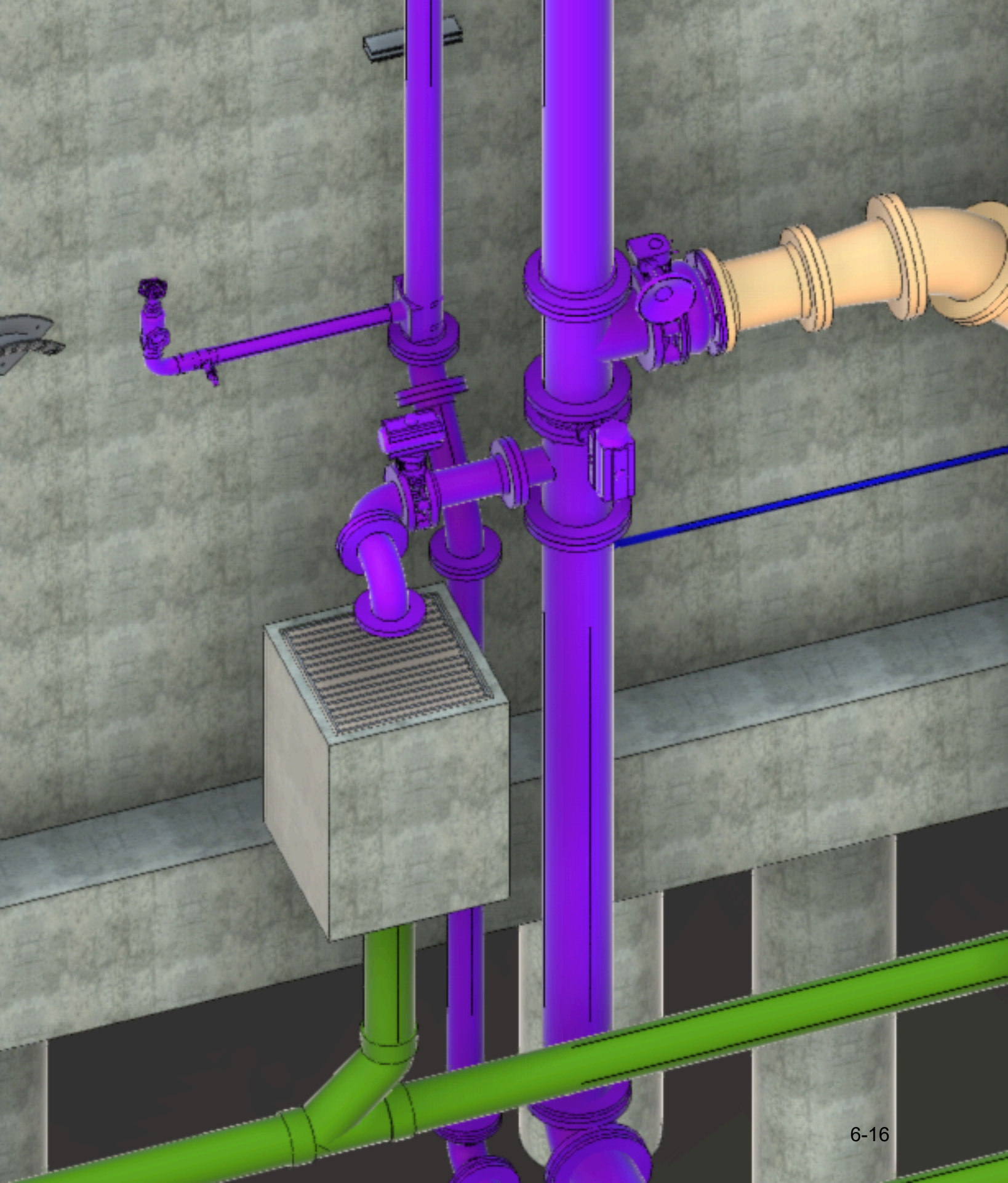
Description	No. Units		Unit Cost	Amount
8 in. x 8 in. x 4 in. Flanged DIP Tee	1.00		$2,246.40	$2,246.40
4-inch x 2 ft flanged DIP	1.00		$956.30	$956.30
4-inch flanged DIP 90 degree elbows	2.00		$663.60	$1,327.20
4-inch BFV-04 with pneumatic actuator	1.00		$5,075.00	$5,075.00
4-in stick of SCH 40 PVC	1.00		$321.25	$321.25
4-in SCH 40 PVC San Tee	1.00		$17.35	$17.35
18 in x 18 in x 30 in drop inlet	1.00		$1,100.00	$1,100.00
		Tax: 9.38%		$1,035.88
Pipe Support Material	1.00		$500.00	$500.00
Electrical Conduit & Wire	1.00		$1,500.00	$1,500.00
Freight for Precast Drop Inlet	1.00		$1,220.00	$1,220.00
Freight for DIP & PVC	1.00		$250.00	$250.00
Waterworks/Frisch Engineering Fee	1.00		$11,155.00	$11,155.00
Frisch Programming Fee	1.00		$9,945.00	$9,945.00

WORK DONE BY SUBCONTRACTOR and/or SPECIALISTS

Description	No. Units		Unit Cost	Amount
				$0.00
				$0.00
				$0.00

		LABOR	HOURS		HOURLY RATE	EXTENDED AMOUNTS
	12	OPERATOR 2	RT	8	$ 122.95	$ 983.60
		Excavate & Install DI	OT		$ -	$ -
	1	LABORER 1	RT	16	$ 86.50	$ 1,384.00
		Excavate & Install DI	OT		$ -	$ -
		PLUMBER	RT	8	$ 161.13	$ 1,289.04
		Install Drain Piping	OT		$ -	$ -
	1	LABORER 1	RT	16	$ 86.50	$ 1,384.00
		Install Drain Piping	OT		$ -	$ -
		PLUMBER	RT	24	$ 161.13	$ 3,867.12
		Install DIP Pipe & Fittings	OT		$ -	$ -
	1	LABORER 1	RT	48	$ 86.50	$ 4,152.00
		Install DIP Pipe & Fittings	OT		$ -	$ -
		PLUMBER	RT	8	$ 161.13	$ 1,289.04
		Install Airline to Valve	OT		$ -	$ -
	70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
		Install Conduit	OT		$ -	$ -
	70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
		Pull Wire	OT		$ -	$ -
	70	ELECTRICIAN, JOURNEYMA	RT	16	$ 168.74	$ 2,699.84
		Terminate, Start Up	OT		$ -	$ -
		0	RT		$ -	$ -
			OT		$ -	$ -
		Sub-Total Labor RT				$ 22,448.32
		Labor Surcharge RT				
		Sub-Total Labor OT				
		Labor Surcharge OT				
		Subsistence				

TOTAL COST OF LABOR	$ 22,448.32
TOTAL COST OF EQUIPMENT, MATERIALS AND TRUCKING	$ 39,937.06
TOTAL COST OF SUBCONTRACTOR AND SPECIALISTS	$ -
10% MARK-UP ON LABOR COST	$ 7,856.91
10% MARK-UP ON EQUIPMENT, MATERIALS AND TRUCKING COST	$ 5,990.56
10% MARK-UP ON SUBCONTRACTOR AND SPECIALISTS COST	$ -
2% MARK-UP FOR BOND/INSURANCE	$ 1,247.71
TOTAL THIS REPORT	**$ 77,480.56**



Contract Change Order No. 2
Additional Engineering Services

Water Works Engineers and Anderson Pacific Engineering Construction, Inc.

West Bay Sanitary District Bayfront RWF
October 19, 2026

This Contract Change Order (CCO) is issued by Anderson Pacific Engineering Construction, Inc. (herein referred to as CLIENT) and accepted by Water Works Engineers (herein referred to as ENGINEER) pursuant to the mutual promises, covenants, and conditions contained in the most current Engineering Services Agreement between Anderson Pacific and Water Works Engineers.

SCOPE

The following services will be provided by ENGINEER for this project. This CCO has been divided into the following tasks:

Task	Title
1	Add RW to Drain Valve
2	Add Pre-Engineered Control Enclosure
3	Add RW and Conduit to Stockpile Area

Task 1 – Add RW to Drain Valve

Under this task, ENGINEER will prepare and provide updated stamped mechanical, electrical, and instrumentation drawings to show a new 4" branch off the 8" recycled water (RW) "off-spec" piping on the east wall of the Equalization Basin. This branch will include a 4" automated pneumatic butterfly valve and discharge via an air gap to a new precast concrete area drain connecting to the 6" drain (DR) piping system shown on the current design drawings. The valve schedule will also be updated to include the new valve.

Task 2 – Add Pre-Engineered Control Enclosure

Under this task, ENGINEER will prepare and provide updated stamped structural and electrical drawings to show a new 10' x 12' pre-engineered control enclosure on top of the northeast corner of the membrane bioreactor (MBR) structure, above the Mechanical Room. Drawings will include the general layout and location of the new enclosure, anchorage requirements, and updates to relevant elevation and section views. Electrical drawings will be updated to show conduit and wire requirements, including updates to the relevant conduit schedules.

Task 3 – Add RW and Conduit to Stockpile Area

Under this task, ENGINEER will prepare and provide updated stamped yard piping and electrical drawings to show a new 1 1/2" RW pipe routed from the current in-plant RW distribution system to the District's stockpile area to the north. A hose valve and hose rack will be shown at the end of the pipe, along with bollards as necessary to provide impact protection. Electrical drawings will be updated to show new conduit from the existing Warehouse to a new pullbox near the end of the new RW pipeline for future District use, such as receptacles and/or site lighting.

SCHEDULE

These tasks will be completed within 30 calendar days of acceptance of this CCO.

PAYMENT

Payment will be on a fixed fee basis, with monthly invoicing based on percent complete for each task. Total fixed fee for each task will be as follows:

Task	Title	Fixed Fee
1	Add RW to Drain Valve	$11,155
2	Add Pre-Engineered Control Enclosure	$8,311
3	Add RW and Conduit to Stockpile Area	$2,494
	Project Total Fixed Fee	**$21,960**

EFFECTIVE DATE

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this CCO with the effective date being the last date written below.

CLIENT		**ENGINEER**	
By:	_____	By:	_____
Name:	_____	Name:	Joe Riess, PE
Title:	_____	Title:	Principal
Address:	_____	Address:	760 Cypress Ave., Suite 201 Redding, CA 96001
Date:	_____	Date:	_____
			20-3148271 *Employer I.D. No.*

FRISCH ENGINEERING, INC.

Consulting Electrical Engineers and Programmers
13405 Folsom Blvd., Unit 600
Folsom, CA 95630

Electrical Contractor
C-10 Lic #1025671
Phone: (916) 353-1025

PROFESSIONAL ENGINEERING SERVICES COST ESTIMATE

JOB TITLE: Bayfront WWTP
CLIENT: Kevin Anderson <kanderson@andpac.com>
CLIENT: Joe Riess <joer@wwengineers.com>
DATE: 10/16/2026

Description of Services: Electrical and Control System Design Services **Waterworks**

Additional costs for design and system i… …munications.
New operator building on top of deck.
New Plug Valve with operator to retur…
New conduit to NPW fill station for fut…

Note: this amount is included in WW's design fee above. For design, Frisch is a sub-consultant to WW.

Design Services

Task	Description	Principal Engineer	Senior Engineer	Senior Designer	Junior Designer	Associate Designer	Total hours per task	cost per task
1	RW to Drain Valve	6	6	11	0	0	23	$5,395.00
2	Operator Building top of basin	2	3	4	0	0	9	$2,115.00
3	Conduit to fill station	0	1	1	0	0	2	$460.00
	Subtotal Hours	8	10	16	0	0	34	
	Hourly rate per discipline	$260	$245	$215	$185	$145		Subtotal Costs
	Total cost per discipline	$2,080	$2,450	$3,440	$0	$0		$7,970.00

Description of Services: Programming Services **Anderson Pacific**

Additional programming and SCADA work related to the **RW-to-Drain water valve**. We will coordinate, program, test, start-up, commission, and warranty the programming for this project. We have estimated the quantity of hours for each task based on experience with similar projects. Occasionally, project circumstances require more attention than anticipated. If the project requires more effort than allocated, additional budget may be …

Programming Services Electrical Engineering Discipline

Task	Description		Principal Engineer	Senior Engineer	Senior Designer	Junior Designer	Associate Designer	Total hours per task	cost per task
1	SCADA	Programming	0	4	6	0	0	10	$2,270.00
2	PLC	Programming	3	12	3	0	0	18	$4,365.00
3	Operator Int.	Screen Graphic Design	0	3	1	0	0	4	$950.00
4	System	Startup and Testing	2	4	4	0	0	10	$2,360.00
	Subtotal Hours		5	23	14	0	0	42	
	Hourly rate per discipline		$260	$245	$215	$185	$145		Subtotal Costs
	Total cost per discipline		$1,300	$5,635	$3,010	$0	$0		$9,945.00

Total Costs **$17,915.00**

Note: second amount is for programming and not included in WW's design fee. Frisch is also the project integrator, contracted directly with APEC

Assumptions:

- Individual tasks cost are ap…

Deliverables

- Drawings and specifications … S Word using CSI format.
- Drawings and specifications …

Terms:

- Attached quote is based on project scope as described. We anticipate that we can perform the scope as described within our budget. If the project changes, or work scope increases or decreases, we will make every effort to inform the Client in advance of work for authorization.
- Client will be invoiced monthly based on project progress.
- Changes to project scope may result in increased or reduced costs

Acceptance:

- I agree to project scope, assumptions, deliverables and terms and authorize Frisch Engineering to proceed.

X. _____

Title _____ Date _____

PACE SUPPLY CORP
630 QUINN AVE
SAN JOSE CA 95112
408-861-4100

Quote#	2986638
Quote Date	10/02/26
Page#	1

QUOTATION

ANDERSON PACIFIC ENG CONST INC 32772-00

1370 NORMAN AVENUE
SANTA CLARA CA 95054

Ship To:

Expiration Date	11/01/26	Requested By	KENT MARCUSON
FOB	ORIGIN	Prepared By	Zavier Rosales zrosales@pacesupply.com
Online Quote	2986638	Salesperson	Eric Denoyer edenoyer@pacesupply.com
Job Name	BAYFRONT		

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL

Ln#	Part Number	Description	Price	Qty	Unit	Extended Price
		>>> SEGMENT: BD1 - .				
1	XXX	8*4 FLG TEE DOMESTIC BCL LINED/T69 DOUBLE COATED BEIGE	2246.40	1	EA	2246.40
2	XXX	4"X2'0" FLG*FLG DI SPOOL BCL LINED/T69 DOUBLE COATED BEIGE DOMESTIC	956.30	1	EA	956.30
3	XXX	4" FLG 90 DOMESTIC BCL LINED/T69 DOUBLE COATED BEIGE	663.60	2	EA	1327.20
4	PVPSCH404	4 X 20 BE PVC SCH40 PIPE	321.25	20	CF	64.25
5	PFTT4	4 PVC DWV SAN TEE	17.35	1	EA	17.35
6	XXX	4" BRAY HPBFV LUG STYLE AIS COMPLIANT 410400-11001066/A150 & 92093011300S32 VALVE: S41 4" 316, 17-4, RTFE/SILI BRAY HPBFV ANSI CLASS 150, LUG STYLE. BODY: ASTM A351 GR CF8M STAINLESS STEEL DISC: ASTM A351 GR CF8M STAINLESS STEEL STEM: 17-4PH STAINLESS STEEL SEAT: RTFE W/SILICONE RUBBER ENERGIZER AIS COMPLIANT ********** ACTUATOR: S92/S93 PNEU ACT-19MM DD BRAY PNEUMATIC DOUBLE ACTING ACTUATOR MODEL 92 SIZE 93 SIZED AT 80 PSIG AVAILABLE AIR SUPPLY UNLESS STATED OTHERWISE * AIR TO OPEN / AIR TO CLOSE * ACTUATOR MOUNTED PARALLEL TO PIPE **********	5075.00	1	EA	5075.00
7		ALLOW 8-10 WEEK LEAD TIME. ESTIMATED FREIGHT CHARGE-$250.00				----------.-- 9686.50

Subtotal	9686.50
Estimated Sales Tax	968.65
Estimated Freight	250.00
Total	10905.15

From: Villalobos, Israel <Israel.Villalobos@oldcastle.com>
Sent: Friday, September 25, 2026 10:20 AM
To: Kent Marcuson <kmarcuson@andpac.com>
Subject: Re: Bayfront: 18 in x 18 in x 30 in Drop Inlet Pricing

****Non-Anderson Pacific Email****
Hello Kent,
Price for a custom 1-piece 18x18 DI is $1,100.00. My current lead time is 3 weeks.

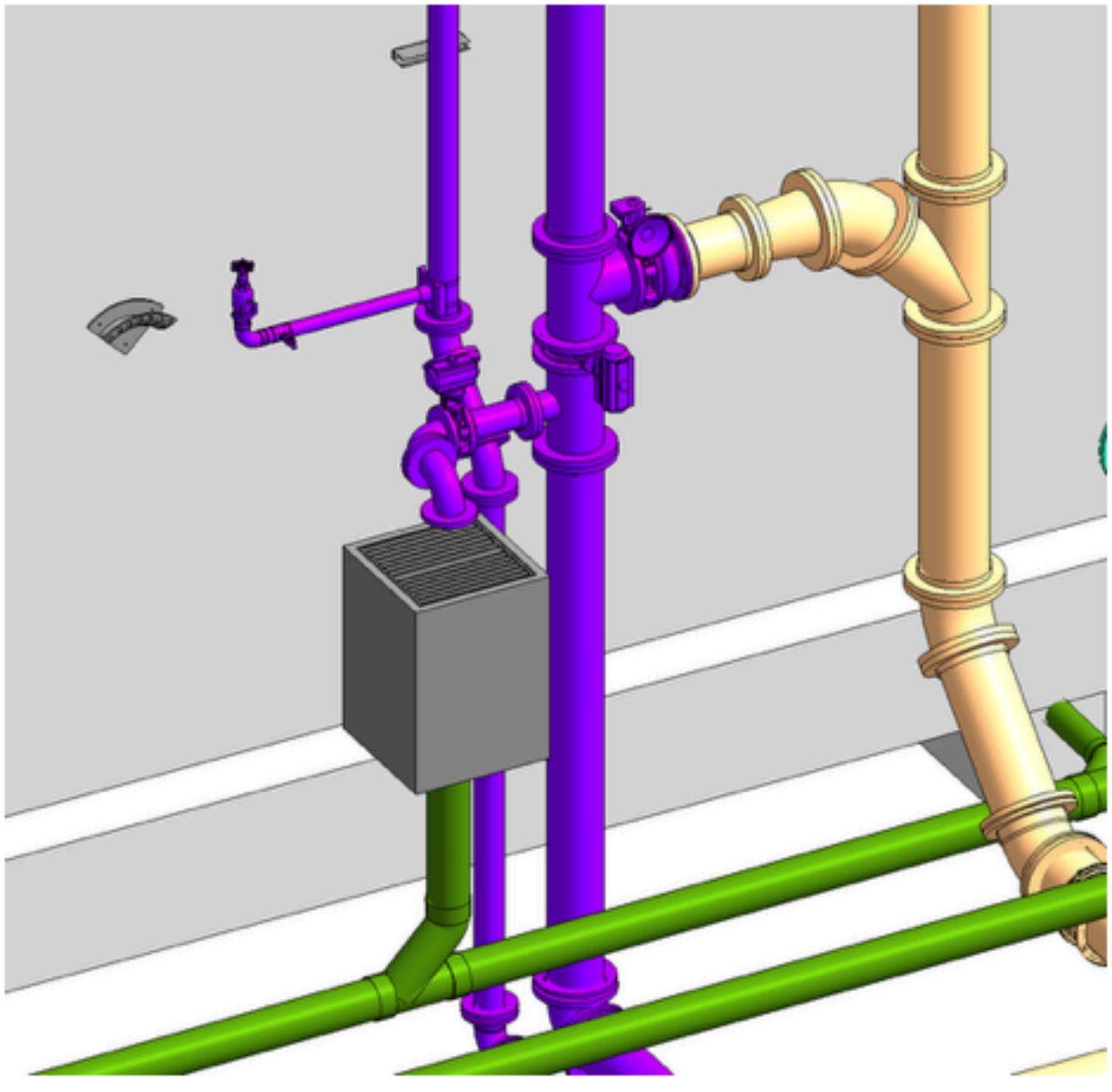
Thank you,

Israel

From: Kent Marcuson <kmarcuson@andpac.com>
Sent: Friday, September 25, 2026 9:42 AM
To: Villalobos, Israel <israel.villalobos@oldcastle.com>
Subject: Bayfront: 18 in x 18 in x 30 in Drop Inlet Pricing

Hi Israel,

Can you please price out an 18 in x 18 in x 30 in drop inlet? 6-in wall thickness should be fine. It may need a small 4-inch hole in the bottom of the precast unit for our drain pipe as well, alternatively we can also core this out in the field. I've attached a snapshot of the precast unit below for reference. If we can target completion of pricing by the end of next week (10/2/2026) that should be fine.



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WEST BAY SANITARY DISTRICT AGENDA ITEM 7

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Authorize the General Manager to Enter into Amendment One to Engineering Design and Construction Services Agreement with Freyer & Laureta, Inc. (F&L) dated August 12, 2026, for $89,320 for the Point Repair Sanitary Sewer Project Phase IV Project 1777.0***

Background

On August 12, 2026, The Board authorized the General Manager to enter into an agreement with Freyer & Laureta, Inc., for Engineering Design and Construction Services for the Point Repair Sanitary Sewer Improvements Project Phase IV (PRP IV) for $280,335.00.

At the same meeting, the District's Board of Directors requested that additional sewer main segments contiguous to the Phase IV sites be added to the project, so they can be replaced now rather than requiring the same streets to be excavated again in a few years.

Analysis

The District requested a quote from Freyer & Laureta, Inc. for the additional services and received a proposal which is attached to the staff report. The total design proposal is $81,200.00 on a time and materials basis. Freyer & Laureta, Inc. will amend the plan to include those additional segments to the projects. Point Repair Phase IV and Grade 4&5 design plans will be combined into one project when it goes out to be bid in early 2027.

The Proposed Tasks for the Amended No. 1 include:

Task 2: Site Investigation, Data Collection, Record
Task 3: Construction Documentation Preparation

Fiscal Impact
The Capital Asset Fund for Fiscal Year 2026-2027 for Pipeline Replacement and Rehab Construction and Engineering have an approved budget of $360,000.00 for Point Repair

---

Phase IV (PRP IV) and $240,000.00 for Grade 4&5 pipe replacements, for a total of $600,000.00. F&L's contracts for PRP IV and Grade 4&5 are $280,335.00 and $218,559.00, respectively, totaling $498,894.00.

There is $101,106.00 remaining in the budget for these two projects, which is enough to amend Freyer & Laureta's agreement for an additional $81,200.00. Staff also recommends Board authorization of a 10 percent contingency for a total not to exceed amount of $89,320.00.

The total design services are $81,200.00. The total appropriation is $89,320.00 which included approximately 10% contingency.

Recommendation

The District Engineer recommends the District Board of Directors authorize the General Manager to amend the agreement with Freyer & Laureta, Inc. dated August 12, 2026 for Engineering Design and Construction Services for the Point Repair Sanitary Sewer Improvements Project Phase IV Project No. 1777.0 for $89,320.00 and authorize the General Manager to approve up to 10 percent contingency for additional work on an as-needed basis.

Attachment
F&L Proposal dated September 1, 2026
Amendment Agreement No. 1

FREYER & LAURETA, INC.
Civil Engineers – Surveyors – Construction Managers

September 1, 2026

Mr. Fariborz Heydari, P.E.
District Engineer
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025

RE: ENGINEERING SERVICES PROPOSAL
CAPITAL IMPROVEMENT PROJECT - POINT REPAIR PROJECT PHASE IV, ADD SERVICE #1

Dear Mr. Heydari,

Upon the District's review of the sites included for the Phase IV Project, the District has indicated the need to include additional sites, contiguous to pipe sections previously identified in need of replacement. The District provided marked up grid maps C13, D14, D15, E16, F15, and F16. See attached figures for these sites.

This proposal is for the design of added pipe sections through construction consultation as part of Phase IV of the Point Repair Program, and includes these additional improvements in the following streets and/or easements encompassing 18 pipe sections and approximately 4,100 linear feet of pipe:

US MH	DS MH	Street / Area	US MH	DS MH	Street / Area
D15097	D15094	Heather Drive	D14063	D14062	Linden Avenue
D15098	D15091	James Avenue	D14027	D14026	Catalpa Drive
D15048	D15041	Irving Avenue	D14040	D14041	Encino Road
D15030	D15029	Catalpa Drive	C13189	C13141	Berkeley Avenue
D15029	D15028	Catalpa Drive	C13145	C13189	Berkeley Avenue
D15028	D15023	Irving Avenue	C13150	C13145	Berkeley Avenue
D15023	D15012	Irving Avenue	F15008	F16006	Winchester Drive
D15013	D15012	Irving Avenue	F16005	E16069	Winchester Drive
D14064	D14063	Linden Avenue	E16069	E16066	Winchester Drive

With these added sections, the project will include a total of 51 segments at 12,900 linear feet of pipe. Per WBSD direction, the Del Norte Easement has been removed from this project for incorporation into the PRP III-B Project.

Scope of Services

F&L proposes to increase efforts under the following Tasks:

Task II: Site Investigation, Data Collection, Record Research

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- Topographic surveys will be performed for manholes at the project sites. Vertical control will be based on NAVD 88 benchmark. Horizontal control based on State Plane coordinates.
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- Utility research will be performed, and utility locations interpreted from utility company system drawings will be drawn onto the topographic survey base or noted on aerial imagery or District system maps, whichever is used as the base for design drawings.
- District provided CCTV will be reviewed. Where data is missing, new CCTV will be requested from the District.
- Survey information will be translated to AutoCAD drawings for use in the design effort.

Task III: Construction Documents Preparation

- Prepare a construction bid set for Phase IV sites including the additional sites.
- Drawings will be in AutoCAD format at a scale appropriate to show the necessary information (most probably 20-scale). Drawings will show appropriate construction details and notes
- Prepare Engineer's opinion of probable construction costs.
- Prepare 70% and 100% submittal packages.
- Following approval, electronic files for the drawings and specifications will be provided to the District for the bidding and construction phases of the project.

Exclusions

This proposal has the following exclusions:

- The scope of services does not include payment of any permit fees.
- The scope of services does not include construction survey staking.
- Preparation of CEQA documentation is not included in this proposal.

Project Schedule

With the project starting in September 2026, the additional work will be incorporated, and a bid set is anticipated to be released in February 2027 with bids open in March 2027.

Compensation

We propose to provide our professional services on a time and materials basis as follows:

	TASK	Proposed Fee
II.	Site Investigation, Data Collection, Record Research	$ 36,820
III.	Construction Document Preparation	$ 44,380
	ADD SERVICE TOTAL	**$ 81,200**
	New Total for Project	$ 336,050

This additional services request has been determined with the removal of the Del Norte Easement from the Phase IV scope.

Thank you again for the opportunity of submitting this proposal to you. If you have any questions, please feel free to call us.

Very truly yours,

Richard J. Laureta, P.E. President
FREYER & LAURETA, INC.

Lorraine F. Htoo, P.E. Vice President

Enclosure: Fee Proposal, Maps

TABLE 1

FEE ESTIMATE:

Estimate Budget for Engineering Services

Capital Improvement Project - Point Repair Project Phase IV - Add Service #1

West Bay Sanitary District

PREPARED BY: FREYER & LAURETA, INC.

Task Hours	Principal	Project Manager	Staff Engineer IV	Staff Engineer II	2-Person Survey Crew	Admin Staff	Total Cost per Task
Task II: Site Investigation, Data Collection, Record Research							
Review existing CCTV and Records, drawings, limit of projects, field reconnaissance		4	16	0			$4,380
Utility Coordination		4	4	12			$4,080
Perform Field Investigation and survey of project areas (budget)	1	4	8	8			$4,480
Develop design Base Maps including utilties, right of way, easements	1	4	16	40	30		$23,880
Task II Subtotal:	**2**	**16**	**44**	**60**	**30**	**0**	**$36,820**
Task III: Construction Documents Preparation							
70% Construction Documents	4	10	18	110			$27,440
100% Construction Documents	2	10	12	40			$13,010
Issue for Bid Submittal Package	1	2	8	8			$3,930
Task III Subtotal:	**7**	**22**	**38**	**158**	**0**	**0**	**$44,380**
FEE ESTIMATE TOTAL:							**$81,200**
F&L Hourly Rates	$300	$275	$205	$180	$400	$118	

Notes:

1. Not all staff positions are listed. Other staff positions may be utilized and will be billed at hourly rates according to F&L's 2026 Rate Schedule. The Not to Exceed Budget will remain the same.
2. Breakdown by task is for estimating purposes only. Level of effort between tasks may vary.
3. Total and Subtotals are rounded to nearest $10.

C–14

D–13

B–13

C–12

C–13

JUNE 2021

120

130

140

BELLE HAVEN SCHOOL

ENCASED IN 30" CORRUGATED STEEL BETWEEN MH# C13035 AND MH# C13019 AT A DEPTH OF 18"

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

REMOVED FROM PRP4, ADDED to PRP III-B

north

D-15

E-14

C-14

D-13

D-14

110

120

ENCINAL AVENUE

SURREY LANE

GLENWOOD AVENUE

OAK

ROAD

DRIVE

AVENUE

WAY

PL

GROVE

CIPP

HEATHER

HAWTHORNE

CATALPA

ACACIA

FLOOD CIRCLE

ACORN WAY

OAK TREE

GREENOAKS

LARCH

LINDEN

ELM PL

MIDDLEFIELD

DE BELL

MAPLE

LEAF

MADRONE

TOYON

EDGE

ROSEWOOD

WISTERIA

MANZANITA

LOWERY

PARKWOOD

NOTE
THESE SECTIONS OF DE BELL
EASEMENT ARE 5" VCP

Y=1+18
Y=0+35
Y=0+92
Y=0+60
Y=0+82
Y=1+04
Y=1+74
Y=1+40
Y=2+81
Y=2+79
Y=1+12
Y=2+57
Y=0+89

1+20
3+30
1+91

TAP=0+79
TAP=2+10
TAP=2+13

8" PVC C900

GATE POST

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

JULY 2020

D–16

D–14

E–15

C–15

MARSH ROAD

IRVING AVENUE

WATKINS AVE.

BURNS AVE.

LANE PLACE

PRIOR LANE

ENCINAL AVENUE

ROAD

MIDDLEFIELD

HEATHER DRIVE

HAWTHORNE DRIVE

JAMES AVENUE

LABURNUM ROAD

MAGNOLIA DRIVE

LINDEN AVE

FLOOD

JUNIPER

DRIVE

CATALPA DRIVE

GREENOAKS DRIVE

DEODORA DRIVE

LILAC

18" SPIRAL WOUND PIPE

18" CIPP

24" CIPP

(2) 14" LINES

10" PVC C900

MAIN HOUSE SEWERS TO JAMES

CABANA SEWERS TO GREENOAKS

NOTE: ASPHALT THICKNESS = 11 INCHES ON JAMES BETWEEN MAGNOLIA AND GREEN OAKS

NOTE: ASPHALT THICKNESS = 8 INCHES ON LILAC DRIVE

110

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

D–15

MARCH 2021

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

TUSCALOOSA AVENUE

PLACITAS AVENUE

NORMANDY LANE

REDWOOD WAY

BARMETTA WAY

DRIVE

MIDDLEFIELD ROAD

VERNON LANE

MOUNT

WEST BAY SANITARY DISTRICT BOUNDRY

LLOYDEN

ATHERTON AVENUE

10" CIPP

24" PVC

10" PVC C900

AT 42' UPSTREAM OF MH#E16060 CALTRANS HAS A 2" CONDUIT UNDER OUR 6" MAIN

ODELL PLACE

P/L C/O IS 87' FROM PROPERTY NEAR EDGE OF ROADWAY

8" C.I.P.P.

FAIR OAKS LANE

10" LANE

FAIR OAKS

EL CAMINO REAL

ASHFIELD ROAD

TOWN OF ATHERTON ADMIN./ TOWNHALL

POLICE STATION

COUNCIL CHAMBERS

LIBRARY

DINKELSPIEL LANE

S. P. R. R.

8" PVC C900

8" C900

MARIANNA LANE

62'/63'

McCORMICK LANE

VIRGINIA LANE

PRIVATE LATERAL AND CLEANOUTS

c/o 4' FROM FIRE HYDRANT

GUEST HOUSE LAT.

c/o

HOPE

MAPLE AVENUE

HIGH POINT MH

6" OVER FLOW

18"

6" C.I.P.P.

WINCHESTER

McCORMICK

70

110

north

F–16

D–16

E–15

E–16

JUNE 2021

F-16

ELENA AVENUE

ISABELLA AVENUE

MAPLE AVENUE

WINCHESTER DRIVE

SPENCER LANE

MENLO CIRCUS CLUB

MENLO SCHOOL AND COLLEGE ATHLETIC FIELD

MENLO SCHOOL AND COLLEGE

ACADEMY OF SACRED HEART

BRITTANY MEADOWS

BRITTON AVENUE

ALEJANDRA AVENUE

PARK LANE

MACBAIN AVENUE

HOWARD WAY

EMILIE AVENUE

LEON WAY

CABANA

MAIN HOUSE

SIPHON

PVC C900

CIPP

4" PRIVATE FORCE MAIN THAT LEADS TO PL/CO

** NOTE **
C/O IN 2ND DRIVEWAY WEST OF VALPARAISO

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

JUNE 2021

G-15

E-15

F-14

F-15

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

TUSCALOOSA AVENUE

WEST BAY SANITARY DISTRICT BOUNDARY

AUSTIN AVENUE

ATHERTON AVENUE

ATHERTON

BARRY LANE

ELENA AVENUE

EDWARDS LANE

STEVENSON LANE

INGLEWOOD LANE

MERCEDES LANE

SPENCER LANE

ODELL PLACE

MAPLE AVENUE

70

10" SIPHON

north

G–16

F–15

F–16

E–16

OCTOBER 2020

AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN WEST BAY SANITARY DISTRICT AND FREYER & LAURETA, INC.

This Amendment No. 1, effective as of _____, 2026, amends the Agreement for Professional Services Between West Bay Sanitary District and Freyer & Laureta, Inc., made and effective August 12, 2026 ("Agreement"), between West Bay Sanitary District ("District") and Freyer & Laureta, Inc. ("Consultant").

RECITALS

A. Under the Agreement, Consultant provides engineering design and construction consultation services for the District's Point Repair Project Phase IV.

B. In August 2026, the District's Board of Directors requested that additional sewer main segments contiguous to the Phase IV sites be added to the project, so they can be replaced now rather than requiring the same streets to be excavated again in a few years. Consultant submitted a proposal dated September 1, 2026, to design those additional segments for $81,200.00.

C. The Parties wish to amend the Agreement to add those services and increase the not-to-exceed compensation accordingly.

AMENDMENT

The District and Consultant agree as follows:

1. Additional Services. Exhibit A of the Agreement is amended to add the services described in Consultant's proposal dated September 1, 2026 ("Engineering Services Proposal, Capital Improvement Project – Point Repair Project Phase IV, Add Service #1"), attached as Exhibit A-1. As stated in that proposal, the Del Norte Easement segment is removed from the scope of services. All references in the Agreement to the "Proposal" include Exhibit A-1.

2. Compensation. In Section IV of the Agreement, "$280,335.00" is replaced with "$369,655.00." The increase of $89,320.00 consists of $81,200.00 for the services in Exhibit A-1 plus a 10% contingency of $8,120.00. Consultant may perform work paid from the contingency only with the District's prior written authorization.

3. Other Terms. Except as amended by this Amendment No. 1, the Agreement remains in full force and effect. This Amendment No. 1 may be executed in counterparts, and scanned or electronic signatures shall have the same effect as originals.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 as of the date first written above.

WEST BAY SANITARY DISTRICT	**FREYER & LAURETA, INC.**
By: _____ Sergio Ramirez, General Manager Date: _____ APPROVED AS TO FORM: By: _____ Anthony Condotti, General Counsel Date: _____	By: _____ Richard J. Laureta, President Date: _____

EXHIBIT A-1

Freyer & Laureta, Inc. Proposal dated September 1, 2026
Point Repair Project Phase IV, Add Service #1

[Attached]

FREYER & LAURETA, INC.
Civil Engineers – Surveyors – Construction Managers

September 1, 2026

Mr. Fariborz Heydari, P.E.
District Engineer
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025

RE: ENGINEERING SERVICES PROPOSAL
CAPITAL IMPROVEMENT PROJECT - POINT REPAIR PROJECT PHASE IV, ADD SERVICE #1

Dear Mr. Heydari,

Upon the District's review of the sites included for the Phase IV Project, the District has indicated the need to include additional sites, contiguous to pipe sections previously identified in need of replacement. The District provided marked up grid maps C13, D14, D15, E16, F15, and F16. See attached figures for these sites.

This proposal is for the design of added pipe sections through construction consultation as part of Phase IV of the Point Repair Program, and includes these additional improvements in the following streets and/or easements encompassing 18 pipe sections and approximately 4,100 linear feet of pipe:

US MH	DS MH	Street / Area	US MH	DS MH	Street / Area
D15097	D15094	Heather Drive	D14063	D14062	Linden Avenue
D15098	D15091	James Avenue	D14027	D14026	Catalpa Drive
D15048	D15041	Irving Avenue	D14040	D14041	Encino Road
D15030	D15029	Catalpa Drive	C13189	C13141	Berkeley Avenue
D15029	D15028	Catalpa Drive	C13145	C13189	Berkeley Avenue
D15028	D15023	Irving Avenue	C13150	C13145	Berkeley Avenue
D15023	D15012	Irving Avenue	F15008	F16006	Winchester Drive
D15013	D15012	Irving Avenue	F16005	E16069	Winchester Drive
D14064	D14063	Linden Avenue	E16069	E16066	Winchester Drive

With these added sections, the project will include a total of 51 segments at 12,900 linear feet of pipe. Per WBSD direction, the Del Norte Easement has been removed from this project for incorporation into the PRP III-B Project.

Scope of Services

F&L proposes to increase efforts under the following Tasks:

Task II: Site Investigation, Data Collection, Record Research

- F&L will draft and distribute notification letters to occupants where backyard or side yard access to manholes will be needed.

Headquarters
150 Executive Park Blvd, Ste 4200
San Francisco, CA 94134
(415) 534-7070

North Bay Office
505 San Marin Dr, Ste A220
Novato, CA 94945
(415) 534-7070

East Bay Office
1101 Marina Village Pkwy, Ste 104
Alameda, CA 94501
(510) 937-2310

South Bay Office
20863 Stevens Creek Blvd, Ste 275
Cupertino, CA 95014
(408) 516-1090

- Topographic surveys will be performed for manholes at the project sites. Vertical control will be based on NAVD 88 benchmark. Horizontal control based on State Plane coordinates.
- Inverts and pipe sizes for all entering and exiting pipes within sanitary sewer manholes will be determined.
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FREYER & LAURETA, INC.

Lorraine F. Htoo, P.E. Vice President

Enclosure: Fee Proposal, Maps

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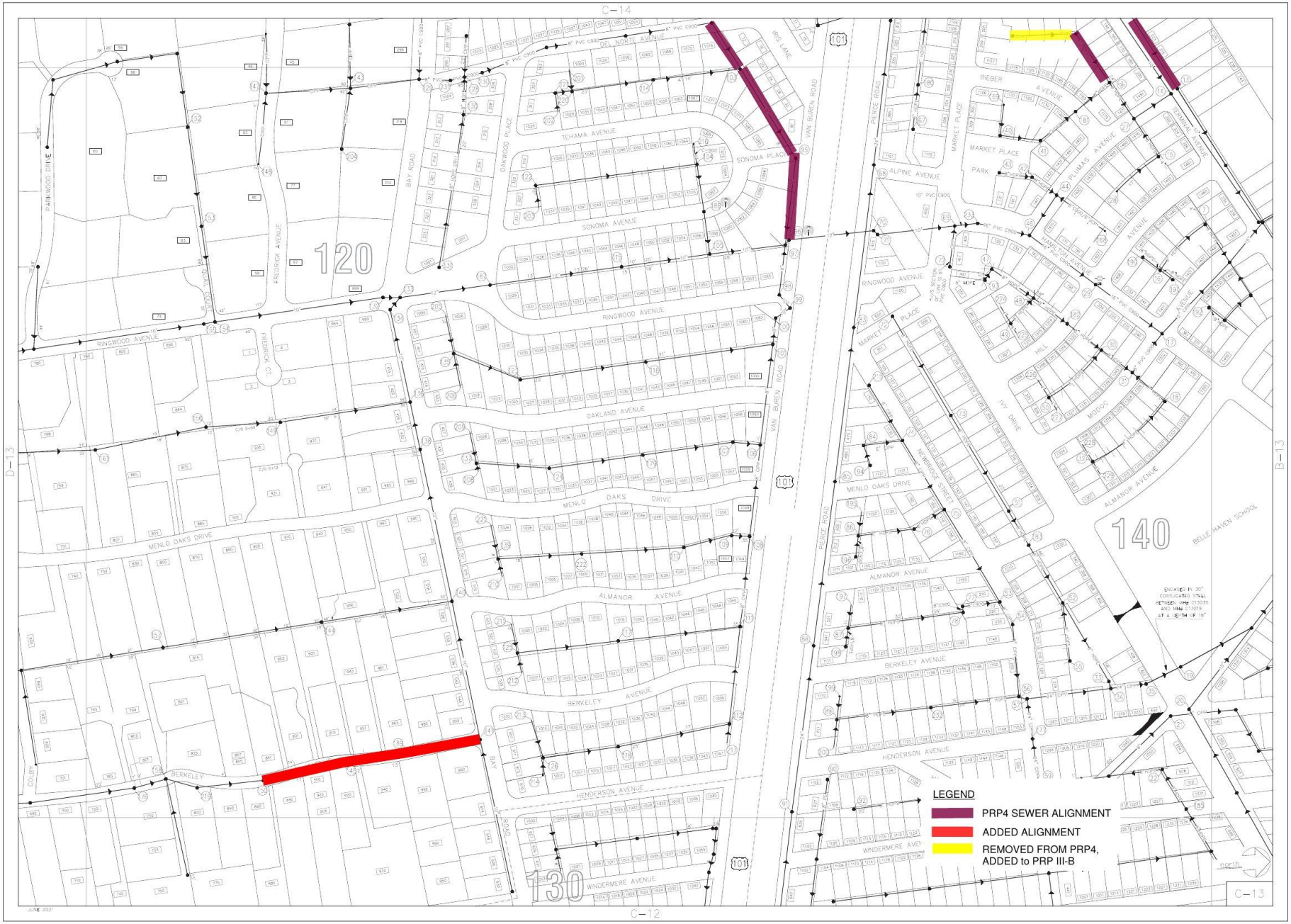
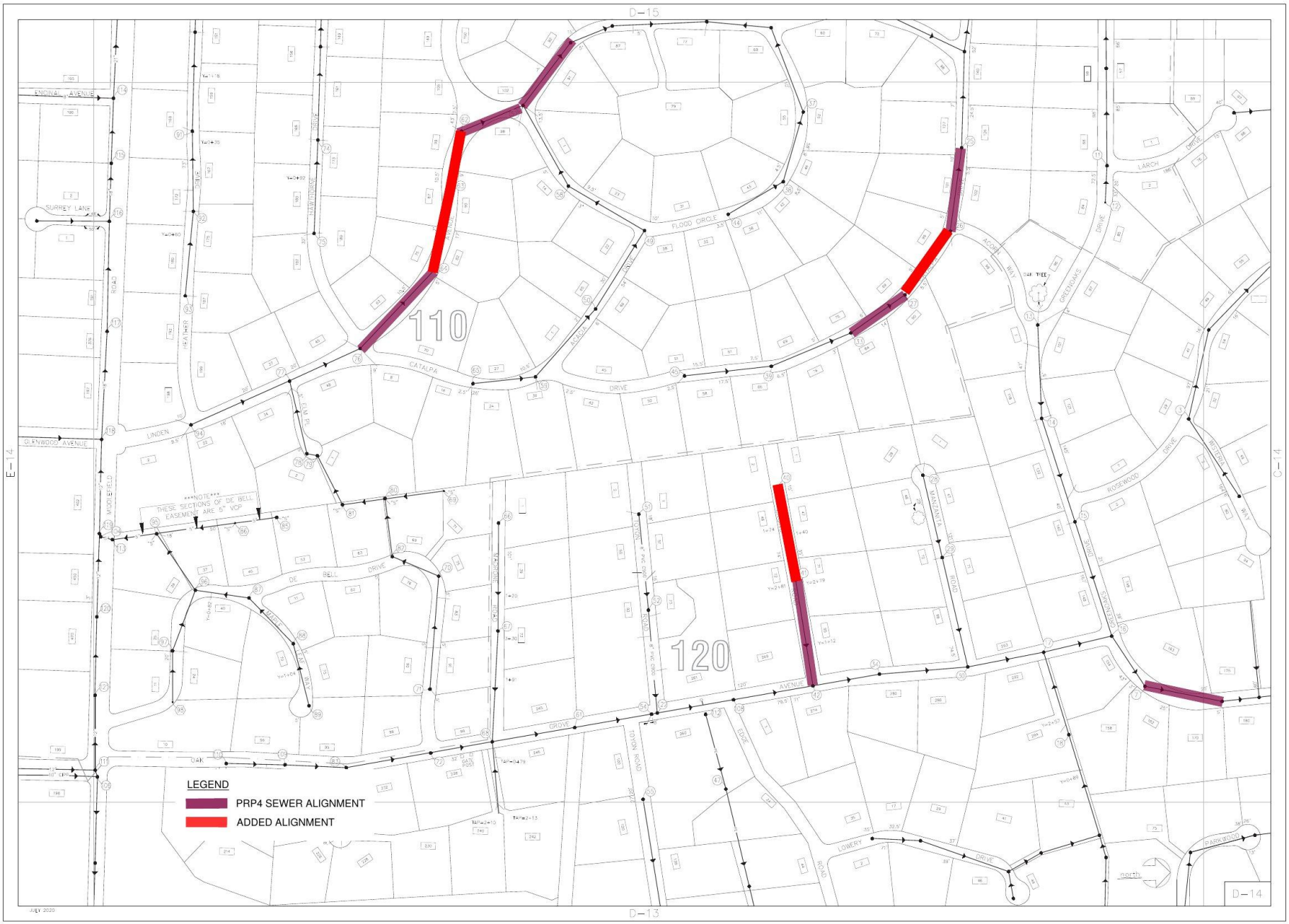
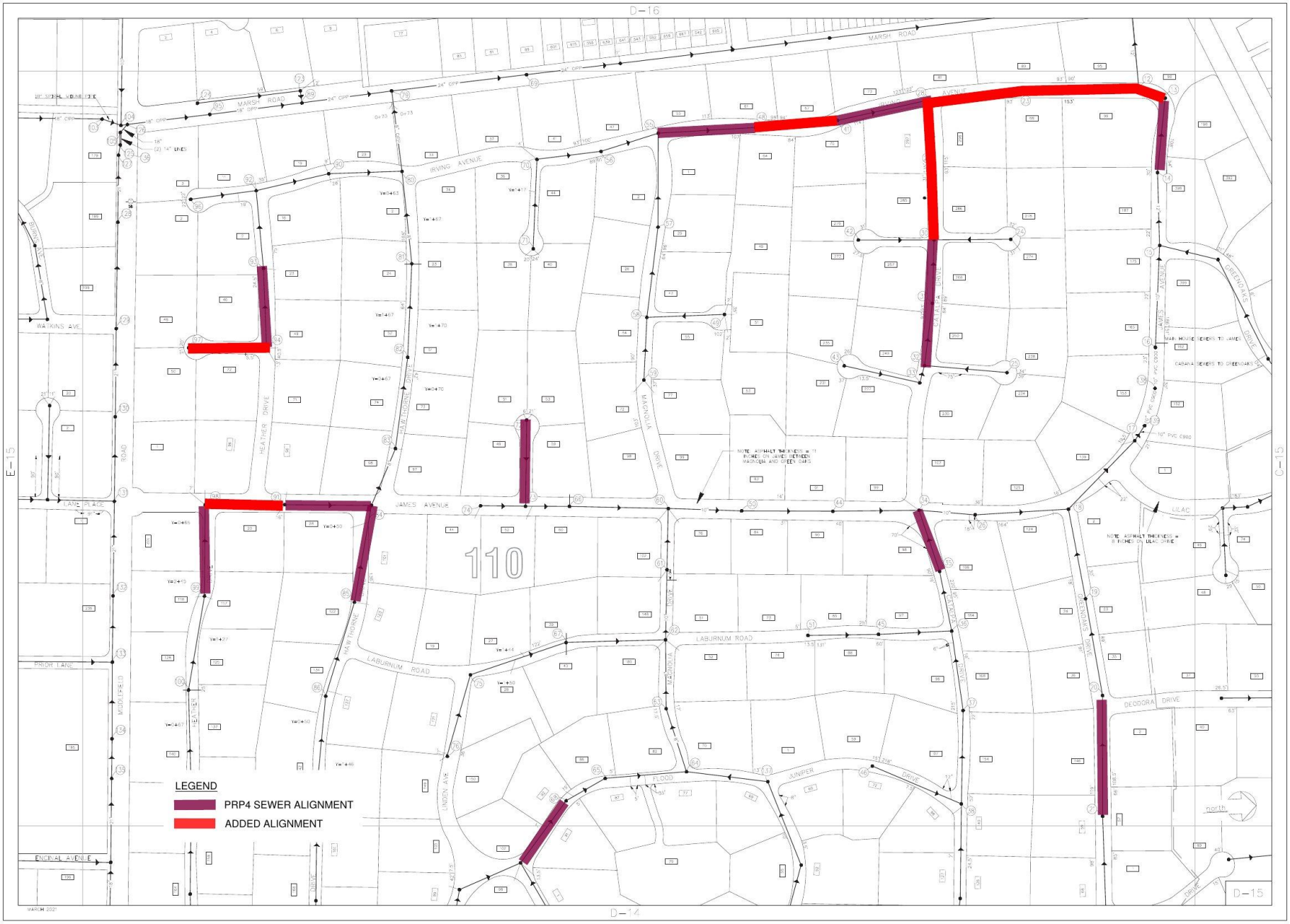
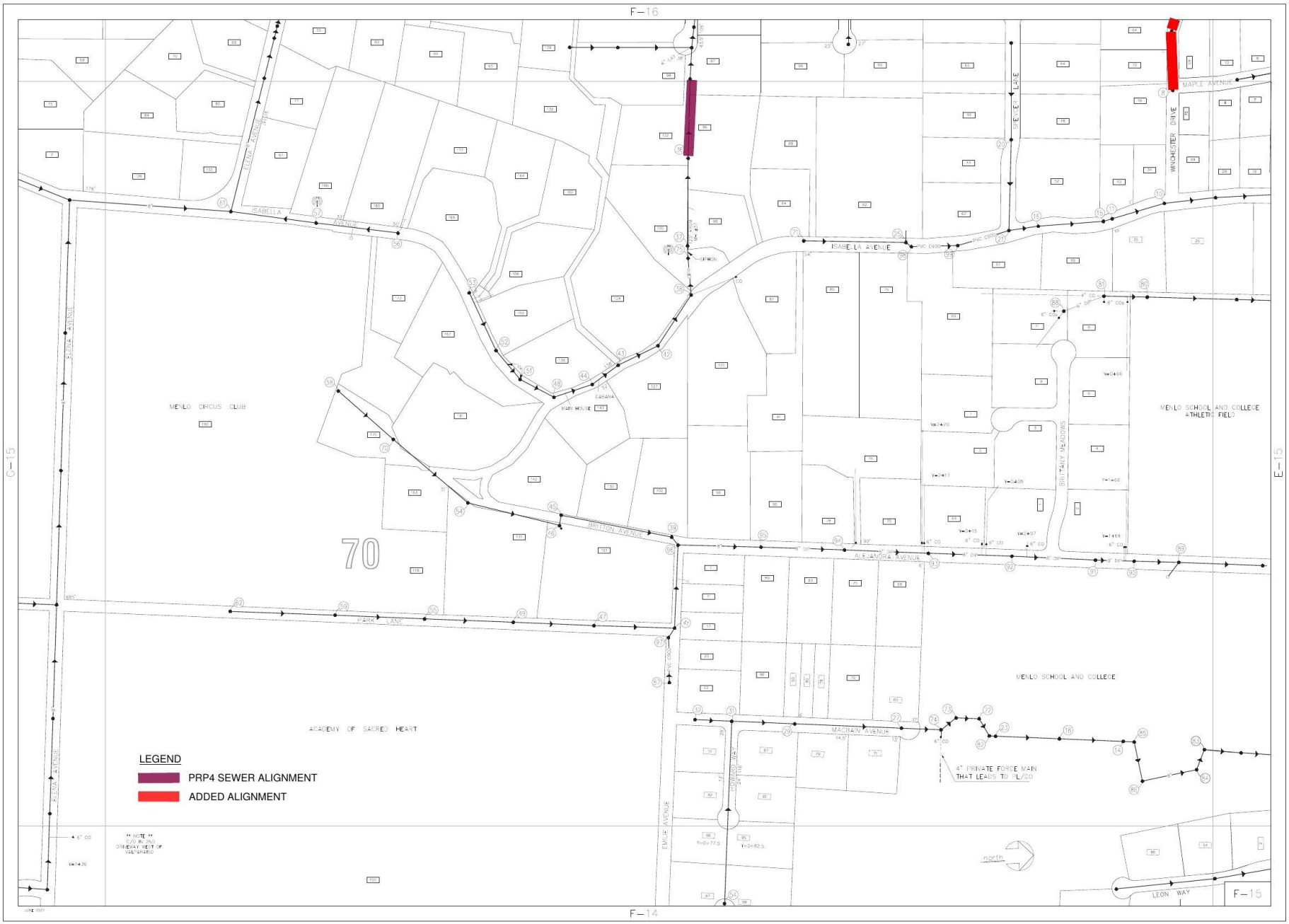

C-14
D-13
B-13
C-12
C-13
120
130
140
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
REMOVED FROM PRP4, ADDED to PRP III-B
RINGWOOD AVENUE
OAKLAND AVENUE
MENLO OAKS DRIVE
ALMANOR AVENUE
BERKELEY AVENUE
HENDERSON AVENUE
WINDERMERE AVENUE
SONOMA AVENUE
TEHAMA AVENUE
DEL NORTE AVENUE
ALPINE AVENUE
BIEBER AVENUE
MARKET PLACE
VAN BUREN ROAD
PIERCE ROAD
BAY ROAD
OAKWOOD PLACE
PARKWOOD DRIVE
PREDRICK AVENUE
HARWOOD CT.
IRIS LANE
SONOMA PLACE
MARKET PLACE PARK
PALMAS AVENUE
COMMAL AVENUE
HILL AVENUE
MODOC
IVY DRIVE
MERIDIAN STREET
ALMANOR AVENUE
BELLE HAVEN SCHOOL
COLBY
AVE
101


D-15
D-13
E-14
C-14
D-14
110
120
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
NOTE
THESE SECTIONS OF DE BELL EASEMENT ARE 5" VCP
ENDINAL AVENUE
SURREY LANE
GLENWOOD AVENUE
LINDEN
CATALPA
DRIVE
FLOOD CIRCLE
DE BELL
GROVE
AVENUE
ROSEWOOD
LOWERY
PARKWOOD
ACORN WAY
LARCH
DRIVE
GREENDANKS
MAHANNA
ROAD
MOORFIELD
ROAD
HEATHER
ROAD
HAWTHORN
ROAD
ELM PL
ELM WAY
MAIN
ROAD
DUNN
ROAD
DUKE
ROAD
ANTRIM
PLACE
WAY
SOUTH
JULY 2020


D-16
E-15
C-15
D-14
D-15
MARSH ROAD
IRVING AVENUE
WATKINS AVE.
LANE PLACE
PRIOR LANE
ENDIVAL AVENUE
HEATHER DRIVE
HAWTHORNE DRIVE
MAGNOLIA DRIVE
JAMES AVENUE
LABURNUM ROAD
JUNIPER DRIVE
LILAC
DEODORA DRIVE
GREENOAKS DRIVE
110
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
north


LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
TUSCALOOSA AVENUE
PLACITAS AVENUE
ATHERTON AVENUE
WEST BAY SANITARY DISTRICT BOUNDRY
REDWOOD WAY
NORMANDY LANE
BARRETTA WAY
LOYDEN DRIVE
MOUNT VERNON LANE
MIDDLEFIELD ROAD
ODELL PLACE
FAIR OAKS LANE
EL CAMINO REAL
ASHFIELD ROAD
TOWN OF ATHERTON ADMIN. TOWN HALL
POLICE STATION
COUNCIL CHAMBERS
LIBRARY
DOWNTOWN LANE
S. P. R. R.
MARIANNA LANE
MCCORMICK LANE
VIRGINIA LANE
PRIVATE LATERAL AND CLEANOUTS
MAPLE AVENUE
WINCHESTER
HIGH POINT MH
OVER FLOW
70
110
F-16
D-16
E-15
E-16
JUNE 2021


F–16
F–14
G–15
E–15
F–15
70
MENLO CIRCUS CLUB
ACADEMY OF SACRED HEART
MENLO SCHOOL AND COLLEGE
MENLO SCHOOL AND COLLEGE ATHLETIC FIELD
ISABELLA AVENUE
BRITTON AVENUE
ALEJANDRA AVENUE
PARK LANE
MACBAIN AVENUE
EMILE AVENUE
ELENA AVENUE
FLORA AVENUE
EDWARD AVENUE
MAPLE AVENUE
WINCHESTER DRIVE
BRITTANY MEADOWS
LEON WAY
CABANA
MAIN HOUSE
4" PRIVATE FORCE MAIN THAT LEADS TO PL/CO
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
north


LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
WEST BAY SANITARY DISTRICT BOUNDARY
TUSCALOOSA AVENUE
ATHERTON AVENUE
AUSTIN AVENUE
ODELL PLACE
MAPLE AVENUE
BARRY LANE
70
north
F-15
F-16
E-16
C-16
OCTOBER 2020

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 8

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Consider Approving Cancellation of the Regular Board Meeting on December 23, 2026, and Adding a Meeting on December 16, 2026***

The Board will provide direction on upcoming Board meetings in December.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 7

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Authorize the General Manager to Enter into Amendment One to Engineering Design and Construction Services Agreement with Freyer & Laureta, Inc. (F&L) dated August 12, 2026, for $89,320 for the Point Repair Sanitary Sewer Project Phase IV Project 1777.0***

Background

On August 12, 2026, The Board authorized the General Manager to enter into an agreement with Freyer & Laureta, Inc., for Engineering Design and Construction Services for the Point Repair Sanitary Sewer Improvements Project Phase IV (PRP IV) for $280,335.00.

At the same meeting, the District's Board of Directors requested that additional sewer main segments contiguous to the Phase IV sites be added to the project, so they can be replaced now rather than requiring the same streets to be excavated again in a few years.

Analysis

The District requested a quote from Freyer & Laureta, Inc. for the additional services and received a proposal which is attached to the staff report. The total design proposal is $81,200.00 on a time and materials basis. Freyer & Laureta, Inc. will amend the plan to include those additional segments to the projects. Point Repair Phase IV and Grade 4&5 design plans will be combined into one project when it goes out to be bid in early 2027.

The Proposed Tasks for the Amended No. 1 include:

Task 2: Site Investigation, Data Collection, Record
Task 3: Construction Documentation Preparation

Fiscal Impact
The Capital Asset Fund for Fiscal Year 2026-2027 for Pipeline Replacement and Rehab Construction and Engineering have an approved budget of $360,000.00 for Point Repair

---

Phase IV (PRP IV) and $240,000.00 for Grade 4&5 pipe replacements, for a total of $600,000.00. F&L's contracts for PRP IV and Grade 4&5 are $280,335.00 and $218,559.00, respectively, totaling $498,894.00.

There is $101,106.00 remaining in the budget for these two projects, which is enough to amend Freyer & Laureta's agreement for an additional $81,200.00. Staff also recommends Board authorization of a 10 percent contingency for a total not to exceed amount of $89,320.00.

The total design services are $81,200.00. The total appropriation is $89,320.00 which included approximately 10% contingency.

Recommendation

The District Engineer recommends the District Board of Directors authorize the General Manager to amend the agreement with Freyer & Laureta, Inc. dated August 12, 2026 for Engineering Design and Construction Services for the Point Repair Sanitary Sewer Improvements Project Phase IV Project No. 1777.0 for $89,320.00 and authorize the General Manager to approve up to 10 percent contingency for additional work on an as-needed basis.

Attachment
F&L Proposal dated September 1, 2026
Amendment Agreement No. 1

FREYER & LAURETA, INC.
Civil Engineers – Surveyors – Construction Managers

September 1, 2026

Mr. Fariborz Heydari, P.E.
District Engineer
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025

RE: ENGINEERING SERVICES PROPOSAL
CAPITAL IMPROVEMENT PROJECT - POINT REPAIR PROJECT PHASE IV, ADD SERVICE #1

Dear Mr. Heydari,

Upon the District's review of the sites included for the Phase IV Project, the District has indicated the need to include additional sites, contiguous to pipe sections previously identified in need of replacement. The District provided marked up grid maps C13, D14, D15, E16, F15, and F16. See attached figures for these sites.

This proposal is for the design of added pipe sections through construction consultation as part of Phase IV of the Point Repair Program, and includes these additional improvements in the following streets and/or easements encompassing 18 pipe sections and approximately 4,100 linear feet of pipe:

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D15013	D15012	Irving Avenue	F16005	E16069	Winchester Drive
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With these added sections, the project will include a total of 51 segments at 12,900 linear feet of pipe. Per WBSD direction, the Del Norte Easement has been removed from this project for incorporation into the PRP III-B Project.

Scope of Services

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- Survey information will be translated to AutoCAD drawings for use in the design effort.

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- Prepare a construction bid set for Phase IV sites including the additional sites.
- Drawings will be in AutoCAD format at a scale appropriate to show the necessary information (most probably 20-scale). Drawings will show appropriate construction details and notes
- Prepare Engineer's opinion of probable construction costs.
- Prepare 70% and 100% submittal packages.
- Following approval, electronic files for the drawings and specifications will be provided to the District for the bidding and construction phases of the project.

Exclusions

This proposal has the following exclusions:

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- The scope of services does not include construction survey staking.
- Preparation of CEQA documentation is not included in this proposal.

Project Schedule

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	TASK	Proposed Fee
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III.	Construction Document Preparation	$ 44,380
	ADD SERVICE TOTAL	**$ 81,200**
	New Total for Project	$ 336,050

This additional services request has been determined with the removal of the Del Norte Easement from the Phase IV scope.

Thank you again for the opportunity of submitting this proposal to you. If you have any questions, please feel free to call us.

Very truly yours,

Richard J. Laureta, P.E. President
FREYER & LAURETA, INC.

Lorraine F. Htoo, P.E. Vice President

Enclosure: Fee Proposal, Maps

TABLE 1

FEE ESTIMATE:

Estimate Budget for Engineering Services

Capital Improvement Project - Point Repair Project Phase IV - Add Service #1

West Bay Sanitary District

PREPARED BY: FREYER & LAURETA, INC.

Task Hours	Principal	Project Manager	Staff Engineer IV	Staff Engineer II	2-Person Survey Crew	Admin Staff	Total Cost per Task
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Review existing CCTV and Records, drawings, limit of projects, field reconnaissance		4	16	0			$4,380
Utility Coordination		4	4	12			$4,080
Perform Field Investigation and survey of project areas (budget)	1	4	8	8			$4,480
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Task II Subtotal:	**2**	**16**	**44**	**60**	**30**	**0**	**$36,820**
Task III: Construction Documents Preparation							
70% Construction Documents	4	10	18	110			$27,440
100% Construction Documents	2	10	12	40			$13,010
Issue for Bid Submittal Package	1	2	8	8			$3,930
Task III Subtotal:	**7**	**22**	**38**	**158**	**0**	**0**	**$44,380**
FEE ESTIMATE TOTAL:							**$81,200**
F&L Hourly Rates	$300	$275	$205	$180	$400	$118	

Notes:

1. Not all staff positions are listed. Other staff positions may be utilized and will be billed at hourly rates according to F&L's 2026 Rate Schedule. The Not to Exceed Budget will remain the same.
2. Breakdown by task is for estimating purposes only. Level of effort between tasks may vary.
3. Total and Subtotals are rounded to nearest $10.

C–14

D–13

B–13

C–12

C–13

JUNE 2021

120

130

140

BELLE HAVEN SCHOOL

ENCASED IN 30" CORRUGATED STEEL BETWEEN MH# C13035 AND MH# C13019 AT A DEPTH OF 18"

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

REMOVED FROM PRP4, ADDED to PRP III-B

north

D-15

E-14

C-14

D-13

D-14

110

120

ENCINAL AVENUE

SURREY LANE

GLENWOOD AVENUE

OAK

ROAD

DRIVE

AVENUE

WAY

PL

GROVE

CIPP

HEATHER

HAWTHORNE

CATALPA

ACACIA

FLOOD CIRCLE

ACORN WAY

OAK TREE

GREENOAKS

LARCH

LINDEN

ELM PL

MIDDLEFIELD

DE BELL

MAPLE

LEAF

MADRONE

TOYON

EDGE

ROSEWOOD

WISTERIA

MANZANITA

LOWERY

PARKWOOD

NOTE
THESE SECTIONS OF DE BELL
EASEMENT ARE 5" VCP

Y=1+18
Y=0+35
Y=0+92
Y=0+60
Y=0+82
Y=1+04
Y=1+74
Y=1+40
Y=2+81
Y=2+79
Y=1+12
Y=2+57
Y=0+89

1+20
3+30
1+91

TAP=0+79
TAP=2+10
TAP=2+13

8" PVC C900

GATE POST

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

JULY 2020

D–16

D–14

E–15

C–15

MARSH ROAD

IRVING AVENUE

WATKINS AVE.

BURNS AVE.

LANE PLACE

PRIOR LANE

ENCINAL AVENUE

ROAD

MIDDLEFIELD

HEATHER DRIVE

HAWTHORNE DRIVE

JAMES AVENUE

LABURNUM ROAD

MAGNOLIA DRIVE

LINDEN AVE

FLOOD

JUNIPER

DRIVE

CATALPA DRIVE

GREENOAKS DRIVE

DEODORA DRIVE

LILAC

18" SPIRAL WOUND PIPE

18" CIPP

24" CIPP

(2) 14" LINES

10" PVC C900

MAIN HOUSE SEWERS TO JAMES

CABANA SEWERS TO GREENOAKS

NOTE: ASPHALT THICKNESS = 11 INCHES ON JAMES BETWEEN MAGNOLIA AND GREEN OAKS

NOTE: ASPHALT THICKNESS = 8 INCHES ON LILAC DRIVE

110

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

D–15

MARCH 2021

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

TUSCALOOSA AVENUE

PLACITAS AVENUE

NORMANDY LANE

REDWOOD WAY

BARMETTA WAY

DRIVE

MIDDLEFIELD ROAD

VERNON LANE

MOUNT

WEST BAY SANITARY DISTRICT BOUNDRY

LLOYDEN

ATHERTON AVENUE

10" CIPP

24" PVC

10" PVC C900

AT 42' UPSTREAM OF MH#E16060 CALTRANS HAS A 2" CONDUIT UNDER OUR 6" MAIN

ODELL PLACE

P/L C/O IS 87' FROM PROPERTY NEAR EDGE OF ROADWAY

8" C.I.P.P.

FAIR OAKS LANE

10" LANE

FAIR OAKS

EL CAMINO REAL

ASHFIELD ROAD

TOWN OF ATHERTON ADMIN./ TOWNHALL

POLICE STATION

COUNCIL CHAMBERS

LIBRARY

DINKELSPIEL LANE

S. P. R. R.

8" PVC C900

8" C900

MARIANNA LANE

62'/63'

McCORMICK LANE

VIRGINIA LANE

PRIVATE LATERAL AND CLEANOUTS

c/o 4' FROM FIRE HYDRANT

GUEST HOUSE LAT.

c/o

HOPE

MAPLE AVENUE

HIGH POINT MH

6" OVER FLOW

18"

6" C.I.P.P.

WINCHESTER

McCORMICK

70

110

north

F–16

D–16

E–15

E–16

JUNE 2021

F-16

ELENA AVENUE

ISABELLA AVENUE

MAPLE AVENUE

WINCHESTER DRIVE

SPENCER LANE

MENLO CIRCUS CLUB

MENLO SCHOOL AND COLLEGE ATHLETIC FIELD

MENLO SCHOOL AND COLLEGE

ACADEMY OF SACRED HEART

BRITTANY MEADOWS

BRITTON AVENUE

ALEJANDRA AVENUE

PARK LANE

MACBAIN AVENUE

HOWARD WAY

EMILIE AVENUE

LEON WAY

CABANA

MAIN HOUSE

SIPHON

PVC C900

CIPP

4" PRIVATE FORCE MAIN THAT LEADS TO PL/CO

** NOTE **
C/O IN 2ND DRIVEWAY WEST OF VALPARAISO

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

north

JUNE 2021

G-15

E-15

F-14

F-15

LEGEND

PRP4 SEWER ALIGNMENT

ADDED ALIGNMENT

TUSCALOOSA AVENUE

WEST BAY SANITARY DISTRICT BOUNDARY

AUSTIN AVENUE

ATHERTON AVENUE

ATHERTON

BARRY LANE

ELENA AVENUE

EDWARDS LANE

STEVENSON LANE

INGLEWOOD LANE

MERCEDES LANE

SPENCER LANE

ODELL PLACE

MAPLE AVENUE

70

10" SIPHON

north

G–16

F–15

F–16

E–16

OCTOBER 2020

AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN WEST BAY SANITARY DISTRICT AND FREYER & LAURETA, INC.

This Amendment No. 1, effective as of _____, 2026, amends the Agreement for Professional Services Between West Bay Sanitary District and Freyer & Laureta, Inc., made and effective August 12, 2026 ("Agreement"), between West Bay Sanitary District ("District") and Freyer & Laureta, Inc. ("Consultant").

RECITALS

A. Under the Agreement, Consultant provides engineering design and construction consultation services for the District's Point Repair Project Phase IV.

B. In August 2026, the District's Board of Directors requested that additional sewer main segments contiguous to the Phase IV sites be added to the project, so they can be replaced now rather than requiring the same streets to be excavated again in a few years. Consultant submitted a proposal dated September 1, 2026, to design those additional segments for $81,200.00.

C. The Parties wish to amend the Agreement to add those services and increase the not-to-exceed compensation accordingly.

AMENDMENT

The District and Consultant agree as follows:

1. Additional Services. Exhibit A of the Agreement is amended to add the services described in Consultant's proposal dated September 1, 2026 ("Engineering Services Proposal, Capital Improvement Project – Point Repair Project Phase IV, Add Service #1"), attached as Exhibit A-1. As stated in that proposal, the Del Norte Easement segment is removed from the scope of services. All references in the Agreement to the "Proposal" include Exhibit A-1.

2. Compensation. In Section IV of the Agreement, "$280,335.00" is replaced with "$369,655.00." The increase of $89,320.00 consists of $81,200.00 for the services in Exhibit A-1 plus a 10% contingency of $8,120.00. Consultant may perform work paid from the contingency only with the District's prior written authorization.

3. Other Terms. Except as amended by this Amendment No. 1, the Agreement remains in full force and effect. This Amendment No. 1 may be executed in counterparts, and scanned or electronic signatures shall have the same effect as originals.

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1 as of the date first written above.

WEST BAY SANITARY DISTRICT	**FREYER & LAURETA, INC.**
By: _____ Sergio Ramirez, General Manager Date: _____ APPROVED AS TO FORM: By: _____ Anthony Condotti, General Counsel Date: _____	By: _____ Richard J. Laureta, President Date: _____

EXHIBIT A-1

Freyer & Laureta, Inc. Proposal dated September 1, 2026
Point Repair Project Phase IV, Add Service #1

[Attached]

FREYER & LAURETA, INC.
Civil Engineers – Surveyors – Construction Managers

September 1, 2026

Mr. Fariborz Heydari, P.E.
District Engineer
West Bay Sanitary District
500 Laurel Street
Menlo Park, California 94025

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San Francisco, CA 94134
(415) 534-7070

North Bay Office
505 San Marin Dr, Ste A220
Novato, CA 94945
(415) 534-7070

East Bay Office
1101 Marina Village Pkwy, Ste 104
Alameda, CA 94501
(510) 937-2310

South Bay Office
20863 Stevens Creek Blvd, Ste 275
Cupertino, CA 95014
(408) 516-1090

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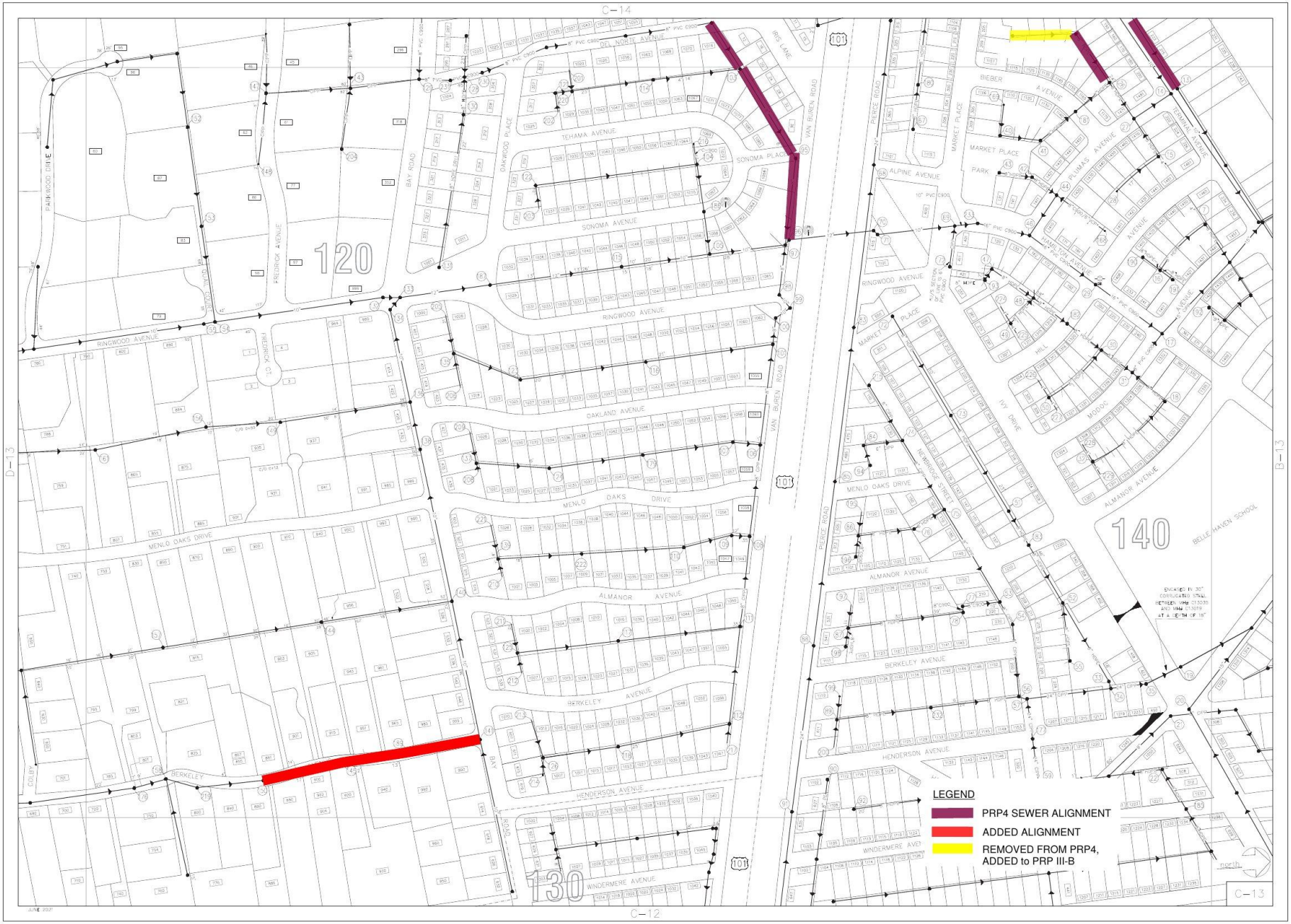
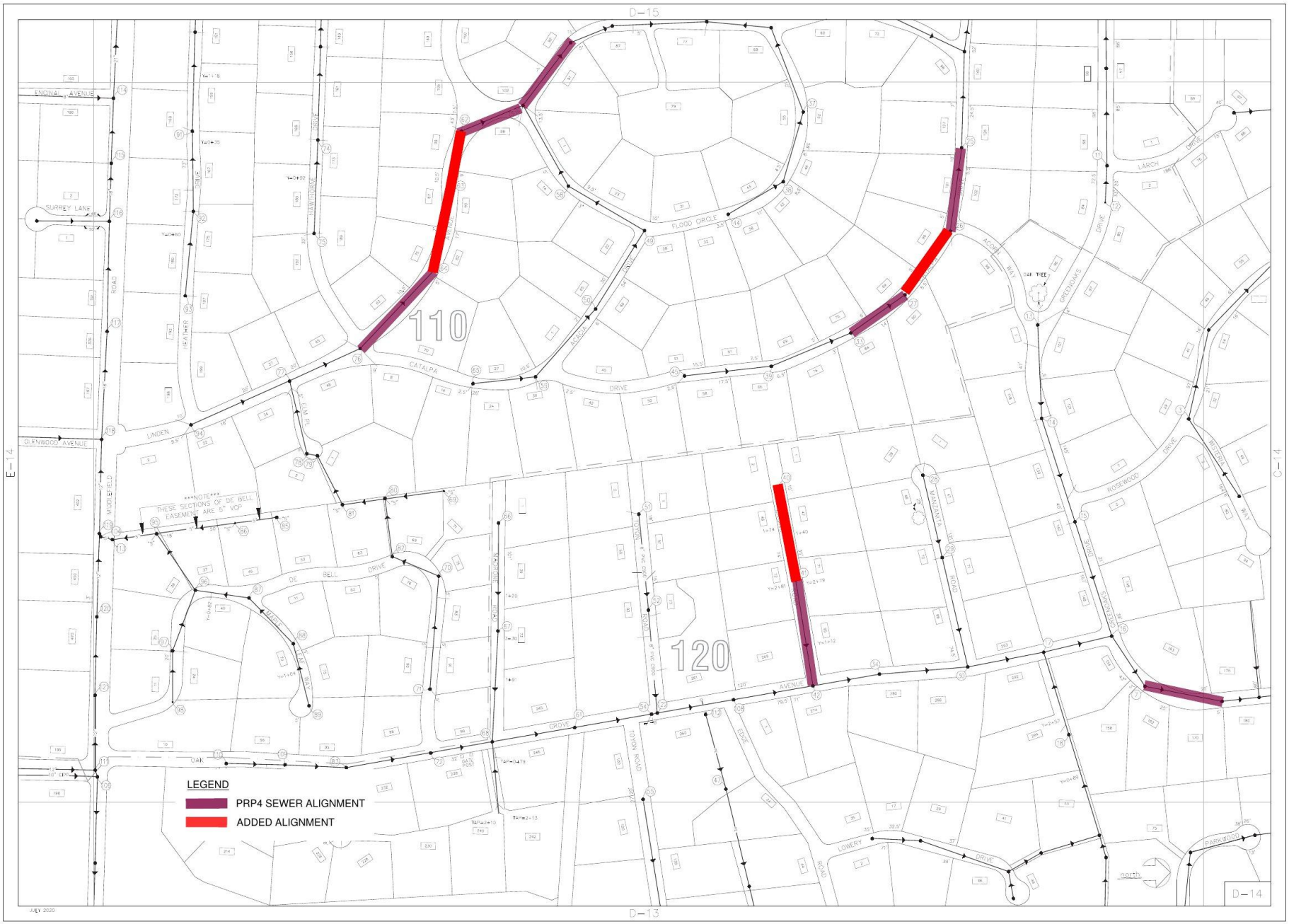
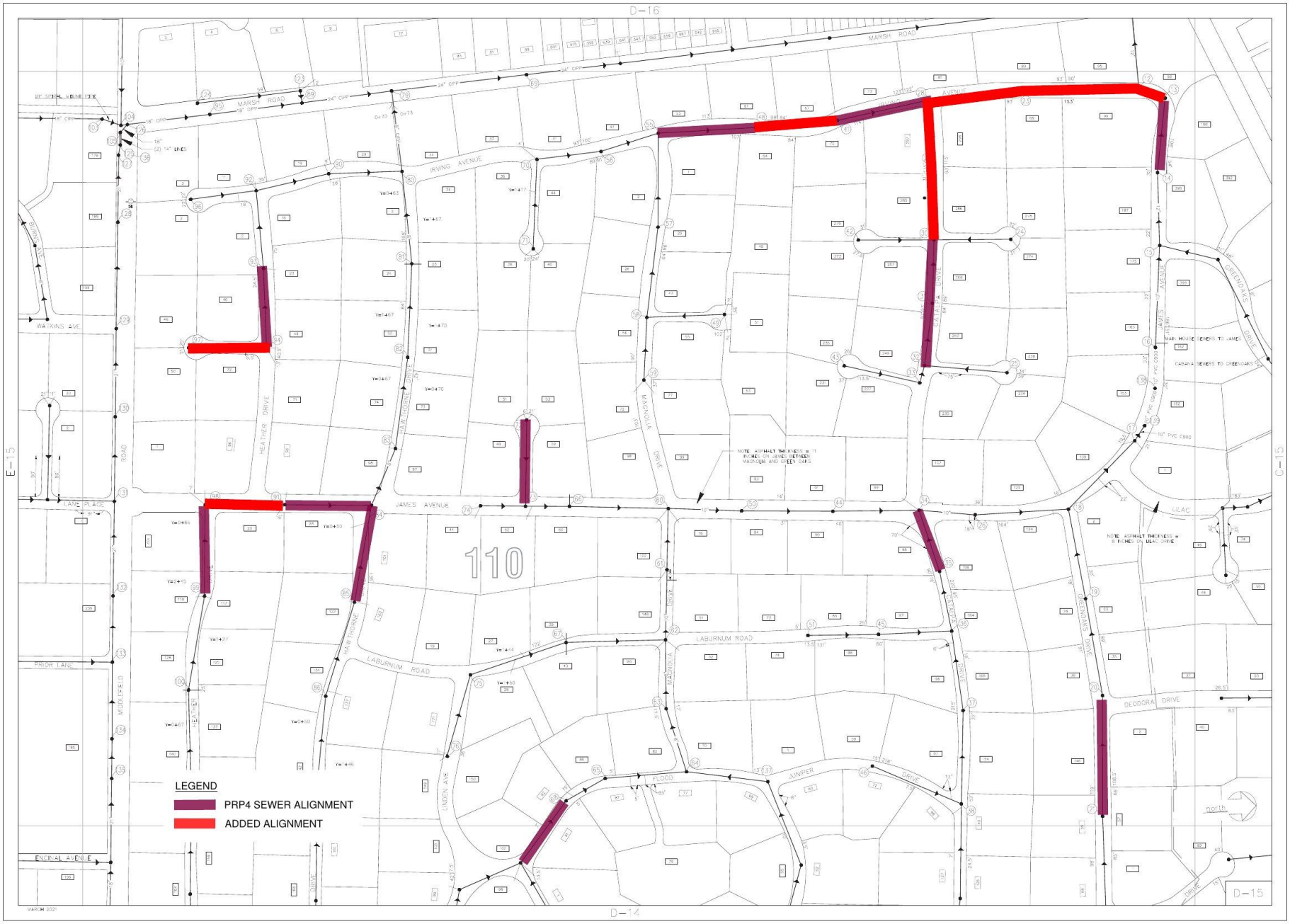
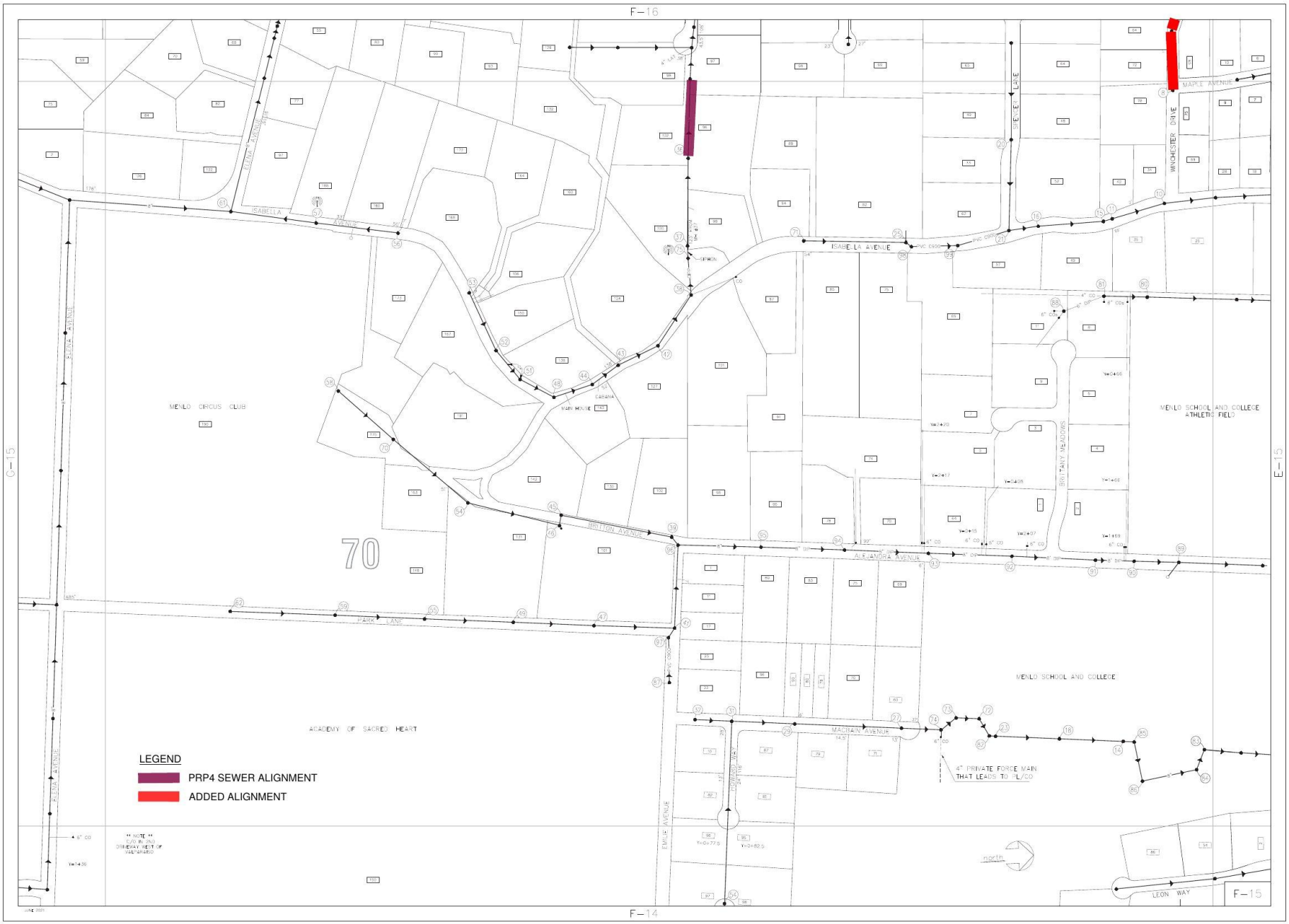

C-14
D-13
B-13
C-12
C-13
120
130
140
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
REMOVED FROM PRP4, ADDED to PRP III-B
RINGWOOD AVENUE
OAKLAND AVENUE
MENLO OAKS DRIVE
ALMANOR AVENUE
BERKELEY AVENUE
HENDERSON AVENUE
WINDERMERE AVENUE
SONOMA AVENUE
TEHAMA AVENUE
DEL NORTE AVENUE
ALPINE AVENUE
BIEBER AVENUE
MARKET PLACE
VAN BUREN ROAD
PIERCE ROAD
BAY ROAD
OAKWOOD PLACE
PARKWOOD DRIVE
PREDRICK AVENUE
HARWOOD CT.
IRIS LANE
SONOMA PLACE
MARKET PLACE PARK
PALMAS AVENUE
COMMAL AVENUE
HILL AVENUE
MODOC
IVY DRIVE
MERIDIAN STREET
ALMANOR AVENUE
BELLE HAVEN SCHOOL
COLBY
AVE
101


D-15
D-13
E-14
C-14
D-14
110
120
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
NOTE
THESE SECTIONS OF DE BELL EASEMENT ARE 5" VCP
ENDINAL AVENUE
SURREY LANE
GLENWOOD AVENUE
LINDEN
CATALPA
DRIVE
FLOOD CIRCLE
DE BELL
GROVE
AVENUE
ROSEWOOD
LOWERY
PARKWOOD
ACORN WAY
LARCH
DRIVE
GREENDANKS
MAHANNA
ROAD
MOORFIELD
ROAD
HEATHER
ROAD
HAWTHORN
ROAD
ELM PL
ELM WAY
MAIN
ROAD
DUNN
ROAD
DUKE
ROAD
ANTRIM
PLACE
WAY
SOUTH
JULY 2020


D-16
E-15
C-15
D-14
D-15
MARSH ROAD
IRVING AVENUE
WATKINS AVE.
LANE PLACE
PRIOR LANE
ENDIVAL AVENUE
HEATHER DRIVE
HAWTHORNE DRIVE
MAGNOLIA DRIVE
JAMES AVENUE
LABURNUM ROAD
JUNIPER DRIVE
LILAC
DEODORA DRIVE
GREENOAKS DRIVE
110
LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
north


LEGEND
PRP4 SEWER ALIGNMENT
ADDED ALIGNMENT
TUSCALOOSA AVENUE
PLACITAS AVENUE
ATHERTON AVENUE
WEST BAY SANITARY DISTRICT BOUNDRY
REDWOOD WAY
NORMANDY LANE
BARRETTA WAY
LOYDEN DRIVE
MOUNT VERNON LANE
MIDDLEFIELD ROAD
ODELL PLACE
FAIR OAKS LANE
EL CAMINO REAL
ASHFIELD ROAD
TOWN OF ATHERTON ADMIN. TOWN HALL
POLICE STATION
COUNCIL CHAMBERS
LIBRARY
DOWNTOWN LANE
S. P. R. R.
MARIANNA LANE
MCCORMICK LANE
VIRGINIA LANE
PRIVATE LATERAL AND CLEANOUTS
MAPLE AVENUE
WINCHESTER
HIGH POINT MH
OVER FLOW
70
110
F-16
D-16
E-15
E-16
JUNE 2021


F–16
F–14
G–15
E–15
F–15
70
MENLO CIRCUS CLUB
ACADEMY OF SACRED HEART
MENLO SCHOOL AND COLLEGE
MENLO SCHOOL AND COLLEGE ATHLETIC FIELD
ISABELLA AVENUE
BRITTON AVENUE
ALEJANDRA AVENUE
PARK LANE
MACBAIN AVENUE
EMILE AVENUE
ELENA AVENUE
FLORA AVENUE
EDWARD AVENUE
MAPLE AVENUE
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BRITTANY MEADOWS
LEON WAY
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MAIN HOUSE
4" PRIVATE FORCE MAIN THAT LEADS TO PL/CO
LEGEND
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north


LEGEND
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WEST BAY SANITARY DISTRICT BOUNDARY
TUSCALOOSA AVENUE
ATHERTON AVENUE
AUSTIN AVENUE
ODELL PLACE
MAPLE AVENUE
BARRY LANE
70
north
F-15
F-16
E-16
C-16
OCTOBER 2020

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WEST BAY SANITARY DISTRICT AGENDA ITEM 9

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility***

A discussion will be held on the Sharon Heights Recycled Water Facility and other events related to the recycled water plant. The Board will have the opportunity to provide direction to staff and legal counsel.

Recycled Water Facility Production Data:

2026	Processed	Delivered
January	5.2MG	143K
February	4.2MG	55.6K
March	5.9MG	3.9MG
April	7.5MG	2.8MG
May	10.2MG	7.5MG
June	10.6MG	8.9MG
July	10.3MG	8.9MG
August	11.1MG	9.0MG
September	11.0MG	6.7MG
October	7.8MG	4.4MG

2025	Processed	Delivered
January	5.3MG	663K gallons
February	5MG	532K
March	7.2MG	2.4MG
April	9.1MG	5.8MG
May	8.6MG	8.1MG
June	9.6MG	9MG
July	10.3MG	8.8MG
August	10MG	8.4MG
September	10.6MG	7.4MG
October	7.9MG	2.4MG
November	6.5MG	568K
December	5.7MG	58K

2024	Processed	Delivered
January	5.8MG	175K gallons
February	5.6MG	464K
March	6.5MG	1.5MG
April	8.1MG	4.4MG
May	10.6MG	9.3MG
June	10.7MG	9.9MG
July	11.3MG	9.9MG
August	10.7MG	9.3MG
September	7.8MG	7MG
October	8.8MG	5.4MG
November	4.6MG	530K
December	5.3MG	82K

2023	Processed	Delivered
January	5MG	0 gallons
February	3.3MG	0 gallons
March	3.5MG	0 gallons
April	4.9MG	32k gals. Dust Control
May	5.1MG	432k gals. Dust Control
June	4.8MG	456k gals. Dust Control
July	6.2MG	1.05MG Dust Control
August	8.1MG	2.7MG (+ 1.5 MG Dust Control)
September	8.4MG	4MG (+ 1.04 MG Dust Control)
October	9.6MG	7.4MG
November	7.7MG	3.7MG
December	7.4MG	970K

2022	Processed	Delivered
January	4.4MG	97,000 gallons
February	4.4MG	1.5MG
March	6.6MG	3.5MG
April	7.6MG	3.8MG
May	9.2MG	7.4MG
June	9.8MG	8.7MG

July	9.6MG	8.1MG
August	9.2MG	8.1MG
September	8.6MG	6.7MG
October	7.9MG	4.6MG
November	5.9MG	310,000 gallons
December	5.4MG	154,690 gallons

2021	**Total Processed**	**Total Delivered**
Yearly Total	88.2MG	56.26MG (*) (**)
2020	**Total Processed**	**Total Delivered**
August-Dec.	34.1MG	19.75MG

* Sharon Heights substantially tapered off their water usage for September which is the reason for the large discrepancy between treated and delivered.
** Treatment was reduced in the second half of the month. Rain in late October and an irrigation equipment malfunctions caused water delivery to decrease.

The following is a disclosure statement required for any document, written report or brochure prepared in whole or in part pursuant to the Finance Agreement with the State Water Resources Control Board for the West Bay Sanitary District Recycled Water Project - Sharon Heights: Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 10

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Discussion and Direction on the Bayfront Recycled Water Project and Status Update***

A discussion will be held on the District's Bayfront Recycled Water Projects and other events related to the recycled water project.

The Board will have the opportunity to provide direction to staff and general counsel.

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 11

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Report and Discussion on RethinkWaste (SBWMA)***

The District's representative to RethinkWaste (SBWMA), President Fran Dehn, will report on any pertinent items regarding RethinkWaste (SBWMA) business.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 12

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Report and Discussion on Silicon Valley Clean Water (SVCW) Plant***

The District's representative to Silicon Valley Clean Water (SVCW), Commissioner George Otte, will report on pertinent items regarding SVCW Operations, CIP and Finance.

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