



1902 - *Serving Our Community for over 115 Years* - 2023

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, MAY 24, 2023 AT 7:00 P.M.

1. **Call to Order**

President Pro Tem Moritz called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz (President Pro Tem), Director Otte

BOARD MEMBERS ABSENT: President Dehn

STAFF MEMBERS PRESENT: Ramirez, Condotti by Zoom

Others Present:

2. **Communications from the Public:** None.

3. **Consent Calendar**

CONSIDERATION OF ITEM(S) REMOVED FROM THE CONSENT CALENDAR

Discussion/Comments: None.

- A. Approval of Minutes for Regular Meeting May 10, 2023
- B. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1083 for the Construction of Wastewater Facilities at 500 El Camino Real, Menlo Park, California
- C. Bank of the West Monthly Investment Portfolio Statements

Motion to Approve by: Walker 2nd by: Thiele-Sardiña Vote: AYE: 4 NAY: 0 Abstain: 0

4. **General Manager's Report**

Discussion/Comments: General Manager Ramirez reported the final budget will be considered by the Board at the June 14th meeting. He also reported Casey Construction was awarded the Point Repair Project. He continued to report the District hosted a Hands-on-Bypass training. He also reported the call for bids for the Levee Project is being prepared. In addition, he informed the Board staff are working with Streamline on a website upgrade and will give a presentation to the Board in June. The next regular Board meetings will be held on June 14th and June 28th. The complete General Manager's written report is in the May 24th, 2023, agenda packet.

5. Consider Amending the Long-Term Agreement with Sharon Heights Golf and Country Club (SHGCC) to include the Avy-Altschul Pump Station

Motion to Approve by: Walker 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported the amendment to the Long-Term Agreement includes the new Avy-Altschul pump station and it obligates SHGCC to repay SRF loan.

6. Consider Awarding the Avy-Altschul Pump Station Project to Casey Construction, Inc.

Motion to Approve by: Thiele-Sardiña 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported 3 bids were received for the project with the apparent low bidder Casey Construction in the amount of \$894,795.50.

7. Consider Establishing Date and Time of Public Hearing to Consider Annual Tax Roll Sewer Service Charge Report for Fiscal Year 2023/2024

Motion to Approve by: Walker 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manger Ramirez presented a report of the sewer service tax roll charges to Secretary Walker for review.

8. Report and Discussion on Sharon Heights Recycled Water Plant

Discussion/Comments: General Manager Ramirez reported recycled water is being used for dust control by SHGCC.

9. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported on the SCWA habitat monitoring schedule from May 23rd through August 24th. He also reported Freyer & Lauretta is preparing the bid packet for the Levee Project which will go out for bid in June. He continued to report Woodward & Curran is coordinating a recycled water kick-off meeting with the Recycled Water Committee on May 31st.

10. Report & Discussion on South Bayside Waste Management Authority (SBWMA)

Discussion/Comments: Director Otte reported he will attend the SBWMA retreat at Canada College on May 25th.

11. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing

Discussion/Comments: None.

12. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: General Manger Ramirez was asked to bring the capital improvement list to the June 14th meeting for the approval of the budget.

13. Adjournment Time: The meeting was adjourned at 8:03 PM

/s/ David A. Walker
Secretary