



1902 - Serving Our Community for over 120 Years - 2026

**WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, AUGUST 12, 2026 AT 7:00 P.M.**

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Ramirez, AND by Zoom General Counsel Alex Geise, Reese, Heydari,

Others Present: By Zoom: Gabe Sasser and Rick Simonson with HF&H, Dave Richardson from Woodard & Curran, Rich Laureta with Freyer & Laureta, and Micheal Miller

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular meeting July 22, 2026
- B. WBSD Operations and Maintenance Report – July 2026
- C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – July 2026
- D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD– July 2026
- E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – July 2026
- F. Consider Approving Resolution of Intention to Annex Certain Territory (245 Shawnee Pass Portola Valley; APN: 077-331-080) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing

Motion to Open by: Thiele-Sardiña 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

4. Consider Adoption of Resolution Accepting the HF&H Technical Report Regarding Recycled Water Connection Fees and O&M Charges; Setting a Public Hearing for October 14, 2026; and Directing the Provision of Notice Pursuant to Article XIII D, Section 6 of the California Constitution (Proposition 218)

Motion by: Moritz 2nd by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: HF&H presented a recap of the report regarding recycled water connection fee and O&M charges. The Board approved Agenda Item No. 4. and requested a copy of the final Proposition 218 notice.

5. General Manager's Report

Comments: General Manager Ramirez reported that the annual audit for FY 2025/26 has is underway. He also reported the solid waste collection shortfall should be covered by the prior-year surplus with Recology. He continued to report the Board should expect the multifamily flow study results in September. There was a spill on Trinity Drive in Menlo Park of less than 200 gallons. The District participated in one of the two concerts in the Menlo Park concert series. The next Board meetings are scheduled for August 26 and September 9.

6. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design Services with Freyer & Laureta, Inc. for \$254,850.00 with a 10% Contingency for the Phase IV Point Repair Sanitary Sewer Improvements Project No. 1777.0

Motion by: Moritz 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item No. 6, with the understanding that the scope of work would be reviewed within 30 days, and if needed could be amended with further Board action.

7. Consider Authorizing the General Manager to Execute an Agreement for Engineering Design Services with Freyer & Laureta, Inc. for \$198,690.00 with a 10% Contingency for the Grade 4&5 Pipe Repair and Replacements Sanitary Sewer Improvements Project No. 1778.0

Motion to Approve by: Otte 2nd by: Moritz Vote: AYE: NAY: Abstain:

Comments: The Board approved Agenda Item No. 7 with the intent to combine the project with Agenda Item No. 6 into a single construction project.

8. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that 10.3 MG of recycled water was processed and 8.9 MG was delivered. The District is evaluating whether it would be beneficial to add a third reading at the UV disinfection stage, the final step in the treatment process. This could give a more accurate interpretation of the water that is treatment.

9. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the District is working to obtain two final permits (Marsh Road and the PG&E easement). The Board requested an updated construction schedule.

10. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that there will be no meeting this month.

11. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: None

12. Closed Session

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(1 potential case)
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)

Entered closed session at 8:08 PM Left closed session at 8:23 PM

Reportable action: None

13. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None

14. Adjournment Time: The meeting was adjourned at 8:23 PM

/s/ David A. Walker
Secretary