1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 28, 2026 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT:	President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte
BOARD MEMBERS ABSENT:	None
STAFF MEMBERS PRESENT:	Ramirez, Chu, Heydari AND General Counsel Alex Gesis by Zoom
Others Present:	Michael Miller by Zoom

2. Communications from the Public: None

3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular Meeting October 14, 2026
B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru September 30, 2026

Motion by: Thiele- Sardiña 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

4. General Manager's Report

Comments: General Manager Ramirez reported rate studies are underway and is expecting preliminary results to be available for the Board sometime in December. The SVSW JPA Agreement meeting is scheduled for November 5, 2026.

The District is preparing for the exceptionally high King Tides and El Niño this winter. Preparations include preparing sandbags to protect critical sites, creek crossing inspections, and ensuring bypass equipment is in good working order. The District is also prepared to install a barrier at the entrance to the FEF, in the event of a storm and high tides occur simultaneously. In addition, the District worked with SVCW to exercise the equipment and pumps in preparation for potential use of the FEF. The District also conducted an earthquake preparedness drill in October.

The District expects to receive SRF reimbursements Nos. 8, 9, and 10, totaling approximately $30 million, during the first week of November. Reimbursement No. 11 was recently submitted.

The draft financial audit is nearly complete. The Finance Committee is scheduled to meet on December 3 to review the financial audit.

The annual Thanksgiving lunch is scheduled for November 10, and the holiday lunch is scheduled for December 8. The next Board meetings are tentatively scheduled for November 18 and December 9. The December meeting dates will be discussed and finalized during the November 18 Board meeting.

5. Consider Approving District Treasury Report First Quarter FY 2026-27

Motion by: Thiele- Sardiña 2nd by: Mortiz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: Finance Manager Chu reported that the District's total funds as of 9/30/26 are $37,248,590. There was $16.60 million in transfers from LAIF to operating and payroll accounts to cover expenses District operations and Silicon Valley Clean Water (SVCW) monthly operations and capital contribution.

The District averaged $3.64 million in monthly operating expenses in the first quarter, including capital contribution and debt to SVCW.

6. Consider Resolution Accepting Deed of Easement Pursuant to the Construction of Sewer Main for 5 Trinity Court, Menlo Park, California

Motion by: Walker 2nd by: Thiele-Sardina Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported that a significant blockage occurred when a redwood tree caused concrete to be pushed into the manhole. The public sewer main was moved away from the redwood tree and a new easement document was prepared to include the sewer main's new location. The Board directed staff to consider removing the tree(s) in this property and other easements where trees have been planted against the District's Code of General Regulations.

7. Consider Authorizing the General Manager to Execute Contract Change Order No. 2 (CCO #2) in the amount of $92,667.00 with Anderson Pacific Engineering Construction, Inc. (APEC) for the FERRF Levee Improvements Project No. 1762.0

~~Motion by: 2nd by: Vote: AYE: NAY: Abstain:~~

Comments: District Engineer Heydari reported that the change order is for the installation of a levee irrigation line to support the establishment of new plants, which is required by the BCDC.

Agenda item No. 7 was tabled, the Board directed staff to consider performing the work in-house using District crews.

8. **Consider Authorizing the General Manager to Execute an Agreement for Engineering Design and Construction Support Services with Freyer & Laureta, Inc. for $364,000.00 for the 320 Sheridan Drive/Highway 101 Sewer and Recycled Water Crossings Project No. 1779.0**

Motion by: Walker 2nd by: Mortiz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

9. **Consider Approving Cancellation of the Regular Board Meetings on November 11 and November 25, and Adding a Regular Board Meeting on November 18**

Motion by: Mortiz 2nd by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None.

10. **Discussion and Direction on Sharon Heights Recycled Water Facility**

Discussion/Comments: General Manager Ramirez reported that the District reduced production levels in October and will further reduce them in November. The District is also no longer sampling on weekends and will provide SHGCC with a 2027 O&M cost projection. The District is scheduled to meet with SH to review the projection. The District does not anticipate an increase in the 2027 projection, as expenditures remained within budget this year.

11. **Discussion and Direction on Bayfront Recycled Water Project and Status Update**

Discussion/Comments: General Manager Ramirez reported that the contractor continues to work on the influent pump station and the advanced treatment facility. A field visit to the plant is scheduled for sometime in December.

12. **Report, Discussion, and Direction on RethinkWaste (SBWMA)**

Discussion/Comments: President Dehn reported that the most recent meeting was a working session focused on the budget. She also reported resurfacing work on the tip floor is ongoing, and work is underway on flood control for the tunnel. A preconstruction meeting was held for the EV charging station project. She continued to report the Organic to Energy project is going to the finance committee. If approved, it will be included in the Midyear budget review.
The board retreat will be postponed until March, if it takes place at all. Efforts are being made to incorporate informative sessions into the board meetings to provide updates on activities and projects taking place behind the scenes.

13. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported they are in the process of updating the JPA. Studies are being conducted to evaluate current dry- and wet-weather conditions, as well as projected conditions approximately 50 years into the future, to help assess long-term needs and plan for the future.

14. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Unrepresented employee: General Manager

Entered closed session at 8:23 PM Left closed session at 9:07 PM

Reportable action: None.

15. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

16. Adjournment Time: The meeting was adjourned at 9:08 PM

/s/ David A. Walker
Secretary