



1902 - *Serving Our Community for over 120 Years* - 2024

WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, APRIL 10, 2024 AT 7:00 P.M.

1. **Call to Order**

President Dehn called the meeting to order at 7:01 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, AND Condotti by Zoom

Others Present: Austris Rungis - IEDA

2. **Communications from the Public:** None.

3. **Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

- A. Approval of Minutes for Regular Meeting March 27, 2024
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters through March 31, 2024
- C. WBSD Operations and Maintenance Report – March 2024
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – March 2024
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – March 2024
- F. Consider Resolution Accepting Deed of Easement Pursuant to Class 3 Sewer Permit No. 1608 for the Construction of Wastewater Facilities for 20 Sioux Way, Portola Valley, California
- G. Consider Accepting Sewer Facilities Constructed Pursuant to Class 3 Sewer Permit No. 1608 for the Construction of Wastewater Facilities for 20 Sioux Way, Portola Valley, California

Comments: None.

Motion to Approve by: Moritz 2<sup>nd</sup> by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

#### **4. General Manager's Report**

Discussion/Comments: General Manager Ramirez reported notices to proceed have been sent for the Willow Road Pump Station and Point Repair Phase II projects. He also reported on a recent spill in the East Palo Alto Sanitary District in which the WBSD responded to and then notified the sanitary district. He reported on the District sponsorship of the City of Menlo Park Spring Fest event. The next regular meetings are scheduled for April 24<sup>th</sup> and May 8<sup>th</sup>, and the budget workshop on May 1<sup>st</sup>. The complete General Manager's written report is in the April 10<sup>th</sup>, 2024 agenda packet.

#### **5. Discussion and Consideration of Authorizing the Board President to Submit Written Nominations to Elect San Mateo LAFCo Regular Special District Member**

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez reported the nomination period is open until May 6<sup>th</sup>. Board consensus was to nominate special district representative Virginia Chang Kiraly.

#### **6. Closed Session**

Entered closed session at 7:45 p.m. Left closed session at 8:26 p.m.

A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives:  
General Manager, General Counsel, IEDA  
Employee Organization: Exempt Employees, Unrepresented Employees, &  
Teamsters Local 350

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Cal. Govt. Code § 54956.9(d)(2)  
(one potential cases)

Reportable action: None.

#### **7. Report and Discussion on Sharon Heights Recycled Water Facility**

Discussion/Comments: General Manager Ramirez reported the Avy Altschul Pump Station is scheduled for PG&E to install the transformer for electrical power May 17<sup>th</sup>.

#### **8. Discussion and Direction on Bayfront Recycled Water Project and Status Update**

Discussion/Comments: General Manager Ramirez reported the Bayfront Recycled Water Facility RFP was approved by the Board on March 27<sup>th</sup>. The project is scheduled to deliver water by quarter 1 of 2027 and to Meta by quarter 3 of 2027. He also reported the contractor for the Levee Project is prepping for season two construction.

**9. Report, Discussion and Direction on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment**

Discussion/Comments: President Dehn reported on the recent SBWMA retreat. Highlights included a discussion on the challenges of senior management which included site optimization. Other highlights included discussions on new vehicle purchases and the installation of charging stations, improving employee parking, the organics to energy program, Newby Island contract. President Dehn also reported on the presentation on the long-range plan and the discussion of a 10-year plan versus a 5-year plan.

**10. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing**

Discussion/Comments: Director Otte reported the Commission approved the budget at the last meeting. He also reported on new technology for generating electricity that uses methane the plant produces. The technology causes the gas to burn without igniting which produces a very small amount of nitrous oxide.

**11. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Discussion/Comments: None.

**12. Adjournment Time:** The meeting was adjourned at 8:45 PM

/s/ David A. Walker  
Secretary