



1902 - *Serving Our Community for over 120 Years* - 2024

**WEST BAY SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, MAY 22, 2024 AT 7:00 P.M.**

**1. Call to Order**

President Dehn called the meeting to order at 7:00 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer  
Director Moritz, Director Otte

BOARD MEMBERS ABSENT: Thiele-Sardiña

STAFF MEMBERS PRESENT: Ramirez, AND Heydari and Condotti by Zoom

Others Present: Dave Richardson – Woodard & Curran by Zoom

**2. Communications from the Public: None.**

**3. Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

A. Approval of Minutes for Regular Meeting May 8, 2024

B. Consider Approving FY 2023-24 Financial Statements, Third Quarter Ending March 31, 2024

Motion to Approve by: Moritz 2<sup>nd</sup> by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: None.

**4. General Manager's Report**

Discussion/Comments: General Manager Ramirez reported the FEF draft agreement was sent to SVCW and has a 3.8% increase based on the Consumer Price Index. He also reported on two vehicles which were auctioned off. \$13,200 was received for the retired hydro jetter and \$4,000 was received for the 20 year old power rodder. He reported the HACH commercial flow meter service contract will increase by 10%. He also reported the LAFCo EPASD protest hearing was held on May 22<sup>nd</sup>. He continued to report that the CWEA Hands-On by-pass training was held at the District. Next regular meetings are scheduled for June 12<sup>th</sup> and June 26<sup>th</sup>. The complete General Manager's written report is in the May 22<sup>nd</sup>, 2024 agenda packet.

**6. Consider Resolution Authorizing the Execution and Delivery of a Construction Installment Sale Agreement and Grant Between the District and the State Water Resources Control Board to Finance the Bayfront Recycled Water Facility, and Approving Related Documents and Official Actions**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez said the resolution is a State of California requirement in order to secure the SRF loan for the Bayfront Recycled Water Facility.

**7. Consider Resolution Authorizing the Execution and Delivery of a Construction Installment Sale Agreement and Grant Between the District and the State Water Resources Control Board to Finance the Avy Altschul Pump Station Project, and Approving Related Documents and Official Actions**

Motion to Approve by: Walker 2<sup>nd</sup> by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: General Manager Ramirez said the resolution is a State of California requirement in order to secure the SRF loan for the Avy Altschul Pump Station Project.

**5. Closed Session**

Entered closed session at 7:20 p.m. Left closed session at 8:12 p.m.

- A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Cal. Govt. Code §54957.6) Agency designated representatives:  
General Manager, General Counsel, IEDA  
Employee Organization: Exempt Employees, Unrepresented Employees, &  
Teamsters Local 350

Reportable action:

General Counsel Condotti reported the Board accepted a tentative contract agreement with Teamsters Local 350 and approved certain provisions to the exempt and unrepresented employees, modifying their compensation, which will be brought back to the Board on June 12, 2024.

**8. Consider Establishing Date and Time of Public Hearing to Consider Annual Tax Roll Sewer Service Charge Report for Fiscal Year 2024/2025**

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: None.

**9. Consider Approving Resolution to Call for Elections – County of San Mateo**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: Board consensus was to take item 9 and 10 together with one motion to approve.

**10. Consider Approving Resolution to Call for Elections – County of Santa Clara**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0

Discussion/Comments: Board consensus was to take item 9 and 10 together with one motion to approve.

**11. Report and Discussion on Sharon Heights Recycled Water Facility**

Discussion/Comments: General Manager Ramirez reported the SRF funding agreement has been received. He continued to report, PG&E installed the electrical transformer to the Avy Altschul Pump Station on May 17<sup>th</sup>.

**12. Discussion and Direction on Bayfront Recycled Water Project and Status Update**

Discussion/Comments: General Manager Ramirez reported the RFP for the proposed recycled water facility is due June 12<sup>th</sup>. He also provided an update of the Bayfront Entrance Project.

**13. Report, Discussion and Direction on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment**

Discussion/Comments: General Manager Ramirez reported he attended the recent LAFCo meeting and spoke during public comments regarding the solid waste franchise re-assignment. He also reported President Dehn and himself will be meeting with LAFCo Commissioner Virginia Chang-Kiraly regarding the franchise re-assignment.

**14. Report, Discussion & Direction on Silicon Valley Clean Water (SVCW) and Discussion on SVCW CIP Program and Financing**

Discussion/Comments: Director Otte reported on the approval of the linear generating system. In addition, General Manager Ramirez reported on the RESCU project ribbon cutting ceremony and showed pictures and a video of the SVCW tour.

**15. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Discussion/Comments: None.

**16. Adjournment Time:** The meeting was adjourned at 8:58 PM

/s/ David A. Walker  
Secretary