1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS
REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 14, 2026 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025

Board Members
Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager
Sergio Ramirez

District General Counsel
Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:
https://us06web.zoom.us/j/87430621319?pwd=rlgqu5ndGa86c0bAEndob86FGel5zB.1
Meeting ID: 874 3062 1319 Passcode: 146313

Treasurer Thiele-Sardina will attend remotely from:
Palacio de Godoy Caceres, Curio Collection by Hilton
Calle Godoy n1, Caceres, 10003, Spain

Director Otte will attend remotely from:
105 Albemarle St.
Rochester NY, 14613

1. Call to Order and Roll Call

2. Communications from the Public

3. Public Hearing: Consideration to Approve the Proposed: Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032 Pg. 3-1

4. Consideration to Approve the Proposed: Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032 Pg. 4-1

5. Resolution 2502 (*2026),* Finding and Determining that the Public Interest and Necessity Require the Acquisition by Eminent Domain of a Pipeline Easement Located At 1600 Marsh Road, Menlo Park, California Including APN 055-400-490 and Portions of the Marsh Road Corridor Pg. 5-1

6. Consent Calendar
   Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.
   A. Approval of Minutes for Regular meeting September 23, 2026 Pg. 6A-1
   B. WBSD Operations and Maintenance Report – September 2026 Pg. 6B-1
   C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2026 Pg. 6C-1
   D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – September 2026 Pg. 6C-1

E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – September 2026 Pg. 6E-1

7. General Manager's Report Pg. 7-1

8. Consider Accepting the Performance Merit Pay Program Results Oct. 1, 2025, to Sept. 30, 2026, and Authorize the General Manager to Disburse the Merit Payout for the Total Amount of $220,251.89 Pg. 8-1

9. Accepting Work by EPS Inc dba Express Plumbing, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $37,954.00 to Express Plumbing for Middlefield Road Marsh Road Siphons Replacements Project No. 1771.0 Pg. 9-1

10. Accepting Work by Casey Construction, Inc., Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $165,378.71 to Casey Construction, Inc. for Point Repair Phase III-A Project No. 1770.0 Pg. 10-1

11. Consider Accepting Work by Casey Construction, Inc. for Stowe Lane Pump Station Replacement Project No. 1764.0, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $93,808.30 to Casey Construction, Inc. Pg. 11-1

12. Consideration Awarding Bid for Illinois Forcemain Replacement Project No. 1769.0 to Corcus Construction, Inc. for $1,002,718.09 Pg. 12-01

13. Consider Approving the Revised Mission Statement Pg. 13-1

14. Discussion and Direction on Sharon Heights Recycled Water Facility Pg. 14-1

15. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 15-1

16. Report and Discussion on RethinkWaste (SBWMA) Pg. 16-1

17. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 17-1

18. Closed Session
    A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
    Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
    (1 potential case)
    B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
    Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
    (1 potential case)
    C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
    Unrepresented employee: General Manager

19. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

20. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.

WEST BAY SANITARY DISTRICT
AGENDA ITEM 3

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Public Hearing - Consideration to Approve the Proposed:***

Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and

Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032

Background

The West Bay Sanitary District is constructing the Bayfront Recycled Water Facility (Facility) located at the Flow Equalization and Resource Recovery Facility (FERFF) to produce and distribute recycled water for irrigation and other non-potable uses. The Facility is expected to begin recycled water delivery by Fiscal Year End (FYE) 2027.

Initially, the Facility will treat 0.2 million gallons per day (MGD) of wastewater. The Facility will be expanded to a production capacity of 1.0 MGD by FYE 2030. Based on customer demand projections, the District projects to reach full utilization of the planned capacity by FYE 2034.

In 2025 the District contracted with HF&H Consultants (HF&H) to develop a funding approach for the recycled water program. HF&H evaluated methods to recover capital costs associated with new recycled water connections and the costs of providing ongoing recycled water service. HF&H subsequently prepared proposed recycled water capacity fees, Contributions in Aid of Construction (CIAC), and recycled water service rates.

On August 12, 2026, the Board accepted the HF&F *Recycled Water Facility Capacity Fees and Rates* report dated August 7, 2026 (Final Study), set a Public Hearing for October 14, 2026 to consider adoption of the recycled water capacity fees and service rates, and directed the provision of notice pursuant to Article XIII D, Section 6 of the California Constitution. The proposed recycled water service charges and capacity fees are subject to different procedural requirements. The recycled water service charges are property-related charges subject to the notice and majority-protest requirements of Article XIII D, Section 6 of the California Constitution. The recycled water capacity fees are being considered pursuant to Government Code sections 66013, 66016, and 66016.6. The Final Study provides the evaluation supporting the proposed capacity fees required by Government Code section 66016.6.

Analysis

The proposed charges are intended to recover the costs associated with providing recycled water service. The capacity fees and CIAC address capital-related costs, while recycled water service charges address the cost of operating, maintaining, and managing the system.

The Final Study evaluates Facility construction and planning costs, available funding, debt service, projected operating and maintenance expenses, anticipated recycled water demand, customer connections, and reserve requirements. Projected operating costs also reflect anticipated energy savings from the District's approved solar project.

Fiscal Impact

Capital Cost Charges

A customer connecting to the recycled water system would pay a one-time capacity fee based on the customer's estimated average-day peak-month demand. The capacity fee is intended to recover the customer's proportionate share of capital-related costs incurred by the District before the customer connects to the system.

Customers connecting to the system would be assessed a one-time capacity fee, at the time of connection, of $17.77 per gallon of average day peak month demand in FY 2026-27. This fee would increase annually under the proposed schedule, reaching $26.42 per gallon of average-day-peak-month demand by FY 2030-31.

A customer connecting to the recycled water system prior to July 1, 2028, will make a CIAC payment of $79.37 per gallon of average-day-peak-month demand.

CIAC payments will provide upfront capital funding and support repayment of the District's State Revolving Fund loan issued for Facility construction. Because the CIAC addresses a portion of the capital and debt-related costs that would otherwise be recovered through water sales, a customer paying the CIAC will qualify for a lower recycled water usage rate.

The District does not currently have any agreements in place with prospective recycled water customers that will make a CIAC payment in place of a capacity fee. Any future CIAC arrangement would be subject to the terms established by the District.

Recycled Water Usage Rates

Customers will pay for recycled water service based on the two-usage rate schedules.

Customer Category	FY 2027-28 Rate	FY 2028-29 Rate	FY 2029-2030 Rate	FY 2030-2031 Rate	FY 2031-2032 Rate
Customers paying the capacity fee	$10.69 per HCF	$11.81 per HCF	$13.51 per HCF	$15.57 per HCF	$16.78 per HCF
Customers paying the CIAC	$9.25 per HCF	$10.33 per HCF	$11.40 per HCF	$12.74 per HCF	$13.13 per HCF

HCF = one hundred cubic feet, or approximately 748 gallons.

The lower rate for customers paying CIAC excludes the debt service component funded through the upfront CIAC payment. Customers paying the capacity fee will pay the higher usage rate because their debt-related costs will be recovered over time through the recycled water usage charges.

The proposed rates above reflect a competitive rate compared to neighboring jurisdictions and do not cover the full cost of service. To provide these reduced rates, which are below cost, would require an estimated $20.8 million inter-fund loan from the District's Sewer Fund over multiple fiscal years, during the period of FY 2027-28 through 2035-36. The largest single-year shortfall is projected to be $4.0 million in FY 2028-29, pending the timing of the operation of the plant, CIAC, customer connections, and subsequent water sales. Under the long-term financial plan, recycled water customers would repay the loan, including interest, through future recycled water rates.

Beginning FY 2037-38, the projected rates would include repayment of principal and interest using a 20-year repayment schedule. The complete annual schedules, rate and fee calculations, demand assumptions, and long-term financial projections are provided in the attached Final Study.

Adoption of the proposed rates and fees does not guarantee the projected revenues or eliminate the need for future rate adjustments. Staff should review recycled water demand, connections, program expenses, the cumulative interfund amount paid from the Sewer Fund, and revenue sufficiency annually.

Recommendation

The Board must conduct the noticed public hearing before considering adoption of the proposed rates and fees.

The following actions are recommended: open the Public Hearing, receive public comment and written protests, close the Public Hearing, and then tally the number of protests received. If no majority protest exists, adopt the Ordinance establishing the proposed recycled water service charges and capacity fees identified in the Final Study.

Attachments:

Ordinance Establishing Recycled Water Service Charges and Capacity Fees
Final Study of Recycled Water Facility Capacity Fees and Rates by HF&H Consultants
Proposition 218 Notice of Public Hearing Mailer
Public Letters of Protest

WEST BAY SANITARY DISTRICT
REGULATION NO. _____

A REGULATION AMENDING GENERAL REGULATION NO. 58
"A GENERAL REGULATION ADOPTING CODE OF GENERAL REGULATIONS"
TO ESTABLISH RECYCLED WATER SERVICE CHARGES AND CAPACITY FEES

BE IT ORDAINED AND ENACTED BY THE Board of Directors of the West Bay Sanitary District that General Regulation No. 58, "A General Regulation Adopting Code of General regulations," passed and approved on November 22, 1982, as heretofore amended, is hereby further amended as follows:

Section 1. Authority. This General Regulation (the "Ordinance") is enacted pursuant to the Sanitary District Act of 1923 (Cal. Health & Safety Code § 6400, et seq.), Article XIII D, Section 6 of the California Constitution, and Sections 66013 and 66016 of the California Government Code.

Section 2. Findings.

A. This Ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with the Ralph M. Brown Act (Cal. Gov. Code § 54950, et seq.) with opportunity for public review in advance of the meeting and public comment during consideration of the Ordinance by the Board.

B. The District has complied with all applicable pre-adoption notice, disclosure, and hearing requirements of Article XIII D, Section 6 of the California Constitution and Sections 66016 and 66016.6 of the California Government Code. Following adoption, this Ordinance shall be published or posted in accordance with Health and Safety Code section 6490.

C. The District established a written objection procedure pursuant to Government Code section 53759.1. All timely written objections and the District's written responses were presented to and considered by the Board prior to the close of the public hearing.

D. The District's Code of General Regulations establish, among other provisions, recycled water service charges and capacity charges for the District's recycled water customers. Based on the recommendations of the District's General Manager and engineering and financial advisors, and the Recycled Water Facility Capacity Fees and Rates dated August 14, 2026 prepared by HF&H Consultants, recycled water service charges and capacity charges are necessary to meet capital expenses for construction of the Bayfront Recycled Water Facility and to enable the District to provide recycled water service within the District's Recycled Water Area.

E. The Board finds, that adoption of this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section

21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR Section 15273 because the Ordinance pertains to the adoption of charges necessary to maintain services within the District's existing service area.

F. The Board finds, in accordance with California Government Code Section 66013, that the capacity charges adopted by this Ordinance shall not exceed the estimated reasonable cost to provide the services for which the capacity charges are imposed.

G. The Board further finds that the recycled water service charges adopted by this Ordinance shall comply with the requirements described in Article XIII D, Section 6, subdivision (b) of the California Constitution.

H. No written requests are on file with the District for mailed notice of meetings on new or increased fees or service charges pursuant to Government Code Section 66016. At least 10 days prior to the meeting, the District made available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service.

I. On October 14, 2026, the Board held a public hearing, at which oral and written presentations were made concerning the proposed Ordinance. At the public hearing, the Board considered all protests against the proposed recycled water service charge in accordance with Article XIII D, Section 6 of the California Constitution.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to establish capacity charges and recycled water service rates applicable to customers receiving recycled water from the Bayfront Recycled Water Facility within the Bayfront Recycled Water Use Zone. This Ordinance amends Article IX of the District's Code of General Regulations by adding new Sections 902 and 903 and redesignating existing Sections 902 through 906 as Sections 904 through 908.

Section 4. Capacity Charges for New Recycled Water Service Connections. Former Sections 902 "Permit and Inspection Fees" through 906 "Environmental Impact Report and Negative Declaration – Preparation of Review Fee" are hereby re-numbered Sections 904 through 908, respectively, and a new Section 902 "Recycled Water Capacity Charges" is hereby added to Article IX – FEES, RATES AND CHARGES to read as follows:

"SECTION 902. Recycled Water Capacity Charges.

(01) Purpose of Recycled Water Capacity Charge.
The purpose of the recycled water capacity charge is to equalize the cost of acquisition, construction, and installation of the District's recycled water facilities by the District so that each property owner pays its proportionate share of such costs based on the allotted recycled water usage capacity assigned to such property. Charges and rates established by this Section and subsequent amendments, as required, shall be effective

upon the date specified by the District Board and shall apply to all premises then connected.

(02) Basis of Charge.
Except where the District has entered into an agreement accepting an upfront Contribution in Aid of Construction ('CIAC') in lieu of the otherwise applicable capacity fee, no connection shall be made to any recycled water system within the District, nor any use of recycled water system capacity provided by District infrastructure, until there shall be paid to the District a recycled water capacity fee. Customers of recycled water projects will be charged for their proportionate use of the recycled water facilities based on the allocated recycled water usage capacity.

(03) Upfront Contributions In Aid of Construction.
(A) The District may, in its discretion, enter into an agreement with a customer to accept an upfront CIAC in lieu of the otherwise applicable recycled water capacity fee. The CIAC is a one-time upfront capital payment based on million gallons per day (MGD) of peak month capacity needed. The CIAC amount for Fiscal Years 2026-27 and 2027-28 is $79.37 per gallon of Average Day Peak Month Demand.

(B) Customers making an upfront CIAC must pay to connect to the recycled water system before July 1, 2028. Capacity will be reserved for such customers until connected.

(04) Recycled Water Capacity Fee.
(A) A customer that connects to the District's recycled water system without making an upfront CIAC shall pay a one-time recycled water capacity fee in effect at the time of connection. The recycled water capacity fee shall be based on the Average Day Peak Month Demand allocated to the premises and the applicable per-gallon recycled water capacity fee established by the District Board.

(B) Recycled Water Capacity Fee Schedule

Fee Schedule.

The recycled water capacity fee for fiscal year July 1, 2026 to June 30, 2027 shall be Seventeen Dollars and Seventy-Seven Cents ($17.77) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2027 through June 30, 2028 shall be Seventeen Dollars and Ninety-Nine Cents ($17.99) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2028, through June 30, 2029 shall be Twenty Dollars and Seventy-Four Cents ($20.74) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2029 through June 30, 2030 shall be Twenty-Three Dollars and Fifty-Nine Cents ($23.59) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2030 through June 30, 2031 shall be Twenty-Six Dollars and Forty-Two Cents ($26.42) per gallon of Average Day Peak Month Demand.

(05) Recycled Water Capacity Fee Agreements.
The District, at its discretion, may establish individual capacity fee agreements for existing potable water customers, that permit customers to pay recycled water capacity fees over time. The repayment structure, including the repayment term, payment frequency, method of fee recovery, and applicable carrying costs, shall be determined through individual customer agreements. Any such agreement shall be based on the recycled water capacity fee otherwise applicable to the premises and shall not reduce the principal amount of the capacity fee due.

(06) Persons Responsible.
The owner of any premises is and shall be responsible for payment of all recycled water capacity charges applicable to said premises. It shall be and is hereby made the duty of each property owner to ascertain from the General Manager the amount and due date of any recycled water capacity charges applicable to said property and to pay said charge when due and payable. Each property owner shall be responsible to inform the General Manager, in a reasonable amount of time of any change or changes in circumstances which will in any way affect applicability, or amount of any such charge."

Section 5. Recycled Water Service Charge. Former Sections 902 "Permit and Inspection Fees" through 906 "Environmental Impact Report and Negative Declaration – Preparation of Review Fee" are hereby re-numbered Sections 904 through 908, respectively, and a new Section 903 "Recycled Water Service Charge" is hereby added to Article IX – FEES, RATES AND CHARGES to read as follows:

"SECTION 903. Recycled Water Service Charge.

(01) Purpose of Recycled Water Service Charge.
The purpose of the recycled water service charge is to raise revenue for the costs of maintenance, operation, construction, repair, and replacement of the District's recycled water facilities used for the treatment, storage, and conveyance of recycled water. Charges and rates established by this Section and subsequent amendments, as required, shall be effective upon the date specified by the District Board and shall apply to all premises then connected.

(02) Basis of Charge.

The basis of the recycled water service charge is the establishment of a volumetric rate assessed to two customer classes: (1) customers who made an upfront CIAC; and (2) customers who did not make an upfront CIAC and instead paid a recycled water capacity fee.

(03) CIAC Customers Recycled Water Service Charge.

Rate Schedule.

The volumetric recycled water service charge for fiscal year July 1, 2027 through June 30, 2028 for CIAC customers shall be Nine Dollars and Twenty-Five Cents ($9.25) per Hundred Cubic Feet (HCF) of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2028 through June 30, 2029 for CIAC customers shall be Ten Dollars and Thirty-Three Cents ($10.33) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2029 through June 30, 2030 for CIAC customers shall be Eleven Dollars and Forty Cents ($11.40) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2030 through June 30, 2031 for CIAC customers shall be Twelve Dollars and Seventy-Four Cents ($12.74) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2031 through June 30, 2032 for CIAC customers shall be Thirteen Dollars and Thirteen Cents ($13.13) per HCF of Metered Water.

(04) Non-CIAC Customers Recycled Water Service Charge.

Rate Schedule.

The volumetric recycled water service charge for fiscal year July 1, 2027 through June 30, 2028 for Non-CIAC customers shall be Ten Dollars and Sixty-Nine Cents ($10.69) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2028 through June 30, 2029 for Non-CIAC customers shall be Eleven Dollars and Eighty-One Cents ($11.81) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2029 through June 30, 2030 for Non-CIAC customers shall be Thirteen Dollars and Fifty-One Cents ($13.51) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2030 through June 30, 2031 for Non-CIAC customers shall be Fifteen Dollars and Fifty-Seven Cents ($15.57) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2031 through June 30, 2032 for Non-CIAC customers shall be Sixteen Dollars and Seventy-Eight Cents ($16.78) per HCF of Metered Water.

(05) Person Responsible.
The owner of any premises is and shall be responsible for payment of any and all recycled water service charges applicable to said premises. It shall be and is hereby made the duty of each such owner to ascertain from the General Manager the amount and due date of any such charge applicable to said premises and to pay such charge when due and payable. It also shall be and is hereby made the duty of all owners of all premises to inform the General Manager immediately of all circumstances, and of any change or changes in any circumstances, which will in any way affect the applicability of any charge to said premises or the amount of any such charge."

Section 6. Requirements for Rates, Fees and Charges. The capacity charges adopted by this Ordinance shall not exceed the estimated amount required to provide the services for which the charges are imposed. Revenues derived, respectively, from recycled water capacity charges shall not be used for any purpose other than for capital facilities to provide recycled water service. If the capacity charges adopted by this Ordinance create revenues in excess of actual cost, those revenues shall be used to reduce the capacity charges creating the excess.

In addition, recycled water service charges adopted by this Ordinance shall comply with all of the following requirements:

(1) Revenues derived from the charge shall not exceed the funds required to provide the service;
(2) Revenues derived from the charge shall not be used for any purpose other than that for which the charge was imposed;
(3) The charge imposed shall not exceed the cost of service attributable to the parcel;
(4) No charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property; and
(5) No charge may be imposed for general governmental services.

Section 7. Publication and Posting. Within 10 days after adoption, the District shall publish, in a newspaper published in San Mateo County and circulated within the district, a summary of this Ordinance with the names of those directors voting for and against adoption, and shall post in the district office a certified copy of the full text of this Ordinance as adopted along with the names of those directors voting for and against adoption.

Section 8. Notice of Exemption Notice of Determination. The General Manager is authorized and directed to give due notice of exemption of this Ordinance from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

Section 9. Existing Charges. Existing rates, fees and charges in effect when this Ordinance is adopted shall remain in effect unless specifically changed by this Ordinance and, if specifically changed by this Ordinance, then until the Effective Date of this Ordinance.

Section 10. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, or superseded by some other provision of law, such provisions shall be severed from and shall not affect the validity of the remaining provisions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any other part thereof be unconstitutional or invalid, or superseded by some other provision of law. The parts of this Ordinance which are not unconstitutional, invalid, or superseded shall remain in full force and effect and shall be enforced according to their terms.

Section 11. Interpretation. Words and phrases used in this Ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this Ordinance or unless the context requires some other construction. If there is any inconsistency between this Ordinance and prior provisions, this Ordinance shall control.

Section 12. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

*****

Passed and adopted by the Board of the West Bay Sanitary District at a regular meeting thereof held on the 14th day of October, 2026, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

_____

President of the Board

West Bay Sanitary District

Attest:

_____
Secretary of the Board
West Bay Sanitary District

WEST BAY SANITARY DISTRICT

Recycled Water Facility Capacity Fees and Rates

August 14, 2026

HF&H Consultants
590 Ygnacio Valley Rd. Suite 105
Walnut Creek, CA 94596
Phone: (925) 977-6950
Web: hfh-consultants.com

August 14, 2026

Sergio Ramirez
General Manager
West Bay Sanitary District
500 Laurel Street,
Menlo Park, CA 94025

Sent via email: sramirez@westbaysanitary.org

Subject: Recycled Water Facility Capacity Fees and Rates

Dear Sergio Ramirez,

HF&H Consultants (HF&H) is pleased to submit this report to set the West Bay Sanitary District's (District's) recycled water rates and connection fees. The report summarizes the analysis that was conducted to develop the recommended rates and fees.

Sincerely,

Rick Simonson
Senior Vice President

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APPENDICES

A. FINANCIAL PLAN TABLES

GLOSSARY

APEC	Anderson Pacific Engineering Construction
CIAC	Contributions in Aid of Construction
Facility	Bayfront Recycled Water Facility
FY	Fiscal Year
HCF	Hundred cubic feet of metered water; 748 gallons; a cube of water 4.6 feet on edge.
LAIF	Local Agency Investment Fund
MGD	Million gallons per day
O&M	Operations and Maintenance
RFQ	Request for Qualifications
Sewer Fund	The West Bay Sanitary District's reserves.
SRF	State Revolving Fund
W&C	Woodard & Curran

ACKNOWLEDGEMENTS

District Board Members
Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward Moritz, Director
George Otte, Director

District Staff
Sergio Ramirez, General Manager
Jed Beyer, Water Quality Manager
Fariborz Heydari, District Engineer

Woodard & Curran
Dave Richardson, Senior Principal
Ryker Brown, Principal

HF&H Consultants, LLC
Rick Simonson, Senior Vice President
Gabe Sasser, Project Manager
La Velda Peterson, Assistant Analyst

LIMITATIONS

This document was prepared solely for the West Bay Sanitary District (District) in accordance with the contract between the District and HF&H Consultants, (HF&H) and is not intended for use by any other party for any other purpose.

In preparing this study, we relied on information from the District which we consider accurate and reliable. Our analysis is based on the best available information at the time of the study.

Rounding differences caused by stored values in electronic models may exist.

This document represents our understanding of relevant laws, regulations, and court decisions but should not be relied upon as legal advice. Questions concerning the interpretation of legal authorities referenced in this document should be referred to a qualified attorney.

I. Executive Summary

West Bay Sanitary District (District) currently provides sewer services and solid waste collection services to customers across portions of Menlo Park, Atherton, and Portola Valley. In addition to its current services, the District has initiated construction on a recycled water treatment facility that will be put into service July 2027. The District seeks to establish capacity fees to charge future recycled water connections and rates to charge future recycled water customers for ongoing service.

This study documents the process by which the District's proposed recycled water capacity fees and rates were analyzed. This report describes how capital expenditures were determined and how these expenditures affected the capacity fees calculated. Further, this report describes how future expenses are apportioned among customer classes who will receive recycled water service.

FINANCIAL PLAN

This report presents an updated financial plan for the District's recycled water program that incorporates the capital costs to build the Bayfront Recycled Water Facility (Facility), as well as long-term operating costs to provide service to future recycled water customers. The District's financial plan comprises:

- Projected District capital expenditures to build the Facility.
- Projected District operating expenses to maintain the recycled water system.
- Projected revenues from the District's proposed capacity fees, Contributions in Aid of Construction (CIAC), and recycled water rates.

FINDINGS AND RECOMMENDATIONS

Future customers (e.g., developers or individual customers) can pay to connect to the system in one of two ways. First, customers may contribute cash payments (i.e., CIAC) at the time of construction. These cash payments reduce the District's need to secure additional funding for construction of the Facility. Customers who do not make these payments will pay a capacity fee at the time of connection. While all customers will pay for ongoing maintenance expenses, only customers who pay a capacity fee will also pay for debt service through demand-related recycled water rates.

Recycled water rate calculations are subject to the projection of water sold. During the Facility's initial seven years of operation, costs will be shared among a smaller ratepayer base, resulting in cost recovery rates that are significantly higher than the potable water rates charged by the neighboring agencies of Cal Water Bear Gulch District and the City of Menlo Park. To incentivize participation in the recycled water program, the District may choose to set rates below the costs of providing service so that the rates charged by the District are competitive with the rates charged by these neighboring agencies. Effectively, the District would be phasing in the full cost of recycled water service over a 10-year period.

The District would temporarily bridge revenue shortfalls brought on by charging these phased-in recycled water rates through an interfund loan from its Sewer Fund. The Sewer Fund loan will be paid back over a 30-year period, with the first 10 years being interest only payments to help keep the recycled water rates competitive with the neighboring agencies.

It is recommended that the District proceed with adopting the following schedule of capacity fees for fiscal year (FY) 2026-27 through FY 2030-31 and rates for its recycled water program for FY 2027-28 through FY 2031-32, as shown in **Figure 1-1**.

Figure 1-1. Proposed CIAC, Capacity Fees, and Rates

	Fiscal Year					
Proposed Fees and Rates	**2026-27**	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**
Capacity Fees/Payments						
Projected Capacity Fees						
(at time of connection)						
$ per Gallon of Avg. Day Peak Month Demand	$17.77	$17.99	$20.74	$23.59	$26.42	$29.25
Contributions in Aid of Construction						
$ per Gallon of Avg. Day Peak Month Demand	$79.37	$79.37	N/A	N/A	N/A	N/A
Recycled Water Rates						
Water Usage Rates ($/hcf)	N/A	$10.69	$11.81	$13.51	$15.57	$16.78
Water Usage Rates for CIAC Customers ($/hcf)	N/A	$9.25	$10.33	$11.40	$12.74	$13.13

1 hcf = 748.052 gallons.

Projected capacity fees in units of average day peak month demand (HCF): $13,292.88 (FY 2026-27); $13,457.45 (FY 2027-28); $15,514.59 (FY 2028-29); $17,646.54 (FY 2029-30); $19,763.53 (FY 2030-31).

Projected Contributions in Aid of Construction (HCF): $59,372.88 (FY 2026-27, FY 2027-28).

Projected recycled water usage rates in units of $/gallon : $0.01429 (FY 2027-28); $0.01538 (FY 2028-29); $0.01806 (FY 2029-30); $0.02081 (FY 2030-31); $0.02243 (FY 2031-32).

Projected recycle water usage rates for CIAC customers in units of $/gallon: $0.01236 (FY 2027-28); $0.01380 (FY 2028-29); $0.01523 (FY 2029-30); $0.01703 (FY 2030-31); $0.01755 (FY 2031-32).

II. Introduction

BACKGROUND

The District's Facility project will initially treat 0.3 million gallons per day (MGD) of wastewater and would be completed in time to deliver recycled water by FY 2027-28. The Facility will subsequently be expanded to provide 1.0 MGD of capacity without requiring additional basins, with full production by FY 2029-30.

The proposed project would divert wastewater from the 36-inch sewer pipeline near the intersection of Bayfront Expressway and Marsh Road. The wastewater would then be pumped to a treatment and storage facility to be constructed at the site of the former wastewater treatment facility near the entrance of Bedwell Bayfront Park. The new treatment facility would include grit removal and fine screening, biological reactor tanks, a membrane bioreactor treatment system, and ultraviolet disinfection. The product water would be stored in a recycled water tank, and a distribution pump station would deliver recycled water to customers in the Bayfront area.

A preliminary recycled water market assessment was conducted as part of a market survey in 2014. Subsequently, Woodard and Curran (W&C) updated and refined the assessment through meetings with potential customers (e.g., Meta) and local developers (e.g., Signature, Tarlton, Greystar) to establish demand projections. W&C's refined market survey identified 0.4 MGD of demand from interested developers and up to 0.26 MGD of demand from existing Meta properties.

In July 2026, demands were further revised to reflect a more gradual pace of demand growth and new subscriptions. Consequently, the District anticipates having to provide capacity for peak demand of 0.2 MGD in FY 2027-28 and full capacity of 1.0 MGD will be reached in FY 2033-34. The District will have the ability to expand to full production by FY 2029-30 if customer growth occurs more rapidly.

FINANCIAL PLAN

This report presents a financial plan for the District's recycled water fund. The District's recycled water fund financial plan comprises the following:

1. Projected capital and operating costs to construct and operate the proposed Facility. Initially, these costs were based on the May 2, 2025 technical memorandums prepared by W&C and recently executed construction contracts, with a subsequent September 24, 2025 update of projected power costs to operate the Facility. Additionally, operating expenses were updated in June 2026 to reflect energy savings delivered as a result of the District's solar project. Capital costs have been updated to reflect additional costs since September 2025, including the solar project installation and available federal rebate approved by the District's Board of Directors on February 25, 2026.
2. Project funding, projected costs, and projected rates to be charged to future customers. There are two types of customers, each has its own requirements for how

much and when a new connection must contribute toward the cost to construct the Facility and the ongoing operations and maintenance (O&M) expenses.

3. Reduced rates to encourage customers to join the recycled water program. The plan considers a 10-year phase-in of rates to meet the projected costs and how the shortfall will be made up in future rates beyond the initial 10-year period.

The results of the financial plan indicate the annual increases in recycled water rates that are projected to fund the District's expenses and maintain adequate reserves. Detailed spreadsheets, comprising a 12-year financial plan, are included in **Appendix A**. This duration corresponds to the phase-in of recycled water rates discussed in **Section V**.

REPORT ORGANIZATION

The report is divided into the following sections: Expense Projections, Capital Facility Funding, O&M Facility Cost Recovery, and Recommendations.

A Glossary of technical terms and acronyms is provided following the Table of Contents.

Additional details pertaining to the 12-year rate study can be found in **Appendix A**.

III. Expense Projections

Expense projections of the Facility are comprised of capital costs to build the Facility and O&M costs to provide recycled water service once customers have connected to the system and the Facility is online.

CAPITAL FACILITY COSTS

In September 2023, the District advertised a Request for Qualifications (RFQ) for design-build services to construct the Facility. The successful bidder was Anderson Pacific Engineering Construction (APEC), who successfully constructed the District's Sharon Heights Recycled Water Project. The District entered into an agreement with APEC to construct the Facility for approximately $84.8 million dollars. In addition to the construction costs, the District has incurred planning costs and entered into agreements with various outside contractors to manage and inspect the progress of the project. **Figure 3-1** summarizes the total project cost of $94,373,013. The District has applied for and will receive $15,000,000 in grant funds to offset a portion of the project costs, reducing the amount to be recovered from customers connecting to the system to $79,373,013.

Figure 3-1. Net Facility Capital Costs

Facility Capital Project Costs	
WBSD Planning Costs (2017-2019)	$289,211
Anderson Pacific Contract - Phase 1	$7,148,843
Anderson Pacific Contract - Phase 2	$77,642,325
Woodard & Curran - Contract A	$62,710
Woodard & Curran - Contract B	$950,890
Woodard & Curran - Contract C	$1,590,861
KAZ Associates - Stormwater Inspections	$54,150
BAGG Engineers - Compaction, Material Testing	$271,335
Net Solar Project Costs	$2,862,688
Pipeline Extension for Future Growth	$3,500,000
Total Facility Project Cost	**$94,373,013**
(Less) Estimated Grant Funding	($5,000,000)
(Less) Additional Grant Funding	($10,000,000)
Net Facility Project Cost	**$79,373,013**

O&M FACILITY COSTS

Once the Facility is built and operations begin, W&C's opinion of the probable annual O&M costs to treat and deliver recycled water ranges from $2,660,356 (in 2025 dollars) for the 0.2 MGD output and $4,413,084 (in 2025 dollars) for the full production of 1.0 MGD in 2034, as shown in **Figure 3-2**. These include collecting reserves for the future repair and replacement of Facility assets. With the installation of solar panels, the District could see a range of savings between 30% and 48% in power costs. Thus, the net projected costs after accounting for energy savings would range from $2,059,356 for the 2.3 MGD output and $3,812,084 for the full production of 1.0 MGD, as shown in **Figure 3-2**.

Figure 3-2. Projected Costs Included in O&M Rates

	Treatment Plant Capacity (MGD)				
FY 2025-26 O&M Costs	**0.2**	**0.4**	**0.6**	**0.8**	**1.0**
Power	$1,263,544	$1,446,970	$1,656,600	$1,826,925	$1,984,148
Operating Costs	$1,017,573	$1,161,819	$1,305,692	$1,450,229	$1,558,848
Capital Replacement Fund	$379,239	$471,351	$642,416	$733,485	$870,088
Subtotal	**$2,660,356**	**$3,080,140**	**$3,604,708**	**$4,010,639**	**$4,413,084**
(Less) Solar Energy Savings	($601,000)	($601,000)	($601,000)	($601,000)	($601,000)
Net Total	**$2,059,356**	**$2,479,140**	**$3,003,708**	**$3,409,639**	**$3,812,084**

Projections of Facility O&M costs depend on the capacity available each year as construction of the Facility allows capacity to ramp up from the initial 0.3 MGD output in FY 2026-27 to the full output of 1.0 MGD projected for FY 2029-30. Initial savings from solar installation will begin in FY 2027-28 and have been modeled based on saving 1,000 kilowatt-hours per year. Refer to **Appendix A, Table 1** for future cost projections to be recovered through recycled water rates.

IV. Capital Facility Funding

There is a demonstrated demand for recycled water in the Bayfront area. The City of Menlo Park requires new development of 250,000 square feet or larger to use recycled water for irrigation and approved indoor uses (e.g., toilet flushing, cooling systems). These developments will be required to either construct on-site facilities to treat and re-distribute wastewater or receive water from a recycled water producer. Economies of scale can be realized if one regional facility is constructed to accommodate the demand, instead of many smaller, individual facilities for each development.

The $79,373,013 in net capital costs to construct the Facility shown in **Figure 3-1** can be funded through CIAC from the interested developers identified by the market assessment, debt financing with a low-interest loan from the State Revolving Fund (SRF), or a combination of the two. The market assessment identified six new developments that will be required to use recycled water, and the District is in discussions with additional developments that may choose to connect and pay CIAC. **Figure 4-1** identifies the developers and their projected average peak day demand (in units of MGD). Willow Village was initially one of these six developments but has since made other plans and is not considered in this analysis as an initial connection.

Figure 4-1. Interested Developers and Projected Recycled Water Needs

Project/Developer	Average Day of Peak Month Demand (MGD)	% of Peak Demand
123 Independence (Sobrato)	0.001	0.1%
Commonwealth 3 (Sobrato)	0.000	0.0%
1350 Adams (Tarlton)	0.039	3.9%
Menlo Portal (Greystar)	0.013	1.3%
Menlo Uptown (Greystar)	0.012	1.2%
Menlo Flats (Greystar)	0.007	0.7%
CS Bio	0.006	0.6%
WBSD Extra Capacity	0.923	92.3%
Total	1.000	100.0%

The interested developers identified in the market assessment make up 7.7% of the total 1.0 MGD capacity. The remaining 92.3% of capacity would be used to serve existing District customers or other new developments separately identified.

CONTRIBUTIONS IN AID OF CONSTRUCTION

Based on the total projected construction costs of $79,373,013 to serve the full capacity of 1.0 MGD of peak demand, the cost for developers to buy capacity in the system is $79.37 per gallon of average day of peak month demand ($79,373,013 ÷ 1,000,000 gallons). The estimated contribution for each of the interested developers is summarized in **Figure 4-2**. For example, the developer of the 1350 Adams project would contribute approximately $1,011,968 (39,000 gallons per day x $79.37 per gallon).

The currently projected cost for developers to buy capacity in the system, $79.37 per gallon of average day of peak month demand, reflects $15,000,000 in grant funding from the SRF. Any additional grant funding received by the District will be considered for reducing the construction costs used to calculate the per-gallon buy-in cost, which could benefit all developers and connectors. However, no further funding is anticipated at this time.

Figure 4-2. Capital Contributions in Aid of Construction

Derivation of Contributions in Aid of Construction Fee	
Net Facility Capital Costs	$79,373,013
	÷
Total Average Day of Peak Month Demand	1,000,000
Buy-in Cost (per gallon of Avg. Day Peak Month Demand)	**$79.37**

CIAC payments reduce the capital funding costs that the District must meet through the use of reserves and debt financing. However, because the District still has remaining capacity to serve future development, it will also use debt financing to fund the remaining cost of the Facility, which will be repaid through charges to future connections and ratepayers.

DEBT FINANCING

The District has secured $66.6 million in funding from the SRF, including $5,000,000 in grants that does not need to be paid back, leaving $61.6 million as a low-interest loan to be paid back incrementally once the project has been completed. The additional funds necessary to construct the Facility will come from developers and connections through CIAC, as discussed earlier, and capacity fees from future customers. However, debt for the SRF loan will be repaid through the recycled water rates charged to customers. Refer to **Appendix A, Table 4** for the overall schedule of debt service that will begin once construction concludes. **Appendix A, Table 4** is the sum of two debt service schedules, the California Water Recycling Bonds (**Appendix A, Table 2**), and the California Clean Water SRF Loan (**Appendix A, Table 3**). Repayment of the debt service through the recycled water rates is discussed in **Section V**.

TYPES OF CONNECTIONS

Future customers (e.g., developers or individual customers) can pay to connect using one of two methods. The choice of system payment increases when customers choose to pay a capacity fee, as this fee also includes retired debt service for the District's two recycled water debt service obligations. Regardless of the payment option a customer chooses when connecting to the system, they will be responsible for paying the annual O&M costs based on their water use, as discussed further in **Section V**.

Developers Who Make Upfront CIAC

- Pay a one-time upfront capital payment based on MGD of peak month capacity needed (calculated at $79.37 per gallon of average day peak month demand needed).
- Pay ongoing O&M charges based on actual use. The cost of ongoing O&M will be shared among the customers receiving recycled water service.

- Will not be charged for debt service payments or connection fees (i.e., will not be responsible for payback of the original construction loan as they have made an upfront cash payment).
- Must pay to connect before July 1, 2028. Capacity is reserved for them until connected.

Customers Who Do Not Make Upfront CIAC Payments

- Pay annually for a proportionate share of annual debt service (including interest) on the original construction loan, in lieu of a one-time upfront capital payment.
- Pay a one-time connection fee equal to a proportionate share of cash-funded capital at the time of connection. Connection fees increase annually as retired debt service accumulates.
- Share in ongoing O&M charges with CIAC customers.
- Can connect at any time.

CAPACITY FEES BY CONNECTION TYPE

Capacity fees are used to recover a connection's proportionate share of the costs of existing facilities that provide capacity needed to serve that connection. Growth can occur anywhere within the recycled water service area. Hence, the facilities required to serve the District's current customers (CIAC customers) are the same facilities that provide service for growth.

The existing facilities represent all infrastructure that will be required to meet demands within the near term. As a new utility, the District's recycled water system currently consists of the Facility, which will be largely funded through debt service and, to a lesser extent, cash-funded capital, as shown in **Figure 4-3**. Since debt service is to be repaid through recycled water rates, only the portion of debt service that has been retired may be accounted for in the capacity fee analysis. **Figure 4-4** calculates the capacity fee for connections based on the value of the existing facilities and the available capacity at the time of connection. Repayment of debt service does not begin until FY 2028-29. Before repayment begins, capacity fees only include the value of cash-funded capital, net of depreciation.

Figure 4-3. Remaining Capital Funding

Remaining Funding	
Net Facility Project Cost	**$79,373,013**
(Less) Clean Water SRF. Bonds	($61,600,000)
(Less) CIAC	$0
Remaining Funding	**$17,773,013**

Figure 4-4. Capacity Fee Calculations

	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31
Cash-Funded Capital	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013
(Less) Depreciation	$0	($355,460)	($710,921)	($1,066,381)	($1,421,841)
	$17,773,013	$17,417,553	$17,062,093	$16,706,632	$16,351,172
Construction Cost Index	1.000	1.033	1.067	1.102	1.138
Cash Funded Capital (RCNLD)	**$17,773,013**	**$17,988,630**	**$18,199,279**	**$18,404,404**	**$18,603,415**
Retired Debt Service	$0	$0	$2,543,808	$5,180,977	$7,818,146
Subtotal	**$17,773,013**	**$17,988,630**	**$20,743,087**	**$23,585,381**	**$26,421,561**
Total Capacity (MGD)	1.00	1.00	1.00	1.00	1.00
(Less) Capacity Reserved from CIAC	0.00	0.00	0.00	0.00	0.00
Available Capacity (MGD)	1.00	1.00	1.00	1.00	1.00
Available Capacity (gallons)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
$ per Gallon of Avg. Day Peak Month Demand	**$17.77**	**$17.99**	**$20.74**	**$23.59**	**$26.42**

Depreciation based on 50-year useful life of the Facility funded by the cash-funded capital in FY 2026-27.

Currently no customers have reserved capacity by agreeing to make a CIAC payment.

Refer to **Appendix A** for the capacity fee projections schedule. Capacity fees received from customers will provide supplemental funding for the District to invest in capital improvements.

Figure 4-5 provides the proposed capacity fees and the corresponding fees used to calculate CIAC payments for FY 2026-27 through FY 2030-31. Note: The calculation of the capacity fees does not currently reflect receiving any CIAC payments (i.e., developer contributions) prior to the Facility coming online.

Figure 4-5. Connection Fees by Stage

	Fiscal Year				
	2026-27	2027-28	2028-29	2029-30	2030-31
Projected Capacity Fees/Payments					
Projected Capacity Fees					
(at time of connection)					
$ per Gallon of Avg. Day Peak Month Demand	$17.77	$17.99	$20.74	$23.59	$26.42
Contributions in Aid of Construction					
$ per Gallon of Avg. Day Peak Month Demand	$79.37	$79.37	N/A	N/A	N/A

CAPACITY FEE AGREEMENTS

Existing potable water customers served by Menlo Park or the Cal Water Bear Gulch District may be less motivated to move from their existing service to the District's recycled water program. A capacity fee may be an additional barrier to entry for these customers, who may be reluctant to make a one-time payment based on their proportionate share of system

capacity. To promote participation in the recycled water program, the District may establish individual agreements that allow customers to pay capacity fees over time. Such arrangements will reduce the upfront costs for prospective customers and support the development of a consistent demand base for the Facility during its initial years of operation. Each arrangement is subject to negotiation between the District and the customer and should be based on the capacity fees calculated in **Figure 4-5**. However, the repayment structure, including the repayment term, payment frequency, method of fee recovery, and any applicable carrying costs, would be determined through individual customer agreements. The District would need to administer and track these agreements to ensure that each customer pays their proportionate share of system capacity based on the information available at the time of connection.

V. O&M Facility Cost Recovery

RECYCLED WATER RATES BY STAGE OF CONNECTION

Once customers have connected to the system, they will participate in recovering the cost of ongoing O&M expenses through recycled water rates. In addition to the O&M expenses and future capital reserve funding identified in **Figure 3-2** and **Appendix A, Table 1**, recycled water rates will also cover the cost of annual debt service that the District pays for the original Facility. These expenses are shown in **Figure 5-1**.

Figure 5-1. Unit Rate Projections for Cost Recovery

Recycled Water Service Unit Costs - Connections Paying CIAC					
Assumed Plant Capacity (MGD)	*0.2*	*0.2*	*0.4*	*0.4*	*0.6*
Fiscal Year	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2030-31**	**FY 2031-32**
Annual Operational Cost	$2,256,048	$2,362,620	$2,989,327	$3,135,476	$3,996,382
Annual Water use (MG)	58.40	58.40	116.80	116.80	175.20
Rate per million gallons	$38,631	$40,456	$25,594	$26,845	$22,810
Recycled Water Unit Rate ($/HCF)	**$28.90**	**$30.26**	**$19.15**	**$20.08**	**$17.06**

Recycled Water Service Unit Costs - Connections Paying Capacity Fees					
Assumed Plant Capacity (MGD)	*0.2*	*0.2*	*0.4*	*0.4*	*0.6*
Fiscal Year	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2030-31**	**FY 2031-32**
Annual Operational Cost	$2,256,048	$2,362,620	$2,989,327	$3,135,476	$3,996,382
Debt Service payment	$0	$2,543,808	$2,637,169	$2,637,169	$2,637,169
Subtotal	**$2,256,048**	**$4,906,428**	**$5,626,497**	**$5,772,646**	**$6,633,552**
Annual Water use (MG)	58.40	58.40	116.80	116.80	175.20
Rate per million gallons	$38,631	$84,014	$48,172	$49,423	$37,863
Recycled Water Unit Rate ($/HCF)	**$28.90**	**$62.85**	**$36.04**	**$36.97**	**$28.32**

The proposed rate structure is assumed to be a uniform volumetric rate that will be applied to two classes. This means that all expenses are recovered according to the recycled water demand recorded by the parcel meter in units of hundred cubic feet (HCF). Expenses to be recovered through the volumetric rates are the annual operating costs and debt service payment. The separation of two customer classes reflects that customers who made a CIAC payment only contribute toward their share of annual operating costs. However, customers paying a capacity fee—who benefit from the District's initial debt service funding of the Facility—will pay for both the annual operating cost components and the debt service payment component. The final row of **Figure 5-1** reflects the unit rate for cost recovery that would be attributable to customers who pay a capacity fee. The unit rate for cost recovery assumes that water sales will be 80% of the volume of total capacity. However, timing of connection and future participation may affect the actual sales recorded and rate revenues received.

PHASE-IN RECYCLED WATER RATES

Rate calculations are subject to the projection of water sold. During the initial seven years of operation, until full capacity is reached, costs will be spread across a smaller ratepayer base, yielding unit rates that are significantly higher than potable water rates. To encourage participation in the recycled water program, the District may establish rates below the costs of providing service to maintain competitiveness with potable water rates charged by agencies, including the Cal Water Bear Gulch District and the City of Menlo Park.

Addressing a rate revenue shortfall through an interfund loan from the Sewer Fund is one option available to the District. Each year that reduced rates do not meet O&M costs creates an operating shortfall that can be structured as an interfund loan. Repayment of the interfund loan will occur through future recycled water rates. Therefore, revised rates would assume the following to accommodate such a scenario:

1. Recycled water rates would be phased in for 10 years beginning with FY 2026-27 and ending FY 2035-36.
2. Interest on the cumulative shortfall would be repaid through rates in the following fiscal year at an interest rate of 3.5%, in line with recent historical Local Agency Investment Fund (LAIF) rates. Therefore, the first year for which revised rates include interest repayment is FY 2028-29.
3. Interest to be repaid would be calculated per HCF of total annual projected water sales.
4. Rates projected for FY 2028-29 through FY 2036-37 account for interest repayment of the cumulative shortfall.
5. The cumulative shortfall after FY 2035-36 represents the principal of the interfund loan, which would begin a payment schedule effective FY 2037-38. This is projected to be $20.8 million.
6. Beginning FY 2037-38, rates would account for repayment of the interfund loan over a 20-year period using 20 equal payments of remaining principal and interest.
7. Interfund loan payments in FY 2037-38 through FY 2056-57 would be calculated per HCF of total annual projected water sales.

Appendix A, Table 5 provides the supporting calculations to generate the proposed recycled water rates shown in **Figure 5-2.** The District can establish rates for five years and conduct an additional rate study to reassess rates thereafter.

Figure 5-2 summarizes the proposed rates for the recycled water services.

Figure 5-2. Proposed Recycled Water Rates

	Proposed Rates by Fiscal Year				
Recycled Water Rates	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**
Water Usage Rates ($/hcf)	$10.69	$11.81	$13.51	$15.57	$16.78
Water Usage Rates for CIAC Customers ($/hcf)	$9.25	$10.33	$11.40	$12.74	$13.13

VI. Recommendations

It is recommended that the District proceed with adopting the following schedule of capacity fees for FY 2026-27 through FY 2030-31 and rates for its recycled water program for FY 2027-28 through FY 2031-32, as shown in **Figure 6-1**.

Figure 6-1. Proposed CIAC, Connection Fees, and Rates

Proposed Fees and Rates	Fiscal Year 2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
Capacity Fees/Payments						
Projected Capacity Fees						
(at time of connection)						
$ per Gallon of Avg. Day Peak Month Demand	$17.77	$17.99	$20.74	$23.59	$26.42	$29.25
Contributions in Aid of Construction						
$ per Gallon of Avg. Day Peak Month Demand	$79.37	$79.37	N/A	N/A	N/A	N/A
Recycled Water Rates						
Water Usage Rates ($/hcf)	N/A	$10.69	$11.81	$13.51	$15.57	$16.78
Water Usage Rates for CIAC Customers ($/hcf)	N/A	$9.25	$10.33	$11.40	$12.74	$13.13

1 hcf = 748.052 gallons.

Projected capacity fees in units of average day peak month demand (HCF): $13,292.88 (FY 2026-27); $13,457.45 (FY 2027-28); $15,514.59 (FY 2028-29); $17,646.54 (FY 2029-30); $19,763.53 (FY 2030-31).

Projected Contributions in Aid of Construction (HCF): $59,372.88 (FY 2026-27, FY 2027-28).

Projected recycled water usage rates in units of $/gallon : $0.01429 (FY 2027-28); $0.01538 (FY 2028-29); $0.01806 (FY 2029-30); $0.02081 (FY 2030-31); $0.02243 (FY 2031-32).

Projected recycle water usage rates for CIAC customers in units of $/gallon: $0.01236 (FY 2027-28); $0.01380 (FY 2028-29); $0.01523 (FY 2029-30); $0.01703 (FY 2030-31); $0.01755 (FY 2031-32).

APPENDIX A
FINANCIAL PLAN TABLES

West Bay Sanitary District
Bayfront Recycled Water Rates and Capacity Fees Analysis

1. Operating Cost Projections

CPI Escalation	1.000	1.033	1.067	1.102	1.138	1.175	1.214	1.253	1.294	1.337	1.381	1.426	1.473
Plant Capacity (MGD)	0.2	0.2	0.2	0.2	0.4	0.4	0.6	0.8	1.0	1.0	1.0	1.0	1.0
Fiscal Year	**FY 2025-26**	**FY 2026-27**	**FY 2027-28**	**FY 2028-29**	**FY 2029-30**	**FY 2030-31**	**FY 2031-32**	**FY 2032-33**	**FY 2033-34**	**FY 2034-35**	**FY 2035-36**	**FY 2036-37**	**FY 2037-38**
Power	$1,263,544	$1,358,741	$1,461,110	$1,571,191	$1,934,837	$2,080,610	$2,561,504	$3,037,696	$3,547,675	$3,814,960	$4,102,384	$4,411,461	$4,743,825
Operating Costs	$1,017,573	$1,050,937	$1,085,394	$1,120,981	$1,321,850	$1,365,190	$1,584,552	$1,817,662	$2,017,861	$2,084,022	$2,152,352	$2,222,922	$2,295,806
Capital Replacement Fund	$379,239	$391,674	$404,516	$417,779	$536,276	$553,859	$779,618	$919,322	$1,126,291	$1,163,219	$1,201,358	$1,240,748	$1,281,429
Operating Costs Total	**$2,660,356**	**$2,801,351**	**$2,951,019**	**$3,109,951**	**$3,792,963**	**$3,999,659**	**$4,925,673**	**$5,774,680**	**$6,691,827**	**$7,062,202**	**$7,456,093**	**$7,875,131**	**$8,321,060**
(Less) Solar Energy Savings	($601,000)	($646,280)	($694,971)	($747,331)	($803,636)	($864,183)	($929,291)	($999,305)	($1,074,594)	($1,155,555)	($1,242,615)	($1,336,235)	($1,436,909)
Operating Costs	**$2,059,356**	**$2,155,071**	**$2,256,048**	**$2,362,620**	**$2,989,327**	**$3,135,476**	**$3,996,382**	**$4,775,375**	**$5,617,234**	**$5,906,647**	**$6,213,478**	**$6,538,895**	**$6,884,151**

California Water Recycling Bonds Payment Schedule

Ref Num	Due Date	Principal Payment	Interest Rate %	Interest Payment	Total P and I Payment	Total Payment	Ending Balance
1	7/1/2028	$299,842.05	1.700	$196,967.61	$496,809.66	$496,809.66	$11,300,157.95
2	7/1/2029	$304,706.97	1.700	$192,102.69	$496,809.66	$496,809.66	$10,995,450.98
3	7/1/2030	$309,886.99	1.700	$186,922.67	$496,809.66	$496,809.66	$10,685,563.99
4	7/1/2031	$315,155.07	1.700	$181,654.59	$496,809.66	$496,809.66	$10,370,408.92
5	7/1/2032	$320,512.71	1.700	$176,296.95	$496,809.66	$496,809.66	$10,049,896.21
6	7/1/2033	$325,961.42	1.700	$170,848.24	$496,809.66	$496,809.66	$9,723,934.79
7	7/1/2034	$331,502.77	1.700	$165,306.89	$496,809.66	$496,809.66	$9,392,432.02
8	7/1/2035	$337,138.32	1.700	$159,671.34	$496,809.66	$496,809.66	$9,055,293.70
9	7/1/2036	$342,869.67	1.700	$153,939.99	$496,809.66	$496,809.66	$8,712,424.03
10	7/1/2037	$348,698.45	1.700	$148,111.21	$496,809.66	$496,809.66	$8,363,725.58
11	7/1/2038	$354,626.33	1.700	$142,183.33	$496,809.66	$496,809.66	$8,009,099.25
12	7/1/2039	$360,654.97	1.700	$136,154.69	$496,809.66	$496,809.66	$7,648,444.28
13	7/1/2040	$366,786.11	1.700	$130,023.55	$496,809.66	$496,809.66	$7,281,658.17
14	7/1/2041	$373,021.47	1.700	$123,788.19	$496,809.66	$496,809.66	$6,908,636.70
15	7/1/2042	$379,362.84	1.700	$117,446.82	$496,809.66	$496,809.66	$6,529,273.86
16	7/1/2043	$385,812.00	1.700	$110,997.66	$496,809.66	$496,809.66	$6,143,461.86
17	7/1/2044	$392,370.81	1.700	$104,438.85	$496,809.66	$496,809.66	$5,751,091.05
18	7/1/2045	$399,041.11	1.700	$97,768.55	$496,809.66	$496,809.66	$5,352,049.94
19	7/1/2046	$405,824.81	1.700	$90,984.85	$496,809.66	$496,809.66	$4,946,225.13
20	7/1/2047	$412,723.83	1.700	$84,085.83	$496,809.66	$496,809.66	$4,533,501.30
21	7/1/2048	$419,740.14	1.700	$77,069.52	$496,809.66	$496,809.66	$4,113,761.16
22	7/1/2049	$426,875.72	1.700	$69,933.94	$496,809.66	$496,809.66	$3,686,885.44
23	7/1/2050	$434,132.61	1.700	$62,677.05	$496,809.66	$496,809.66	$3,252,752.83
24	7/1/2051	$441,512.86	1.700	$55,296.80	$496,809.66	$496,809.66	$2,811,239.97
25	7/1/2052	$449,018.58	1.700	$47,791.08	$496,809.66	$496,809.66	$2,362,221.39
26	7/1/2053	$456,651.90	1.700	$40,157.76	$496,809.66	$496,809.66	$1,905,569.49
27	7/1/2054	$464,414.98	1.700	$32,394.68	$496,809.66	$496,809.66	$1,441,154.51
28	7/1/2055	$472,310.03	1.700	$24,499.63	$496,809.66	$496,809.66	$968,844.48
29	7/1/2056	$480,339.30	1.700	$16,470.36	$496,809.66	$496,809.66	$488,505.18
30	7/1/2057	$488,505.18	1.700	$8,304.59	$496,809.77	$496,809.77	$0.00
		$11,600,000		**$3,304,290**	**$14,904,290**	**$14,904,290**	

California CWSRF Payment Schedule

Ref Num	Due Date	Principal Payment	Interest Rate %	Interest Payment	Total P and I Payment	Total Payment	Ending Balance
1	7/1/2028	$1,312,453.37	1.700	$734,544.71	$2,046,998.08	$2,046,998.08	$46,559,886.63
2	7/1/2029	$1,316,851.00	1.700	$823,508.62	$2,140,359.62	$2,140,359.62	$47,370,695.63
3	7/1/2030	$1,335,057.79	1.700	$805,301.83	$2,140,359.62	$2,140,359.62	$46,035,637.84
4	7/1/2031	$1,357,753.78	1.700	$782,605.84	$2,140,359.62	$2,140,359.62	$44,677,884.06
5	7/1/2032	$1,380,835.59	1.700	$759,524.03	$2,140,359.62	$2,140,359.62	$43,297,048.47
6	7/1/2033	$1,404,309.80	1.700	$736,049.82	$2,140,359.62	$2,140,359.62	$41,892,738.67
7	7/1/2034	$1,428,183.06	1.700	$712,176.56	$2,140,359.62	$2,140,359.62	$40,464,555.61
8	7/1/2035	$1,452,462.17	1.700	$687,897.45	$2,140,359.62	$2,140,359.62	$39,012,093.44
9	7/1/2036	$1,477,154.03	1.700	$663,205.59	$2,140,359.62	$2,140,359.62	$37,534,939.41
10	7/1/2037	$1,502,265.65	1.700	$638,093.97	$2,140,359.62	$2,140,359.62	$36,032,673.76
11	7/1/2038	$1,527,804.17	1.700	$612,555.45	$2,140,359.62	$2,140,359.62	$34,504,869.59
12	7/1/2039	$1,553,776.84	1.700	$586,582.78	$2,140,359.62	$2,140,359.62	$32,951,092.75
13	7/1/2040	$1,580,191.04	1.700	$560,168.58	$2,140,359.62	$2,140,359.62	$31,370,901.71
14	7/1/2041	$1,607,054.29	1.700	$533,305.33	$2,140,359.62	$2,140,359.62	$29,763,847.42
15	7/1/2042	$1,634,374.21	1.700	$505,985.41	$2,140,359.62	$2,140,359.62	$28,129,473.21
16	7/1/2043	$1,662,158.58	1.700	$478,201.04	$2,140,359.62	$2,140,359.62	$26,467,314.63
17	7/1/2044	$1,690,415.27	1.700	$449,944.35	$2,140,359.62	$2,140,359.62	$24,776,899.36
18	7/1/2045	$1,719,152.33	1.700	$421,207.29	$2,140,359.62	$2,140,359.62	$23,057,747.03
19	7/1/2046	$1,748,377.92	1.700	$391,981.70	$2,140,359.62	$2,140,359.62	$21,309,369.11
20	7/1/2047	$1,778,100.35	1.700	$362,259.27	$2,140,359.62	$2,140,359.62	$19,531,268.76
21	7/1/2048	$1,808,328.05	1.700	$332,031.57	$2,140,359.62	$2,140,359.62	$17,722,940.71
22	7/1/2049	$1,839,069.63	1.700	$301,289.99	$2,140,359.62	$2,140,359.62	$15,883,871.08
23	7/1/2050	$1,870,333.81	1.700	$270,025.81	$2,140,359.62	$2,140,359.62	$14,013,537.27
24	7/1/2051	$1,902,129.49	1.700	$238,230.13	$2,140,359.62	$2,140,359.62	$12,111,407.78
25	7/1/2052	$1,934,465.69	1.700	$205,893.93	$2,140,359.62	$2,140,359.62	$10,176,942.09
26	7/1/2053	$1,967,351.60	1.700	$173,008.02	$2,140,359.62	$2,140,359.62	$8,209,590.49
27	7/1/2054	$2,000,796.58	1.700	$139,563.04	$2,140,359.62	$2,140,359.62	$6,208,793.91
28	7/1/2055	$2,034,810.12	1.700	$105,549.50	$2,140,359.62	$2,140,359.62	$4,173,983.79
29	7/1/2056	$2,069,401.90	1.700	$70,957.72	$2,140,359.62	$2,140,359.62	$2,104,581.89
30	7/1/2057	$2,104,581.89	1.700	$35,777.89	$2,140,359.78	$2,140,359.78	$0.00
		$50,000,000		**$14,117,427**	**$64,117,427**	**$64,117,427**	

Combined Annual Debt Service Payments

Due Date	Combined Principle	Combined Interest	Combined Payment	Cumulative Payments
7/1/2028	$1,612,295	$931,512	$2,543,808	$2,543,808
7/1/2029	$1,621,558	$1,015,611	$2,637,169	$5,180,977
7/1/2030	$1,644,945	$992,225	$2,637,169	$7,818,146
7/1/2031	$1,672,909	$964,260	$2,637,169	$10,455,316
7/1/2032	$1,701,348	$935,821	$2,637,169	$13,092,485
7/1/2033	$1,730,271	$906,898	$2,637,169	$15,729,654
7/1/2034	$1,759,686	$877,483	$2,637,169	$18,366,823
7/1/2035	$1,789,600	$847,569	$2,637,169	$21,003,993
7/1/2036	$1,820,024	$817,146	$2,637,169	$23,641,162
7/1/2037	$1,850,964	$786,205	$2,637,169	$26,278,331
7/1/2038	$1,882,431	$754,739	$2,637,169	$28,915,501
7/1/2039	$1,914,432	$722,737	$2,637,169	$31,552,670
7/1/2040	$1,946,977	$690,192	$2,637,169	$34,189,839
7/1/2041	$1,980,076	$657,094	$2,637,169	$36,827,008
7/1/2042	$2,013,737	$623,432	$2,637,169	$39,464,178
7/1/2043	$2,047,971	$589,199	$2,637,169	$42,101,347
7/1/2044	$2,082,786	$554,383	$2,637,169	$44,738,516
7/1/2045	$2,118,193	$518,976	$2,637,169	$47,375,686
7/1/2046	$2,154,203	$482,967	$2,637,169	$50,012,855
7/1/2047	$2,190,824	$446,345	$2,637,169	$52,650,024
7/1/2048	$2,228,068	$409,101	$2,637,169	$55,287,193
7/1/2049	$2,265,945	$371,224	$2,637,169	$57,924,363
7/1/2050	$2,304,466	$332,703	$2,637,169	$60,561,532
7/1/2051	$2,343,642	$293,527	$2,637,169	$63,198,701
7/1/2052	$2,383,484	$253,685	$2,637,169	$65,835,870
7/1/2053	$2,424,004	$213,166	$2,637,169	$68,473,040
7/1/2054	$2,465,212	$171,958	$2,637,169	$71,110,209
7/1/2055	$2,507,120	$130,049	$2,637,169	$73,747,378
7/1/2056	$2,549,741	$87,428	$2,637,169	$76,384,548
7/1/2057	$2,593,087	$44,082	$2,637,170	$79,021,717
Total	**$61,600,000**	**$17,421,717**	**$79,021,717**	

West Bay Sanitary District
Bayfront Recycled Water Rates and Capacity Fees Analysis
3. Capacity Fees

	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33	FY 2033-34	FY 2034-35	FY 2035-36	FY 2036-37	FY 2037-38
Cash-Funded Capital	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013	$17,773,013
(Less) Depreciation	$0	($355,460)	($710,921)	($1,066,381)	($1,421,841)	($1,777,301)	($2,132,762)	($2,488,222)	($2,843,682)	($3,199,142)	($3,554,603)	($3,910,063)
	$17,773,013	$17,417,553	$17,062,093	$16,706,632	$16,351,172	$15,995,712	$15,640,252	$15,284,791	$14,929,331	$14,573,871	$14,218,411	$13,862,950
Construction Cost Index	1.000	1.033	1.067	1.102	1.138	1.175	1.214	1.253	1.294	1.337	1.381	1.426
Cash Funded Capital (RCNLD)	**$17,773,013**	**$17,988,630**	**$18,199,279**	**$18,404,404**	**$18,603,415**	**$18,795,691**	**$18,980,577**	**$19,157,381**	**$19,325,375**	**$19,483,790**	**$19,631,818**	**$19,768,608**
Retired Debt Service	$0	$0	$2,543,808	$5,180,977	$7,818,146	$10,455,316	$13,092,485	$15,729,654	$18,366,823	$21,003,993	$23,641,162	$23,641,162
Subtotal	**$17,773,013**	**$17,988,630**	**$20,743,087**	**$23,585,381**	**$26,421,561**	**$29,251,007**	**$32,073,062**	**$34,887,035**	**$37,692,198**	**$40,487,783**	**$43,272,980**	**$43,409,769**
Total Capacity (MGD)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
(Less) Capacity Reserved from CIAC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Available Capacity (MGD)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Available Capacity (gallons)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
$ per Gallon of Avg. Day Peak Month Demand	**$17.77**	**$17.99**	**$20.74**	**$23.59**	**$26.42**	**$29.25**	**$32.07**	**$34.89**	**$37.69**	**$40.49**	**$43.27**	**$43.41**

West Bay Sanitary District
Bayfront Recycled Water Rates and Capacity Fees Analysis
4. Summary Capacity Fees

	Fiscal Year											
	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	2037-38
Projected Capacity Fees/Payments												
Projected Capacity Fees												
(at time of connection)												
$ per Gallon of Avg. Day Peak Month Demand	$17.77	$17.99	$20.74	$23.59	$26.42	$29.25	$32.07	$34.89	$37.69	$40.49	$43.27	$43.41
Contributions in Aid of Construction												
$ per Gallon of Avg. Day Peak Month Demand	$79.37	$79.37	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

West Bay Sanitary District
Bayfront Recycled Water Rates and Capacity Fees Analysis
5. Phase-In

Assumptions: 10-year phase-in of rates to meet cost of production. Loan to meet phase-in begins payback in Year 12 for principal outstanding

													re-payment begins
1	*Initial Rates before Interest*	**2026-27**	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**	**2032-33**	**2033-34**	**2034-35**	**2035-36**	**2036-37**	**2037-38**
2	**10-year phase-in**	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
3	Phase-in water usage rates for CIAC Customers ($/hcf)		**$9.25**	**$9.69**	**$10.17**	**$10.68**	**$11.22**	**$11.78**	**$12.37**	**$12.98**	**$13.63**	**$16.75**	**$17.64**
4				$0.44	$0.48	$0.51	$0.53	$0.56	$0.59	$0.62	$0.65	$3.12	$0.88
5	% change			5%	5%	5%	5%	5%	5%	5%	5%	23%	5%
6	Phase in water usage rates ($/hcf)		**$10.69**	**$11.17**	**$12.29**	**$13.52**	**$14.87**	**$16.35**	**$17.99**	**$19.79**	**$21.57**	**$23.51**	**$24.39**
7	$ change		$10.69	$0.48	$1.12	$1.23	$1.35	$1.49	$1.64	$1.80	$1.78	$1.94	$0.88
8	% change			4%	10%	10%	10%	10%	10%	10%	9%	9%	4%
9	Annual Water Sales (MG)	58.4	58.4	58.4	116.8	116.8	175.2	233.6	292.0	292.0	292.0	292.0	292.0
10	Annual Water Sales (hcf)	78,069	78,069	78,069	156,139	156,139	234,208	312,278	390,347	390,347	390,347	390,347	390,347
11	% of Sales to Stage 1	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
12	**Interest Cost per HCF**		N/A	$0.64	$1.22	$2.05	$1.92	$1.79	$1.64	$1.75	$1.82	$1.86	$3.74
13	*added to rates on rows 3 and 6*											*FY 2037-38 Rates include interest payments on interfund loan through FY 2035-36.*	
14	*Rates including Loan Payback costs from Row 40*			*Rates include interest payments on cumulative annual shortfall from FY 2027-28 through FY 2036-37.*								*Repayment spans 20 years through FY 2056-57 (Year 12-Year 32).*	
15	**Final Rates to be Published**	**2026-27**	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**	**2032-33**	**2033-34**	**2034-35**	**2035-36**	**2036-37**	**2037-38**
16	**10-year phase-in**	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
17	**Water Usage Rates for CIAC Customers ($/hcf)**	**$8.00**	**$9.25**	**$10.33**	**$11.40**	**$12.74**	**$13.13**	**$13.57**	**$14.01**	**$14.73**	**$15.46**	**$18.61**	**$21.38**
18			$1.25	$1.08	$1.07	$1.34	$0.40	$0.43	$0.44	$0.73	$0.72	$3.16	$2.77
19	% change		16%	12%	10%	12%	3%	3%	3%	5%	5%	20%	15%
20	**Water Usage Rates ($/hcf)**		**$10.69**	**$11.81**	**$13.51**	**$15.57**	**$16.78**	**$18.14**	**$19.63**	**$21.54**	**$23.39**	**$25.37**	**$28.14**
21	$ change			$1.12	$1.70	$2.06	$1.21	$1.36	$1.48	$1.91	$1.85	$1.98	$2.77
22	% change			10%	14%	15%	8%	8%	8%	10%	9%	8%	11%
	Menlo Park water use rates		$11.88	$12.41									

23 **Determination of Interfund Loan from Sewer Fund**

24	**Recycled Rates**						**Fiscal Year**						
25	**Revenue**	**2026-27**	**2027-28**	**2028-29**	**2029-30**	**2030-31**	**2031-32**	**2032-33**	**2033-34**	**2034-35**	**2035-36**	**2036-37**	**2037-38**
26	Cost-Based Recycled Water Usage Rates (CIAC Customers) ($/hcf)	N/A	$28.90	$30.26	$19.15	$20.08	$17.06	$15.29	$14.39	$15.13	$15.92	$16.75	$17.64
27	Recycled Water Sold (hcf)	0	0	0	0	0	0	0	0	0	0	0	0
28	Cost-Based Recycled Water Usage Rates ($/hcf)		$28.90	$62.85	$36.04	$36.97	$28.32	$23.74	$21.15	$21.89	$22.67	$23.51	$24.39
29	Recycled Water Sold (hcf)		78,069	78,069	156,139	156,139	234,208	312,278	390,347	390,347	390,347	390,347	390,347
30	**Revenue at COS Rates**	**N/A**	**$2,256,048**	**$4,906,428**	**$5,626,497**	**$5,772,646**	**$6,633,552**	**$7,412,544**	**$8,254,403**	**$8,543,816**	**$8,850,647**	**$9,176,065**	**$9,521,320**
31	Reduced Recycled Water Usage Rates (CIAC Customers)		$9.25	$9.69	$10.17	$10.68	$11.22	$11.78	$12.37	$12.98	$13.63	$16.75	$17.64
32	Recycled Water Sold (hcf)		0	0	0	0	0	0	0	0	0	0	0
33	Reduced Recycled Water Rate (Capacity Fee Connections)		$10.69	$11.17	$12.29	$13.52	$14.87	$16.35	$17.99	$19.79	$21.57	$23.51	$24.39
34	Recycled Water Sold (hcf)		78,069	78,069	156,139	156,139	234,208	312,278	390,347	390,347	390,347	390,347	390,347
35	**Revenue at Discounted Rates**		**$834,562**	**$872,036**	**$1,918,478**	**$2,110,326**	**$3,482,038**	**$5,106,989**	**$7,022,111**	**$7,724,322**	**$8,419,511**	**$9,176,065**	**$9,521,320**
36	**Total Subsidy**		**($1,421,486)**	**($4,034,392)**	**($3,708,018)**	**($3,662,320)**	**($3,151,513)**	**($2,305,555)**	**($1,232,292)**	**($819,495)**	**($431,137)**	**$0**	**$0**
37	**Costs to be included in Recycled Water Rates**												
38	**Interest Only Payment**	N/A	N/A	$49,752	$190,956	$320,736	$448,918	$559,221	$639,915	$683,045	$711,727	$726,817	
39	**Cost per HCF**			$0.64	$1.22	$2.05	$1.92	$1.79	$1.64	$1.75	$1.82	$1.86	$3.74

Loan Principal payback begins over 20 years. Rate below includes P&I on total loan after FY 2035-36.

40	**Total Interfund Loan from Sewer**	**($20,766,207)**	total Repayments	Average $/hcf to repay loan
41	interest rate	3.50%		
42	20-year Principal	$20,766,207.27	avg. interest/year	$1,038,310.36	$2.66 per hcf
43	20-year interest	$8,456,446.81	avg. interest/year	$422,822.34	$1.08 per hcf

44 Note: Based on current conditions, no CIAC customers have been assumed in this analysis as there are no existing agreements in place.

WEST BAY SANITARY DISTRICT

PUBLIC HEARING ON PROPOSED RECYCLED WATER FACILITY CAPACITY FEES AND RATES

(Please Share This Information with Tenants)



West Bay Sanitary District provides sanitary sewer service to approximately 55,000 customers in the areas of Menlo Park, Atherton, Portola Valley, East Palo Alto, Woodside and portions of unincorporated San Mateo and Santa Clara Counties. The District, established in 1902, owns and operates more than 200 miles of public sewer pipelines and 13 pumping stations throughout the service area. The raw wastewater collected by the District is conveyed to Silicon Valley Clean Water (SVCW) where the wastewater is treated and discharged or reused. The District owns and operates a recycled water treatment plant at Sharon Heights Golf and Country Club with a production capacity of approximately 0.5 mgd.

The District is now implementing the "Bayfront Recycled Water Facilities Project" (the "Project") to construct a 1.0 MGD recycled water treatment plant (RWTP), recycled water distribution line, and influent wastewater pumping station and force main (PS/FM) and related improvements. The treatment plant (RWTP) is nearing completion of construction at the site of West Bay's decommissioned Bayfront Wastewater Treatment Plant (WWTP) and current Flow Equalization and Resource Recovery Facility (FERRF), located at the east end of Willow Road in Menlo Park, California,

The Project involves construction of a satellite treatment facilities designed to produce 1.0 MGD of recycled water (per Title 22 standards), an influent pump station to divert flow to the treatment facility, approximately 2,500 lineal feet of raw wastewater force main, approximately 2,500 lineal feet of pipeline to return waste flows to the collection system, and an approximately 14,500-foot recycled water distribution pipeline to convey flow to recycled water customers in the Bayfront area. The Project will enable the District to divert approximately __ MGD per day of untreated wastewater that would otherwise be conveyed to the Silicon Valley Clean Water regional wastewater treatment plant and, ultimately, flow into the San Francisco Bay.

The total estimated capital cost of the Facility is approximately $94.37 million. After approximately $15 million in anticipated grant funding, the net Facility capital cost is approximately $79.37 million. The remaining costs will be financed through a combination of State Revolving Fund financing, District funding, contributions in aid of construction ("CIAC"), and capacity fees paid by future recycled water customers. Implementation of the Project is a key component of the City of Menlo Park's long-term water supply and reliability planning, as discussed in Menlo Park's under-development updated Urban Water Management Plan, currently planned to be presented to the City Council and submitted for approval to the State DWR this year.

WHY YOU ARE RECEIVING THIS NOTICE

This notice is being sent to you because District records indicate that you are the owner of record or customer of a parcel that may receive recycled water service from the Bayfront Recycled Water Facility and therefore may be subject to proposed recycled water capacity fees and/or ongoing service charges.

PROPOSED ACTION

The Board of Directors will consider adopting:

- Recycled water capacity fees (one-time charges), and
- Recycled water Operations & Maintenance (O&M) charges (ongoing usage-based rates)

to fund the District's new recycled water system.

PURPOSE OF PROPOSED FEES AND CHARGES

The District is constructing a recycled water treatment and distribution system anticipated to begin service in Fiscal Year 2026–27. The proposed capacity fees and O&M charges are intended to:

- Recover the capital costs of constructing the recycled water facilities;
- Allocate costs fairly among customers connecting at different stages;
- Fund ongoing operation, maintenance, repair, and replacement of the recycled water system; and
- Repay debt incurred to finance construction of the facilities.

Revenues derived from the proposed fees and charges will not exceed the funds required to provide recycled water service and will be used solely for that purpose.

BASIS FOR CALCULATING FEES AND CHARGES

The proposed fees and charges are based on a cost-of-service analysis prepared by HF&H Consultants, dated August 14, 2026 ("Technical Report"). The Technical Report:

- Identifies approximately $94.37 million in total Facility capital costs and approximately $79.37 million in net Facility capital costs after anticipated grant funding;
- Allocates costs based on each customer's proportionate share of system capacity and usage;
- Establishes an alternative CIAC structure under which qualifying customers may make an upfront contribution toward Facility construction; and
- Establishes separate O&M rates for CIAC customers and customers paying capacity fees to reflect differences in their responsibility for Facility debt service
- Calculates volumetric O&M rates based on projected operating costs, debt service, and anticipated water usage.

A copy of the Technical Report is available for public review at the District office and on the District's website.

Proposed Recycled Water Capacity Fees and Rates **Proposed CIAC* and Capacity Fees**

	Fiscal Year				
	2026-27	2027-28	2028-29	2029-30	2030-31
Projected Capacity Fees/Payments					
Projected Capacity Fees (at time of connection) $ per Gallon of Avg. Day Peak Month Demand	$17.77	$17.99	$20.74	$23.59	$26.42
Contributions in Aid of Construction $ per Gallon of Avg. Day Peak Month Demand	$79.37	$79.37	N/A	N/A	N/A

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1 hcf = 748.052 gallons.

Projected capacity fees (for existing potable water users) in units of average day peak month demand (HCF): $13,292.88 (FY 2026-27); $13,457.45 (FY 2027-28); $15,514.59 (FY 2028-29); $17,646.54 (FY 2029-30); $19,763.53 (FY 2030-31).

Projected Contributions in Aid of Construction (HCF): $59,372.88 (FY 2026-27, FY 2027-28).

*The CIAC is based on the customer's projected Average Day Peak Month Demand and reserved system capacity, using historical use, anticipated recycled-water demand, and project characteristics. Actual use may be reviewed to determine whether additional capacity is needed.

Proposed Recycled Water Rates

Recycled Water Rates	Proposed Rates by Fiscal Year				
	2027-28	2028-29	2029-30	2030-31	2031-32
Water Usage Rates ($/hcf)	$10.69	$11.81	$13.51	$15.57	$16.78
Water Usage Rates for CIAC Customers ($/hcf)	$9.25	$10.33	$11.40	$12.74	$13.13

1 hcf = 748.052 gallons.

Projected recycled water usage rates in units of $/gallon : $0.01429 (FY 2027-28); $0.01538 (FY 2028-29); $0.01806 (FY 2029-30); $0.02081 (FY 2030-31); $0.02243 (FY 2031-32).

Projected recycle water usage rates for CIAC customers in units of $/gallon: $0.01236 (FY 2027-28); $0.01380 (FY 2028-29); $0.01523 (FY 2029-30); $0.01703 (FY 2030-31); $0.01755 (FY 2031-32).

The proposed rate structure is a uniform volumetric rate that will be assessed to two classes. All expenses will be recovered according to the recycled water demand recorded by the parcel meter, in hundred cubic feet (HCF) units. Volumetric recycled water rates reflect the annual operating costs and debt service payments. The separation of two customer classes reflects that customers who made a CIAC payment only contribute toward covering their share of annual operating costs. However, customers paying a capacity fee, who benefit from the District's initial debt service funding of the Facility, will pay for both the annual operating cost components and the debt service payment component. The unit rate for cost recovery assumes that water sales will be 80% of the volume of total capacity. However, timing of connection and future participation may affect the actual sales recorded and rate revenues received.

Please note that there is a 120-day statute of limitations for challenging all recycled water rates should the proposed adjustments be adopted.

www.westbaysanitary.org

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025-3427

Important Information – Notice of Public Hearing
Wednesday, October 14, 2026 at 7:00 p.m.

Notice is given that the Board of Directors of West Bay Sanitary District will conduct a Regular Meeting and Public Hearing on **Wednesday evening, October 14, 2026 at 7:00 p.m.** The location of the meeting:

West Bay Sanitary District - Ronald W. Shepherd Admin. Building
500 Laurel Street
Menlo Park, California 94025 or by Zoom or Telephone
https://us06web.zoom.us/j/87430621319?pwd=rlgqu5ndGa86c0bAEndob86FGeI5zB.1
Meeting ID: 874 3062 1319 Passcode: 146313

The purpose of the Public Hearing will be to consider adoption of Recycled Water Capacity Fees (one-time charges) and Recycled Water Operations & Maintenance (O&M) charges (ongoing usage-based rates) all prospective District recycled water customers, for fiscal years 2026/27, 2027/28, 2028/29, 2029/30 and 2030/31. At the Public Hearing, any interested persons may address the District Board. Proposed rates are set forth on Page 1 of this Notice.

Protesting Proposed Rates

If you wish to file a written protest, please send a letter in a sealed envelope to the address above. Your letter must identify the real property you own or rent by street address and assessor's parcel number (APN). Your letter must be legibly signed by any one of the current property owners or ratepayers of record. The District must receive your letter in a sealed envelope by 4:00 p.m. on October 14, 2026, or it must be presented at the District Board meeting on October 14, 2026 prior to the close of the public hearing. Any person interested, including all sanitary sewer customers of the West Bay Sanitary District, may appear at the public hearing and be heard on any matter related to the proposed increase in rates. At the public hearing, the agency shall consider all written protests against the proposed fees. If written protests against the proposed fees are presented by a majority of District customers, the District shall not adjust the fees.

Objecting to the Proposed Rates

If you claim the proposed rate adjustments are unlawful, whether or not a majority of affected properties submit the protests described above, you may file a legal objection with the District. Any such objection must be in writing and include the following information: (1) your printed name, original signature, and your property's street address or utility account number, (2) the specific rate or charge that you claim is unlawful, and (3) the grounds for your claim that the rate or charge is unlawful. Please note that the grounds must be sufficiently detailed to allow the District to understand it and respond appropriately. A general statement such as, "This violates state law," is insufficient. As noted above, the study explaining the basis for the proposed rates is on the District's website www.westbaysanitary.org and available at 500 Laurel Street, Menlo Park, California 94025.

Legal objections may be mailed or hand delivered to the address above. Faxed or emailed objections will not be accepted. In any event, objections must be received no later than Thursday, October 1, 2026. Please note that this deadline is prior to the rate hearing on October 14, 2026, so the District may review objections and respond to them adequately at that hearing.

Failure to submit a timely objection will waive the right to challenge these rate adjustments in court, and any such action will be limited to the issues identified in that objection. If the District Board adopts the proposed rates, and you wish to challenge those rates in court, please note that there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge. (Gov. Code, § 53759.)

WEST BAY SANITARY DISTRICT
AGENDA ITEM 4

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Consideration to Approve a General Regulation Amending the Code of General Regulations and Establishing:***

Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and

Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032.

Following the Public Hearing, the Board is asked to consider and approve the attached General Regulation establishing recycled water capacity fees to be charged for Fiscal Year 2026-2027 through Fiscal Year 2030-2031 and recycled water service charges to be charged for Fiscal Year 2027-2028 through Fiscal Year 2031-2032.

WEST BAY SANITARY DISTRICT
REGULATION NO. _____

A REGULATION AMENDING GENERAL REGULATION NO. 58
"A GENERAL REGULATION ADOPTING CODE OF GENERAL REGULATIONS"
TO ESTABLISH RECYCLED WATER SERVICE CHARGES AND CAPACITY FEES

BE IT ORDAINED AND ENACTED BY THE Board of Directors of the West Bay Sanitary District that General Regulation No. 58, "A General Regulation Adopting Code of General regulations," passed and approved on November 22, 1982, as heretofore amended, is hereby further amended as follows:

Section 1. Authority. This General Regulation (the "Ordinance") is enacted pursuant to the Sanitary District Act of 1923 (Cal. Health & Safety Code § 6400, et seq.), Article XIII D, Section 6 of the California Constitution, and Sections 66013 and 66016 of the California Government Code.

Section 2. Findings.

A. This Ordinance is considered for action by the Board of Directors at a regularly scheduled and noticed meeting. The agenda was posted in accordance with the Ralph M. Brown Act (Cal. Gov. Code § 54950, et seq.) with opportunity for public review in advance of the meeting and public comment during consideration of the Ordinance by the Board.

B. The District has complied with all applicable pre-adoption notice, disclosure, and hearing requirements of Article XIII D, Section 6 of the California Constitution and Sections 66016 and 66016.6 of the California Government Code. Following adoption, this Ordinance shall be published or posted in accordance with Health and Safety Code section 6490.

C. The District established a written objection procedure pursuant to Government Code section 53759.1. All timely written objections and the District's written responses were presented to and considered by the Board prior to the close of the public hearing.

D. The District's Code of General Regulations establish, among other provisions, recycled water service charges and capacity charges for the District's recycled water customers. Based on the recommendations of the District's General Manager and engineering and financial advisors, and the Recycled Water Facility Capacity Fees and Rates dated August 14, 2026 prepared by HF&H Consultants, recycled water service charges and capacity charges are necessary to meet capital expenses for construction of the Bayfront Recycled Water Facility and to enable the District to provide recycled water service within the District's Recycled Water Area.

E. The Board finds, that adoption of this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section

21080(b)(8) and Section 15273 of the State CEQA Guidelines codified at 14 CCR Section 15273 because the Ordinance pertains to the adoption of charges necessary to maintain services within the District's existing service area.

F. The Board finds, in accordance with California Government Code Section 66013, that the capacity charges adopted by this Ordinance shall not exceed the estimated reasonable cost to provide the services for which the capacity charges are imposed.

G. The Board further finds that the recycled water service charges adopted by this Ordinance shall comply with the requirements described in Article XIII D, Section 6, subdivision (b) of the California Constitution.

H. No written requests are on file with the District for mailed notice of meetings on new or increased fees or service charges pursuant to Government Code Section 66016. At least 10 days prior to the meeting, the District made available to the public data indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service.

I. On October 14, 2026, the Board held a public hearing, at which oral and written presentations were made concerning the proposed Ordinance. At the public hearing, the Board considered all protests against the proposed recycled water service charge in accordance with Article XIII D, Section 6 of the California Constitution.

Section 3. Purpose of Ordinance. The purpose of this Ordinance is to establish capacity charges and recycled water service rates applicable to customers receiving recycled water from the Bayfront Recycled Water Facility within the Bayfront Recycled Water Use Zone. This Ordinance amends Article IX of the District's Code of General Regulations by adding new Sections 902 and 903 and redesignating existing Sections 902 through 906 as Sections 904 through 908.

Section 4. Capacity Charges for New Recycled Water Service Connections. Former Sections 902 "Permit and Inspection Fees" through 906 "Environmental Impact Report and Negative Declaration – Preparation of Review Fee" are hereby re-numbered Sections 904 through 908, respectively, and a new Section 902 "Recycled Water Capacity Charges" is hereby added to Article IX – FEES, RATES AND CHARGES to read as follows:

"SECTION 902. Recycled Water Capacity Charges.

(01) Purpose of Recycled Water Capacity Charge.
The purpose of the recycled water capacity charge is to equalize the cost of acquisition, construction, and installation of the District's recycled water facilities by the District so that each property owner pays its proportionate share of such costs based on the allotted recycled water usage capacity assigned to such property. Charges and rates established by this Section and subsequent amendments, as required, shall be effective

upon the date specified by the District Board and shall apply to all premises then connected.

(02) Basis of Charge.
Except where the District has entered into an agreement accepting an upfront Contribution in Aid of Construction ('CIAC') in lieu of the otherwise applicable capacity fee, no connection shall be made to any recycled water system within the District, nor any use of recycled water system capacity provided by District infrastructure, until there shall be paid to the District a recycled water capacity fee. Customers of recycled water projects will be charged for their proportionate use of the recycled water facilities based on the allocated recycled water usage capacity.

(03) Upfront Contributions In Aid of Construction.
(A) The District may, in its discretion, enter into an agreement with a customer to accept an upfront CIAC in lieu of the otherwise applicable recycled water capacity fee. The CIAC is a one-time upfront capital payment based on million gallons per day (MGD) of peak month capacity needed. The CIAC amount for Fiscal Years 2026-27 and 2027-28 is $79.37 per gallon of Average Day Peak Month Demand.

(B) Customers making an upfront CIAC must pay to connect to the recycled water system before July 1, 2028. Capacity will be reserved for such customers until connected.

(04) Recycled Water Capacity Fee.
(A) A customer that connects to the District's recycled water system without making an upfront CIAC shall pay a one-time recycled water capacity fee in effect at the time of connection. The recycled water capacity fee shall be based on the Average Day Peak Month Demand allocated to the premises and the applicable per-gallon recycled water capacity fee established by the District Board.

(B) Recycled Water Capacity Fee Schedule

Fee Schedule.

The recycled water capacity fee for fiscal year July 1, 2026 to June 30, 2027 shall be Seventeen Dollars and Seventy-Seven Cents ($17.77) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2027 through June 30, 2028 shall be Seventeen Dollars and Ninety-Nine Cents ($17.99) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2028, through June 30, 2029 shall be Twenty Dollars and Seventy-Four Cents ($20.74) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2029 through June 30, 2030 shall be Twenty-Three Dollars and Fifty-Nine Cents ($23.59) per gallon of Average Day Peak Month Demand.

The recycled water capacity fee for fiscal year July 1, 2030 through June 30, 2031 shall be Twenty-Six Dollars and Forty-Two Cents ($26.42) per gallon of Average Day Peak Month Demand.

(05) Recycled Water Capacity Fee Agreements.
The District, at its discretion, may establish individual capacity fee agreements for existing potable water customers, that permit customers to pay recycled water capacity fees over time. The repayment structure, including the repayment term, payment frequency, method of fee recovery, and applicable carrying costs, shall be determined through individual customer agreements. Any such agreement shall be based on the recycled water capacity fee otherwise applicable to the premises and shall not reduce the principal amount of the capacity fee due.

(06) Persons Responsible.
The owner of any premises is and shall be responsible for payment of all recycled water capacity charges applicable to said premises. It shall be and is hereby made the duty of each property owner to ascertain from the General Manager the amount and due date of any recycled water capacity charges applicable to said property and to pay said charge when due and payable. Each property owner shall be responsible to inform the General Manager, in a reasonable amount of time of any change or changes in circumstances which will in any way affect applicability, or amount of any such charge."

Section 5. Recycled Water Service Charge. Former Sections 902 "Permit and Inspection Fees" through 906 "Environmental Impact Report and Negative Declaration – Preparation of Review Fee" are hereby re-numbered Sections 904 through 908, respectively, and a new Section 903 "Recycled Water Service Charge" is hereby added to Article IX – FEES, RATES AND CHARGES to read as follows:

"SECTION 903. Recycled Water Service Charge.

(01) Purpose of Recycled Water Service Charge.
The purpose of the recycled water service charge is to raise revenue for the costs of maintenance, operation, construction, repair, and replacement of the District's recycled water facilities used for the treatment, storage, and conveyance of recycled water. Charges and rates established by this Section and subsequent amendments, as required, shall be effective upon the date specified by the District Board and shall apply to all premises then connected.

(02) Basis of Charge.

The basis of the recycled water service charge is the establishment of a volumetric rate assessed to two customer classes: (1) customers who made an upfront CIAC; and (2) customers who did not make an upfront CIAC and instead paid a recycled water capacity fee.

(03) CIAC Customers Recycled Water Service Charge.

Rate Schedule.

The volumetric recycled water service charge for fiscal year July 1, 2027 through June 30, 2028 for CIAC customers shall be Nine Dollars and Twenty-Five Cents ($9.25) per Hundred Cubic Feet (HCF) of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2028 through June 30, 2029 for CIAC customers shall be Ten Dollars and Thirty-Three Cents ($10.33) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2029 through June 30, 2030 for CIAC customers shall be Eleven Dollars and Forty Cents ($11.40) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2030 through June 30, 2031 for CIAC customers shall be Twelve Dollars and Seventy-Four Cents ($12.74) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2031 through June 30, 2032 for CIAC customers shall be Thirteen Dollars and Thirteen Cents ($13.13) per HCF of Metered Water.

(04) Non-CIAC Customers Recycled Water Service Charge.

Rate Schedule.

The volumetric recycled water service charge for fiscal year July 1, 2027 through June 30, 2028 for Non-CIAC customers shall be Ten Dollars and Sixty-Nine Cents ($10.69) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2028 through June 30, 2029 for Non-CIAC customers shall be Eleven Dollars and Eighty-One Cents ($11.81) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2029 through June 30, 2030 for Non-CIAC customers shall be Thirteen Dollars and Fifty-One Cents ($13.51) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2030 through June 30, 2031 for Non-CIAC customers shall be Fifteen Dollars and Fifty-Seven Cents ($15.57) per HCF of Metered Water.

The volumetric recycled water service charge for fiscal year July 1, 2031 through June 30, 2032 for Non-CIAC customers shall be Sixteen Dollars and Seventy-Eight Cents ($16.78) per HCF of Metered Water.

(05) Person Responsible.
The owner of any premises is and shall be responsible for payment of any and all recycled water service charges applicable to said premises. It shall be and is hereby made the duty of each such owner to ascertain from the General Manager the amount and due date of any such charge applicable to said premises and to pay such charge when due and payable. It also shall be and is hereby made the duty of all owners of all premises to inform the General Manager immediately of all circumstances, and of any change or changes in any circumstances, which will in any way affect the applicability of any charge to said premises or the amount of any such charge."

Section 6. Requirements for Rates, Fees and Charges. The capacity charges adopted by this Ordinance shall not exceed the estimated amount required to provide the services for which the charges are imposed. Revenues derived, respectively, from recycled water capacity charges shall not be used for any purpose other than for capital facilities to provide recycled water service. If the capacity charges adopted by this Ordinance create revenues in excess of actual cost, those revenues shall be used to reduce the capacity charges creating the excess.

In addition, recycled water service charges adopted by this Ordinance shall comply with all of the following requirements:

(1) Revenues derived from the charge shall not exceed the funds required to provide the service;
(2) Revenues derived from the charge shall not be used for any purpose other than that for which the charge was imposed;
(3) The charge imposed shall not exceed the cost of service attributable to the parcel;
(4) No charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property; and
(5) No charge may be imposed for general governmental services.

Section 7. Publication and Posting. Within 10 days after adoption, the District shall publish, in a newspaper published in San Mateo County and circulated within the district, a summary of this Ordinance with the names of those directors voting for and against adoption, and shall post in the district office a certified copy of the full text of this Ordinance as adopted along with the names of those directors voting for and against adoption.

Section 8. Notice of Exemption Notice of Determination. The General Manager is authorized and directed to give due notice of exemption of this Ordinance from the provisions of CEQA, pursuant to Title 14 California Code of Regulations section 15062.

Section 9. Existing Charges. Existing rates, fees and charges in effect when this Ordinance is adopted shall remain in effect unless specifically changed by this Ordinance and, if specifically changed by this Ordinance, then until the Effective Date of this Ordinance.

Section 10. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, or superseded by some other provision of law, such provisions shall be severed from and shall not affect the validity of the remaining provisions of this Ordinance. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any other part thereof be unconstitutional or invalid, or superseded by some other provision of law. The parts of this Ordinance which are not unconstitutional, invalid, or superseded shall remain in full force and effect and shall be enforced according to their terms.

Section 11. Interpretation. Words and phrases used in this Ordinance shall be read conjunctively with and shall have the same meaning as in prior district ordinances and the district Code, unless specifically changed by this Ordinance or unless the context requires some other construction. If there is any inconsistency between this Ordinance and prior provisions, this Ordinance shall control.

Section 12. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

*****

Passed and adopted by the Board of the West Bay Sanitary District at a regular meeting thereof held on the 14th day of October, 2026, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

_____

President of the Board

West Bay Sanitary District

Attest:

_____
Secretary of the Board
West Bay Sanitary District

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 5

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Resolution 2502 (*2026), *Finding and Determining that the Public Interest and Necessity Require the Acquisition by Eminent Domain of a Pipeline Easement Located At 1600 Marsh Road, Menlo Park, California Including APN 055-400-490 and Portions of the Marsh Road Corridor***

Recommendation: Adopt a Resolution following a hearing providing the owner of the subject property (City of Menlo Park) an opportunity to speak, finding that public interest and necessity require the acquisition of a Pipeline Easement located at 1600 Marsh Road, Menlo Park, California, including Assessor's Parcel No. 055-400-490 and portions of the Marsh Road corridor and authorizing Atchison, Barisone & Condotti to proceed with eminent domain proceedings to acquire the real property.

Background:

To expand local water reuse and reduce reliance on potable water supplies, the West Bay Sanitary District (the "District") is implementing the Bayfront Recycled Water Facility Project (the "Project"). The Project consists of a satellite facility at the District's decommissioned Bayfront Wastewater Treatment Plant site, recycled water distribution pipeline, and an influent wastewater pumping station and force main. The Project facilities will deliver reliable, high-quality recycled water for commercial and landscape use throughout the Bayfront area.

To complete this Project, the District requires a permanent, non-exclusive pipeline easement ("Pipeline Easement") in, under, and across portions of real property owned by the City of Menlo Park associated with Bedwell Bayfront Park, located at 1600 Marsh Road, Menlo Park, California, including Assessor's Parcel No. 055-400-490 and portions of the Marsh Road corridor ("Subject Property"). The Pipeline Easement area is approximately 48,821 square feet, or 1.12 acres and would accommodate underground recycled water, sanitary sewer effluent, and process discharge pipelines, and related facilities for the Project.

The District has been negotiating with the City of Menlo Park regarding the acquisition of the Pipeline Easement on the Subject Property, however an agreement has not been reached.

Discussion:

The Subject Property identified as APN 055-400-490 on which the Pipeline Easement is required for the Project. Specifically, the Project plans show that a portion of Project facilities include a 6-inch process-discharge, 10-inch sanitary-sewer-effluent, and 12-inch recycled-water pipelines. To install, operate, inspect, maintain, repair, replace, and reconstruct the proposed Project facilities, acquisition of the Pipeline Easement in, under, and across the Subject Property is necessary.

Appraised Value of the Pipeline Easement

The District retained Integra Realty Resources ("IRR"), a full-service independent appraisal firm, to determine the fair market value of the Subject Property. Based on IRR's appraisal, the District prepared and mailed a formal offer letter to the City of Menlo Park on August 31, 2026 to acquire the Subject Property for its appraised value of $700. The parties have not reached an agreement on the terms of the acquisition.

Because an agreement has not been reached, staff recommends that the District conduct a hearing to receive comments from the City of Menlo Park and, if satisfied that the necessary findings can be made, adopt a Resolution of Necessity in which the District would authorize the filing of an eminent domain action pursuant to California Code of Civil Procedure sections 1240.030 and 1245.210 *et seq*. If the Resolution of Necessity is adopted, staff will continue to communicate and attempt to reach settlement with the City of Menlo Park in good faith.

Hearing on the Resolution of Necessity

It is always the District's preference to acquire real property through negotiation; however, with respect to the Pipeline Easement, negotiations have not moved beyond the District's initial offer.

The District may adopt a Resolution of Necessity only after it has given each person whose property is proposed for acquisition by eminent domain the opportunity to appear and be heard. California Code of Civil Procedure section 1245.235 gives the notified property owner a specific right to appear and be heard regarding the findings in Code of Civil Procedure section 1240.030.

The purpose of this hearing is to consider whether the Board should adopt the Resolution of Necessity, authorizing the District to file a condemnation action to acquire the Subject Property. In adopting a Resolution of Necessity, the Board must consider the following findings:

1. Whether necessity and public interest require the project;

2. Whether the proposed project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury;
3. Whether the property sought to be acquired is necessary for the project; and
4. Whether the offer required by Government Code section 7267.2 has been made to the owner or owners of record.

In addition, because the property to be acquired is public property, the Board must also consider whether the proposed Project will unreasonably interfere with or impair the continuance of the public use of the Subject Property as it currently exists or may reasonably be expected to exist in the future, in accordance with Code of Civil Procedure section 1240.510.

Adoption of the Resolution of Necessity requires the affirmative vote of two-thirds vote of the members of the Board.

Questions regarding the amount of compensation to be paid for the Subject Property are not part of this proceeding and the Board does not consider such in determining whether the Resolution of Necessity should be adopted. If the Resolution of Necessity is adopted, the District's outside counsel Atchison, Barisone & Condotti will file documents commencing eminent domain proceedings with the Superior Court in San Mateo County. In that proceeding, the Court will determine the amount of compensation to which the City of Menlo Park is entitled.

Summary

To condemn property in compliance with State law, the District must make specific findings as outlined in California Code of Civil Procedure section 1245.230(c). To assist the District in determining whether it can or should make these findings, staff has prepared the following summary of the issues involved:

1. The public interest and necessity require the Project. The proposed Project consists of 6-inch process-discharge, 10-inch sanitary-sewer-effluent, and 12-inch recycled-water pipelines. With Project implementation, the District can expand local water reuse and reduce reliance on potable water supplies and facilitate the delivery of reliable and high-quality recycled water for commercial and landscape uses.

2. The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury. The Project is planned and located in the manner most compatible with the greatest public good and the least private injury because the selected alignment places the pipelines underground within existing roadway or previously disturbed areas to the extent practicable, avoids privately owned parcels, minimizes impacts to park operations and natural resources, and limits the easement area to that reasonably required for construction, operation, inspection, maintenance, repair, replacement, and reconstruction.

3. The property sought is necessary for the project. To implement the Project, a Pipeline Easement in, under, and across the Subject property is required. The Pipeline Easement is reasonably required to construct and operate the Project along the selected alignment.

4. The offer to the owner of record required by Government Code section 7267.2 has been made to the owner of record. The District made a written offer to the City of Menlo Park on August 31, 2026, to acquire the Pipeline Easement for its appraised fair market value of $700. Although Government Code section 7267.2 is independently inapplicable under the subsurface-utility exception in Government Code section 7267, the District nevertheless made the written offer referenced in Code of Civil Procedure section 1245.230(c)(4).

5. The Project will not unreasonably interfere with or impair the continuance of the public use of the property sought as it currently exists or may reasonably be expected to exist in the future. The Subject Property includes public property associated with Bedwell Bayfront Park and public rights-of-way along portions of Marsh Road. As previously noted, the proposed Project involves the installation of underground pipelines, which will not unreasonably interfere with the Subject Property's existing and future public use as a park or public rights-of-way along the Marsh Road corridor.

If the Board adopts the Resolution of Necessity, it will then be able to file an action for condemnation, which is the next step in acquiring the Subject Property.

Fiscal Impact: The District's cost to acquire the Subject Property is expected to be $700 at minimum. In addition, there will be legal expenses related to the condemnation action, the estimated cost of which has not yet been quantified.

Attachments:

- Resolution 2502 (2026) Finding and Determining that the Public Interest and Necessity Require the Acquisition by Eminent Domain of Certain Interests in Real Property Located at 1600 Marsh Road, Menlo Park, California, Including APN 055-400-490 and Portions of the Marsh Road Corridor
- Notice of Intent to Adopt Resolution of Necessity

RESOLUTION NO. 2502 (2026)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST BAY SANITARY DISTRICT FINDING AND DETERMINING THAT THE PUBLIC INTEREST AND NECESSITY REQUIRE THE ACQUISITION BY EMINENT DOMAIN OF CERTAIN INTERESTS IN REAL PROPERTY LOCATED AT 1600 MARSH ROAD, MENLO PARK, CALIFORNIA, INCLUDING APN 055-400-490 AND PORTIONS OF THE MARSH ROAD CORRIDOR

WHEREAS, the West Bay Sanitary District (the "District") is implementing the Bayfront Recycled Water Facility Project (the "Project") and proposes to acquire a permanent, nonexclusive pipeline easement in certain real property generally located at Bedwell Bayfront Park and along portions of the Marsh Road corridor ("Pipeline Easement"), including Assessor's Parcel No. 055-400-490;

WHEREAS, the District is authorized to acquire by eminent domain the Pipeline Easement for a public use, to wit, the proposed Project, pursuant to Health and Safety Code sections 6512 and 6514, the California Constitution Article I, Section 19 and the California Eminent Domain Law, Part 3, Title 7, of the Code of Civil Procedure, Sections 1230.010 *et seq*.;

WHEREAS, the relevant portion of the Project consists of underground recycled water, sanitary sewer effluent, and process discharge pipelines, as well as related facilities and appurtenances designed to deliver reliable, high-quality recycled water for commercial and landscape applications throughout the Bayfront area;

WHEREAS, to install, operate, inspect, maintain, repair, replace, and reconstruct the proposed Project facilities, the District seeks to acquire a non-exclusive permanent Pipeline Easement consisting of approximately 48,821 square feet (1.12 acres) within and along property owned by the City of Menlo Park associated with Bedwell Bayfront Park, located at 1600 Marsh Road, Menlo Park, California, including Assessor's Parcel No. 055400-490 and portions of the Marsh Road corridor ("Subject Property"), as more particularly described and depicted in **Exhibit "A"** attached hereto, and incorporated herein by reference for the Project;

WHEREAS, the District evaluated the environmental impacts of the Project. The District released a Draft Environmental Impact Report ("EIR") on December 18, 2020, and later released the Final EIR on the Project;

WHEREAS, on May 12, 2021 the District's Board of Directors, at a duly noticed public hearing, considered the Final EIR prepared for the Project, and certified it in Resolution 2299 (2021) as being compliant with the California Environmental Quality Act, including adopting a Mitigation Monitoring and Reporting Program;

WHEREAS, a Notice of Intent to adopt this Resolution of Necessity was sent by first-class mail to the City of Menlo Park, with attention to the City Clerk, in accordance with Code of Civil Procedure Section 1245.235;

WHEREAS, on October 14, 2026, the District held a hearing for the purpose of allowing the City of Menlo Park, which is the property owner of record, a reasonable opportunity to appear and be heard on the following matters:

a. Whether the public interest or necessity requires the project;
b. Whether the project is planned or located in a manner which is most compatible with the greatest public good and least private injury; and
c. Whether the property proposed to be acquired is necessary for the project;

WHEREAS, District staff and agents have been diligent in attempting to negotiate acquisition of the Subject Property and have tried to conclude the transaction without taking this action.

NOW, THEREFORE, BE IT RESOLVED that the District does hereby find, determine, and declare as follows:

Section 1. The Pipeline Easement is being acquired for a public use, namely, for a portion of the Project consisting of underground recycled water, sanitary sewer effluent, and process discharge pipelines, and associated facilities to deliver reliable, high-quality recycled water for commercial and landscape use throughout the Bayfront area.

Section 2. The public interest and necessity require the Project.

Section 3. The Project is planned and located in a manner that will be most compatible with the greatest public good and the least private injury.

Section 4. The Pipeline Easement interests described and depicted in Exhibit A are necessary for the proposed Project.

Section 5. The proposed Project will not unreasonably interfere with or impair the continuance of the public use of the Subject Property which currently exists or may reasonably be expected to exist in the future in accordance with Code of Civil Procedure section 1240.510, and alternatively, the use for which the Pipeline Easements is to be acquired under the Resolution is a more necessary public use than the use to which the Subject Property is already devoted, in accordance with Code of Civil Procedure section 1240.610.

Section 6. The District made a written offer to the City of Menlo Park on September 24, 2026, to acquire the Pipeline Easement for its appraised fair market value of $700. Although Government Code section 7267.2 is independently inapplicable under the subsurface-utility exception in Government Code section 7267, the District nevertheless made the written offer referenced in Code of Civil Procedure section 1245.230(c)(4).

Section 7. The requirements under the California Environmental Quality Act have been satisfied.

Section 8. The District does hereby declare that it is the intention of the District to acquire the Pipeline Easement interests described in Exhibit A, in its name and in accordance with the provisions of the laws of the State of California with reference to condemnation procedures.

Section 9. The District complied with the provisions of Code of Civil Procedure section 1245.235 by mailing the City of Menlo Park necessary notice of the District's intent to adopt this Resolution and notice of the hearing on September 24, 2026, and by providing the City a reasonable opportunity to appear and be heard.

Section 10. The District's outside counsel, Atchison Barisone & Condotti, is hereby authorized and directed to prepare, institute, and prosecute eminent-domain proceedings in the District's name and, if determined appropriate by the General Manager and District counsel, to apply for an order for prejudgment possession pursuant to Code of Civil Procedure section 1255.410.

Section 11. The District's General Manager, or designee, is authorized to cause the probable amount of compensation, based on an appraisal satisfying Code of Civil Procedure section 1255.010, to be deposited with the State Treasury and to take all other actions reasonably necessary to obtain prejudgment possession.

PASSED AND ADOPTED by the Board of Directors of the West Bay Sanitary District at a regular meeting held on October 14, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

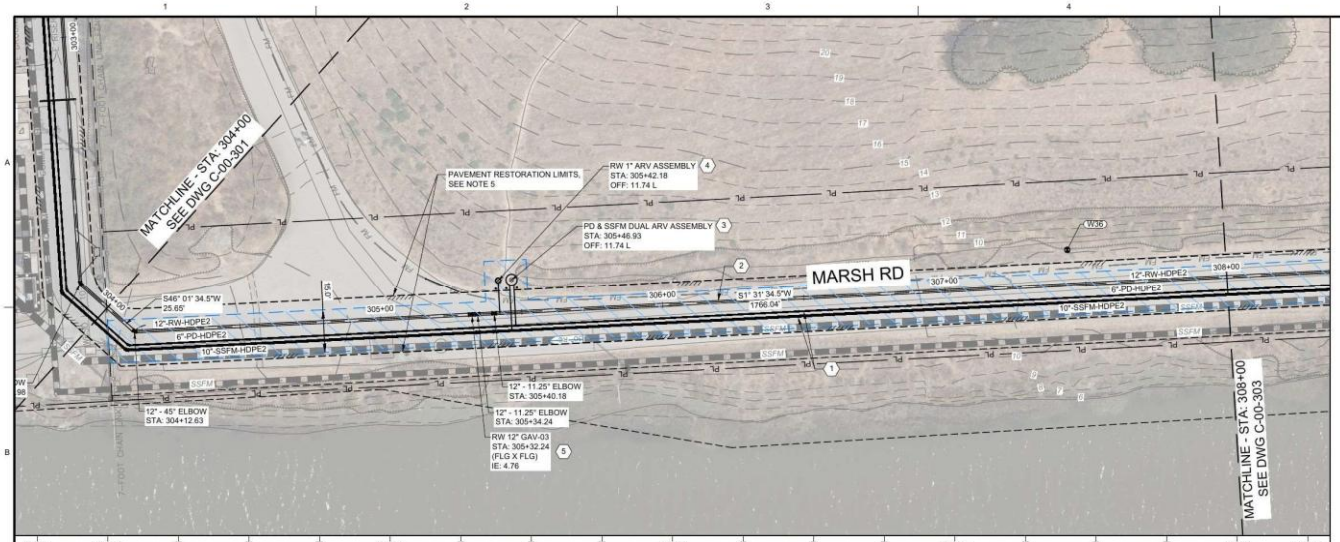
Fran Dehn, President
Board of Directors
West Bay Sanitary District

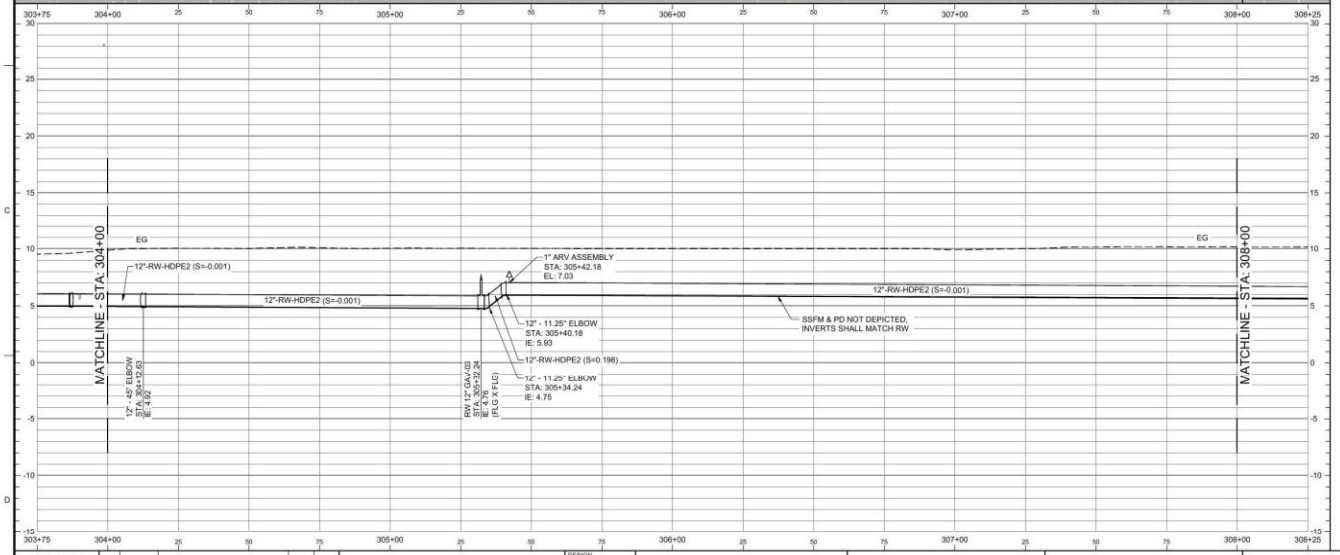
ATTEST:

_____

David Walker, Secretary
Board of Directors
West Bay Sanitary District

Exhibit A
Location and Extent of Proposed Pipeline Easement (attached)





GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. RW ARV ASSEMBLY PER DTL 2/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
W36	6.20	2006607.05	6075038.70	3.5' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6167.00

NORTH

HORIZ SCALE 1"=20'

VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN: T AUSTIN
DRAWN: P WEBSTER
CHECKED: T LEWIS
APPROVED: T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
WEST BAY
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

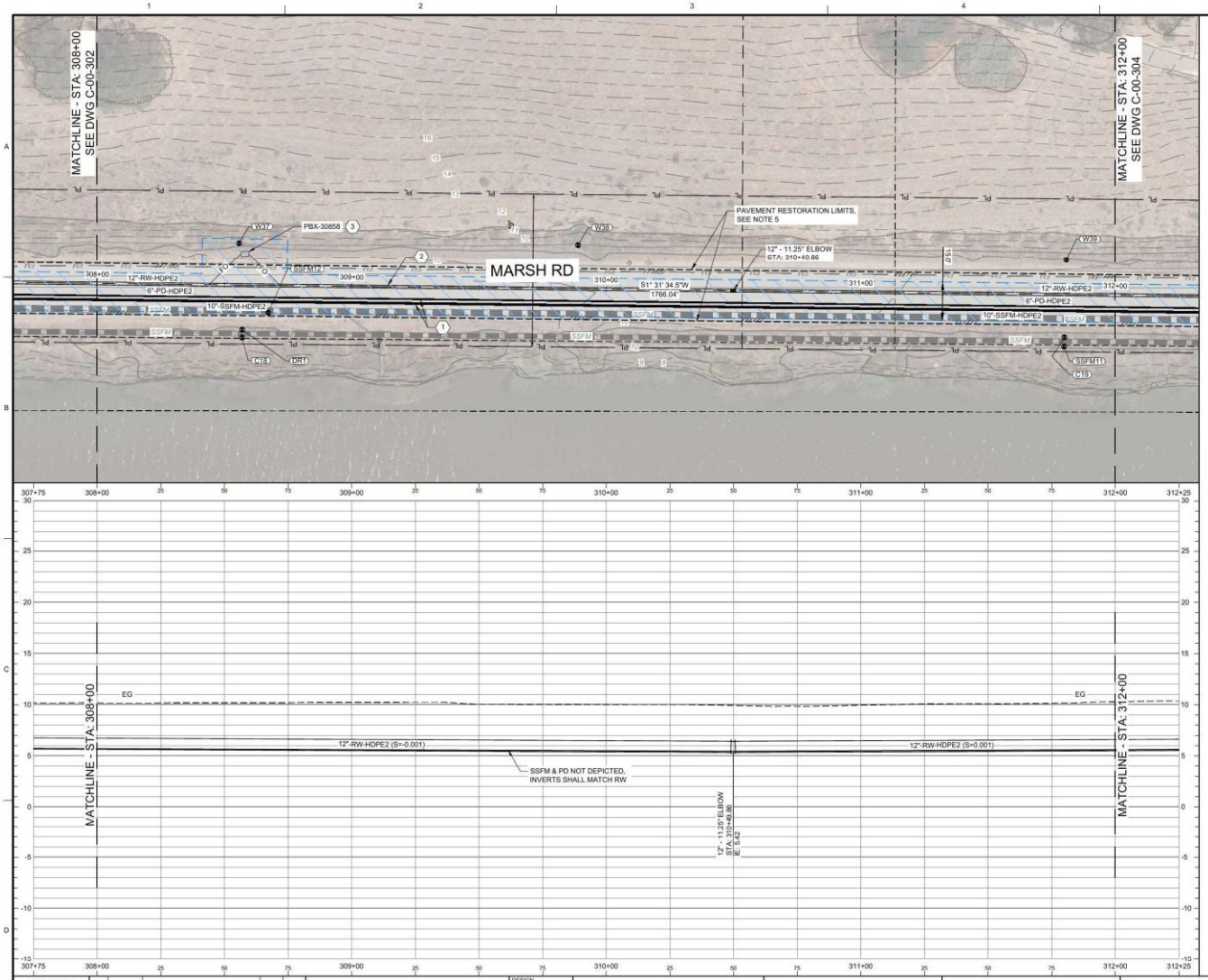
CIVIL
MARSH RD RW
STA: 304+00 TO STA: 308+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-302
SHEET

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FILE NAME: C:\USERS\MICHAELT\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24\14-C-00-302.DWG

DATE AND TIME: 8/14/2026 11:32 AM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
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CONSTRUCTION NOTES: (1)

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2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C18	7.90	2006494.84	6075002.71	2' COVER - 2" DIAMETER
DR1	8.56	2006494.74	6075005.81	1.5' COVER - 2" DIAMETER - LEACHATE LINE
SSFM11	8.75	2006172.03	6074994.31	1' COVER - 30" DIAMETER
SSFM12	8.77	2006484.38	6075012.27	1.5' COVER - 30" DIAMETER
W36	6.20	2006607.05	6075038.70	3.5' COVER - 6" DIAMETER
W37	6.78	2006495.43	6075039.96	2.17' COVER - 6" DIAMETER
W38	6.36	2006362.31	6075037.19	3' COVER - 6" DIAMETER
W39	7.75	2006170.60	6075028.35	2' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,473.99

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'

5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

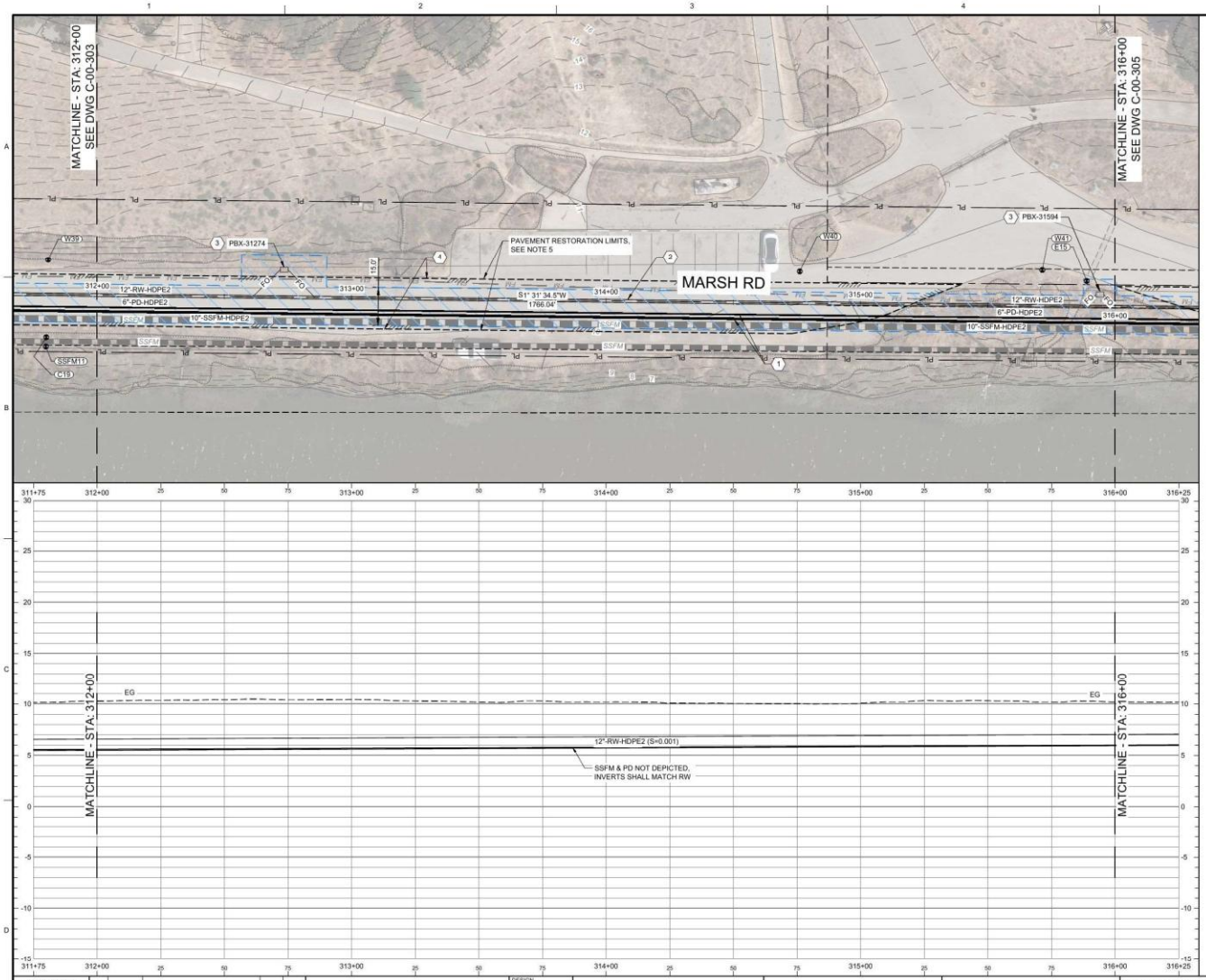
CIVIL
MARSH RD RW
STA: 308+00 TO STA: 312+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-303
SHEET

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FILE NAME: C:\USERS\MICHAEL.T\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24\14-C-00-303.DWG

DATE AND TIME: 8/14/2026 11:42 AM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C19	8.08	2006171.82	6074997.93	2' COVER - 2" DIAMETER
E15	9.14	2005762.69	6075013.70	1.5' COVER - 2" CONDUIT - 2" DIAMETER
SSFM11	8.75	2006172.03	6074994.31	1' COVER - 30" DIAMETER
W39	7.75	2006170.60	6075028.35	2' COVER - 6" DIAMETER
W40	6.80	2005875.41	6075019.17	3.5' COVER - 6" DIAMETER
W41	7.37	2005780.12	6075018.26	3.5' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,495.62

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'

5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

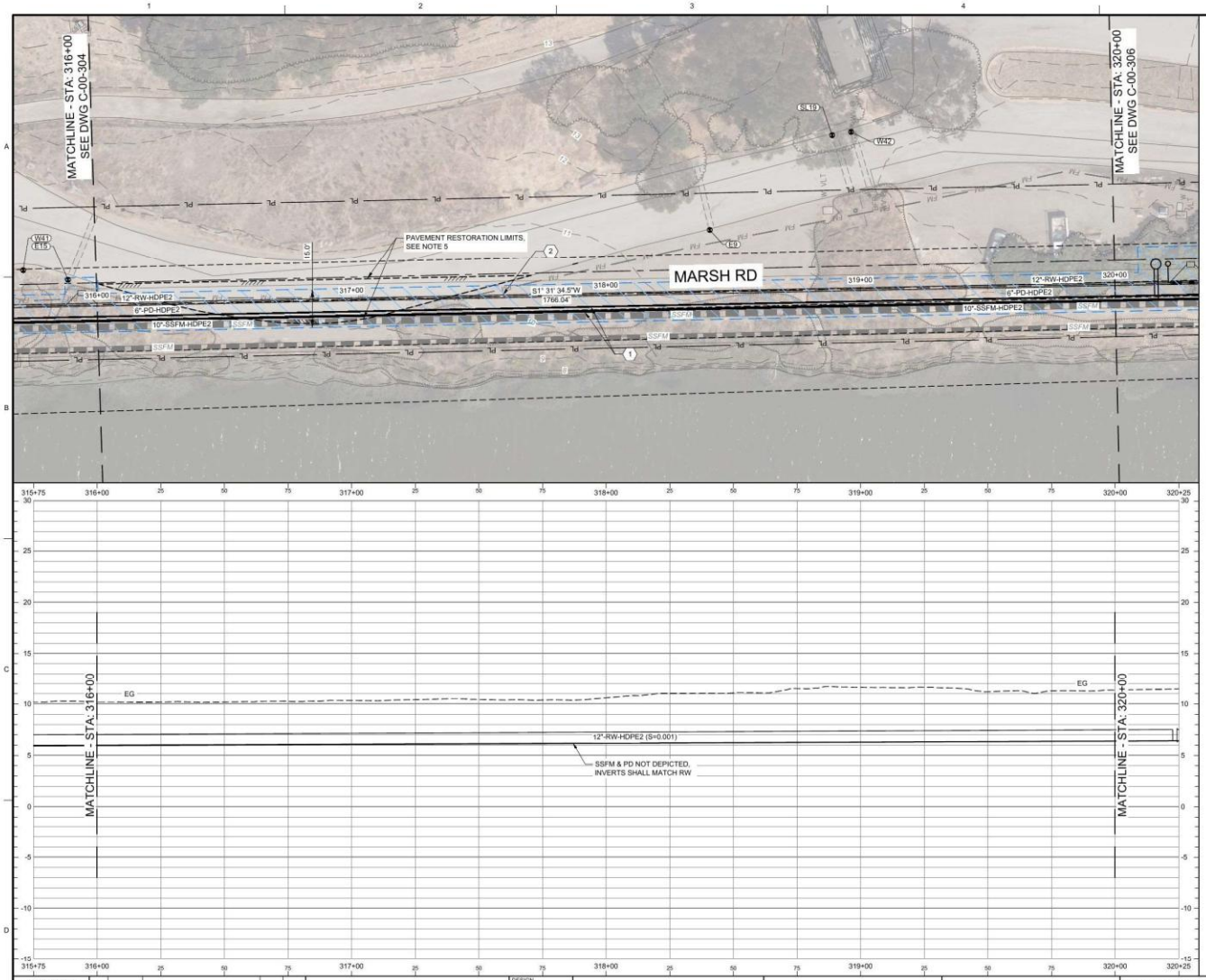
CIVIL
MARSH RD RW
STA: 312+00 TO STA: 316+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-304
SHEET

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FILE NAME: C:\USERS\MICHAEL.T\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-014-C-00-304.DWG

DATE AND TIME: 8/14/2026 11:46 AM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
E9	9.78	2005509.89	6075021.67	1.67' COVER - 2" DIAMETER
E15	9.14	2005762.69	6075013.70	1.5' COVER - 2" CONDUIT - 2" DIAMETER
SL19	10.54	2005460.13	6075056.36	1.25' COVER - 6" DIAMETER SCH80
W41	7.37	2005780.12	6075018.26	3.5' COVER - 6" DIAMETER
W42	10.42	2005452.64	6075057.27	3.5' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,003.67

NORTH

HORIZ SCALE 1"=20'
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

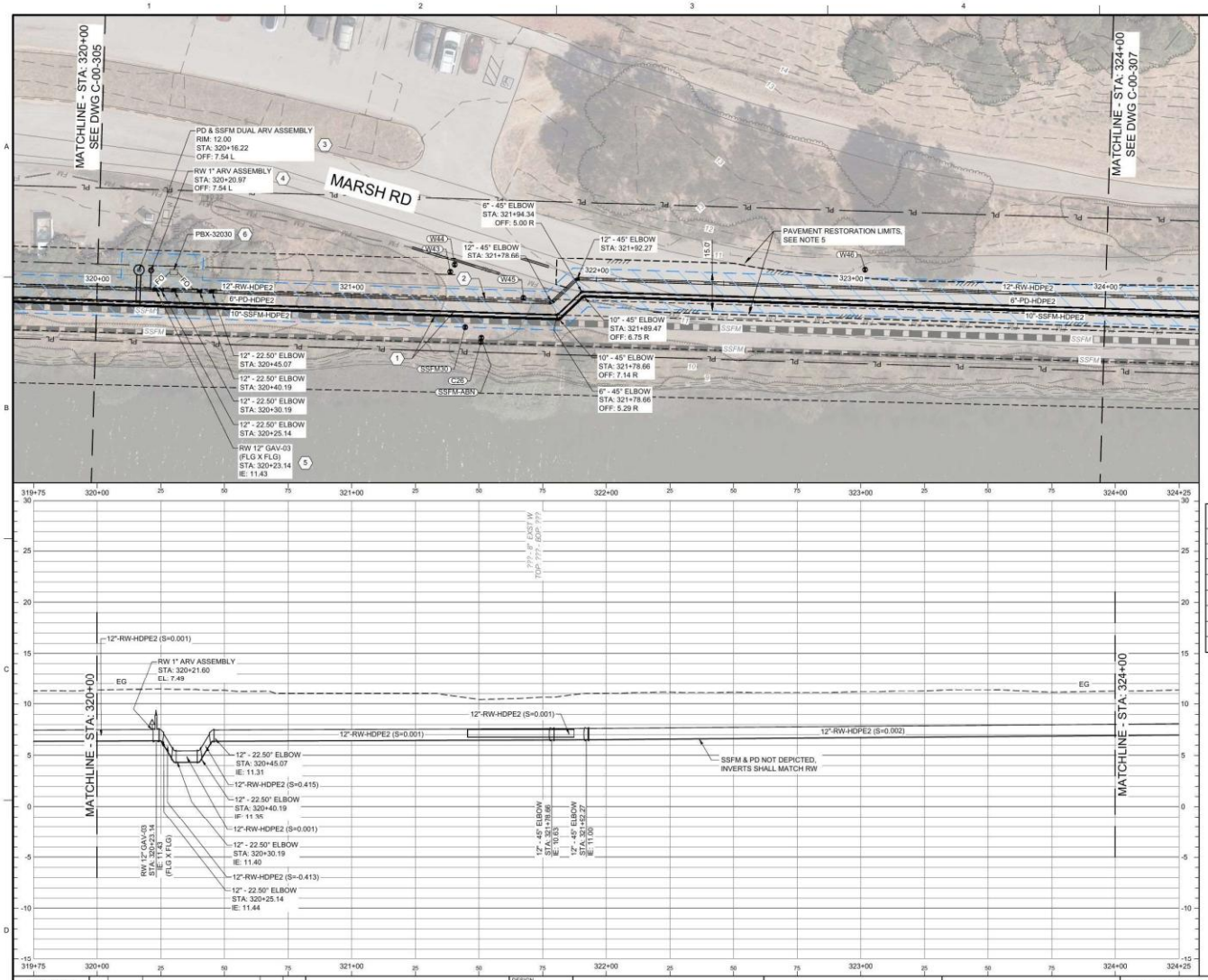
CIVIL
MARSH RD RW
STA: 316+00 TO STA: 320+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-305
SHEET

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DATE AND TIME: 8/14/2026 12:03 PM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. ARV ASSEMBLY PER DTL 1/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.
6. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C26	7.94	2005201.03	6074972.46	2.25' COVER - 1" DIAMETER
SSFM-ABN	8.40	2005200.81	6074974.15	2' COVER - 24" DIAMETER
SSFM30	6.07	2005207.18	6074978.24	4.17' COVER - 30" DIAMETER
W43	8.02	2005213.20	6074999.91	1.5' COVER - 4" DIAMETER
W44	7.95	2005211.46	6075002.70	1.5' COVER - 6" DIAMETER
W45	8.05	2005184.40	6074989.86	2.5' COVER - 4" DIAMETER
W46	8.35	2005050.23	6075001.61	2.67' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,327.87

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'

5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T. AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

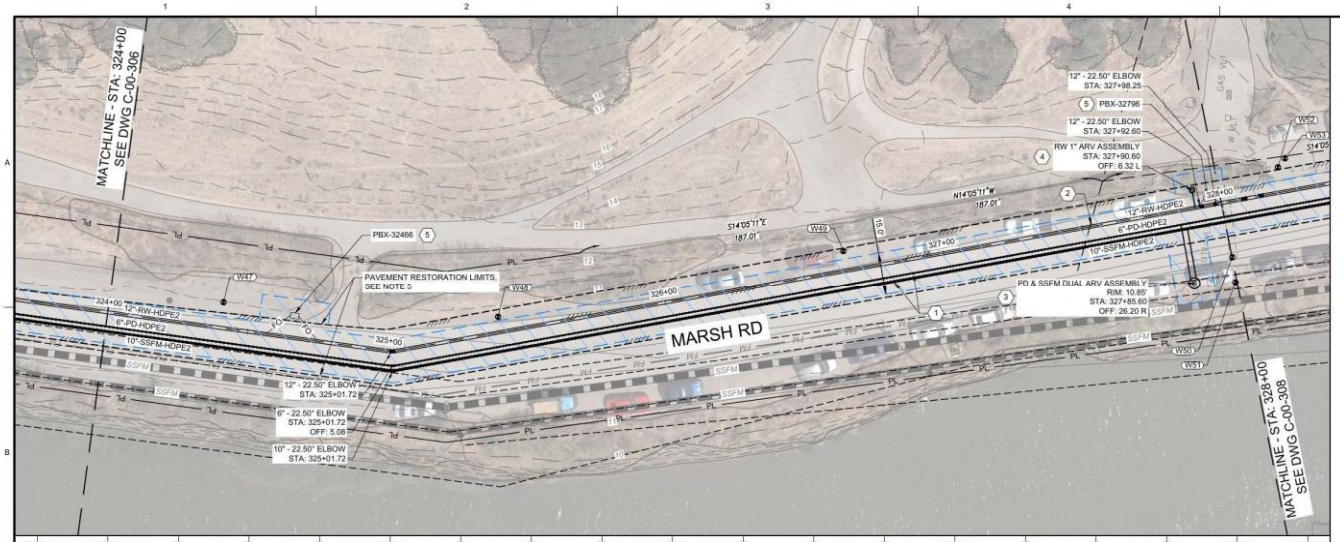
CIVIL
MARSH RD RW
STA: 320+00 TO STA: 324+00
PLAN AND PROFILE

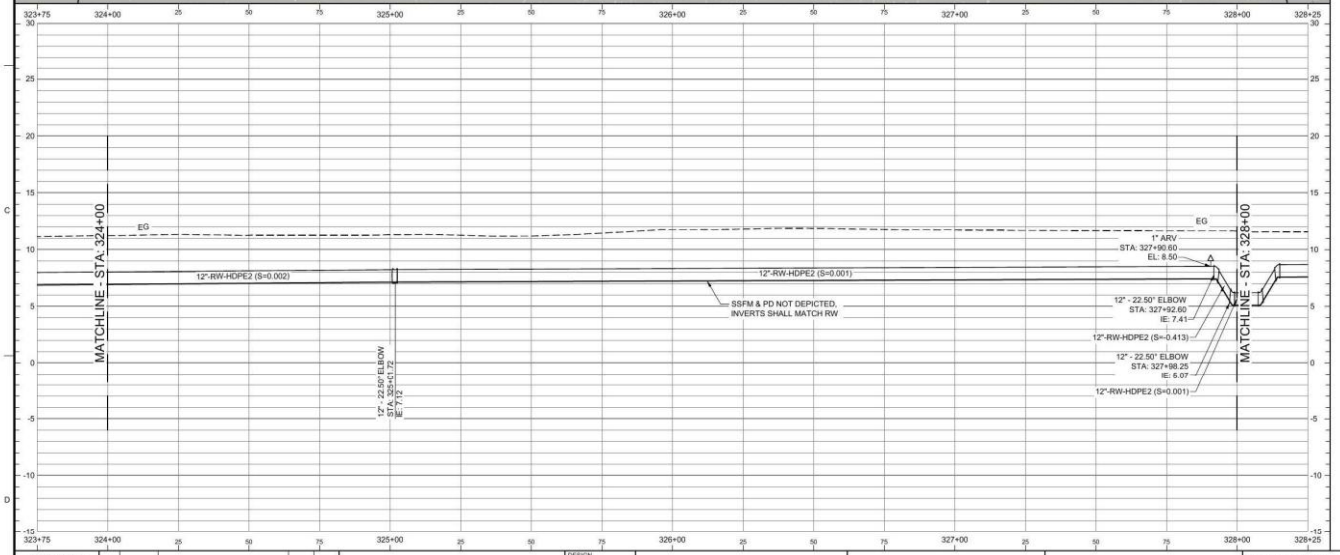
DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-306
SHEET

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FILE NAME: C:\USERS\MICHAELT\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-14-C-00-306.DWG

DATE AND TIME: 8/14/2026 12:17 PM





GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. ARV ASSEMBLY PER DTL 1/CD-05.
5. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
W47	8.14	2004916.38	6074990.92	3' COVER 6" DIAMETER
W48	8.46	2004818.15	6075005.50	3' COVER - 6" DIAMETER
W49	9.13	2004699.20	6075042.30	3' COVER - 6" DIAMETER
W50	8.07	2004562.06	6075055.23	3.75' COVER - 4" DIAMETER
W51	7.49	2004559.96	6075046.51	3.5' COVER - 4" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,691.30

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'

5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T. AUSTIN
DRAWN P. WEBSTER
CHECKED T. LEWIS
APPROVED T. LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

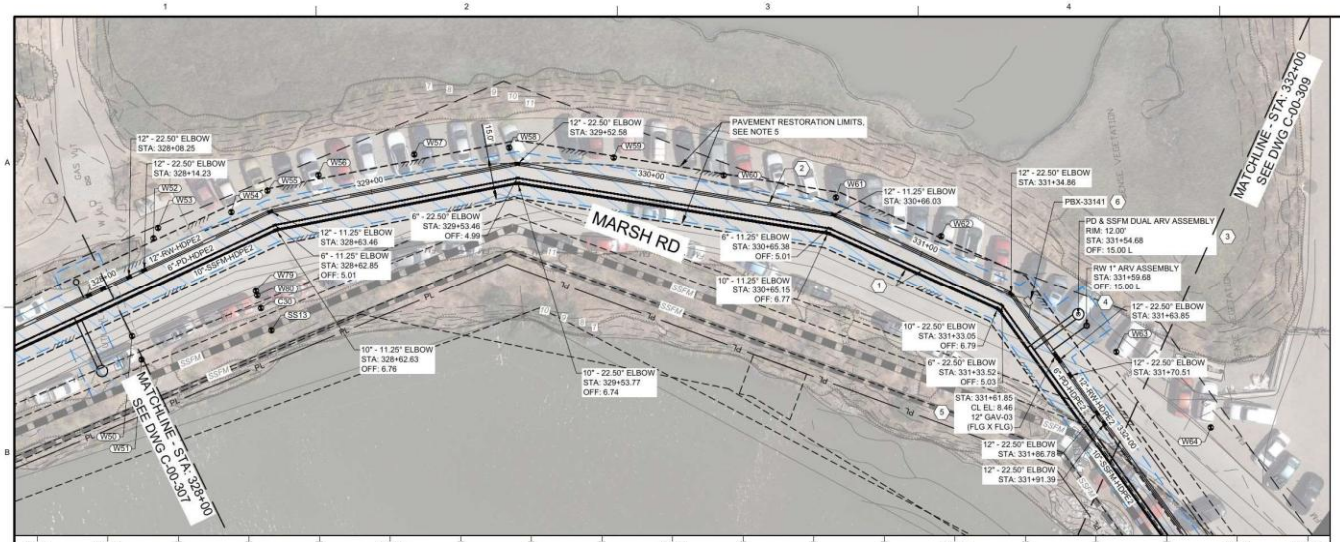
CIVIL
MARSH RD RW
STA: 324+00 TO STA: 328+00
PLAN AND PROFILE

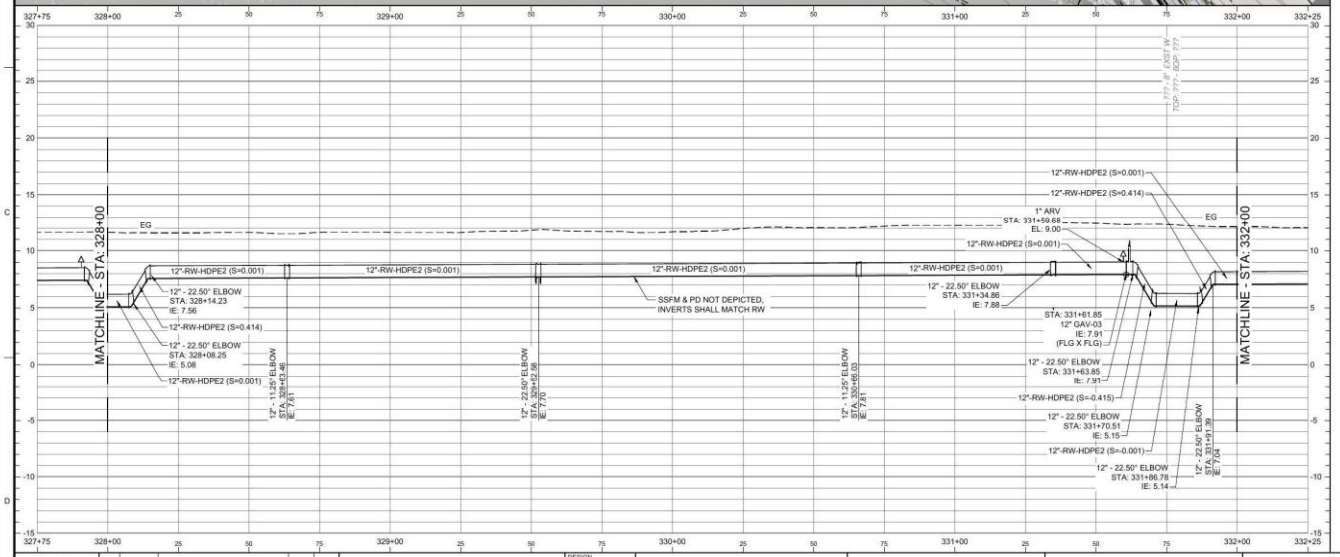
DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-307
SHEET

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FILE NAME: C:\USERS\MICHAEL.T\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-14-C-00-307.DWG

DATE AND TIME: 8/14/2026 12:39 PM





GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
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2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. ARV ASSEMBLY PER DTL 1/CD-05RW 12" GAV-03 (FLGxFLG) PER STD DTL 33 05 09.06.
5. 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.
6. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C30	8.43	2004515.46	6075058.30	2.67' COVER - 2" DIAMETER
SS13	6.22	2004512.92	6075049.99	4.5' COVER - 30" DIAMETER
W50	8.07	2004562.06	6075055.23	3.75' COVER - 4" DIAMETER
W51	7.49	2004559.96	6075046.51	3.5' COVER - 4" DIAMETER
W52	9.25	2004549.46	6075088.42	3' COVER - 6" DIAMETER
W53	10.07	2004547.34	6075091.86	2' COVER - 2" DIAMETER
W54	9.21	2004520.85	6075093.53	2.83' COVER - 6" DIAMETER
W55	10.09	2004507.09	6075099.12	2' COVER - 2" DIAMETER
W56	11.45	2004488.43	6075101.93	3' COVER - 6" DIAMETER
W57	9.24	2004453.83	6075104.13	2.83' COVER - 6" DIAMETER
W58	9.00	2004420.20	6075101.56	3' COVER - 6" DIAMETER
W59	8.91	2004384.09	6075092.68	3' COVER - 6" DIAMETER
W60	8.93	2004346.49	6075080.81	3' COVER - 6" DIAMETER
W61	9.48	2004308.28	6075067.32	2.5' COVER - 6" DIAMETER
W62	9.57	2004273.44	6075048.39	2.5' COVER - 6" DIAMETER
W63	9.47	2004218.06	6074998.70	2.5' COVER - 6" DIAMETER
W64	9.06	2004188.88	6074967.44	3' COVER - 6" DIAMETER
W79	9.78	2004516.35	6075064.60	1.5' COVER - 2" DIAMETER
W80	9.04	2004516.10	6075062.99	2.17' COVER - 2" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,366.95

NORTH

20 0 20 40 FEET
HORIZ. SCALE 1"=20'

5 0 5 10 FEET
VERT. SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T. AUSTIN
DRAWN P. WEBSTER
CHECKED T. LEWIS
APPROVED T. LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
WEST BAY BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

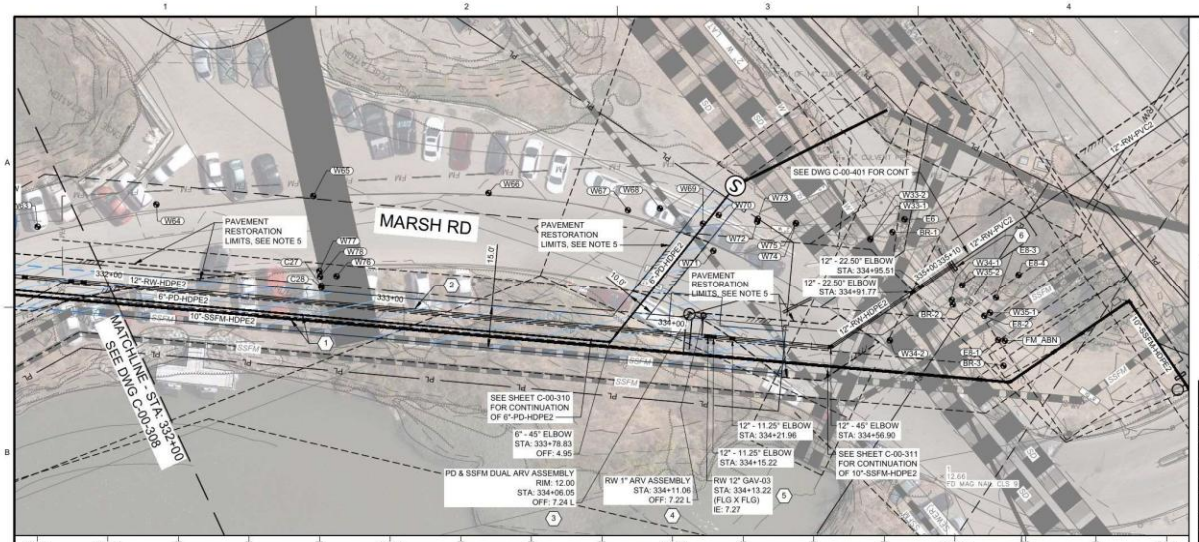
CIVIL
MARSH RD RW
STA: 328+00 TO STA: 332+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-308
SHEET

REUSE OF DOCUMENTS: THIS DOCUMENT, AND THE IDEAS AND DESIGN INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WATER WORKS ENGINEERS, LLC. AND IS NOT TO BE USED, IN WHOLE OR PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF WATER WORKS ENGINEERS, LLC.

FILE NAME: C:\USERS\MICHAEL.T\DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-14-C-00-308.DWG

DATE AND TIME: 8/14/2026 12:58 PM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2006.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 1/CD-06.
4. ARV ASSEMBLY PER DTL 2/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.
6. INLINE THRUST WALL PER DTL 2/CD-06.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
BR-1	9.28	2004057.01	6074742.36	2.25' COVER - 16" DIAMETER
BR-2	9.06	2004067.25	6074710.46	2.25' COVER - 16" DIAMETER
BR-3	6.58	2004075.82	6074683.72	4.67' COVER - 16" DIAMETER
C27	8.60	2004181.76	6074902.71	3.25' COVER - 2" DIAMETER
C28	7.83	2004182.25	6074902.33	4' COVER - 4" DIAMETER
E6	9.01	2004050.91	6074741.20	2.08' COVER - 2" DIAMETER
E8-1	9.39	2004069.17	6074690.21	1.58' COVER - 3" DIAMETER
E8-2	7.95	2004064.63	6074698.91	3' COVER - 3" DIAMETER
E8-3	7.57	2004056.95	6074698.92	2.75' COVER - 3" DIAMETER
E8-4	7.60	2004045.77	6074696.59	2.5' COVER - 3" DIAMETER
FM_ABN	8.70	2004068.16	6074688.03	2.25' COVER - 24" DIAMETER - ABANDONED
W33-1	7.65	2004063.29	6074747.61	4' COVER - 2" DIAMETER C900 PVC
W33-2	6.65	2004063.29	6074747.61	5' COVER - 4" DIAMETER C900 PVC
W34-1	9.13	2004066.08	6074711.64	2' COVER - 2" DIAMETER
W34-2	9.09	2004089.94	6074722.48	3' COVER - 2" DIAMETER
W35-1	6.40	2004062.61	6074697.83	4.42' COVER - 6" DIAMETER
W35-2	5.85	2004059.67	6074711.41	4.42' COVER - 6" DIAMETER
W62	9.57	2004273.44	6075048.39	2.5' COVER - 6" DIAMETER
W63	9.47	2004218.06	6074998.70	2.5' COVER - 6" DIAMETER
W64	9.06	2004188.88	6074967.44	3' COVER - 6" DIAMETER
W65	9.37	2004156.52	6074922.13	3' COVER - 6" DIAMETER
W66	9.55	2004122.26	6074870.36	3.25' COVER - 6" DIAMETER
W67	8.18	2004100.85	6074825.52	4.83' COVER - 6" DIAMETER
W68	6.90	2004094.18	6074816.28	6.25' COVER - 6" DIAMETER
W69	11.44	2004090.57	6074800.56	2' COVER - 2" DIAMETER
W70	7.10	2004085.01	6074797.48	6' COVER - 6" DIAMETER
W71	10.19	2004096.61	6074792.31	3.5' COVER - 24" DIAMETER STEEL
W72	10.00	2004079.63	6074784.74	2.67' COVER - 2" DIAMETER
W73	8.56	2004078.67	6074785.04	4' COVER - 6" DIAMETER
W74	7.15	2004072.70	6074772.86	4.33' COVER - 2" DIAMETER
W75	6.77	2004072.82	6074772.85	4.75' COVER - 6" DIAMETER
W76	9.45	2004175.90	6074900.03	2.5' COVER - 2" DIAMETER
W77	10.27	2004177.60	6074906.16	1.58' COVER - 2" DIAMETER
W78	9.21	2004179.20	6074904.91	2.5' COVER - 2" DIAMETER

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 4,294.36

20 0 20 40 FEET
HORIZ SCALE 1"=20'
5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

CIVIL
MARSH RD RW
STA: 332+00 TO END
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-309
SHEET

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FILE NAME: C:\USERS\MICHAEL.T.DC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-14-C-00-309.DWG

DATE AND TIME: 8/14/2026 2:24 PM

WEST BAY SANITARY DISTRICT

West Bay Sanitary District

Serving Our Community Since 1902

500 Laurel Street, Menlo Park, California 94025-3486 (650) 321-0384 (650)321-4265 FAX

SERGIO RAMIREZ
General Manager

In reply, please refer to our

September 24, 2026

Via: First Class Mail and Email

City of Menlo Park
Attn: Judi A. Herren, City Clerk
701 Laurel Street
Menlo Park, CA 94025

Re: **Notice of Intent to Adopt Resolution of Necessity – Permanent Underground Utility Easement, Bedwell Bayfront Park and Marsh Road**

Dear Ms. Herren:

This notice is provided pursuant to California Code of Civil Procedure section 1245.235. It concerns certain real property and property interests of the City of Menlo Park associated with Bedwell Bayfront Park, located at 1600 Marsh Road, Menlo Park, including Assessor's Parcel No. 055-400-490 and portions of the Marsh Road corridor (collectively, the "Property"). The City of Menlo Park is the owner of record of APN 055-400-490.

The West Bay Sanitary District ("District") has been negotiating with the City regarding the acquisition of a permanent, nonexclusive underground utility easement in, under, and across portions of the Property for the District's Bayfront Recycled Water Facility Project ("Project"). The proposed easement area is approximately 48,821 square feet, or 1.12 acres, extending generally along portions of Marsh Road and Bedwell Bayfront Park and would accommodate underground recycled water, sanitary sewer effluent and process discharge pipelines, and related facilities and appurtenances. The Project plans show the proposed facilities extending along the Marsh Road corridor and include a 6-inch process-discharge, 10-inch sanitary-sewer-effluent, and 12-inch recycled-water pipelines. The approximate location and extent of the proposed easement are depicted on **Exhibit A** attached to this Notice. The District is in the process of preparing the final legal description of the easement.

Under Code of Civil Procedure section 1240.030, the power of eminent domain may be exercised to acquire property for the Project if the following conditions are established:

(a) The public interest and necessity require the Project;

(b) The Project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury; and

(c) The property sought to be acquired is necessary for the Project.

Because portions of the Property are presently devoted to public park and roadway uses, the Board will also consider Code of Civil Procedure section 1240.510, including whether the District's proposed underground utility use will unreasonably interfere with or impair the continuance of those existing public uses, as they presently exist or may reasonably be expected to exist in the future.

You are hereby notified that the Board of Directors of the West Bay Sanitary District will consider whether the foregoing conditions are satisfied and, if so, whether to adopt a Resolution of Necessity authorizing acquisition of the proposed easement by eminent domain at the following meeting:

Date: October 14, 2026
Time: 7:00 p.m.
Location: Ronald W. Shepherd Administration Building
500 Laurel Street
Menlo Park, California 94025

A Resolution of Necessity is a prerequisite to the District's commencement of an eminent domain proceeding to acquire the proposed easement. Adoption of a Resolution of Necessity does not itself transfer title to or possession of the easement to the District.

Pursuant to Code of Civil Procedure section 1245.235, the City is entitled to appear and be heard concerning the matters identified in paragraphs (a) through (c) above, provided that the City files a written request to appear and be heard within fifteen (15) days after this Notice is mailed. The written request should identify the matter or matters listed above that the City wishes to address and briefly state the basis for the City's position. Doing so will assist the Board and District staff in reviewing the City's concerns. The City may also submit written comments concerning the compatibility of the proposed underground utility easement with the existing public park and roadway uses.

All written requests to appear and be heard, and any written comments, should be submitted to the District's Board Clerk at the address or email below:

West Bay Sanitary District
Attn: Todd Reese, Board Clerk
500 Laurel Street
Menlo Park, CA 94025
treese@westbaysanitary.org

The written request must be received within the fifteen (15)-day period. Failure to timely file a written request will result in a waiver of the City's right to appear and be heard on the matters set forth in Code of Civil Procedure section 1240.030.

Questions concerning the amount of compensation to be paid for the proposed easement are not part of the Resolution of Necessity proceedings, and the Board will not determine compensation in deciding whether to adopt the Resolution. Neither the District's consideration or adoption of a Resolution of Necessity nor the commencement of an eminent domain proceeding prevents the

District and the City from continuing to negotiate a voluntary agreement. The District remains ready and willing to continue those negotiations and hopes that mutually acceptable terms can be reached without the need to complete eminent domain proceedings.

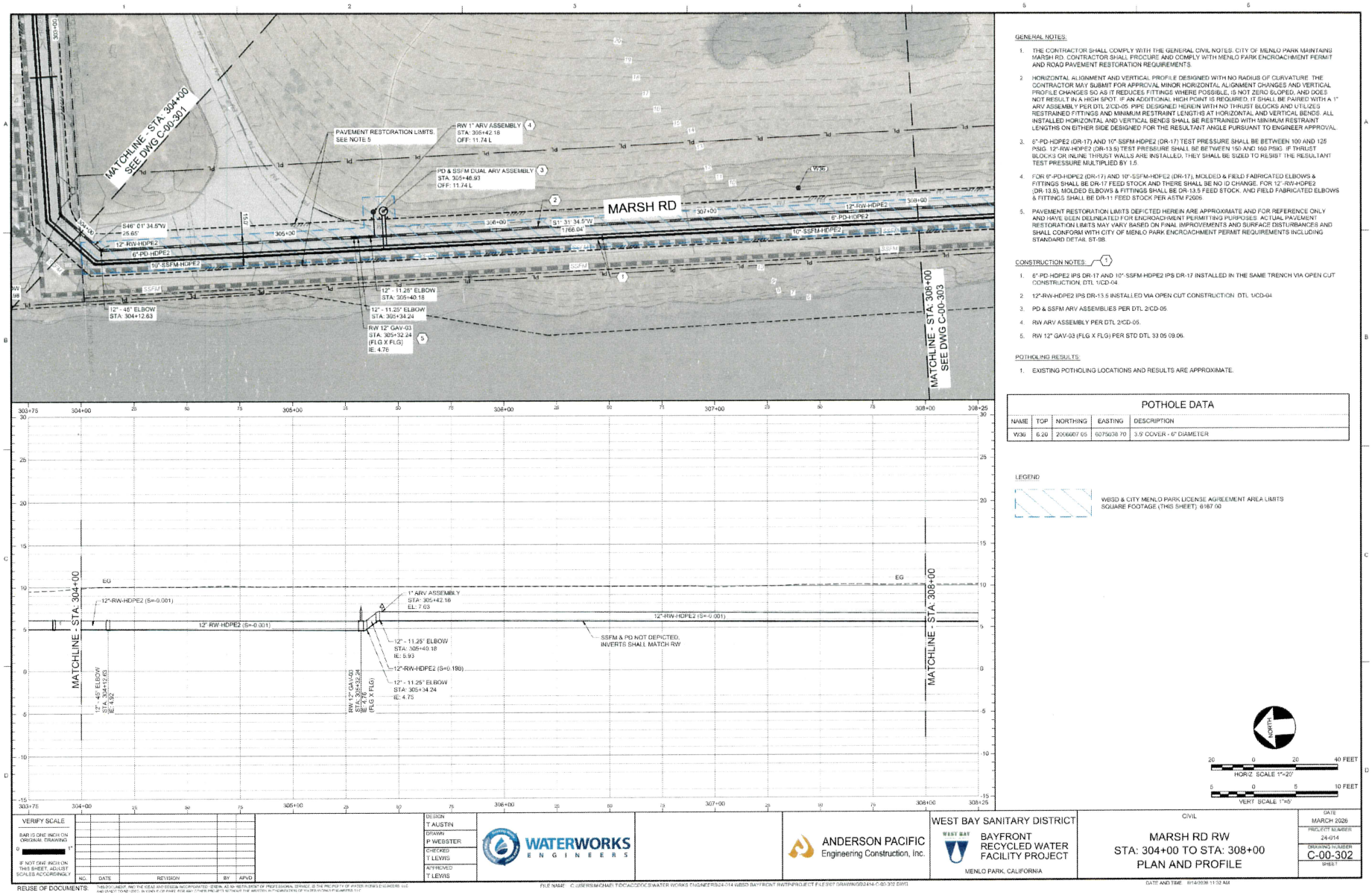
Sincerely,

Sergio Ramirez
General Manager
WEST BAY SANITARY DISTRICT

Enclosures: Exhibit A - Location and Extent of Proposed Permanent Underground Utility Easement

cc: Nira Doherty, City Attorney (NDoherty@bwslaw.com)
Justin Murphy, City Manager (jicmurphy@menlopark.gov)
Azalea Mitch, Public Works Director (aamitch@menlopark.gov)

Exhibit A
Depiction of Easement Area (attached)



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2620.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-98.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. RW ARV ASSEMBLY PER DTL 2/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
W36	6.20	2066607.05	6075038.70	3.9' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6187.00

NORTH

HORIZ. SCALE 1"=20'

VERT. SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN: T. AUSTIN
DRAWN: P. WEBSTER
CHECKED: T. LEWIS
APPROVED: T. LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

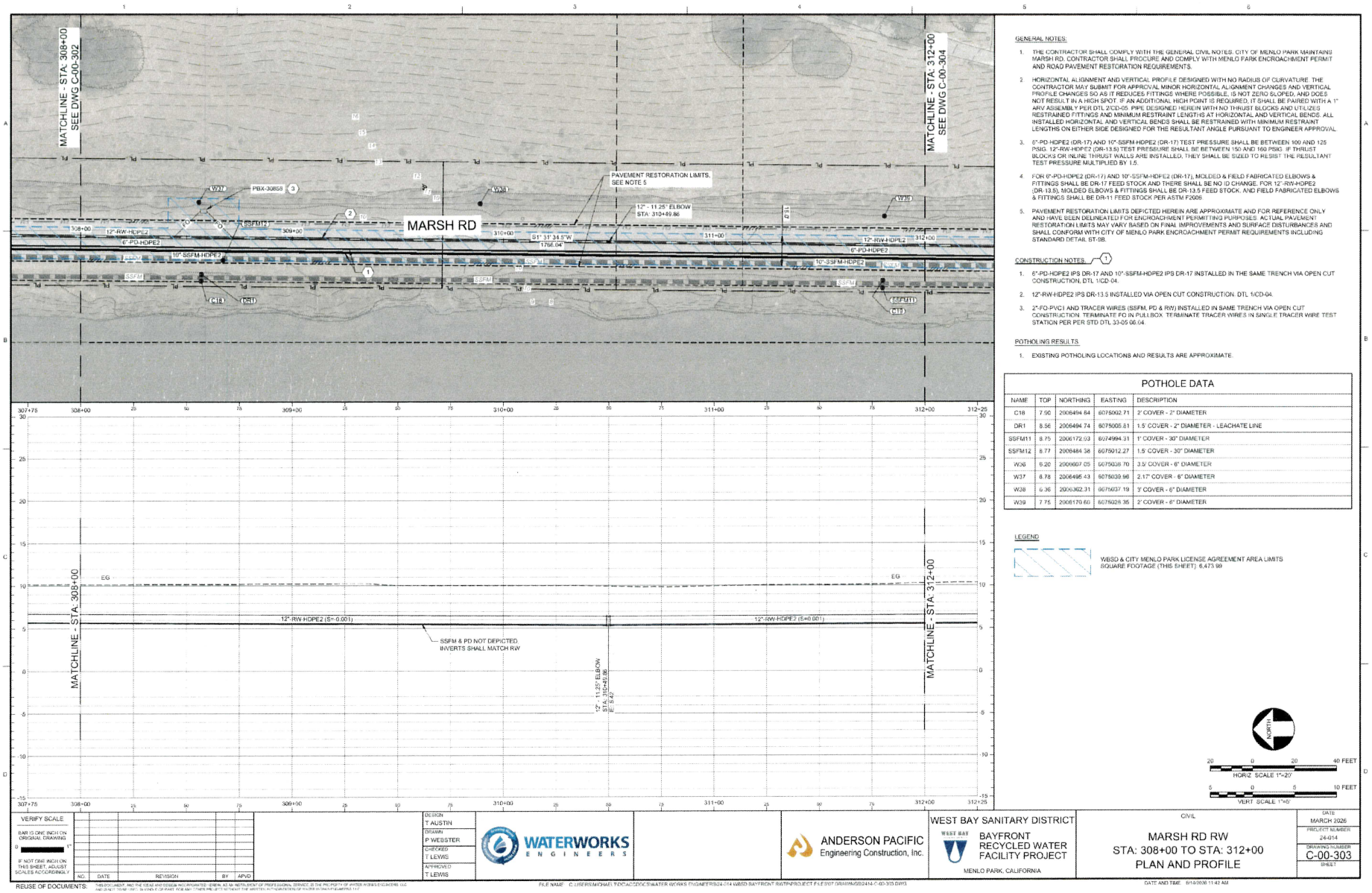
CIVIL
MARSH RD RW
STA: 304+00 TO STA: 308+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-302
SHEET

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FILE NAME: C:\USERS\MICHAEL\DOCUMENTS\DACUMENTS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT WATERPROJECT FILES\DIST DRAWINGS\24-014-C-00-302.DWG

DATE AND TIME: 9/24/2026 11:52 AM



GENERAL NOTES:

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3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-9B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04.
3. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C18	7.90	2006494.64	6075002.71	2' COVER - 2" DIAMETER
DR1	8.56	2006494.74	6075005.81	1.5' COVER - 2" DIAMETER - LEACHATE LINE
SSFM11	8.75	2006172.93	6074994.31	1' COVER - 30" DIAMETER
SSFM12	8.77	2006484.36	6075012.27	1.5' COVER - 30" DIAMETER
W36	9.20	2006607.05	6075036.70	3.5' COVER - 6" DIAMETER
W37	8.78	2006495.43	6075039.96	2.17' COVER - 6" DIAMETER
W38	9.36	2006382.31	6075037.19	3' COVER - 6" DIAMETER
W39	7.75	2006170.60	6075028.35	2' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,473.99

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN: T AUSTIN
DRAWN: P WEBSTER
CHECKED: T LEWIS
APPROVED: T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

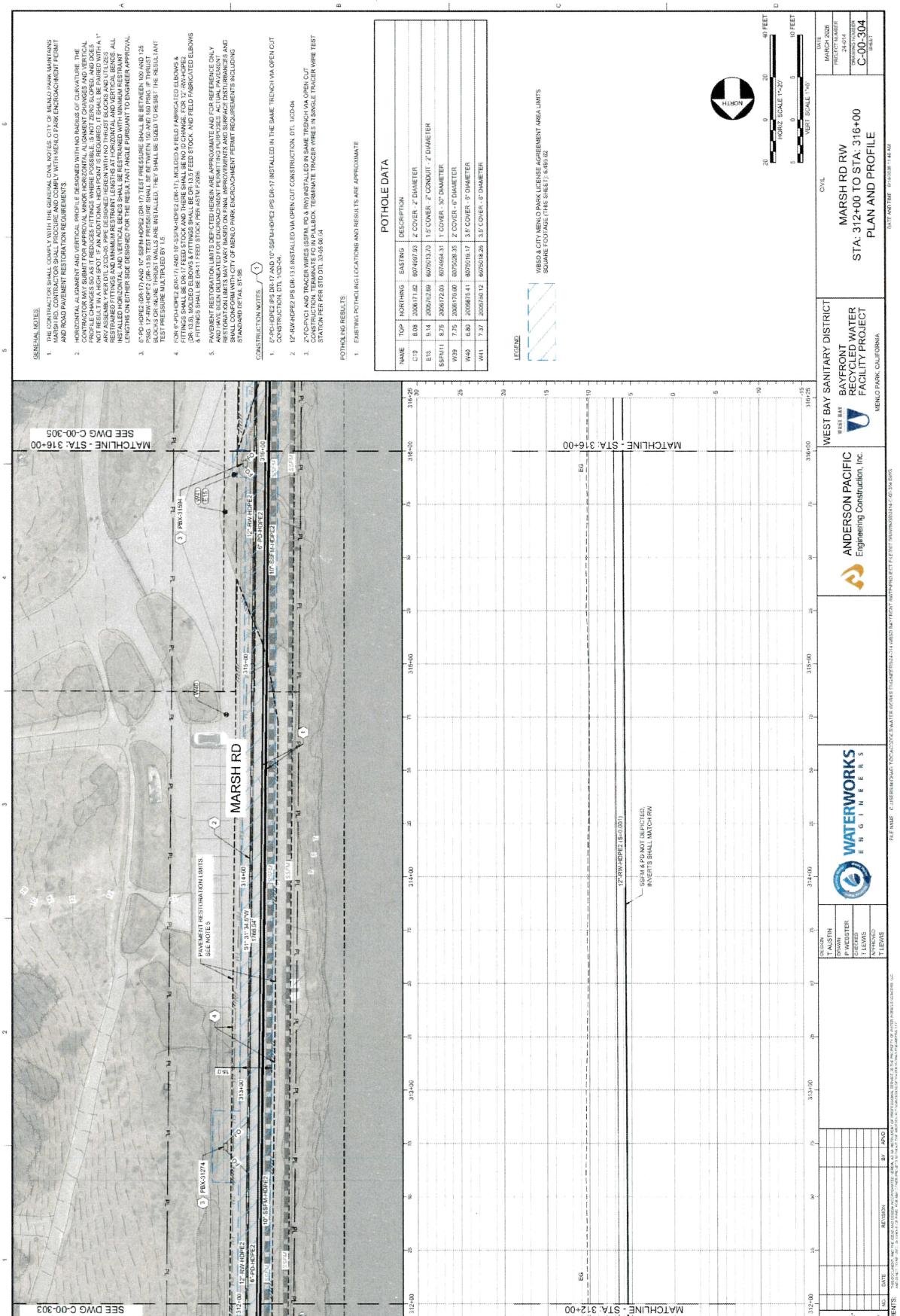
CIVIL
MARSH RD RW
STA: 308+00 TO STA: 312+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-303
SHEET

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FILE NAME: C:\USERS\MICHAEL TOCA\CCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWINGS\24-014-C-00-303.DWG

DATE AND TIME: 9/24/2026 11:42 AM


GENERAL NOTES:
1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES, CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL GRADE CHANGES AS REQUIRED TO AVOID UTILITY CONFLICTS, PROVIDED SUCH CHANGES DO NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" AIR/VACUUM VALVE ASSEMBLY PER DTL 2-01-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND CLTD 1263 RESTRAINED JOINT LENGTHS. CONTRACTOR SHALL SUBMIT FOR APPROVAL ALL ALTERNATE PIPE AND FITTING INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 8"-PD-HDPE2 (DR-17) AND 10" SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST RESTRAINT IS REQUIRED, THE TEST PRESSURE SHALL BE 150 PSIG. THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2620.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY. CONTRACTOR SHALL COORDINATE WITH CITY OF MENLO PARK ENGINEERING STAFF TO DETERMINE FINAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-56

CONSTRUCTION NOTES
1. 6"-PD-HDPE2 (PS DR-17 AND 10" SSFM-HDPE2 (PS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1-CD-04
2. 12"-RW-HDPE2 (PS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1-CD-04
3. 2"-PD-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1-CD-04. TRACER WIRE TO BE CONTINUOUS, TERMINATE TRACER WIRES IN GRADE TRACER WIRE TEST STATION PER STD DTL 33-05 06/14

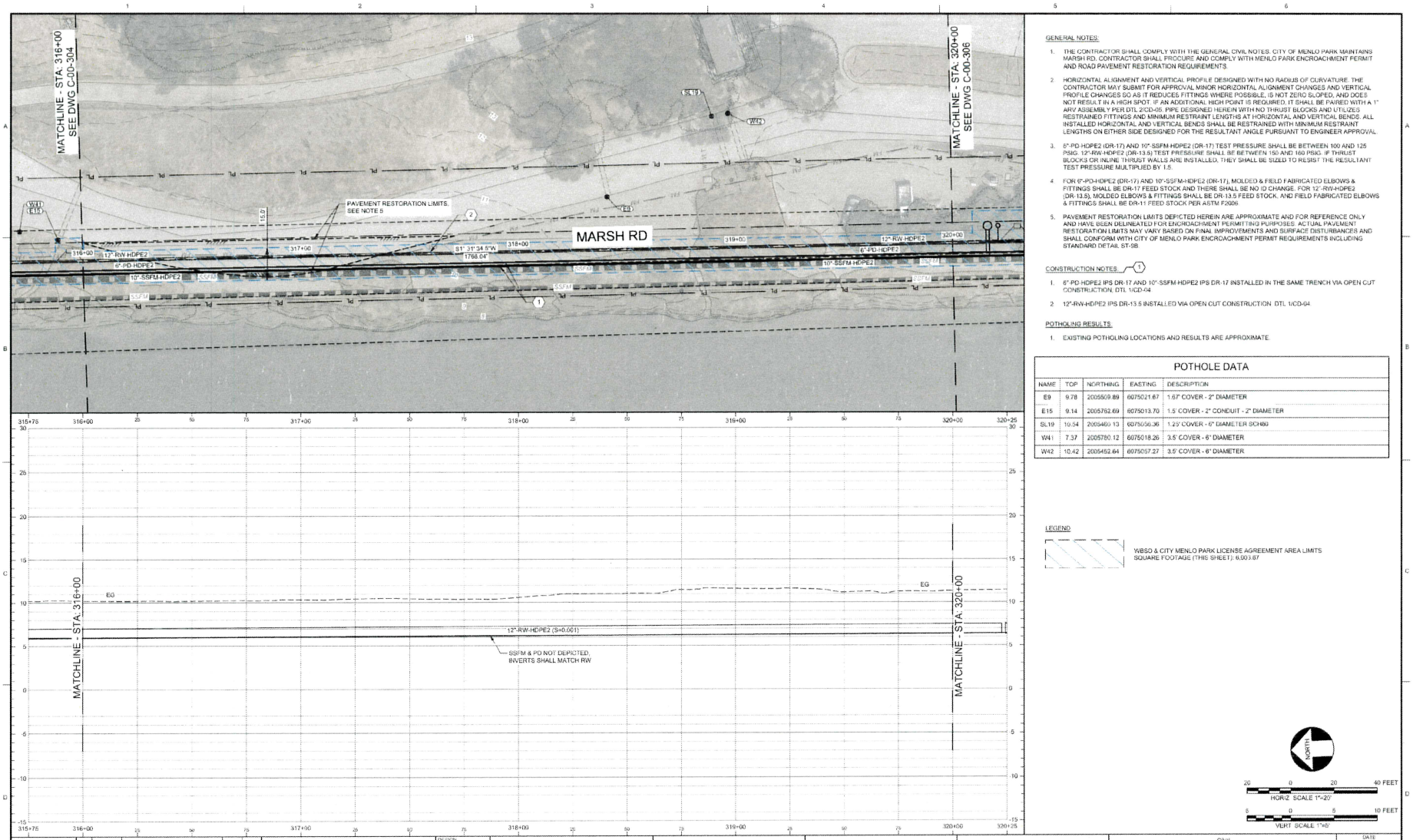
POTHOLING RESULTS:
1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C13	8.08	2006171.82	6074997.93	2' COVER - 2" DIAMETER
E15	9.14	2005762.89	6075013.70	1.5' COVER - 2" CONDUIT - 2" DIAMETER
SSFM11	8.75	2006172.03	6074994.31	1' COVER - 10" DIAMETER
W39	7.75	2006170.60	6075038.35	2' COVER - 6" DIAMETER
W40	6.80	2005875.41	6075019.17	3.5' COVER - 8" DIAMETER
W41	7.37	2005760.12	6075018.26	3.5' COVER - 8" DIAMETER

LEGEND
VIBSG & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOT AREA (TYPE SHEET) 5,499 SF

MARSH RD
MATCHLINE - STA: 312+00
SEE DWG C-00-303
MATCHLINE - STA: 316+00
SEE DWG C-00-305
PAVEMENT RESTORATION LIMITS SEE NOTE 5
SSFM11
C13
E15
W39
W40
W41
EG
12"-RW-HDPE2 (S-0.051)
SSFM & PD NOT DEPICTED, INVERTS SHALL MATCH RW
HORIZ. SCALE 1"=20'
VERT. SCALE 1"=5'
NORTH
20 0 20 40 FEET
5 0 5 10 FEET
ANDERSON PACIFIC
Engineering Construction, Inc.
WATERWORKS
ENGINEERS
WEST BAY SANITARY DISTRICT
BAYFRONT
RECYCLED WATER
FACILITY PROJECT
MENLO PARK, CALIFORNIA
CIVIL
MARSH RD RW
STA: 312+00 TO STA: 316+00
PLAN AND PROFILE
MARCH 2026
PROJECT NUMBER
24-014
DRAWING NUMBER
C-00-304
SHEET
DESIGN T. AUSTIN
DRAWN P. WEBSTER
CHECKED T. LEWIS
APPROVED T. LEWIS
VERIFY SCALE
IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY
REUSE OF DOCUMENTS
NO. DATE REVISION BY APVD
DATE AND TIME
FILE NAME



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-5B.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
E9	9.78	2005509.89	6075021.67	1.67' COVER - 2" DIAMETER
E15	9.14	2005762.69	6075013.70	1.5' COVER - 2" CONDUIT - 2" DIAMETER
SL19	10.54	2005460.13	6075056.36	1.29' COVER - 6" DIAMETER SCH80
W41	7.37	2005780.12	6075018.26	3.5' COVER - 6" DIAMETER
W42	10.42	2005452.64	6075057.27	3.5' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,003.67

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'

5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

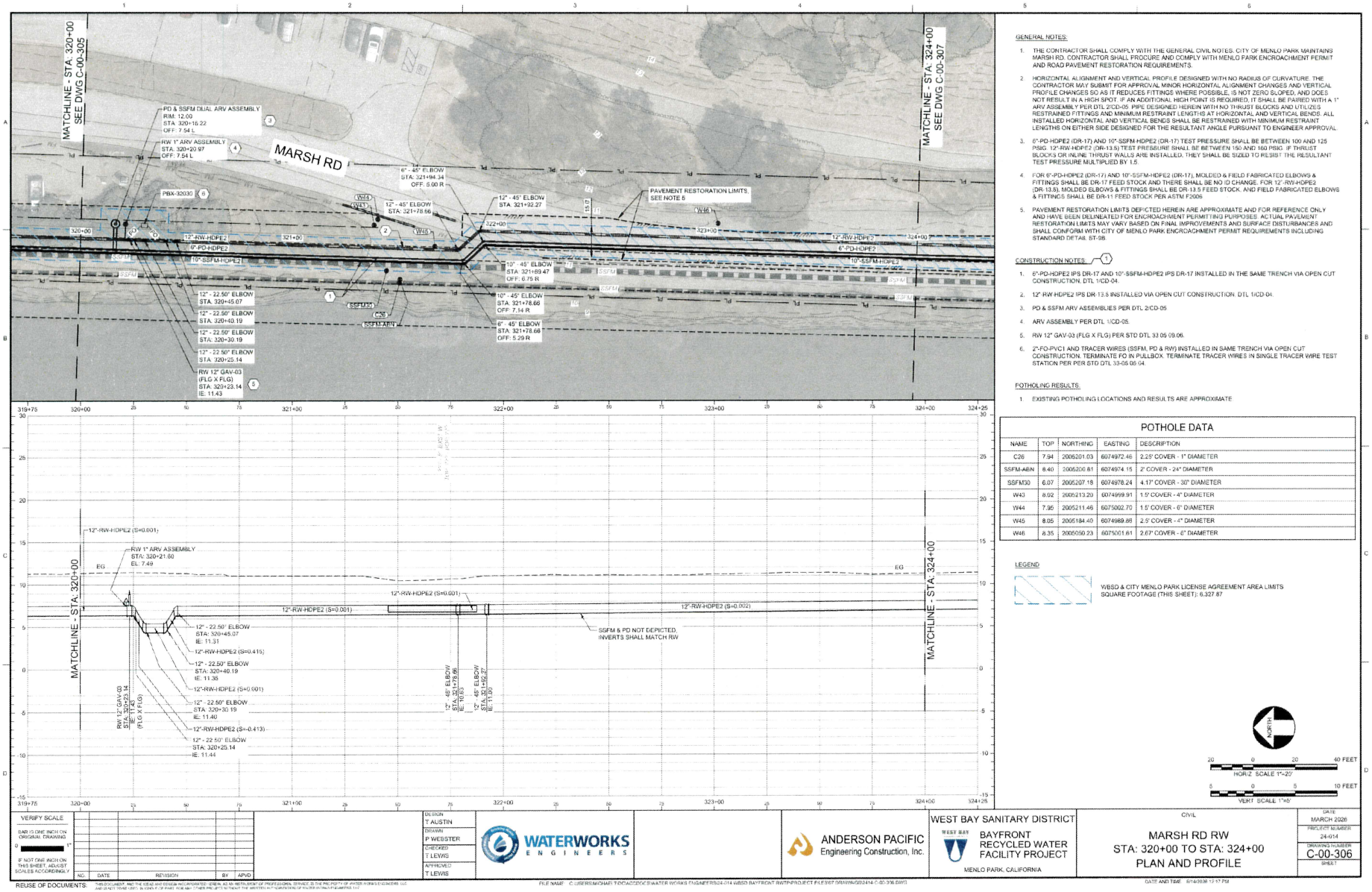
CIVIL
MARSH RD RW
STA: 316+00 TO STA: 320+00
PLAN AND PROFILE

DATE MARCH 2026
PROJECT NUMBER 24-014
DRAWING NUMBER C-00-305
SHEET

REUSE OF DOCUMENTS.

FILE NAME C:\USERS\MICHAEL TIDC\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT WATRNPROJECT FILES\07 DRAWING\202414 C-00-305.DWG

DATE AND TIME 9/14/2026 12:03 PM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL BT-98.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04.
2. 12" RW HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05
4. ARV ASSEMBLY PER DTL 1/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.
6. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C26	7.94	2005201.03	6074972.46	2.25' COVER - 1" DIAMETER
SSFM-ABN	8.40	2005200.81	6074974.15	2' COVER - 24" DIAMETER
SSFM30	6.07	2005207.18	6074978.24	4.17' COVER - 30" DIAMETER
W43	8.62	2005213.20	6074999.91	1.5' COVER - 4" DIAMETER
W44	7.96	2005211.46	6075002.70	1.5' COVER - 6" DIAMETER
W45	8.05	2005184.40	6074989.66	2.5' COVER - 4" DIAMETER
W46	8.35	2005050.23	6075001.61	2.67' COVER - 6" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,327.87

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN: T. AUSTIN
DRAWN: P. WEBSTER
CHECKED: T. LEWIS
APPROVED: T. LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

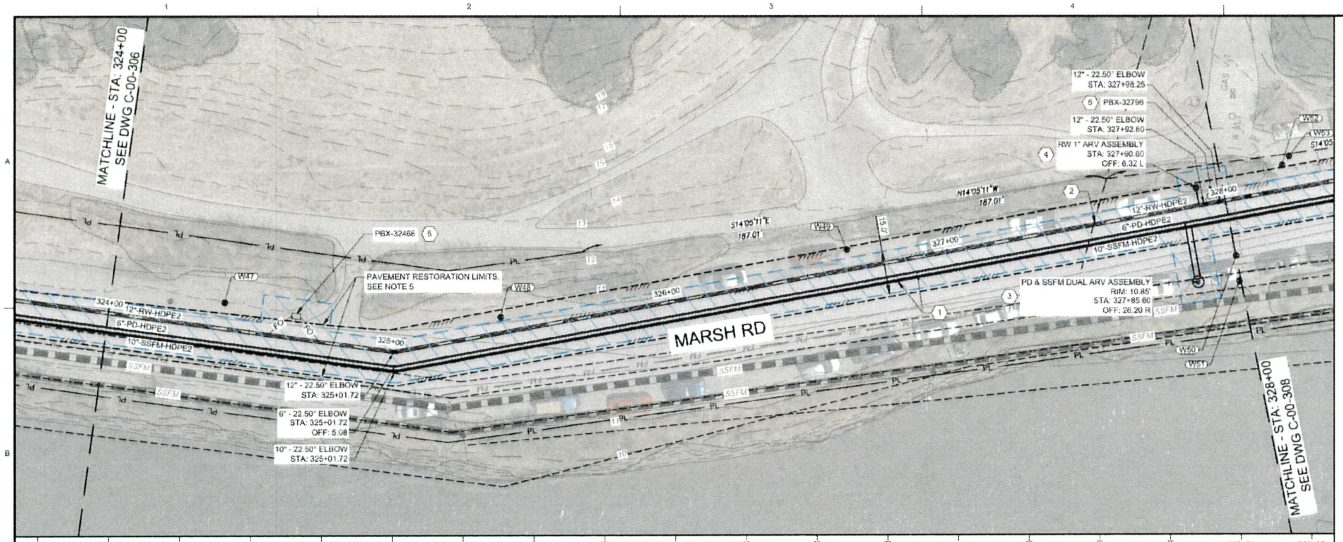
CIVIL
MARSH RD RW
STA: 320+00 TO STA: 324+00
PLAN AND PROFILE

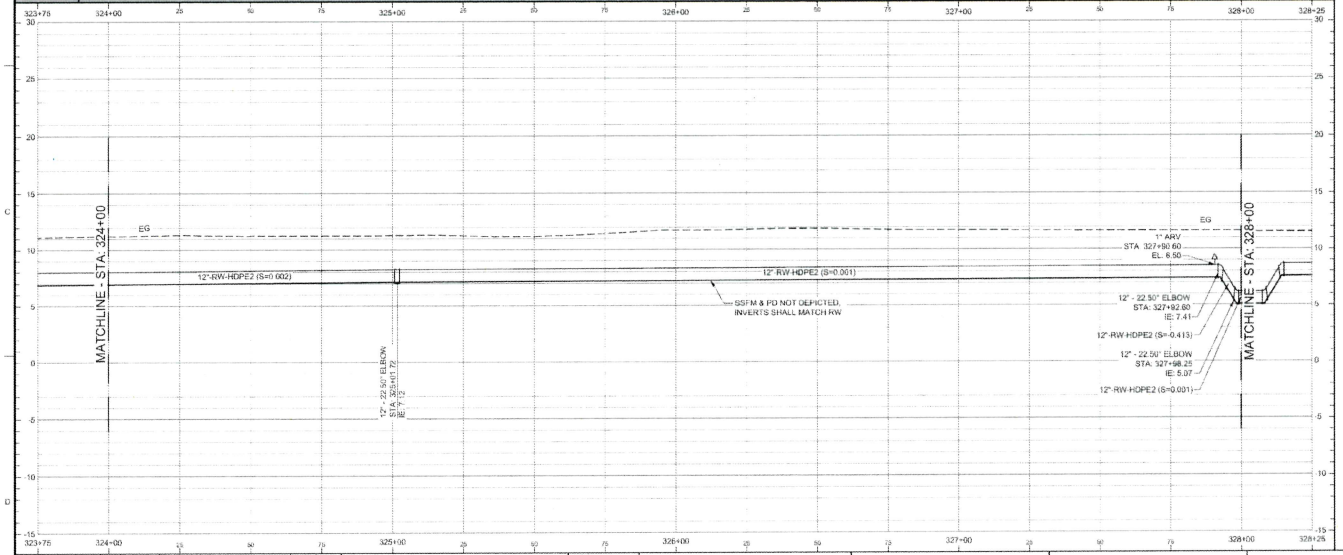
DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-306
SHEET

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FILE NAME: C:\USERS\MICHAEL.TZOCATZOC\DESKTOP\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\07 DRAWING\SHEETS\24-014 C-00-306.DWG

DATE AND TIME: 6/14/2026 12:17 PM





GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE OR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-98.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD 04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. ARV ASSEMBLY PER DTL 1/CD-05.
5. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 00 04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
W47	8.14	2004915.38	6074999.92	3' COVER - 6" DIAMETER
W48	8.46	2004618.15	6075005.50	3' COVER - 6" DIAMETER
W49	9.13	2004699.20	6075042.36	3' COVER - 6" DIAMETER
W50	8.07	2004562.06	6075055.23	3.75' COVER - 4" DIAMETER
W51	7.49	2004559.98	6075046.51	3.5" COVER - 4" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,691.30

NORTH

20 0 20 40 FEET
HORIZ SCALE 1"=20'
5 0 5 10 FEET
VERT SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

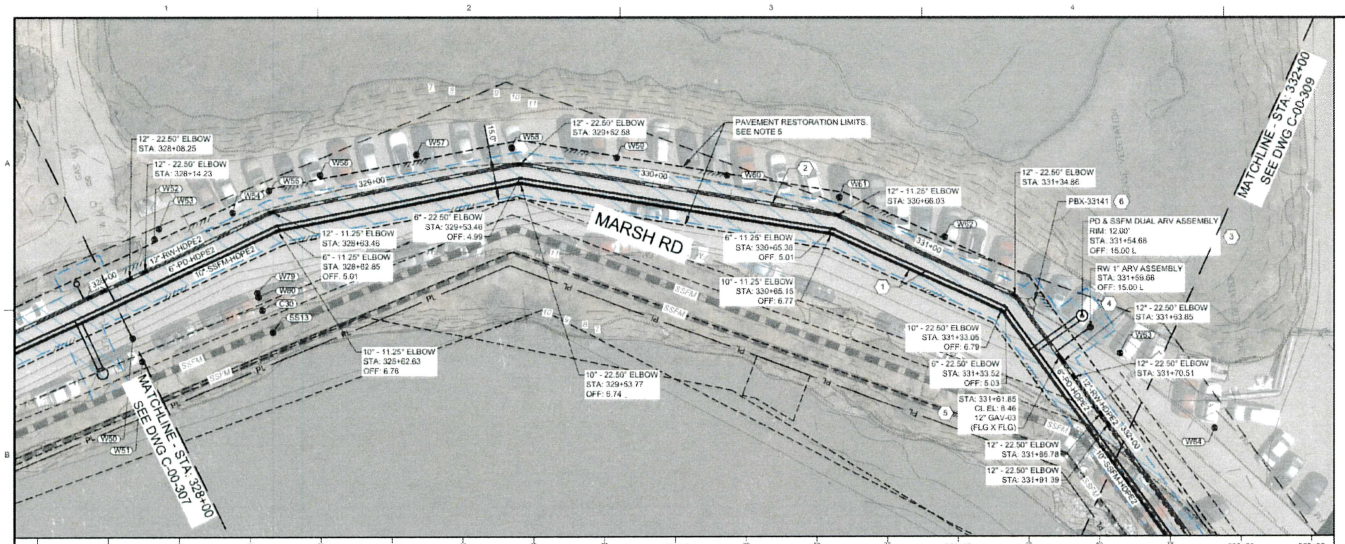
CIVIL
MARSH RD RW
STA: 324+00 TO STA: 328+00
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-307
SHEET

REUSE OF DOCUMENTS: THIS DOCUMENT, AND THE IDEAS AND DESIGN INCORPORATED HEREIN, AS AN INSTRUMENT OF PROFESSIONAL SERVICE, IS THE PROPERTY OF WATER WORKS ENGINEERS, LLC AND SHALL NOT BE USED, IN WHOLE OR IN PART, FOR ANY OTHER PROJECT WITHOUT THE WRITTEN AUTHORIZATION OF WATER WORKS ENGINEERS, LLC

FILE NAME: C:\USERS\MICHAEL\DOCACCORD\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT WATERPROJECT FILES\07 DRAWINGS\24-014-C-00-307.DWG

DATE AND TIME: 9/14/2026 12:58 PM



GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS.
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5.
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR 13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK. AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DESIGNED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-98.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION. DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 2/CD-05.
4. ARV ASSEMBLY PER DTL 1/CD-05RW 12" GAV-03 (FLGxFLG) PER STD DTL 33 05 09.06.
5. 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06.
6. 2"-FO-PVC1 AND TRACER WIRES (SSFM, PD & RW) INSTALLED IN SAME TRENCH VIA OPEN CUT CONSTRUCTION. TERMINATE FO IN PULLBOX. TERMINATE TRACER WIRES IN SINGLE TRACER WIRE TEST STATION PER PER STD DTL 33-05 06.04.

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
C30	8.43	2004519.46	6075058.30	2.67' COVER - 2" DIAMETER
SS13	6.22	2004512.82	6075049.99	4.5' COVER - 30" DIAMETER
W50	8.07	2004562.06	6075055.23	3.75' COVER - 4" DIAMETER
W51	7.49	2004559.96	6075046.51	3.5' COVER - 4" DIAMETER
W52	9.25	2004549.46	6075088.42	3' COVER - 6" DIAMETER
W53	10.07	2004547.34	6075091.86	2' COVER - 2" DIAMETER
W54	9.21	2004520.85	6075093.53	2.83' COVER - 6" DIAMETER
W55	10.09	2004507.09	6075099.12	2' COVER - 2" DIAMETER
W56	11.45	2004488.43	6075101.93	3' COVER - 6" DIAMETER
W57	9.24	2004453.83	6075104.13	2.83' COVER - 6" DIAMETER
W58	9.06	2004420.20	6075101.56	3' COVER - 6" DIAMETER
W59	8.91	2004384.09	6075092.68	3' COVER - 6" DIAMETER
W60	8.93	2004346.49	6075086.81	3' COVER - 6" DIAMETER
W61	9.48	2004308.28	6075067.32	2.5' COVER - 6" DIAMETER
W62	9.57	2004273.44	6075048.39	2.5' COVER - 6" DIAMETER
W63	9.47	2004218.06	6074998.70	2.5' COVER - 6" DIAMETER
W64	9.06	2004186.88	6074967.44	3' COVER - 6" DIAMETER
W79	9.78	2004516.35	6075064.60	1.5' COVER - 2" DIAMETER
W80	9.04	2004516.10	6075062.99	2.17' COVER - 2" DIAMETER

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 6,366.95

HORIZ. SCALE 1"=20'
VERT. SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC
Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

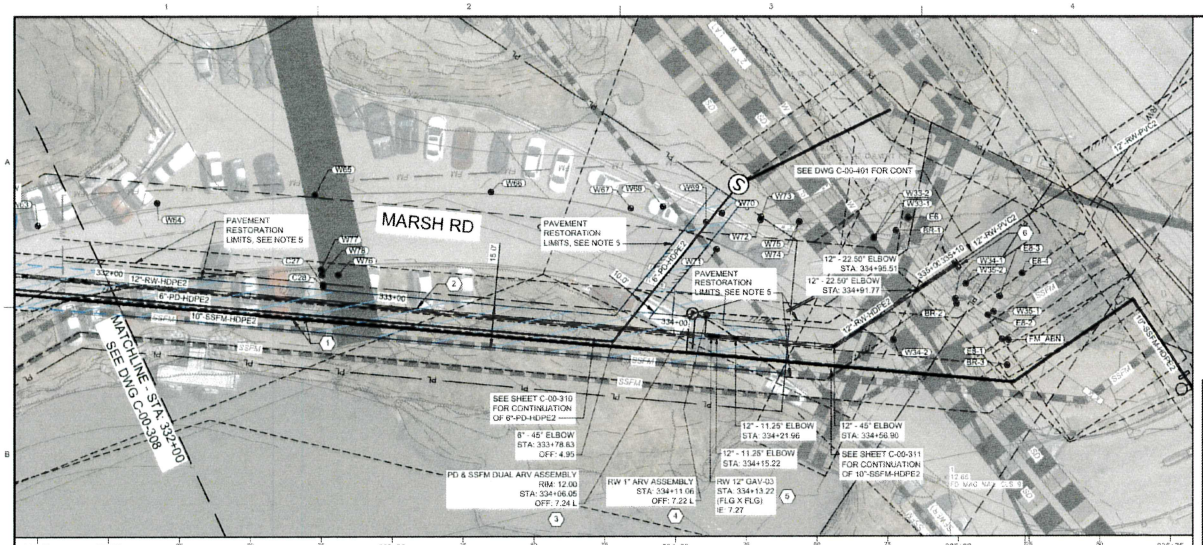
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MARSH RD RW
STA: 328+00 TO STA: 332+00
PLAN AND PROFILE

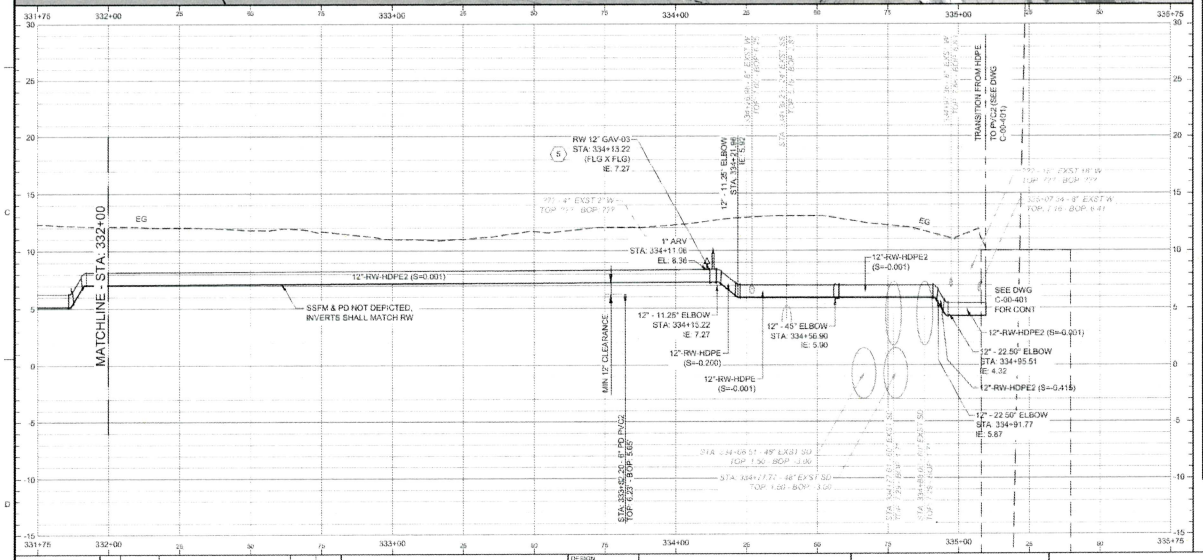
DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-308
SHEET

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FILE NAME: C:\USERS\MICHAEL\DROPBOX\ACTIVE\DOCS\WATER WORKS ENGINEERS\2024 WBSD BAYFRONT RW\PROJECT FILES\07-DRAWING\SD2414-C-00-308.DWG

DATE AND TIME: 9/24/2026 12:56 PM





GENERAL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH THE GENERAL CIVIL NOTES. CITY OF MENLO PARK MAINTAINS MARSH RD. CONTRACTOR SHALL PROCURE AND COMPLY WITH MENLO PARK ENCROACHMENT PERMIT AND ROAD PAVEMENT RESTORATION REQUIREMENTS
2. HORIZONTAL ALIGNMENT AND VERTICAL PROFILE DESIGNED WITH NO RADIUS OF CURVATURE. THE CONTRACTOR MAY SUBMIT FOR APPROVAL MINOR HORIZONTAL ALIGNMENT CHANGES AND VERTICAL PROFILE CHANGES SO AS IT REDUCES FITTINGS WHERE POSSIBLE, IS NOT ZERO SLOPED, AND DOES NOT RESULT IN A HIGH SPOT. IF AN ADDITIONAL HIGH POINT IS REQUIRED, IT SHALL BE PAIRED WITH A 1" ARV ASSEMBLY PER DTL 2/CD-05. PIPE DESIGNED HEREIN WITH NO THRUST BLOCKS AND UTILIZES RESTRAINED FITTINGS AND MINIMUM RESTRAINT LENGTHS AT HORIZONTAL AND VERTICAL BENDS. ALL INSTALLED HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED WITH MINIMUM RESTRAINT LENGTHS ON EITHER SIDE DESIGNED FOR THE RESULTANT ANGLE PURSUANT TO ENGINEER APPROVAL.
3. 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17) TEST PRESSURE SHALL BE BETWEEN 100 AND 125 PSIG. 12"-RW-HDPE2 (DR-13.5) TEST PRESSURE SHALL BE BETWEEN 150 AND 160 PSIG. IF THRUST BLOCKS OR INLINE THRUST WALLS ARE INSTALLED, THEY SHALL BE SIZED TO RESIST THE RESULTANT TEST PRESSURE MULTIPLIED BY 1.5
4. FOR 6"-PD-HDPE2 (DR-17) AND 10"-SSFM-HDPE2 (DR-17), MOLDED & FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-17 FEED STOCK AND THERE SHALL BE NO ID CHANGE. FOR 12"-RW-HDPE2 (DR-13.5), MOLDED ELBOWS & FITTINGS SHALL BE DR-13.5 FEED STOCK, AND FIELD FABRICATED ELBOWS & FITTINGS SHALL BE DR-11 FEED STOCK PER ASTM F2206.
5. PAVEMENT RESTORATION LIMITS DEPICTED HEREIN ARE APPROXIMATE AND FOR REFERENCE ONLY AND HAVE BEEN DELINEATED FOR ENCROACHMENT PERMITTING PURPOSES. ACTUAL PAVEMENT RESTORATION LIMITS MAY VARY BASED ON FINAL IMPROVEMENTS AND SURFACE DISTURBANCES AND SHALL CONFORM WITH CITY OF MENLO PARK ENCROACHMENT PERMIT REQUIREMENTS INCLUDING STANDARD DETAIL ST-98.

CONSTRUCTION NOTES: (1)

1. 6"-PD-HDPE2 IPS DR-17 AND 10"-SSFM-HDPE2 IPS DR-17 INSTALLED IN THE SAME TRENCH VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
2. 12"-RW-HDPE2 IPS DR-13.5 INSTALLED VIA OPEN CUT CONSTRUCTION, DTL 1/CD-04.
3. PD & SSFM ARV ASSEMBLIES PER DTL 1/CD-06.
4. ARV ASSEMBLY PER DTL 2/CD-05.
5. RW 12" GAV-03 (FLG X FLG) PER STD DTL 33 05 09.06
6. INLINE THRUST WALL PER DTL 2/CD-06.

POTHOLE DATA

NAME	TOP	NORTHING	EASTING	DESCRIPTION
BR-1	9.28	2004057.01	6074742.36	2.25' COVER - 16" DIAMETER
BR-2	9.09	2004067.25	6074710.46	2.25' COVER - 16" DIAMETER
BR-3	6.56	2004075.82	6074683.72	4.67' COVER - 16" DIAMETER
C27	8.60	2004181.76	6074902.71	3.25' COVER - 2" DIAMETER
C28	7.83	2004182.25	6074902.33	4' COVER - 4" DIAMETER
E6	9.01	2004050.91	6074741.20	2.08' COVER - 2" DIAMETER
E8-1	9.30	2004069.17	6074690.21	1.58' COVER - 3" DIAMETER
E8-2	7.95	2004064.69	6074698.91	3' COVER - 3" DIAMETER
E8-3	7.57	2004059.95	6074698.92	2.75' COVER - 3" DIAMETER
E8-4	7.60	2004045.77	6074699.59	2.5' COVER - 3" DIAMETER
FM_ABN	8.70	2004068.16	6074688.03	2.25' COVER - 24" DIAMETER - ABANDONED
W33-1	7.68	2004063.29	6074747.51	4' COVER - 2" DIAMETER C900 PVC
W33-2	6.85	2004063.29	6074747.61	5' COVER - 4" DIAMETER C900 PVC
W34-1	9.13	2004066.08	6074711.64	2' COVER - 2" DIAMETER
W34-2	9.09	2004089.94	6074722.48	3' COVER - 2" DIAMETER
W35-1	6.40	2004062.61	6074697.83	4.42' COVER - 6" DIAMETER
W35-2	5.85	2004059.97	6074711.41	4.42' COVER - 6" DIAMETER
W62	9.57	2004273.44	6075048.39	2.5' COVER - 6" DIAMETER
W63	9.47	2004218.06	6074996.70	2.5' COVER - 6" DIAMETER
W64	9.06	2004188.88	6074967.44	3' COVER - 6" DIAMETER
W65	9.37	2004156.52	6074922.13	3' COVER - 6" DIAMETER
W66	9.55	2004122.26	6074870.36	3.25' COVER - 6" DIAMETER
W67	8.18	2004100.85	6074825.52	4.83' COVER - 6" DIAMETER
W68	6.90	2004094.18	6074816.28	6.25' COVER - 6" DIAMETER
W69	11.44	2004090.57	6074809.56	2' COVER - 2" DIAMETER
W70	7.10	2004085.91	6074797.48	6' COVER - 6" DIAMETER
W71	10.19	2004096.81	6074792.51	3.5' COVER - 24" DIAMETER STEEL
W72	10.00	2004079.63	6074784.74	2.67' COVER - 2" DIAMETER
W73	8.58	2004078.87	6074785.04	4' COVER - 6" DIAMETER
W74	7.15	2004072.76	6074772.86	4.33' COVER - 2" DIAMETER
W75	6.77	2004072.92	6074772.85	4.75' COVER - 6" DIAMETER
W76	9.45	2004175.96	6074909.03	2.5' COVER - 2" DIAMETER
W77	10.27	2004177.69	6074908.16	1.58' COVER - 2" DIAMETER
W78	9.21	2004179.26	6074904.91	2.5' COVER - 2" DIAMETER

POTHOLING RESULTS:

1. EXISTING POTHOLING LOCATIONS AND RESULTS ARE APPROXIMATE.

LEGEND

WBSD & CITY MENLO PARK LICENSE AGREEMENT AREA LIMITS
SQUARE FOOTAGE (THIS SHEET): 4,294.36

HORIZ. SCALE 1"=20'
VERT. SCALE 1"=5'

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

NO.	DATE	REVISION	BY	APVD

DESIGN T AUSTIN
DRAWN P WEBSTER
CHECKED T LEWIS
APPROVED T LEWIS

WATERWORKS ENGINEERS

ANDERSON PACIFIC Engineering Construction, Inc.

WEST BAY SANITARY DISTRICT
BAYFRONT RECYCLED WATER FACILITY PROJECT
MENLO PARK, CALIFORNIA

CIVIL
MARSH RD RW
STA: 332+00 TO END
PLAN AND PROFILE

DATE: MARCH 2026
PROJECT NUMBER: 24-014
DRAWING NUMBER: C-00-309
SHEET

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FILE NAME: C:\USERS\MICHAEL\TDOCS\ACCDOCS\WATER WORKS ENGINEERS\24-014 WBSD BAYFRONT RWTP\PROJECT FILES\DT DRAWINGS\24-014-C-00-309.DWG

DATE AND TIME: 9/24/2026 2:34 PM

1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, SEPTEMBER 23, 2026 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT:	President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte
BOARD MEMBERS ABSENT:	None.
STAFF MEMBERS PRESENT:	Ramirez, Marquez, and Condotti
Others Present:	By Zoom: Michael Miller, and Alexander Naefken with Muni Worth

2. Communications from the Public: None

3. Public Hearing – Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Todd C. Scheuer and Marjel M. Scheuer (245 Shawnee Pass, APN: 077-331-080, Portola Valley)

Motion to Open by: Otte 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

4. Consider Adopting Resolution Ordering Annexation of Certain Parcel in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone (OWDZ) Including Certain Determinations, Findings and Declarations of the District Board- Lands of Todd C. Scheuer and Marjel M. Scheuer (APN: 077-331-080; 245 Shawnee Pass, Portola Valley)

Motion by: Moritz 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

5. Consider Resolution Consenting to the Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission – 245 Shawnee Pass, Portola Valley (APN: 077-331-080), Lands of Todd C. Scheuer and Marjel M. Scheuer, as Trustee of the Scheuer Family 2011 Trust dated May 24, 2011)

Motion by: Thiele- Sardiña 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

6. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular Meeting September 9, 2026
B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru August 31, 2026

Motion by: Thiele- Sardiña 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

7. Presentation by MuniWorth to Review the Cash Flow Projections Software and Service

Comments: Alexander Naefken of MuniWorth presented the cash flow projection software and services based on preliminary information provided by the District's finance and engineering teams. General Manager Ramirez authorized use of the software and service.

8. Presentation and Direction on Single-Family and Multi-Family Flow Study by Water Quality Manager

Comments: Water Quality Manager Marquez presented a comparison of flow and loading rates between single-family residences (SFR) and multi-family residences (MRF) throughout the District. Based on the data he collected, SFRs contributed approximately twice the flow of MRFs, while MFRs contributed more than twice the total suspended solids (TSS) of SFRs. The Board directed staff to collect additional data by conducting the same study at two other sites within the District and to establish a committee to review the data.

9. General Manager's Report

Comments: General Manager reported that the recycled water rates public hearing is scheduled for October 14. WBSD has been in contact with Cal Water and will be running a scenario for Flood Park. Cal Water will provide actual water usage data, which WBSD will use with rates for the scenario and present the results to Cal Water.

SVCW is requesting flow projections through approximately 2040-2045. The District reached out to F&L for a proposal for a flow projection and flow monitoring project for all five of WBSD agencies.

The District is using the Baldwin Group to review the Mission Square 457 investments and negotiate better rates for District employees and staff

Ethics training for Board members is due September 30. The next Board meetings are scheduled for October 14 and October 28.

10. Consider Authorizing the General Manager to Issue Class 3 Sewer Permit No. 25-735 for New 10" Sewer Main and 12" Recycled Water Main to 320 Sheridan Drive in Menlo Park, California (right 0:19:33)

Motion by: Thiele- Sardiña 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item No. 10 with the condition that staff investigate whether the 10-inch sewer pipe could have an angle of less than 90 degrees, with a 45-degree angle preferred.

11. Consideration of Resolution Authorizing President and Secretary of the District Board to Enter into a Reimbursement Agreement for $127,250.00 Between the 320 Sheridan LP, a California limited partnership (320 Sheridan Drive, Menlo Park) and the West Bay Sanitary District

Motion by: Walker 2nd by: Thiele- Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

12. Consider Resolution Accepting Deed of Easement for the Construction of Sewer Main and Recycled Water Main for 320 Sheridan Drive, Menlo Park, California

Motion by: Otte 2nd by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item No. 12 with the exception that staff obtain a construction easement for the construction of the boring jack pit across Highway 101.

13. Consideration of a Resolution Authorizing the General Manager to Quit Claim a Sanitary Sewer Easement within 320 Sheridan Drive in Menlo Park, California

Motion by: Thiele- Sardiña 2nd by: Otte Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: The Board approved Agenda Item No. 13. The quit claim will be recorded only after the new pipe is constructed, which is referred to in the agreement.

14. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that water production is tapering down as they enter the shoulder months.

15. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the construction of the facility is continuing. The Marsh Road and PG&E easement permits will be discussed in closed session.

16. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that the Board approved a consulting contract to evaluate the right-of-way and County-owned property for the potential lease of County property, which is part of the Master Plan.

The Board approved a resolution for salary adjustments and reclassifications. The plans and specifications for the second-floor office expansion at the current location were also approved. The expansion will be funded through the Green Fund.

The Public Education and Technical Assistance Plan was approved.

There are two remaining Board meetings scheduled for this year, in October and November. The December meeting has been waived. The Board is also conducting an evaluation of the manager.

17. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported the annual policy items were updated.

18. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(1 potential case)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Cal. Govt. Code § 54956.9(d)(1))
Property: 1600 Marsh Road, Menlo Park
District Negotiators: General Manager/Counsel
Negotiating Parties: District and City of Menlo Park
Under Negotiation: Price, Terms of Payment or Both

Entered closed session at 9:09 PM Left closed session at 9:24 PM

Reportable action: None

19. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

20. Adjournment Time: The meeting was adjourned at 9:25 PM

WEST BAY SANITARY DISTRICT
AGENDA ITEM 6B

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***WBSD Operations and Maintenance Report – September 2026***

	Basin PM Pipe Clean-ing	High Freq. PM Pipe Clean-ing	Un-Sche. Pipe Clean-ing	WBSD CCTV Insp.	Pipe Patch Repairs	Open Trench Repairs	Pump Sta. PM	Pump Sta. Unsch. Repairs	SSO	SSO	Service Calls- Unit 208			
									Cat. 1	Cat. 2,3,4	Call Outs	Sch PM	Unsch. PM	USA's
Month	**Miles**	**Miles**	**Miles**	**Miles**	**Qty.**	**Qty.**	**Qty.**	**Qty.**						
January	20.6	3.8	0.0	1.9	9	5	64	0	0	0	69	0	0	331
February	16.7	5.1	0.2	3.6	6	7	64	0	0	0	56	13	0	283
March	24.4	0.2	0.3	4.5	16	1	64	1	0	0	63	0	0	359
April	11.7	2.2	0.2	5.6	7	6	64	0	0	0	67	2	0	415
May	10.9	4.2	0.0	4.8	4	8	69	0	0	0	59	1	0	336
June	13.0	0.2	0.1	3.3	4	4	80	0	0	0	61	4	0	334
July	11.5	4.1	0.0	4.1	2	8	68	0	0	0	62	3	0	400
August	7.2	6.1	0.2	3.8	3	6	72	0	0	1	66	0	2	360
Sept.	11.4	0.1	0.3	3.8	6	9	68	0	0	0	61	0	0	301
Oct.														
Nov.														
Dec														
Yr to date	**127.4**	**26.0**	**1.3**	**35.4**	**57.0**	**54.0**	**613.0**	**1.0**	**0.0**	**1.0**	**564.0**	**23.0**	**2.0**	**3119.0**
2026 Goals	**120.0**	**50.0**	**n/a**	**45-50**	**50-65**	**90**	**n/a**	**<10**	**<**	**4**	**n/a**	**n/a**	**n/a**	**n/a**
2025 Results	147.4	40.0	5.2	**51.6	**67	*90	811	0	0	3	744	83	1	4248
2024 Results	148.9	45.8	n/a	**40.9	**75	99	821	4	0	0	741	106	3	1894
2023 Results	127.7	47.1	8.5	**45.4	52	94	821	0	0	2	832	85	11	3416
2022 Results	120.9	53.6	7.5	**40.3	**92	100	774	0	1	2	858	97	2	3161
2021 Results	*123	*50	8.6	**46	**55	91	834	2	0	4	944	n/a	n/a	2294
2020 Results	134.2	51.0	8.4	29.6	72	85	754	6	0	0	1012	89	5	2362

**= Including LAH, TOW, & EPASD

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 6C

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***Town of Los Altos Hills - Operations and Maintenance Report for Work Performed by WBSD – September 2026***

Town of Los Altos Hills O & M Report 25/26										
	Basin PM Pipe Clean-ing	**High Freq. PM Pipe Clean-ing**	**Un-Sche. Pipe Clean-ing**	**WBSD CCTV Insp.**	**Pipe Patch Repairs**	**Pump Sta. PM**	**Pump Sta. Unsch. Repairs**	**SSO**	**SSO**	**Service Calls**
Month								Cat. 1	Cat. 2&3s	**Call**
	Miles	**Miles**	**Miles**	**Miles**	**Qty.**	**Qty.**	**Qty.**			**Outs**
January-26	1.1	1.2	0.0	0.9	0	4	0	0	0	0
February-26	1.1	0.1	0.0	1.0	2	4	0	0	0	0
March	0.7	1.7	0.0	1.1	0	4	0	1	0	0
April	1.3	1.3	0.0	1.1	2	5	0	0	0	0
May	0.0	1.0	0.0	0.6	1	5	0	0	1	0
June	0.6	0.6	0.0	0.1	7	5	0	0	1	0
July	0.2	1.1	0.0	1.4	0	4	0	0	0	0
August	0.8	0.8	0.0	0.7	2	4	0	0	0	0
Sept.	0.9	0.8	0.2	1.2	0	4	0	0	0	0
Oct.	1.1	1.1	0.0	1.2	0	4	0	0	0	0
Nov.	1.3	0.8	0.0	0.1	0	4	0	0	0	0
Dec	1.0	1.6	0.0	0.9	0	4	0	0	0	0
**** Yr to date**	**10.1**	**12.1**	**0.2**	**10.3**	**14.0**	**51**	**0**	**1**	**2**	**0**
FY25/26Goals	10.6	14.4	n/a	8.1	n/a	52	n/a	n/a	n/a	n/a

	Goal	Total	Remain
Cleaning	25	22.4	2.6
Inspection	8.1	10.3	-2.2

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To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – September 2026***

Yearly Summary Report

10/5/2026
8:32 AM

Dates Between 10/1/2025 and 9/30/2026

Month	Basin PM Pipe Cleaning (miles)	High Freq PM Pipe Cleaning (miles)	Unscheduled Pipe Cleaning (miles)	CCTV Inspection (miles)	Pump Stations Preventive Maintenance Qty	Pump Stations Unscheduled Repairs Qty	SSO Cat 1	SSO Cat 2 & 3	Service Calls Call Outs
January	0.0	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
February	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
March	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
April	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
May	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
June	0.00	0.3	0.0	0.0	8	0.0	0.0	0.0	0.0
July	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
August	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
September	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
October	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
November	0.00	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
December	4.48	0.0	0.0	0.0	8	0.0	0.0	0.0	0.0
Totals	4.48	0.5	0.0	0.0	96	0.0	0.0	0.0	0.0

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 6E

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***

Subject: ***East Palo Alto Sanitary District/City of East Palo Alto - Operations and Maintenance Report for Work Performed by WBSD – September 2026***

EPASD O & M Report 2026										
	Basin PM Pipe Clean-ing	High Freq. PM Pipe Clean-ing	Un-Sche. Pipe Clean-ing	CCTV Insp.	Pipe Patch Repairs	Open Trench Repair	USA Mark	SSO	SSO	Service Calls
Month								Cat. 1	Cat. 2,3,4	Call Outs
	Miles	Miles	Miles	Miles	Qty.	Qty.	Qty.			
Jan	4.4	0.7	0.2	4.0	0	1	44	0	0	7
February	1.1	0.2	0.4	0.8	2	1	19	0	0	8
March	3.6	0.4	0.0	2.8	2	0	53	0	0	9
April	5.5	2.0	0.3	1.3	1	1	70	0	0	5
May	4.1	0.5	0.0	1.5	1	0	75	0	0	15
June	4.6	0.0	1.1	3.6	1	0	43	0	0	14
July	2.9	2.1	0.0	2.2	1	0	73	0	0	9
August	6.4	0.0	0.4	0.3	0	1	63	0	0	2
Sept.	4.6	1.3	0.0	1.3	0	0	110	0	0	3
Oct.										
Nov.										
Dec										
***Yr to date**	**37.2**	**7.2**	**2.4**	**17.8**	**8**	**4**	**550**	**0**	**0**	**72**
2026 Goals	**70**	**10**	**n/a**	**24.9**	**12**	**12**	**n/a**	**n/a**	**n/a**	**n/a**
2025 Results	**58.0**	**7.3**	**1.5**	**28.3**	**17**	**8**	**732**	**0**	**1**	**110**

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To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***General Manager's Report***

1) **Administrative:**

   a. Rate Studies:
      i. Multi-Family Residence Rate Study – is underway.
      ii. Infrastructure Capacity Fee Study – is underway.
      iii. Single Family Residence rate study – scheduled for end of year.
      iv. ADU Rate Study- is in final draft form. Rates should be adopted by July 1, 2027
      v. Recycled Water Rates – scheduled for adoption October 14, 2026.

2) **Finance:**

   a. The annual FY25/26 audit is in progress.
   b. The State Water Board State Revolving Fund (SRF) staff has informed the District that they are experiencing delays in reimbursing agencies through the SRF program but that issues should be resolved soon. The District is waiting on three significant reimbursements.

3) **Capital Improvement Program (CIP):**

   a. **Levee Improvement Project**:
      i. The contractor will be installing the last portion of the levee at the front entrance of the FEF once the PG&E powerlines are placed underground.

   b. **Repair Projects:**
      i. The design of the next set of projects is being re-evaluated. More pipeline segments are being added to the design.

   c. **Construction in Progress:**
      i. The High Frequency Repair Project 3B and Grade 4&5 are in construction.

4) **Information Technology (IT):**
   a. IT continues to support maintenance and other admin staff.

5) **Operations and Maintenance:**
   a. **Collection System:**

i. Three District staff are being cross trained in FOG inspections, Flow Monitoring, and Sampling.

b. **Pump Facilities:**
   i. Casey Construction completed the final punch-list items at the Stowe Lane Pump Station. The project will be considered up for closing during the October 14, 2026 Regular Board Meeting.

6) **Water Quality:**
   a. **Sharon Heights Golf and Country Club (SHGCC):**
      i. Staff is preparing the 2027 O&M projections.

   b. **Bayfront Recycled Water Facility (BRWF):**
      i. Anderson Pacific is constructing the influent pump station for the new Bayfront Facility. Crews continue to work on the advanced treatment portion of the new facility.
      ii. Anderson Pacific will begin construction of the recycled water distribution pipeline as soon as the City of Menlo Park releases their permit.

   c. **Flow Study:**
      i. The flow and loadings study for Multi-family and Single-Family Residences is continuing per Board direction. The Strategic Planning Committee made up of Member Otte and Walker on September 29, 2026, to discuss the flow study scope and provide staff with further direction.

7) **Fleet and Facilities:**
   a. **Vehicle Maintenance:**
      i. The 2014 Cues CCTV Unit will be auctioned off in the coming months.

8) **Personnel:**
   a. Recruitment to backfill the Pump Facility Supervisor will begin in October.

9) **Upcoming Events:**
   a. **Next Board Meetings:**
      i. Board Meetings Schedule: Wednesdays, October 14 and 28.

10) **Misc. Items**:
   a. **West Bay:** The General Manager will update the Board on miscellaneous items.

WEST BAY SANITARY DISTRICT
AGENDA ITEM 8

To: ***Board of Directors***

From: ***Bob Hulsmann, Operations Superintendent***
Sergio Ramirez, General Manager

Subject: ***Consider Accepting the Performance Merit Pay Program Results Oct. 1, 2025, to Sept. 30, 2026, and Authorize the General Manager to Disburse the Merit Payout for the Total Amount of $220,251.89***

Background

In September of 2012 the Board approved implementation of the Performance Merit Pay Program (Program). The Program was introduced to Staff during negotiations. Staff immediately began working on the Program's aggressive goals in October of 2012.

The Board adopted Director Moritz's Program template using performance measures identified in the monthly Operations & Maintenance reports. Using this template, the General Manager and staff inserted figures for the expected base productivity level for each identified performance measure and the optimum target goal productivity level.

The Board approved the current criteria with the established goals based on recommendations from the General Manager in September 2025. The Board subsequently approved the budget for the Program in the FY2025-26 Budget.

Analysis

The Board approved the program for the 14th year running from October 1, 2025, to September 30, 2026. The totals and weight factors of the overall performance have been completed (see attachment A).

The purpose of such a program is to reward staff for meeting or exceeding performance goals. The goals are not for normal performance (base) but to recognize extraordinary performance. The intent of this program is to move productivity to a new level, sustain high productivity levels, and reward the efforts of District staff for their performance in improving the efficiency and quality of work and reducing Sanitary Sewer Overflows (Spills).

The “Miles of Pipe Cleaned” goal component was very aggressive as it required the crews to clean a minimum of 160 miles of pipe in order to meet the base of the goal and up to 170 miles of pipe cleaning in order to receive the full value of the goal. The crew completed 206 miles of pipe which accounts for most of the District’s smaller diameter pipes. The after-hours calls were lower this year, so we were able to allocate some overtime hours to cleaning. These extra hours helped us get closer to cleaning the entire system within 12 months. This extra effort was a reason for the low spill count of 2 for the duration of the program year. For the first time in the history of the program, the CCTV crew was able to reach the “Miles Pipe CCTVed” of 50 miles. Another measurement in these components is efficient use of “man-hours” to Clean and CCTV. The crew’s efficiency and low labor hours this year in the CCTV element resulted in staff receiving 100% of this component.

The Rehabilitation Crew was very busy this year. The crew completed 161 pipe repairs on the public sewer mains. The crew completed both dig ups and pipe patching with low man-hours to reach 100% payout for this element.

The Source Control Inspectors were busy this year completing 454 FOG inspections at commercial facilities. The FOG goal base was reached, however, the target goal was not obtained. This was impressive because the Source Control inspectors were pulled away many times throughout the year to assist at the recycled water facility. In addition, one of the Inspectors was on light duty for over three months due to a work-related injury. This goal has been extremely helpful in reducing fats, oils, and grease which would normally reach the main pipelines. Staff will receive 52% of this component.

Unfortunately, as mentioned above, the District experienced two incidents which resulted in a work loss to a work-related injury. This incident affected the Safety component of the program. Staff will only receive 33% of this component because of the injuries.

The CIP Spot Repair goal was not reached during the 22-23 PMPP program year. This year, however, the goal was reached and the CIP Phase two project started a month earlier than last year’s Phase three project.

Out of the seventy-two pipelines randomly inspected after cleaning, only one required re-cleaning. This meant the Quality Control was great, but not perfect. Because of this, staff will receive 88% of this component.

We are proud to report that staff has accomplished 89.99% of the overall PMPP goals.

The following chart shows the percentage of the goals reached per year since the program began.

PMPP Year	Percent Payout	Total SSOs	Contractor Caused
2012/2013	90.58%	8	0
2013/2014	66.15%	14	0
2014/2015	78.60%	7	0
2015/2016	98.25%	6	0
2016/2017	78.60%	8	2
2017/2018	89%	4	2
2018/2019	99.16%	4	1
2019/2020	100%	0	0
2020/2021	98%	2	0
2021/2022	98%	4	0
2022/2023	95.53%	3	1
2023/2024	99.02%	0	0
2024/2025	92.47%	2	0
2025/2026	89.99%	2	0

Fiscal Impact

The total budgeted amount for FY2025-26 is $279,500 as the maximum possible payout. This includes temporary workers and part-time staff. The Performance Merit Pay Program (PMPP) payouts per employee are according to the percentage of goal achieved; multiplied by the weight of the performance measure which results in a value for the performance measure. The value of all nine performance measures is then added to determine the final annual payout per employee based on the number of workdays from October 1, 2025, through September 30, 2026. The attached payout calculation document indicates this year's payout is $220,251.89 in total. The 89.99% payout equates to $5,849.35 per full-time employee working for the District for the full PMPP period (see attachment B). Temporary and part-time staff are prorated, along with full-time employees starting after October 1, 2025, or retiring before September 30, 2026.

Recommendation

The Operations Superintendent recommends the Board consider the above factors and approve the payout amounts based on the Performance Merit Pay Program Results and direct the General Manager to disburse payments in November 2026.

Attachment: Attachment A – Performance Merit Pay Program Results 2025-2026
Attachment B – Payout Calculations 2025 - 2026

WEST BAY SANITARY DISTRICT

PERFORMANCE MERIT PAY PROGRAM (PMPP)

No.	Performance Element	Base	PMP Goal w/o manhours	Actual w/o manhours	% of Goal w/o manhours	Base	Target Goal	Actual	% of Goal	Weight	Value
1	Customer Satisfaction		---	---	---	90%	98%	100.00%	100%	8%	8.00%
2	Safety (Days of Work Lost/Yr)		---	---	---	3	0	2	33%	8%	2.67%
3	Miles Pipe CCTV'd / Manhour	40	50	50.7	100%	0.0082	0.0154	0.0182	100%	9%	9.00%
4	Miles Pipe Cleaned / Manhour	160	170	206.1	100%	0.0347	0.0366	0.0368	100%	15%	15.00%
5	FOG Inspections	450	550	454	83%	450	550	454	52%	8%	4.16%
6	Pipe Repair / Manhour	125	155	161	100%	0.0309	0.037	0.1251	100%	15%	15.00%
7	CIP: Spot Repair Project	0.3	1	3	100%	1	3	1	100%	5%	5.00%
8	SSO's (Any Category)	---	---	---	---	7	4	2	100%	25%	25.00%
9	Quality Control: Line Cleaning	---	---	---	---	8	0	1	88%	7%	6.16%
	Total									100%	89.99%

Attachment B

	Maximum Merit Payout	$ 6,500.00	Approved (Increases 9/14/22)					
	PMP Budget 2025-26	$ 279,500.00	Approved 9/24/25					
	Qualified Employees	39						
	Percentage of Goal Achieved:	89.99%						
	Work Days	257						
	Full Time	Days/Hours	Max Rate Per Day/Hour					
	Possible Work Days	253		$25.69				
	Possible Work Hours	2,024		$3.21				
	Holidays	8						
	Employees		**Work Days**	**Staff**	**Qualified %**	**PMP %**	**Payout per EE**	**Total Payout**
	$25.69 (Wkday) x 8738 * 89.99%		8,738	34	34	89.99%	5,849.35	198,877.90
	$3.21 (Hour) x Hours Worked * 89.99%		Hourly Temp	4			Varies	16,389.52
	Retired		219	1			4,984.47	4,984.47
	Insufficient Days		Less 90	11	0%	0.00%	-	-
	Not Qualified or Included							-
	Total			**50**				**$ 220,251.89**

WEST BAY SANITARY DISTRICT
AGENDA ITEM 9

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Accepting Work by EPS Inc dba Express Plumbing, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $37,954.00 to Express Plumbing for Middlefield Road Marsh Road Siphons Replacement Project No. 1771.0***

Background

On July 23, 2025, the District Board awarded the Middlefield Road and Marsh Road Siphons Replacement Project No. 1771.0 to low bidder, EPS Inc dba Express Plumbing of San Mateo, CA for $759,080.00 with a $228,000.00 contingency for construction change orders.

Analysis

The project involved constructing a new 12” and 16” in diameter HDPE siphons by horizontal directional drilling, replacing approximately 50 feet of various pipe sizes (12”, 18”, and 20”), replacement of 4 existing manholes, construction one new oversized manhole, pavement restoration, and striping.

Express Plumbing submitted one change order for $50,250.00 for modified work/unknowns condition encountered to complete horizontal directional drilling which was reviewed by the District Engineer and rejected.

All work and punch-list items have been completed, and Express Plumbing has submitted the one-year maintenance warranty prior to recordation of the Notice of Completion.

Fiscal Impact

The Capital Reserve Fund as of September 1, 2026 has a balance of $12.7 million. There will be no impact on the Capital Reserve Fund by closing this project. The retention of $37,954.00 will be paid from the 5% retention that was deducted from Express Plumbing’s progress payments. The Remaining balance on the Capital Reserve Fund will be $12.7 million.

Recommendation

The District Engineer requests that the District Board consider accepting work by EPS Inc dba Express Plumbing, authorizing the General Manager to File the Notice of Completion, and release the Retention of $37,954.00 to Express Plumbing for Middlefield Road and Marsh Road Siphons Replacements Project No. 1771.0.

Attachments: Notice of Completion

EXEMPT FROM RECORDING FEES

Recorded at Request of
and Return to:

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

NOTICE OF COMPLETION

Notice is hereby given that West Bay Sanitary District (a Government Agency) whose address is 500 Laurel Street, Menlo Park, California 94025, caused the Middlefield Road and Marsh Road Siphons Replacements Project No. 1771.0 Replacement and Construction of Sanitary Sewer Mains and appurtenances within Atherton, San Mateo County, California; that the contract for doing said work was made with EPS Inc dba Express Plumbing as contractor and entered into on July 23, 2025; that the work on said contract was actually completed on September 2, 2026 and accepted by the West Bay Sanitary District Board of Directors on October 14, 2026; that the owner of said "Middlefield Road and Marsh Road Siphons Replacements Project No. 1770.1" is the West Bay Sanitary District.

WEST BAY SANITARY DISTRICT

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA
COUNTY OF SAN MATEO

Sergio Ramirez, being duly sworn, says he is the General Manager of West Bay Sanitary District, the owner of the above referred improvements; that he has read the same, and knows the content thereof, and that the facts stated therein are true.

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN MATEO)

On _____ before me,
(Date)

_____,
Name and Title of Officer (e.g., Jane Doe, Notary Public)
personally appeared **Sergio Ramirez** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

_____
Signature of Notary Public

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 10

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Accepting Work by Casey Construction, Inc., Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $165,378.71 to Casey Construction, Inc. for Point Repair Phase III-A Project No. 1770.0***

Background

On May 14, 2025, the District Board awarded the Point Repair Project Phase III-A to low bidder, Casey Construction, Inc. of Emerald Hills, CA for $3,014,589.15 with a $900,000 contingency for construction change orders.

The General Manager approved Change Orders 1-4 for $467,977.15 for additional work performed within the authorized contingency budget of $900,000 authorized by the District Board to General Manager to execute contract change orders.

Analysis

The project involved the replacement and rehabilitation of approximately 7,680 feet of District sewer mains ranging from 6 to 8-inch in diameter, replacement of 41 manholes, and removal of 2 existing manholes. Sewer mains were replaced using a combination open trench, pipe-bursting, and cured-in-place lining (CIPP) method.

In 2021 we had 83,866 feet of mainline on a 6-months high frequency cleaning schedule and in 2026 with the completion of this project we have 54,588 feet on the high frequency cleaning schedule. This is a reduction of 21,599 feet which is a 34.91% reduction to the high frequency cleaning schedule. This has allowed maintenance crews to focus on regular preventative maintenance cleaning to help reduce spills.

All work and punch-list items have been completed, and Casey Construction has submitted the one-year maintenance warranty prior to recordation of the Notice of Completion.

Fiscal Impact

The Capital Reserve Fund as of September 1, 2026 has a balance of $12.7 million. There will be no impact on the Capital Reserve Fund by closing this project. The retention of $165,378.71 will be paid from the 5% retention that was deducted from

---

Casey Construction's progress payments. The Remaining balance on the Capital Reserve Fund will be $12.7 million.

Recommendation

The District Engineer requests that the District Board consider accepting work by Casey Construction, Inc., authorizing the General Manager to File the Notice of Completion, and release the Retention of $165,378.71 to Casey Construction, Inc. for Point Repair Phase III-A Project No. 1770.0.

Attachments: Notice of Completion

EXEMPT FROM RECORDING FEES

Recorded at Request of
and Return to:

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

NOTICE OF COMPLETION

Notice is hereby given that West Bay Sanitary District (a Government Agency) whose address is 500 Laurel Street, Menlo Park, California 94025, caused the Point Repair Phase III-A Project No. 1770.0 Replacement and Construction of Sanitary Sewer Mains within San Manteo County, California; that the contract for doing said work was made with Casey Construction, Inc. as contractor and entered into on May 14, 2025; that the work on said contract was actually completed on June 26, 2026 and accepted by the West Bay Sanitary District Board of Directors on October 14, 2026; that the owner of said "Point Repair Phase III-A Project No. 1770.0" is the West Bay Sanitary District.

WEST BAY SANITARY DISTRICT

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA
COUNTY OF SAN MATEO

Sergio Ramirez, being duly sworn, says he is the General Manager of West Bay Sanitary District, the owner of the above referred improvements; that he has read the same, and knows the content thereof, and that the facts stated therein are true.

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN MATEO)

On _____ before me,
(Date)

_____,
Name and Title of Officer (e.g., Jane Doe, Notary Public)
personally appeared **Sergio Ramirez** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

_____
Signature of Notary Public

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 11

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Consider Accepting Work by Casey Construction, Inc. for Stowe Lane Pump Station Replacement Project No. 1764.0, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $93,808.30 to Casey Construction, Inc.***

Background

On August 14, 2024, the District Board awarded the Stowe Lane Pump Station Replacement Project No. 1764.0 to low bidder, Casey Construction, Inc. of Emerald Hills, CA for $1,799,000.00 with a $270,000.00 in contingency for construction change orders.

The General Manager approved Change Order 1 for $77,166.00 for additional work performed within the authorized contingency budget authorized by the District Board to General Manager to execute contract change orders.

Analysis

The project involved the removal of the existing pump station above grade structure and abandonment of place of existing below grade structure, construction of a new and more efficient wet well and valve pit layouts, re-routing of gravity lines to the wet well, new pumps and switchgear controls, incorporation of multi-smart panel, and replacement of the pump station generator set.

All works and punch-list items have been completed, and Casey Construction has submitted the one-year maintenance warranty prior to recordation of the Notice of Completion.

Fiscal Impact

The Capital Reserve Fund as of September 1, 2026 has a balance of $12.7 million. There will be no impact on the Capital Reserve Fund by closing this project. The retention of $93,808.30 will be paid from the 5% retention that was deducted from Casey Construction's progress payments. The Remaining balance on the Capital Reserve Fund will be $12.7 million.

Recommendation

The District Engineer requests that the District Board consider accepting work by Casey Construction, Inc. for Stowe Lane Pump Station Replacement Project No. 1764.0, authorizing the General Manager to File the Notice of Completion, and Release the Retention of $93,808.30 to Casey Construction, Inc.

Attachments: Notice of Completion

EXEMPT FROM RECORDING FEES

Recorded at Request of
and Return to:

West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

NOTICE OF COMPLETION

Notice is hereby given that West Bay Sanitary District (a Government Agency) whose address is 500 Laurel Street, Menlo Park, California 94025, caused the Stowe Lane Pump Station Replacement Project No. 1764.0 replacement of the existing Stowe Lane Pump Station in Menlo Park, California; that the contract for doing said work was made with Casey Construction, Inc. as contractor and entered into on August 14, 2024; that the work on said contract was actually completed on June 30, 2026 and accepted by the West Bay Sanitary District Board of Directors on October 14, 2026; that the owner of said "Stowe Lane Pump Station Replacement Project No. 1764.0" is the West Bay Sanitary District.

WEST BAY SANITARY DISTRICT

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA
COUNTY OF SAN MATEO

Sergio Ramirez, being duly sworn, says he is the General Manager of West Bay Sanitary District, the owner of the above referred improvements; that he has read the same, and knows the content thereof, and that the facts stated therein are true.

_____
Sergio Ramirez, General Manager

STATE OF CALIFORNIA)
) ss.
COUNTY OF SAN MATEO)

On _____ before me,
(Date)

_____,
Name and Title of Officer (e.g., Jane Doe, Notary Public)
personally appeared **Sergio Ramirez** who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

_____
Signature of Notary Public

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WEST BAY SANITARY DISTRICT
AGENDA ITEM 12

To: ***Board of Directors***

From: ***Fariborz Heydari, P.E., District Engineer***

Subject: ***Consideration Awarding Bid for Illinois Forcemain Replacement Project No. 1769.0 to Corcus Construction, Inc. for $1,002,718.09***

Background

On August 26, 2026, the Board authorized the General Manager to issue the call for bids for Illinois Forcemain Replacement Project No. 1769.0.

This project will install a parallel forcemain from the Illinois Pump Sation to the connection to the gravity system at University Avenue and Kavanaugh Drive in East Palo Alto. The new pipe will be approximately 2,100 feet in length. Valves will be provided to allow the District to retain the use of the existing 6-inch forcemain in the same alignment.

Analysis

The anticipated engineer's estimate for construction of the project was approximately $1,215,000. We received ten (10) bids through the online bidding BidNet Direct. The online bidding resulted in more contractors knowing about this project and therefore increased number of bidders, and a favorable bid for the District. The bid opening for this project was on October 6, 2026, at 2:00 PM. The District received a total of ten (10) bids, which were as follows:

Bidder	City	Bid Total
Corcus Construction, Inc.	San Francisco	$1,002,718.09
Casey Construction, Inc.	Emerald Hills	$1,015,371.00
Koios Engineering, Inc.	San Francisco	$1,030,075.00
Cratus Inc.	San Francisco	$1,153,800.00
Precision Engineering, Inc.	San Francisco	$1,282,500.00
WestRock Engineering	San Francisco	$1,365,375.00
Golden Bay Construction, Inc.	Hayward	$1,402,513.00
C2R Engineering, Inc.	Los Altos	$1,417,850.00
Golden State Construction & Utility, Inc.	San Francisco	$1,440,000.00
EPS Inc. dba Express Plumbing	San Mateo	$1,683,975.00

Staff recommends the project be awarded to the lowest responsible bidder Corcus Construction, Inc.

Fiscal Impact

The Capital Reserve Fund as of September 1, 2026 has a balance of $12.7 million. The project has an approved budget of $1,039,000.00 for Fiscal Year 2026-2027.

Due to the favorable bid, staff is requesting the appropriation of approximately 10% contingency for additional work to the bid price. Therefore, an additional $100,000.00 for additional work would need to be allocated for a total project amount of $1,102,718.09. This is an addition of $63,718.09 above the budgeted amount.

Recommendation

The District Engineer recommends that the Board: 1) adopt the attached Resolution and authorize the General Manager to award the contract for the Illinois Forcemain Replacement Project No. 1769.0 to the low bidder, Corcus Construction, Inc. for $1,002,718.09; 2) apportion an additional $100,000.00 for approximately 10% contingency for additional work for a total project amount of $1,102,718.09; 3) record Notice of Exemption with San Mateo County.

Attachment: Resolution
Notice of Exemption
Site Map

RESOLUTION NO. _____(2026)

RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE ILLINOIS FORCEMAIN REPLACEMENT PROJECT NO. 1769.0 TO CORCUS CONSTRUCTION, INC., AND ALLOCATE FUNDS FOR CONSTRUCTION

*****

WHEREAS, The Illinois Forcemain Replacement Project plans and specifications were prepared by V.W. Housen & Associates of Walnut Creek, California, and

WHEREAS, Corcus Construction, Inc. is the lowest bidder for the project, and

WHEREAS, There was no informality in Corcus Construction, Inc.'s bid package, and

WHEREAS, Corcus Construction, Inc.'s base bid amount was $1,002,718.09 and

WHEREAS, this was the lowest responsible base bid, and

WHEREAS, Based on available funds, that the Bid be awarded to Corcus Construction, Inc. for $1,002,718.09, and

WHEREAS, The total project cost, if awarded to Corcus Construction, Inc. with 10% contingency is estimated at $1,102,718.09; and

WHEREAS, There will be no fiscal impact to the General Fund. The Capital Reserved Fund for Fiscal Year 2026-2027 projects as of September 2026 has a balance of $12,700,000.00 of which $1,102,718.09 will be allocated to this project.

NOW, THEREFORE, BE IT RESOLVED that the District Board of the West Bay Sanitary District, County of San Mateo, State of California, does hereby award a construction contract to Corcus Construction, Inc. in the amount of $1,002,718.09 for the Illinois Forcemain Replacement Project No. 1769.0 and authorizes the General Manager to execute the construction contract, and allocate an additional $100,000.00 for construction contingencies.

*****

PASSED AND ADOPTED by the District Board of the West Bay Sanitary District at a regular meeting thereof held on the 14th day of October, 2026, by the following votes:

Ayes:

Noes:

Absent:

Abstain:

_____
President of the District Board of the
West Bay Sanitary District of San
Mateo County, State of California

Attest:

_____
Secretary of the District Board of the (pro tem)
West Bay Sanitary District of San Mateo
County, State of California

Notice of Exemption

To: County Clerk
County of San Mateo
555 County Center
Redwood City CA 94063

From: West Bay Sanitary District
500 Laurel Street
Menlo Park, CA 94025

Project Title: West Bay Sanitary District Illinois Forcemain Replacement Project No. 1769.0

Project Location – Specific: Illinois Street, Notre Dame Ave., University Ave., in East Palo Alto

Project Location – City/Town/Areas: East Palo Alto, San Mateo County

Project Location – County: San Mateo

Description of Project: The Work will include the installation of a parallel forcemain from the Illinois Pump Sation to the connection to the gravity system at University Avenue and Kavanaugh Drive in East Palo Alto. The new pipe will be approximately 2,100 feet in length. Valving will be provided to allow the District to retain the use of the existing 6-inch forcemain in the same alignment.

Name of Public Agency Approving Project: West Bay Sanitary District

Name of Person or Agency Carrying Out Project: West Bay Sanitary District

Exempt Status:

CEQA Guidelines Section 15601(b)(3), General Rule;
Categorical Exemption: Class 1 – Section 15301(b), Existing Facilities, and Class 2 – Section 15302(c), Replacement or Reconstruction.

Reasons why project is exempt:

This project is exempt from CEQA because it can be “seen with certainty that there is no possibility that the activity in question may have a significant impact on the environment.” This certainty is based on the past experience with numerous sewer construction and rehabilitation projects of this nature, and the mitigated measures included in all such projects to alleviate any impacts.

Most project elements also are exempt as minor alteration and repair of existing public facilities or topographical features involving negligible or no expansion of use beyond that previously exist.

Lead Agency: West Bay Sanitary District

Lead Agency Contact Person: Sergio Ramirez (650) 321-0384

_____ Date: _____ Title: General Manager
Signature

"PRELIMINARY REVIEW"

WEST BAY SANITARY DISTRICT
Illinois Forcemain REPLACEMENT PROJECT NO. 1769.0

October 14, 2026

INTRODUCTION. The West Bay Sanitary District Board approved the design and bidding of this Project.

EXEMPTION REVIEW. In compliance with CEQA Guidelines, this "preliminary review" of the West Bay Sanitary District Illinois Forcemain Replacement Project No. 1769.0 was conducted to determine whether the project is exempt from CEQA. Based on this review, staff have concluded that the project is exempt from CEQA under several sections of the guidelines. In summary, the project would not have any significant impacts on the environment because it includes little or no expansion of capacity, and will employ mitigation measures to alleviate any impacts.

This preliminary review presents and elaborates upon the rationale for the conclusions reached by staff.

> Staff has concluded that all project elements are exempt under CEQA Guidelines section 15061(b)(3) (known as the "General Rule"), since it can be "seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment."

This certainty is based on past experience with numerous sewer construction projects of this nature, and the mitigation measures included in all such projects to alleviate any impacts.

Past Experience. The District has completed the design of many miles of sewer construction projects throughout San Mateo County. While construction-related impacts on land use, traffic, noise, air quality, erosion, drainage, public safety, and cultural resources can occur, no significant environmental impacts have resulted from this work.

The reasons these have been "less-than-significant" include the short-term nature of construction activities, application of the District's standard construction mitigation measures, good community relations outreach programs to inform project area residents of construction activities, and active coordination with local jurisdictions.

Construction Mitigation Measures. Specific impact mitigation measures will be included in the proposed project to avoid, minimize, reduce, or rectify for construction-related impacts. These measures are used on all sewer construction projects and will be required in the project plans and specifications. The measures address dust control; erosion control; noise control; protection of soils; provision for adequate drainage; protection and restoration of structures; public health and safety precautions; community notifications; traffic control; and preservation of cultural resources.

> Staff has concluded that most project elements are "categorically exempt" under CEQA Guidelines Section 15301(b) (existing facilities); or Section 15302(c)

(replacement or reconstruction). These exemptions require repair, maintenance, or minor alteration of existing structures or facilities.

This project is being implemented to replace the existing forcemain within the District in East Palo Alto.

CONCLUSION. Based on the information presented herein, staff has concluded that the subject project is exempt from CEQA under the CEQA Guidelines Section15061(b)(3) (the General Rule), and that most project elements are also exempt under CEQA Guideline Section 15301(b), (existing facilities) or Section 15302(c), (replacement or reconstruction).

WEST BAY SANITARY DISTRICT

WEST BAY SANITARY DISTRICT
ILLINOIS FORCEMAIN
REPLACEMENT PROJECT



WEST BAY SANITARY DISTRICT

WEST BAY SANITARY DISTRICT
ILLINOIS FORCEMAIN
REPLACEMENT PROJECT
SECTION 1



WEST BAY SANITARY DISTRICT
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SECTION 2



WEST BAY SANITARY DISTRICT
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SECTION 3



WEST BAY SANITARY DISTRICT

WEST BAY SANITARY DISTRICT
ILLINOIS FORCEMAIN
REPLACEMENT PROJECT
SECTION 4



WEST BAY SANITARY DISTRICT
AGENDA ITEM 13

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Consider Approving the Revised Mission Statement***

On September 29, 2026, the Strategic Planning Committee met to review the existing Mission Statement. The Committee discussed adding recycled water terms to the Mission Statement. Upon consideration the Committee decided to revise the Mission Statement and bring the statement to the Board for approval.

The Board will be asked to consider approving the Revised Mission Statement.

Attachments: Mission Statement Redline
Mission Statement Clean Version

West Bay Sanitary District

Mission

The West Bay Sanitary District is dedicated to protecting ~~the~~ public health and the environment by providing cost effective sanitary sewer service and high quality recycled water.

We are committed to providing our customers with wastewater ~~disposal~~ collection, treatment, and ~~services and~~ recycled water services utilizing the highest technical, environmental, and safety standards available; to providing the very best customer service; to ensuring the fiscal viability of ~~our~~ the District by applying sound business principles; and to ensuring the optimum operation of our infrastructure by employing professional maintenance and replacement practices.

West Bay Sanitary District

Mission

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We are committed to providing our customers with wastewater collection, treatment, and recycled water services utilizing the highest technical, environmental, and safety standards available; to providing the very best customer service; to ensuring the fiscal viability of the District by applying sound business principles; and to ensuring the optimum operation of our infrastructure by employing professional maintenance and replacement practices.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 14

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility***

A discussion will be held on the Sharon Heights Recycled Water Facility and other events related to the recycled water plant. The Board will have the opportunity to provide direction to staff and legal counsel.

Recycled Water Facility Production Data:

2026	Processed	Delivered
January	5.2MG	143K
February	4.2MG	55.6K
March	5.9MG	3.9MG
April	7.5MG	2.8MG
May	10.2MG	7.5MG
June	10.6MG	8.9MG
July	10.3MG	8.9MG
August	11.1MG	9.0MG

2025	Processed	Delivered
January	5.3MG	663K gallons
February	5MG	532K
March	7.2MG	2.4MG
April	9.1MG	5.8MG
May	8.6MG	8.1MG
June	9.6MG	9MG
July	10.3MG	8.8MG
August	10MG	8.4MG
September	10.6MG	7.4MG
October	7.9MG	2.4MG
November	6.5MG	568K
December	5.7MG	58K

2024	Processed	Delivered
January	5.8MG	175K gallons
February	5.6MG	464K
March	6.5MG	1.5MG
April	8.1MG	4.4MG
May	10.6MG	9.3MG
June	10.7MG	9.9MG
July	11.3MG	9.9MG
August	10.7MG	9.3MG
September	7.8MG	7MG
October	8.8MG	5.4MG
November	4.6MG	530K
December	5.3MG	82K

2023	Processed	Delivered
January	5MG	0 gallons
February	3.3MG	0 gallons
March	3.5MG	0 gallons
April	4.9MG	32k gals. Dust Control
May	5.1MG	432k gals. Dust Control
June	4.8MG	456k gals. Dust Control
July	6.2MG	1.05MG Dust Control
August	8.1MG	2.7MG (+ 1.5 MG Dust Control)
September	8.4MG	4MG (+ 1.04 MG Dust Control)
October	9.6MG	7.4MG
November	7.7MG	3.7MG
December	7.4MG	970K

2022	Processed	Delivered
January	4.4MG	97,000 gallons
February	4.4MG	1.5MG
March	6.6MG	3.5MG
April	7.6MG	3.8MG
May	9.2MG	7.4MG
June	9.8MG	8.7MG
July	9.6MG	8.1MG
August	9.2MG	8.1MG

September	8.6MG	6.7MG
October	7.9MG	4.6MG
November	5.9MG	310,000 gallons
December	5.4MG	154,690 gallons

2021	**Total Processed**	**Total Delivered**
Yearly Total	88.2MG	56.26MG (*) (**)
2020	**Total Processed**	**Total Delivered**
August-Dec.	34.1MG	19.75MG

* Sharon Heights substantially tapered off their water usage for September which is the reason for the large discrepancy between treated and delivered.
** Treatment was reduced in the second half of the month. Rain in late October and an irrigation equipment malfunctions caused water delivery to decrease.

The following is a disclosure statement required for any document, written report or brochure prepared in whole or in part pursuant to the Finance Agreement with the State Water Resources Control Board for the West Bay Sanitary District Recycled Water Project - Sharon Heights: Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 15

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Discussion and Direction on the Bayfront Recycled Water Project and Status Update***

A discussion will be held on the District's Bayfront Recycled Water Projects and other events related to the recycled water project.

The Board will have the opportunity to provide direction to staff and general counsel.

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To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Report and Discussion on RethinkWaste (SBWMA)***

The District's representative to RethinkWaste (SBWMA), President Fran Dehn, will report on any pertinent items regarding RethinkWaste (SBWMA) business.

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WEST BAY SANITARY DISTRICT AGENDA ITEM 17

To: ***Board of Directors***

From: ***Sergio Ramirez, General Manager***

Subject: ***Report and Discussion on Silicon Valley Clean Water (SVCW) Plant***

The District's representative to Silicon Valley Clean Water (SVCW), Commissioner George Otte, will report on pertinent items regarding SVCW Operations, CIP and Finance.

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