



1902 - Serving Our Community for over 120 Years - 2023

**WEST BAY SANITARY DISTRICT
AGENDA OF BUSINESS**

**REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 11, 2023 AT 7:00 P.M.
RONALD W. SHEPHERD ADMINISTRATION BUILDING,
500 LAUREL STREET, MENLO PARK, CALIFORNIA 94025**

Board Members

Fran Dehn, President
David Walker, Secretary
Roy Thiele-Sardiña, Treasurer
Edward P. Moritz, Member
George Otte, Member

General Manager

Sergio Ramirez

District General Counsel

Anthony Condotti, Esq.

AGENDA OF BUSINESS

To participate by telephone or Zoom meeting, public comments can be made by joining Zoom meeting at:

<https://us06web.zoom.us/j/83719845037?pwd=WrDhlejPw63kUF2SXVpwpkAxMBDNQk.1>

Meeting ID: 837 1984 5037 Passcode: 109322

NOTE: The Board may take action on any agendized item unless specifically designated a “discussion” item or a “report.”

1. Call to Order and Roll Call
2. Communications from the Public
3. Consent Calendar

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

- A. Approval of Minutes for Regular Meeting September 27, 2023 Pg. 3A-1
- B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru September 30, 2023 Pg. 3B-1
- C. WBSD Operations and Maintenance Report – September 2023 Pg. 3C-1
- D. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2023 Pg. 3D-1
- E. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD – September 2023 Pg. 3E-1
- F. Consider to Approve Resolution of Intention to Annex Certain Territory (315 Grove Drive Portola Valley) to the West Bay Sanitary District On-Site Wastewater Disposal Zone and to Establish the Date and Time of Public Hearing Pg. 3F-1

4. Consider Accepting the HF&H Solid Waste Rate Study, Set a Public Hearing for December 13, 2023 to Review Proposed Solid Waste and Recycling Rates for 2024 and Provide Staff Direction Regarding the Rate Adjustment for 2024 and Mailing the Proposition 218 Notice for a Public Hearing Pg. 4-1
5. General Manager's Report Pg. 5-1
6. Consider Accepting the Performance Merit Pay Program Results Oct. 1, 2022 to Sept. 30, 2023 and Authorize the General Manager to Disburse the Merit Payout Pg. 6-1
7. Consider Authorizing General Manager to enter into Agreement for Engineering Design and Construction Support Services to Upgrade the District's Pump Stations Telemetry System Pg. 7-1
8. Consider Authorizing General Manager to enter into Agreement for Engineering Design and Construction Support Services for the Point Repair Sanitary Sewer Project Phase II Pg. 8-1
9. Consider Approval of a Resolution Establishing Personnel Policies Pg. 9-1
10. Discussion and Direction on the West Bay and Sharon Heights Recycled Water Facility Pg. 10-1
11. Discussion and Direction on Bayfront Recycled Water Project and Status Update Pg. 11-1
12. Report and Discussion on South Bayside Waste Management Authority (SBWMA) including Solid Waste Franchise Re-Assignment Pg. 12-1
13. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant Pg. 13-1
14. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda
15. Adjournment

The West Bay Sanitary District does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 321-0384 at least five days in advance and we will make every reasonable attempt to provide such an accommodation.