1902 - Serving Our Community for over 120 Years - 2026

WEST BAY SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE DISTRICT BOARD
WEDNESDAY, OCTOBER 14, 2026 AT 7:00 P.M.

1. Call to Order

President Dehn called the meeting to order at 7:00 PM

Roll Call

BOARD MEMBERS PRESENT:	President Dehn, Secretary Walker, Treasurer Thiele-Sardiña (joined at 8:28 PM via Zoom), Director Moritz, and Director Otte
BOARD MEMBERS ABSENT:	None
STAFF MEMBERS PRESENT:	Ramirez, Hulsmann, Heydari, General Counsel Condotti, and Reese by Zoom
Others Present:	By Zoom: Gabe Sasser and Rick Simonson with HF&H, EJ Shalaby, Michael Miller, and Chris - with Friends of Bayfront Park

2. Communications from the Public: None

3. Public Hearing – Consideration to Approve the Proposed: Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032

Motion to Open by: Moritz 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: HF&H gave a presentation regarding recycled water capacity fees and service charges. There were zero protests for the recycled water service charges.

Motion to Close by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

4. Consideration to Approve the Proposed: Recycled Water Capacity Fees for Fiscal Year 2026-2027 through Fiscal Year 2030-2031; and Recycled Water Service Charges for Fiscal Year 2027-2028 through Fiscal Year 2031-2032

Motion by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

5. **Resolution 2502 (*2026),* Finding and Determining that the Public Interest and Necessity Require the Acquisition by Eminent Domain of a Pipeline Easement Located At 1600 Marsh Road, Menlo Park, California Including APN 055-400-490 and Portions of the Marsh Road Corridor**

Motion by: Otte 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: General Counsel Condotti reported that the District is constructing a recycled water facility and installing pipelines to support the new facility. The District has been unsuccessful in obtaining the necessary easement at 1600 Marsh Road in Menlo Park through negotiations with other agencies and is therefore seeking approval of a resolution to acquire the easement by eminent domain.

Chris, representing Friends of Bedwell Bayfront Park, expressed concern about the impact of construction on park users. She requested that park users and residents be notified of the construction and included in the planning process. She also asked whether trenchless construction methods could be used to minimize disruption to park users and whether any trails or entrances would be closed during construction.

General Manager Ramirez responded that the construction company plans to keep all trails open to the public and implement traffic detours as needed. He stated that signs and message boards would be posted before construction begins to inform the public of the upcoming work. He also noted that the contractor would be made aware of the public's concerns.

The Board approved Agenda Item No. 5 and authorized the District to proceed with the resolution.

6. **Consent Calendar**

Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.

A. Approval of Minutes for Regular meeting September 23, 2026
B. WBSD Operations and Maintenance Report – September 2026
C. Town of Los Altos Hills Operations and Maintenance Report for Work Performed by WBSD – September 2026
D. Town of Woodside Operations and Maintenance Report for Work Performed by WBSD– September 2026
E. East Palo Alto Sanitary District (EPASD) Operations and Maintenance Report for Work Performed by WBSD – September 2026

Motion by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

7. General Manager's Report

Comments: General Manager Ramirez reported HF&H is developing a series of rate studies, including Multi Family, Single Family, and a Capacity fees study. The rate studies will be presented to the Board later this year and in early 2027.

The District is still awaiting State Water Board reimbursements Nos. 8, and 9, totaling approximately $27 million, and has submitted reimbursement request No. 10 for approximately $4 million.

The District received an inquiry from a Portola Valley Council member regarding the potential annexation of Portola Valley into the District. Staff are preparing a response to the inquiry. The District also participated in the San Mateo County ADU Fair in Burlingame.

The District continues to work with Cal Water to bring recycled water to Flood Park. In addition to those efforts, F&L submitted a proposal that includes geotechnical surveys and design work to connect the pipeline beneath Highway 101 to Flood Park. The proposal will include working with Caltrans to expand the existing sewer easement in order to install the recycled water pipeline.

The next Board meeting is scheduled for October 28, and the annual turkey lunch is scheduled for November 10.

8. *Consider Accepting the Performance Merit Pay Program Results Oct. 1, 2025, to Sept. 30, 2026, and Authorize the General Manager to Disburse the Merit Payout for the Total Amount of $220,251.89*

Motion by: Moritz 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: Superintendent Hulsmann reported on the program highlights, noting that all base goals were achieved. For the first time, the District completed 50.7 miles of CCTV inspections. Additionally, 206 miles of pipe were cleaned, 161 pipe repairs were performed, and the CIP spot repair goal was achieved.

Superintendent Hulsmann then discussed areas of concern, including two spills and two lost-time incidents. He also reported that quality control required only one re-cleaning out of the 72 inspections conducted. The target for fog inspections was 550; however, the District completed 454 inspections, falling short of the maximum goal.

Staff achieved 89.99% of its overall program goal, resulting in a total merit payout of $220,251.89 divided by all qualified employees.

9. Accepting Work by EPS Inc dba Express Plumbing, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $37,954.00 to Express Plumbing for Middlefield Road Marsh Road Siphons Replacements Project No. 1771.0

Motion by: Moritz 2nd by: Otte Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

10. Accepting Work by Casey Construction, Inc., Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $165,378.71 to Casey Construction, Inc. for Point Repair Phase III-A Project No. 1770.0

Motion by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

11. Consider Accepting Work by Casey Construction, Inc. for Stowe Lane Pump Station Replacement Project No. 1764.0, Authorizing the General Manager to File the Notice of Completion, and Release the Retention of $93,808.30 to Casey Construction, Inc.

Motion by: Moritz 2nd by: Walker Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

12. Consideration Awarding Bid for Illinois Forcemain Replacement Project No. 1769.0 to Corcus Construction, Inc. for $1,002,718.09

Motion by: Walker 2nd by: Moritz Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: District Engineer Fariborz reported that the forcemain had reached the end of its useful life and required replacement. Ten bids were received, and the competition was close. Corcus Construction, Inc. was selected for the project. The District reviewed the company's references, staff qualifications, and background check.

The engineer's estimate for the project was $1.2 million. The Board awarded the contract to Corcus Construction, Inc., for $1,002,718.09, with an additional 10% contingency, bringing the total authorized amount to $1,102,718.09.

13. Consider Approving the Revised Mission Statement

Motion by: Walker 2nd by: Dehn Vote: AYE: 4 NAY: 0 Abstain: 0
Roll Call: President Dehn, Secretary Walker, Director Moritz, and Director Otte

Comments: None.

14. Discussion and Direction on Sharon Heights Recycled Water Facility

Discussion/Comments: General Manager Ramirez reported that 11.1 MG of recycled water was processed and 6.7 MG was delivered in September. He also reported that the plant's capacity is currently being reduced as we enter into the winter months.

15. Discussion and Direction on Bayfront Recycled Water Project and Status Update

Discussion/Comments: General Manager Ramirez reported that the influent pump station and advance treatment facility are still under construction. The District is continuing to work on obtaining two final permits from the City of Menlo Park.

16. Report, Discussion, and Direction on RethinkWaste (SBWMA)

Discussion/Comments: President Dehn reported that the town's flood protection measures in preparation for El Niño and potential flooding have been completed. Other entities are being incorporated into the master plan to ensure that each is addressing its respective responsibilities and areas related to flood control.

The master plan meeting for TAC and the Board has been postponed. One of the topics under discussion is whether the County will lease or sell a portion of the land currently used by Silicon Valley Clean Water. A tentative meeting with SBWMA representatives is scheduled for November 7.

President Dehn provided a legislative update, reporting that SB 762, concerning disposable battery-operated vaping devices, passed and will take effect in January. Two additional bills, AB 782 and AB 2667, were signed by the Governor, while AB 2253 and SB 1180 did not pass.

President Dehn noted that January and February will be busy months for legislative activity, with February marking the conclusion of the period for introducing bills.

The next scheduled Board meeting is Thursday, October 15, 2026.

17. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant

Discussion/Comments: Director Otte reported that the last meeting was uneventful. He requested that General Manager Ramirez obtain the latest information from Matt Zucca regarding environmentally sustainable criteria for their investments.

18. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):
(1 potential case)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation Pursuant to Govt. Code § 54956.9(d)(4)
(1 potential case)

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Unrepresented employee: General Manager

Entered closed session at 8:28 PM Left closed session at 9:01 PM

Reportable action: None.

19. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda

Discussion/Comments: None.

20. Adjournment Time: The meeting was adjourned at 9:02 PM

/s/ David A. Walker
Secretary