



1902 - *Serving Our Community for over 120 Years* - 2026

**WEST BAY SANITARY DISTRICT  
CHECKLIST OF THE REGULAR MEETING OF THE DISTRICT BOARD  
WEDNESDAY, April 22, 2026 AT 7:00 P.M.**

**1. Call to Order**

President Dehn called the meeting to order at 7:00 PM

**Roll Call**

BOARD MEMBERS PRESENT: President Dehn, Secretary Walker, Treasurer Thiele-Sardiña, Director Moritz, and Director Otte

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Ramirez, and by Zoom: General Counsel Alex Geise, Heydari, and Reese

Others Present: By Zoom: Michael and Pamela Levine

**2. Communications from the Public:** None.

**3. Consent Calendar**

*Matters listed under this item are considered routine and will be enacted by one motion. The motion, seconds, and vote are applicable to any included resolutions and recorded accordingly. There will be no separate discussion of these items unless specifically requested by a member of the Board.*

A. Approval of Minutes for Regular meeting April 8, 2026

B. Approval of the Financial Activity Report Authorizing Payment of Certain Bills and Salaries and Consideration of Other Financial Matters thru March 31, 2026

Comments: None.

Motion to Approve by: Otte 2<sup>nd</sup> by: Thiele-Sardiña Vote: AYE: 5 NAY: 0 Abstain: 0

**4. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Krishnan and Ram (1265 Westridge Dr., Portola Valley)**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported 1265 Westridge Drive is annexing and connecting to an existing 3" main.

**5. Consider Adopting Resolution Ordering Annexation of Certain Parcel in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board- Lands of Krishnan and Ram (1265 Westridge Dr., Portola Valley)**

Motion to Approve by: Walker 2<sup>nd</sup> by: Moritz Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

**6. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- 1265 Westridge Dr., Portola Valley (077-033-080), Lands of Krishnan and Ram**

Motion to Approve by: Otte 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

**7. Public Hearing - Annexing Certain Territory Within the West Bay Sanitary District's On-Site Wastewater Disposal Zone – Lands of Chang and Lin (1345 Westridge Dr., Portola Valley)**

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: General Manager Ramirez reported 1345 Westridge Drive is annexing and extending the 3" main by approximately 700 feet.

**8. Consider Adopting Resolution Ordering Annexation of Certain Parcel in the Territory of West Bay Sanitary District to the West Bay Sanitary District's On-Site Wastewater Disposal Zone Including Certain Determinations, Findings and Declarations of the District Board- Lands of Chang and Lin (1345 Westridge Dr., Portola Valley)**

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

**9. Consider Resolution Consenting to Annexation of Territory to the West Bay Sanitary District by the San Mateo County Local Agency Formation Commission- 1345 Westridge Dr., Portola Valley (077-033-140), Lands of Chang and Lin**

Motion to Approve by: Moritz 2<sup>nd</sup> by: Walker Vote: AYE: 5 NAY: 0 Abstain: 0

Comments: None

**10. Discussion and Direction on Collection of Unpaid/Past Due Sewer Service Charges and Connection Fees Associated with Accessory Dwelling Unit**

Discussion/Comments: General Manager Ramirez reported 115 notices have been mailed and inquiries were received from the CA Housing and Community Development, and from Office of Assembly Member Marc Berman.

**11. General Manager's Report**

Discussion/Comments: General Manager Ramirez reported the District made an offer to a candidate for the Operator II position, the crews attended the CWEA Conference and conducted a pipe patched training for attendees, the Single Family and Multi-Family Flow Study began on April 13<sup>th</sup>. He continued to report the budget meeting is scheduled for May 5<sup>th</sup>, the next board meetings are May 13 and 27.

## **12. Report and Discussion on the Capital Improvement Program Schedule**

Discussion/Comments: General Manager Ramirez discussed and shared a map showing the different Capital Improvement Projects (CIP). Full details of the CIP schedule were shown from District Engineer Heydari's spreadsheet.

## **13. Discussion and Direction on Sharon Heights Recycled Water Facility**

Discussion/Comments: General Manager Ramirez reported that 5.9MG of recycled water were processed and 3.9MG were delivered in March 2026.

## **14. Discussion and Direction on Bayfront Recycled Water Project and Status Update**

Discussion/Comments: General Manager Ramirez reported the District received an additional \$10 million from the state in grant funds.

## **15. Report, Discussion, and Direction on RethinkWaste (SBWMA) (Start right 0:12:52)**

Discussion/Comments: President Dehn reported the next scheduled meeting is April 22, 2026, at 2:00 PM. The Ad hawk Committee will meet to discuss the fees paid to San Carlos for use of the land at the transfer facility.

## **16. Report and Discussion on Silicon Valley Clean Water (SVCW) Plant**

Discussion/Comments: Director Otte reported that he and General Manager Ramirez reviewed the proposed changes to the JPA. He also reported the Plant's odor fan investigation is ongoing.

## **17. Closed Session:**

- A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to Litigation pursuant to Cal. Gov't. Code §54956.9(d)(2):  
(one or more potential cases)

Entered closed session at 8:14 PM Left closed session at 8:22 PM

Reportable action: None

## **18. Comments or Reports from Members of the District Board and Consider Items to be Placed on Future Agenda**

Discussion/Comments: None

## **19. Adjournment Time:** The meeting was adjourned at 8:22 PM

/s/ David A. Walker  
Secretary